

I hereby give notice that an ordinary meeting of the Youth Advisory Panel will be held on:

Date: Monday, 21 October 2013
Time: 6.00pm (kai at 5.30)
Meeting Room: Reception Lounge
Venue: Auckland Town Hall
Level 2
301-305 Queen Street
Auckland

Youth Advisory Panel

OPEN AGENDA

Chairperson	Flora Apulu	
Deputy Chairperson	Jason Mareroa	
	Janice Auva'a	Tim Matthews
	Morgan Borthwick	Nortessa Montgomerie
	Ben Dowdle	Keziah Parata
	Vernon James	Matariki Roche
	Kristina Kim	Savanna Steele
	Charlie Lin	Marek Townley
	Sarah MacCormick	Ginah Vakaheketaha-Nelisi
	Mosa Mafile'o	Vanessa Vete
	Haley Magele	Agnes Wong

Quorum 10 members

Mary Pound
Democracy Advisor

14 October 2013

Telephone: (09) 373 6201

Email: mary.pound@aucklandcouncil.govt.nz

Website: www.aucklandcouncil.govt.nz

TERMS OF REFERENCE

The purposes of the Youth Advisory Panel will be as follows:

- Identify and communicate to the Council the interests and preferences of the youth of Auckland in relation to:
 - the content of the strategies, policies, plans, and bylaws of the Council, especially the economic development strategy; and
 - any matter that the Panel considers to be of particular interest or concern to the youth of Auckland.
- Advise the Mayor and the Council's governing body and local boards, of the Council processes and mechanisms for engagement with the youth in Auckland; and
- Engage with Local Boards on youth issues.

ITEM	TABLE OF CONTENTS	PAGE
1	Apologies	5
2	Declaration of Interest	5
3	Confirmation of Minutes	5
4	Extraordinary Business	5
5	Public Input	7
6	Update on Alcohol and Drugs Issues	9
7	Update on Expenses	11
8	Updates from Youth Advisory Panel Sub-Committees	13
9	Register of Actions from previous meetings	15
10	Consideration of Extraordinary Items	

1 Apologies

At the close of the agenda an apology for absence from Haley Magele had been received.

2 Declaration of Interest

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

3 Confirmation of Minutes

That the Youth Advisory Panel:

- a) confirm the ordinary minutes of its meeting, held on Monday, 16 September 2013, including the confidential section, as a true and correct record.

4 Extraordinary Business

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“An item that is not on the agenda for a meeting may be dealt with at that meeting if-

- (a) The local authority by resolution so decides; and
- (b) The presiding member explains at the meeting, at a time when it is open to the public,-
 - (i) The reason why the item is not on the agenda; and
 - (ii) The reason why the discussion of the item cannot be delayed until a subsequent meeting.”

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“Where an item is not on the agenda for a meeting,-

- (a) That item may be discussed at that meeting if-
 - (i) That item is a minor matter relating to the general business of the local authority; and
 - (ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but
- (b) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion.”

Public Input

File No.: CP2013/24932

Purpose

1. Standing Order 3.21 provides for Public Input. Applications to speak must be made to the Democracy Advisor, in writing, no later than **two (2)** working days prior to the meeting and must include the subject matter. The meeting Chairperson has the discretion to decline any application that does not meet the requirements of Standing Orders. A maximum of **thirty (30) minutes** is allocated to the period for public input with **five (5)** minutes speaking time for each speaker.
2. At the close of the agenda a request for public input had been received from Nive Sharat Chandran, Youth Co-ordinator from Shakti Legal Advocacy and Family Social Services Inc. For background reading view <http://www.shakti.org.nz/member3.htm>

Recommendation

That the Youth Advisory Panel:

- a) Thank Ms Chandran, Youth Co-ordinator for Shakti Legal Advocacy and Family Social Services Inc.

Attachments

There are no attachments for this report.

Signatories

Author	Mary Pound - Democracy Advisor
--------	--------------------------------

Update on Alcohol and Drugs Issues

File No.: CP2013/24844

Purpose

1. To update the members on information sought from officers on Drugs and Alcohol issues.

Executive Summary

2. The update will inform all members and members can inform their own Youth Panels/Boards.

Recommendation

That the Youth Advisory Panel:

- a) Thank Belinda Hansen, Principal Policy Analyst, for her update.

Attachments

There are no attachments for this report.

Signatories

Author	Mary Pound - Democracy Advisor
Authoriser	Louise Mason - Manager Community Development, Arts and Culture

Update on Expenses

File No.: CP2013/24848

Purpose

1. To update and provide clarification to the members on the policy regarding expenses incurred whilst carrying out Panel business.

Executive Summary

2. The update aims to provide clarification to members on the issue of compensation of monies spent by members whilst carrying out Panel business.

Recommendation

That the Youth Advisory Panel:

- a) Thank Gael Surgenor, Manager Community Development and Safety, for her update.

Attachments

There are no attachments for this report.

Signatories

Author	Mary Pound - Democracy Advisor
Authoriser	Louise Mason - Manager Community Development, Arts and Culture

Updates from Youth Advisory Panel Sub-Committees

File No.: CP2013/21331

Purpose

1. An opportunity for the Panel's sub-committees will provide an update on activities.

Executive Summary

2. The updates will inform all members and members can inform their own Youth Panels/Boards.

Recommendations

That the Youth Advisory Panel:

- a) note the updates from the sub-committees.
- b) communicate the updates to Youth Panels/Boards where appropriate.

Attachments

There are no attachments for this report.

Signatories

Author	Mary Pound - Democracy Advisor
--------	--------------------------------

Register of Actions from previous meetings

File No.: CP2013/21329

Purpose

1. To bring to the members' attention to outstanding Actions from previous meetings for them to deal with.

Executive Summary

2. Members to note the contents of the attached Actions Register and give an update on Actions against their name.
3. Members to advise if their Actions have been completed so the Register can be updated.

Recommendation

That the Youth Advisory Panel:

- a) note the content of the updated Actions Register.

Attachments

No.	Title	Page
A	Register of Actions	17

Signatories

Author	Mary Pound - Democracy Advisor
Authoriser	Louise Mason - Manager Community Development, Arts and Culture



Youth Advisory Panel - ACTIONS Register

as at **Monday, 21st October 2013**

ACTIONS from 16 SEPTEMBER 2013 meeting

That the Youth Advisory Panel:		Action
5. <u>Update on submission process</u>	b) request that Dean McIntosh communicate the panel's concerns and recommendations to Democracy Services.	<u>Sarah Finlay</u> to follow up with Dean McIntosh.
6. <u>Update on Panel's Auckland Transport content</u>	b) request that Auckland Transport send their spreadsheet with more detailed information to the panel. c) delegate the topic to the Transport Infrastructure sub-committee to take the subject and communication further.	<u>Sarah Finlay</u> to follow up with Auckland Transport. <u>Transport Infrastructure sub-committee</u> to take the subject and comms further.
8. <u>Updates from the Sub-committees</u>	a) note the update from the Communication Sub-committee including the tabled letter "From the Chair". b) communicate the update to Youth Panels/Boards where appropriate.	<u>Members</u> note the update from the Communication Sub-committee including the tabled letter "From the Chair" <u>Members/Boards</u> communicate the update to Youth Panels/Boards where appropriate. ONGOING
9. <u>Updates from Members</u>	a) members continue to send updates to Morgan Borthwick and on Facebook. b) members communicate the updates to Youth Panels/Boards where appropriate.	<u>Members</u> continue to send updates to Morgan Borthwick and on FB. <u>Members/Boards</u> communicate the updates to Youth Panels/Boards where appropriate. ONGOING

<p>10. Register of Actions a) members undertake Actions assigned to them.</p>	<p>Members undertake Actions assigned to them. ONGOING</p>
<p>11.1 Expenses incurred doing Youth Advisory Panel business Marek Townley raised the issue of compensation for mobile phone charges when Members use their personal phone for Youth Advisory Panel business. a) request officers investigate a process for claiming expenses incurred on Youth Advisory Panel work and to report to the next meeting.</p>	<p>Sarah Finlay to follow up and report to the meeting on 21 October.</p>

ACTIONS from 19 AUGUST 2013 meeting

<p>That the Youth Advisory Panel:</p>	
<p>7. Update from Youth Advisory Panel's Sub-committees b) agree that Morgan Borthwick and Sarah MacCormick represent the panel at the COMET board meetings. c) communicate the updates to Youth Panels/Boards where appropriate.</p>	<p>Action Morgan Borthwick and Sarah MacCormick represent the panel at the COMET board meetings. Members communicate the updates to Youth Panels/Boards where appropriate. ONGOING</p>

ACTIONS from 15 April, 2013 meeting

<p>That the Youth Advisory Panel:</p>	
<p>10. General Business • Members to advise officers of costs or problems incurred in the course of their work on the Panel.</p>	<p>Action Members are encouraged to advise Zella Morrison of costs or problems incurred in the course of their work on the Panel. ONGOING</p>

