

I hereby give notice that an ordinary meeting of the Mangere-Otahuhu Local Board will be held on:

Date: Wednesday, 20 November 2013
Time: 5.00pm
Meeting Room: Mangere-Otahuhu Local Board Office
Venue: Shop 17B
93 Bader Drive
Mangere

Mangere-Otahuhu Local Board

OPEN AGENDA

MEMBERSHIP

| | |
|---------------------------|----------------------------|
| Chairperson | Lydia Sosene |
| Deputy Chairperson | Carrol Elliott, JP |
| Members | Nick Bakulich |
| | Tafafuna'i Tasi Lauese, JP |
| | Christine O'Brien |
| | Leau Peter Skelton |
| | Walter Togiamua |

(Quorum 4 members)

Janette McKain
Local Board Democracy Advisor

12 November 2013

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1 Welcome

2 Apologies

At the close of the agenda no apologies had been received.

3 Declaration of Interest

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

4 Confirmation of Minutes

That the Mangere-Otahuhu Local Board:

- a) confirm the extraordinary minutes of its meeting, held on Monday, 4 November 2013, as a true and correct record.

5 Leave of Absence

At the close of the agenda no requests for leave of absence had been received.

6 Acknowledgements

At the close of the agenda no requests for acknowledgements had been received.

7 Petitions

At the close of the agenda no requests to present petitions had been received.

8 Deputations

At the close of the agenda no requests for deputations had been received.

9 Public Forum

A period of time (approximately 30 minutes) is set aside for members of the public to address the meeting on matters within its delegated authority. A maximum of 3 minutes per item is allowed, following which there may be questions from members.

At the close of the agenda no requests for public forum had been received.

10 Extraordinary Business

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“An item that is not on the agenda for a meeting may be dealt with at that meeting if-

- (a) The local authority by resolution so decides; and
- (b) The presiding member explains at the meeting, at a time when it is open to the public,-
 - (i) The reason why the item is not on the agenda; and

- (ii) The reason why the discussion of the item cannot be delayed until a subsequent meeting.”

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“Where an item is not on the agenda for a meeting,-

- (a) That item may be discussed at that meeting if-
 - (i) That item is a minor matter relating to the general business of the local authority; and
 - (ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but
- (b) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion.”

11 Notices of Motion

At the close of the agenda no requests for notices of motion had been received.

Manukau Ward Councillors Update

File No.: CP2013/25581

Purpose

1. A period of time (10 minutes) has been set aside for the Manukau Ward Councillors to have an opportunity to update the Mangere-Otahuhu Local Board on regional matters.

Executive Summary

2. Not applicable.

Recommendation/s

That the verbal reports from Cr Alf Filipaina and Cr Arthur Anae be received.

Attachments

There are no attachments for this report.

Signatories

| | |
|-------------|--|
| Authors | Janette McKain - Local Board Democracy Advisor |
| Authorisers | |

Auckland Transport Monthly Update Report - November 2013

File No.: CP2013/25800

Purpose

1. This report provides an update on local transport matters over the last month for the Mangere-Otahuhu Local Board.

Executive Summary

2. This report contains a general monthly update on transport matters both locally and from across Auckland and a list of issues currently being addressed by Auckland Transport for the Mangere-Otahuhu Local Board.

Recommendation/s

That the Mangere-Otahuhu Local Board receives the Auckland Transport Monthly Report – November 2013.

Introduction

Auckland Transport provides a monthly update report about transport matters that affect the Mangere-Otahuhu Local Board.

The report generally includes:

- Responses to requests for information or to resolutions passed by the local board
- Information about key on-going projects in the local area
- Updates on the projects that are being funded using the local board's capital fund, and
- An 'issues' register that records progress on issues that the local board has asked Auckland Transport to address.

The monthly update report serves as public record of interactions between the local board and Auckland Transport with requests, resolutions and responses being recorded.

Quarterly, Auckland Transport provides a detailed report that lists:

- Work carried out both locally and regionally in the preceding three months
- Work planned both locally and regionally in the next three months
- Traffic Control Committee decisions such as changes to parking spaces, installation of broken yellow lines and changes to transport associated bylaws
- Reporting on the local board plan, and
- Information about Auckland Transport's position regarding local board advocacy points.

Between the monthly update report and quarterly report Auckland Transport aims to ensure that local board members are well informed of this council-controlled organisation's (CCO's) activity.

East-West Link

The East-West Link is a range of transport options to develop transport routes between SH20 and SH1 and to formulate solutions for managing an anticipated increase in road freight through that corridor of 60% in the next 30 years. In particular, the objective will be to permit better connectivity for the industrial areas of Onehunga-Southdown, East Tamaki-Highbrook, the Airport, Wiri and southern Mt Wellington.

The Mangere-Otahuhu Local Board has engaged with Auckland Transport about this project in the following ways:

1. **22 August 2012** an initial workshop was attended by representatives of the Mangere-Otahuhu Local Board;
2. After this workshop the Mangere-Otahuhu Local Board made a written submission to the project team.
3. **20 February 2013** another workshop was conducted with representatives from all affected Local Boards, including the Mangere-Otahuhu Local Board;
4. After this workshop another written submission was provided by the Mangere-Otahuhu Local Board;
5. **20 June 2013** a briefing was held between the Project Team and Mangere-Otahuhu Local Board representatives;
6. **24 June 2013** a workshop was conducted with all affected Local Boards;
7. **17 July 2013** the Project Team met with the whole Mangere-Otahuhu Local Board and discussed proposed options, outlined the reasoning behind the options and discussed this information with the Board Members;
8. **28 August 2013** the Project Team came to the Mangere-Otahuhu Local Board regular workshop and discussed the Board's concerns about the options that were presented. (N.B. details of the discussion were reported to the **September 2013** Mangere-Otahuhu Local Board meeting)
9. **2 September 2013** - Local Boards that are in the effected area met together and discussed their opinions of the options presented to date provided ideas for other options that could be considered by the Project Team.

This project is still at an early stage and the planned next steps can be outlined as follows:

1. **September–November 2013** – The Project Team will consider feedback from Local Boards and other agencies such as Auckland Council and then develop a 'preferred' option.
2. **December 2013** – The preferred option will be used as the basis for a business case to the Auckland Transport Board.
3. If the Auckland Transport Board supports the business case, detailed planning of the project including widespread public consultation will take place in **2014**. This process will include further opportunities for input from local boards.

4. The overall aim is that small projects within the larger programme can start construction in **2015/16**.

Future Streets

Auckland Transport is intending to run the first trial of the 'Future Streets' programme in Mangere. 'Future Streets' is a safety and 'liveability' programme that involves redesigning and modifying residential streets to reduce the number of heavy vehicles, slow traffic down and improve walking and cycling routes.

The Mangere-Otahuhu Local Board has engaged with Auckland Transport about this project in the following ways:

1. **3 April 2013** The 'Future Streets' Project Team met with the Mangere-Otahuhu Local Board for an initial briefing on the project;
2. **21 April 2013** the 'Future Streets' Project Team met with the Transport portfolio leads and the Chair and discussed the details of the project. The Project Team asked for assistance engaging with the local community and the Transport portfolio leads have provided a list of key local people and organisations that they believe the team should involve in planning this project.
3. The Project Team briefed whole Mangere-Otahuhu Local Board on progress on **3 July 2013**.
4. Currently, the Project Team is working with stakeholder groups from the local community, supported by the Transport portfolio leaders, to identify the best ways to engage the community and the best areas for the project.

In summary the Future Streets Project provides the Mangere-Otahuhu Local Board with an opportunity to study social and physical methods for making walking and cycling safer that could then be applied across the local board area.

Mangere-Otahuhu Local Board Transport Capital Fund

The Mangere-Otahuhu Local Board has **\$517,754** per annum of discretionary funding for transport-related capital projects.

Mangere-Otahuhu Local Board can either spend **\$ 517,754** per annum or may use up to three years' worth of funding i.e. **\$1,553,262**.

The uncommitted **\$ 418,508** (approx.) from the previous electoral term is also initially rolled over and gives the Mangere-Otahuhu Local Board a total pool of approx. **\$1,971,770** available in this electoral term to spend on transport projects.

This money can be used for projects identified by the local board, the principal constraints being that the project:

1. Will not compromise transport safety
2. Is transport-related
3. Is in the 'road corridor'
4. Does not compromise the efficiency of the road network.

In its first electoral term the Mangere-Otahuhu Local Board requested that the following projects (in the accompanying table) are investigated and their progress is summarised below.

| AT Ref # | Projects Submitted | Current Status |
|----------|--|---|
| 10 | <p>Massey Road Pedestrian Over-bridge</p> <p>This project involves building a pedestrian overbridge on Massey Road in the Mangere East Town Centre.</p> | <p>Investigated and no further action required.</p> |
| 11 | <p>Improving Bus Stops</p> <p>This project involves converting a number of bus stops that are well utilised into bus shelters.</p> | <p>The Mangere-Otahuhu Local Board has identified 18 bus stops that will improve by building shelters at them.</p> <p>At the August Mangere-Otahuhu Local Board meeting the Board authorised the release of \$308,000 from the Local Board Transport Capital Fund for this project and delivery has started, with construction of the new shelters commencing in September 2013.</p> <p>Installing the total number will probably take into early 2014 but is progressing well.</p> |
| 12 | <p>Bus stop at the rear of the Mangere Town Centre</p> <p>This project involves establishing a parking area for the courtesy bus that stops at the Mangere-Town Centre.</p> | <p>Investigated and no further action required.</p> |
| 13 | <p>Traffic calming in:</p> <ul style="list-style-type: none"> • Harania Avenue • Dewhurst Road • Massey Road | <p>Investigated and no further action required.</p> |
| 14 | <p>Bader Drive, Idlewild Road Intersection</p> <p>This project involves re-developing the Bader Drive, Idlewild Road intersection to make it safer.</p> | <p>Detailed design is complete and the Final Cost for delivery of this project is \$ 72,000</p> <p>At the final meeting of the previous term this project was authorised and work has been initiated.</p> |
| 15 | <p>Improving Speed Limit Signage At:</p> <ul style="list-style-type: none"> • Favona Road • Mahunga Drive | <p>This project has been completed and the signs have been installed.</p> |

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| | <ul style="list-style-type: none"> • Coronation Road • Walmsley Road | |
| 16 | <p>Otahuhu Main Street Poles and Luminaires</p> <p>This project involves upgrading the lighting in the Otahuhu Town Centre.</p> | <p>The Mangere-Otahuhu Local Board authorised expenditure of up to \$160,000 to install new lighting in the Otahuhu Town Centre.</p> <p>This project is currently being delivered by Auckland Transport's Street Lighting Team.</p> <p>The luminaires have been ordered. The new lights will take some time to manufacture in the United States and then ship to New Zealand.</p> <p>The delivery time is likely to be in early 2014.</p> |
| 17 | <p>Bader Drive / Orly Road Roundabout</p> <p>This project involves re-developing the Bader Drive, Orly Road intersection to make it efficient.</p> | <p>Investigated and no further action required.</p> |
| 126 | <p>Improving Signage from SH1 and SH20 to the Mangere and Otahuhu Town Centres</p> <p>This project involves funding the installation of information signs that direct drivers from the motorway to the Otahuhu Town Centre.</p> | <p>At the August Mangere-Otahuhu Local Board meeting release of \$75,000 from the Local Board's Transport Capital Fund was authorised and Auckland Transport asked to undertake the 19 improvements to the destination signs that direct people to the Mangere and Otahuhu Town Centres that have been identified during investigation of this project.</p> |
| 159 | <p>Mangere Town Centre Bus Stop</p> <p>This proposed project involves the Mangere-Otahuhu Local Board paying for development of a concept plan for this site as prelude to potentially financing a redevelopment of this facility.</p> | <p>This project is not able to be pursued at this time. But the Mangere-Otahuhu Local Board is keen to support the upgrade of this project and is keen to identify areas in which it can support this goal either by funding 'stand alone' projects within a wider scheme or by funding design work that contributes to a project that is guaranteed to proceed to construction in the foreseeable future. The Mangere-Otahuhu Local</p> |
| 188 | <p>Signalisation of the Favona Road and Harania Road Intersection</p> <p>The Mangere-Otahuhu Local Board has already requested that speed calming measures be investigated on Harania Road.</p> <p>This request was turned down because of the effect on public</p> | <p>An application for investigation has been submitted and the Road Corridor Operations Team is looking at the feasibility of this proposal but the complexity of the traffic management issues in this area mean that the investigation will take some time. The key issue is traffic calming and the Road Corridor Operations Team wants to look at a range of possible options before reporting back.</p> <p>A date for reporting back was not available at the</p> |

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| | transport or speed bumps or other traffic calming measures. The Board is still concerned about speed and safety in this road and would like signalisation of the Favona/Harania Intersection investigated. | time this report was written. |
| Total Capital Fund budget available in this electoral term \$ \$1,971,770 (i.e. three years' worth of \$ 517,754 plus \$418,508 uncommitted funds from the previous term) | | |
| Commitments to date: | | |
| | Bus Shelter Upgrades | \$ 308,000 |
| | Otahuhu Lighting Upgrade | \$ 160,000 |
| | Signs in Mahunga Drive | \$ 2,000 |
| | Bader/Idlewild Intersection Remodelling | \$ 72,000 |
| | Directional Signage SH 1 – Otahuhu and SH 20 – Mangere Town Centre | \$ 75,000 |
| | Total committed | \$ 617,000 |
| | Total uncommitted and still available | <u>\$ 1,971,770</u> |

New Public Transport Network Consultation

Consultation about the New Network in South Auckland started in Mangere Town Centre on **19 June 2013**. The consultation was launched by the Mayor and has been well publicised.

The consultation process ran from **19 June 2013 to 2 August 2013**.

The team is currently analysing the submissions received and originally aimed to have a post-consultation report ready by **November 2013**. This report will highlight the key themes from consultation any resulting changes made to the New Network and will include the final New Network route map for South Auckland.

At the time this report was written the report was not ready so will now be formally reported in **December 2013**.

When the report becomes available, all submitters will be notified and the report will be published on the New Network website. Local boards will be sent the report in advance of its public release.

Issues Register

| Reference Number | Issue Title | Description | Action |
|------------------|---|---|---|
| N/A | Fencing in the Mangere Town Centre car park near the CAB. | A chain-link fence in this area creates an obstruction and has become an area from rubbish dumping. | This issue is currently being dealt with. Auckland Transport is having the fence removed as quickly as possible but there is a legal process that needs to be followed. |

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| N/A | Light phasing at the intersection of Walmsley, Favona and Robertson Roads | It has been reported that the phasing at this intersection has changed, creating safety issues. | This issue has been logged and is being investigated, but requires following up and at the time this report was written a response hadn't been received. A verbal report should be able to be provided at the meeting. |
| CAS-76239-V6H3C9 | Favona Road Crossing | It has been reported that the pedestrian crossing on Favona Road near Progressive is not very visible to traffic creating a safety issue. | <p>Auckland Transport has investigated this matter and an engineer has visited the site and has concluded that:</p> <ul style="list-style-type: none"> • The existing markings on the approaches to the crossing are adequate and to the required standard; • An advance warning sign on the eastern approach has been removed in the past and not replaced. This has been missing for a while and although there is an identical sign on the left-hand side of the carriageway, these were intended to be gated. This has been forwarded to maintenance to re-install the missing sign; and • The crash history at the crossing does not indicate that there is an issue with the approach visibility. Of all the crashes in the vicinity, there were three that related to the pedestrian facility. All three crashes were a result of vehicles following too closely and colliding with the back of the queue. <p>In conclusion, no significant improvements are proposed here as the crossing seems to be operating relatively safely. But Auckland Transport will be replacing the advanced warning signage on the eastern approach which will</p> |

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| | | | bring the crossing back up to the required standards. |
| N/A | Wickman and Buckland Road Intersection | This intersection has an awkward layout. Residents believe the layout is confusing and the Mangere-Otahuhu Local Board has requested that Auckland Transport investigate and provide information on why the layout is used or to change the layout. | This project has now been delivered. |
| AT2012/058408 | Mangere Town Centre Bus Stop | The bus stop at the Mangere Town Centre is looking 'tired' and 'shabby'. The Mangere-Otahuhu Local Board has requested a renewal of this facility. | This issue has now been passed back to the Public Transport Team, which has been asked to re-furbish the shelter and maintenance contractors have been assigned to the task. |
| N/A | Counties-Manukau District Health Board Bus Stop | There is a shuttle bus running from the Mangere Town Centre to Manukau Super Clinic. Auckland Transport has been asked if signage and markings can be provided for the bus stop. | This idea is now approved and a 'Loading Zone' will be created to ensure that there is parking for this van by the seat. Delivery will take some time because there is a formal process to be undertaken. A formal report outlining the change and the justification for the change must be written and then submitted to the Traffic Control Committee for approval. This is still on-going but has been followed up recently. |

Issues that have been investigated but are not yet closed

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|---------------|--|--|--|
| AT2012/044560 | Improved Lighting in the Mangere Town Centre | Auckland Transport has been asked to review street lighting at the Bader Drive bus stop (outside McDonalds) and in front of the arts centre. | Auckland Transport is planning to install new lights around the Mangere Town Centre including near the Arts Centre, near the bus station and near the rear of the CAB. |
|---------------|--|--|--|

Notes:

N/A – A Customer Service Reference Number is not applicable to this item because either it was handled directly by the Elected Member Liaison Unit (EMLU) or it is a legacy issue or the request was for information that was outside the boundaries of a service request.

Attachments

There are no attachments for this report.

Signatories

| | |
|-------------|---|
| Authors | Ben Stallworthy, Elected Member Relationship Manager, Auckland Transport |
| Authorisers | Jonathan Anyon, Council Engagement Manager, Auckland Transport Carol McKenzie-Rex - Relationship Manager |

Youth Connections project and nomination to Local Governance Group

File No.: CP2013/25284

Purpose

1. This report gives an overview of progress on the Youth Connections project and asks for a confirmation that the project continues as an ongoing joint initiative with the Ōtara-Papatoetoe local board. Further, the board is requested to appoint local board members as representatives to the project's Local Governance Group (LGG) and to give them financial delegations for project funding decisions.

Executive Summary

2. The local Youth Connections project was launched in May 2012, and since then has made steady progress towards ensuring that young people have a plan and direction for their future that links to the workforce requirements of local businesses. The Youth Connections project is being delivered in ten different local board areas across Auckland. There is more information on the Youth Connections project at this website link: <http://www.youthconnections.co.nz/>
3. Māngere-Ōtāhuhu and Ōtara-Papatoetoe local boards committed to Youth Connections in the last electoral term and developed an area-specific plan to suit youth employment needs.
4. In recent months, the Māngere-Ōtāhuhu/Ōtara-Papatoetoe Youth Connections project has focused on developing a youth tracking system and support service, investigating a mentoring initiative to help keep young people in employment, a programme to assist young people to obtain drivers' licenses and ensuring genuine and ongoing relationships with employers to enhance youth employment opportunities.
5. As it is a new electoral term, this report seeks Māngere-Ōtāhuhu Local Board confirmation of its ongoing support of the project and appointment of board members to the project's Local Governance Group.
6. In addition, the local board chairs of all participating local boards are invited to be part of a regional steering group, to overview and inform strategic progress across Auckland. This report also seeks to confirm the board chair as the Māngere-Ōtāhuhu Local Board representative at that regional group.

Recommendation/s

That the Māngere-Ōtāhuhu Local Board:

- a) Continues support for the Māngere-Ōtāhuhu/Ōtara-Papatoetoe Youth Connections project and works collaboratively with Ōtara-Papatoetoe Local Board in the governance and delivery of the local Youth Connections project.
- b) Agrees that the Local Governance Group for the Māngere-Ōtāhuhu/Ōtara-Papatoetoe Youth Connections project consists of three members from each of the two local boards.
- c) Appoints the Chair plus two nominated local board members to the Youth Connections Local Governance Group.
- d) Delegates budget approval and decision-making for the Youth Connections project to these Local Governance Group members.

- e) Requests regular updates from Local Governance Group members in addition to regular reporting from the Community Development Arts and Culture department on the Youth Connections project .
- f) Requests that any major issues for celebration or concern are referred to the Māngere-Ōtāhuhu Local Board for consideration by the Local Governance Group representatives.
- g) Appoints the Chair as its representative on the regional Youth Connections Across Auckland steering group.
- h) Notes that the Terms of Reference of the Local Governance Group will be updated for the new electoral term.

Discussion

- 7. The Youth Connections project was launched across Auckland in May 2012 in collaboration with the Mayors' Taskforce for Jobs, Tindall Foundation, Auckland Airport Community Trust and several other key stakeholder organisations.
- 8. The aim is for all young people to be either working and earning, or learning and training.
- 9. The role of local board leaders is to make sure the project is delivered to meet local needs and champion the initiative by encouraging and supporting local employers, schools, trainers and associated services to get behind it.
- 10. A Local Governance Group (LGG) provides strategic oversight and direction to the development and implementation of the Māngere-Ōtāhuhu and Ōtara-Papatoetoe local boards Youth Connections project and determines priorities for the work of the Local Board Youth Advisors who are essentially the project managers. (See also the Terms of Reference attached to this report).
- 11. The Māngere-Ōtāhuhu/Ōtara-Papatoetoe project has received \$440,000 total funding from multiple sources for the 2012-2014 period:
 - The Tindall Foundation contributed \$150,000 to the Māngere-Ōtāhuhu Local Board and the board added \$50,000 of its own discretionary funds
 - The Auckland Airport Community Trust contributed \$230,000 to the Ōtara-Papatoetoe Local Board and the board added \$10,000 of its own discretionary funds
- 12. The following points summarise recent Māngere-Ōtāhuhu/Ōtara-Papatoetoe Youth Connections project achievements:
 - Youth Connections **support service tracking** system: This consists of a database tracking system developed to capture all young people as they leave school, as well as a service to check in on them over the next year to ensure they are ending up either 'earning or learning' or, if not, are connected with relevant youth service providers to support them as required. A pilot of the service is being run with four local schools: Māngere College; Ōtāhuhu College; Papatoetoe High School and Sir Edmund Hillary Collegiate. A database design company, Tranzino, has been appointed to build the online tool to support the operation of the service. Locally based organisation, MT Tibble, has been awarded the contract to provide the tracking service itself and has begun contacting the selected schools with regards to tracking all their school leavers.
 - A stakeholder database is currently being developed to assist with our communications with key organisations and employers.

- A design-led innovation process is being used to develop a series of typical personas and school to work journey maps to better understand young peoples' experience in order to ensure the work is targeted effectively.
- Scoping for a **mentoring programme**: A workshop was organised with representatives from mentoring organisations – Cadetmax and InWork – with the purpose of developing plans on how best to incorporate a mentoring capability into the wider Youth Connections programme
- Developing a **rewards and recognition programme** to recognise the achievements of young people and that of contributors to the project is in progress – and will focus on partner schools, businesses and youth services
- A **business-breakfast** event held by Greater East Tamaki Business Association (GETBA) in July had Sir Stephen Tindall as their guest speaker. He presented passionately about how offering young people jobs is of value to local businesses. One employer, Quest Apartments, has now employed five local young people to work in their hotel
- **Mobile careers kiosks**: 'Inzone' toured colleges in local areas - De La Salle College, Sir Edmund Hillary Collegiate, Tangaroa College, Southern Cross, Māngere College, Ōtāhuhu College, Papatoetoe High and James Cook High. This roadshow of mobile careers kiosks uses state-of-the-art touch screen terminals with up to date employment and career information. These kiosks appeal to young people, are easy to use and are accessible to all year levels. Ōtara-Papatoetoe Local Board also installed these 'Inzone' kiosks in Ōtara and Tupu libraries.
- **Driver licensing**: Not having a driver license is a significant barrier for young people in securing employment. Collaboration with Māngere and Ōtāhuhu colleges has begun in support of driver license education programmes for their students. In July 2013 there was a third intake of students at Māngere College and over 150 students sat their test at Ōtāhuhu College. There is a good success rate amongst students across both schools of around 96% passing their tests, meaning over 200 students having gained their learner license so far.

Consideration

Local Board Views

13. The two previous boards of Māngere-Ōtāhuhu and Ōtara-Papatoetoe supported the Youth Connections project at its initiation with Auckland Council.
14. There is high proportion of young people in Māngere-Ōtāhuhu compared to the wider Auckland region. The Local Board Plan places an important emphasis on youth issues and community wellbeing.

Maori Impact Statement

15. The project serves the interests of local young people. 17% of school students in the Māngere-Ōtāhuhu area are Maori. It is expected that project outcomes are of direct value to Maori families.

General

16. The Youth Connections project has been making steady progress in the two southern local board areas of Māngere-Ōtāhuhu and Ōtara-Papatoetoe. Continuing local leadership by the boards seeks to achieve results of significance to local communities, particularly young people.

Attachments

| No. | Title | Page |
|-----|--------------------------|------|
| A | Terms of Reference - LGG | 23 |

Signatories

| | |
|-------------|---|
| Authors | Rina Tagore - Senior Local Board Advisor |
| Authorisers | Carol McKenzie-Rex - Relationship Manager |

Terms of Reference

**Youth Connections Local Governance Group
For Mangere-Otahuhu and Otara-Papatoetoe Local Boards**

1.0 Introduction and background

Auckland Council launched a new initiative called Youth Connections Across Auckland in May 2012 in collaboration with the Mayors Taskforce for Jobs, the Tindall Foundation, Auckland Airport Community Trust and several other key stakeholder organizations.

The project is to help Auckland's young people get local jobs by improving the links between school leavers and local employers.

Local Board leaders will make sure the project is delivered to meet local needs and will champion this initiative by encouraging and supporting local employers, schools, trainers, and associated services to get behind it.

A coordinated cross-city approach will be facilitated by an Auckland-wide governing steering group made up of key organizations including Auckland Council, Ministry of Social Development, Employers and Manufacturers Association, Chamber of Commerce and training organizations.

At the outset of this project, there is funding towards five initiatives across Auckland, delivered at Local Board area level. The five funded Local Board areas are a combined Henderson-Massey/Whau project, Puketapapa, Mangere-Otahuhu, Maungakiekie-Tamaki, and Otara-Papatoetoe. There will be total funding of \$1.35 million across the five projects over a two year period.

Mangere-Otahuhu and Otara-Papatoetoe Local Boards have developed their own delivery plans to suit the specific youth employment needs of their communities and will work collaboratively on this project.

The Local Board will formally report to the Governing Body of the Auckland Council on the progress of the project against outcomes, and use direct contact via their community networks, regular local media opportunities and general media releases, to communicate progress to their local communities.

1.1 Objectives of project

The purpose for prioritizing and completing this project is to help youth in the Local Board areas to transition successfully from school to work or training, helping them to unleash their full potential. Programmes that make youth feel confident, valued and successful are vital, as are youth employment opportunities, and positive employer reinforcement.

The Local Board Plans contain a section on young people, in which the Local Boards state that a real emphasis is required on youth transitioning from education or needing skills development, and these Local Board wish to support youth transition initiatives across the Manukau area.

The planned objectives of this project are to:

- Identify the initial partners in the legacy Manukau Council Youth Transitions programme and determine what engagement occurred in the past and the extent of the work previously achieved.
- Re-establish communications with relevant partners/stakeholders in the Local Board areas and update on their current progress.
- Develop a communication and engagement plan for key stakeholders to let them know what is available through the project.
- Identify and document existing and recent youth transitions services, programmes and initiatives with the Local Board area and assess how they can dovetail into a local youth transition plan.
- Work with partners to ensure tracking and reporting systems for school leavers are successfully implemented and working well to match school leavers to appropriate pathways. Set baselines for reporting, to assist in evaluating the success of current and future initiatives.
- Co-ordinate and host youth forums with partners to engage local youth around youth connections, and participate in local youth transition planning.
- Identify and engage with relevant local business partners who may provide future employment pathways suitable for youth.
- Assist transitions partners to utilize potential future employment pathways, and how they can best support youth to acquire relevant skills to meet the needs of employers.
- Develop targets and incentives for businesses to employ youth e.g. award schemes etc.
- Investigate opportunities to support entrepreneurial initiatives for youth interested in self-employment.
- Determine how this project may be mainstreamed into Auckland Council's existing programme of activity after 24 months.

2.0 Local Government Group purpose and objectives

The purpose of the Local Governance Group (LGG) is to provide strategic oversight and direction to the development and implementation of the Mangere-Otahuhu and Otara-Papatoetoe Local Boards Youth Connections work programme, and provide advice the Local Board (Youth Advisors) who are essentially the project managers

The objectives of the LGG are to:

- guide and monitor the delivery of the Youth Connections project plans and development of the Youth Connections work programme.
- identify and facilitate collaborative opportunities and activities that will advance priority outcomes.
- provide advice on priorities in allocation of resources

- champion Youth Connections across their stakeholder groups, communities and the rest of the region
- provide advice on stakeholder and community engagement, and take a leading role in communicating progress on Youth Connections to all stakeholders they represent
- represent as appropriate local community perspective

3.0 Membership of the Local Governance Group

The Mangere-Otahuhu and Otara-Papatoetoe Local Boards endorsed the following membership for the LGG:

- The Mangere-Otahuhu Local Board Chair + 2 Local Board representatives
 - Leau Peter Skelton, Christine O'Brien, Lydia Sosene
- The Otara-Papatoetoe Local Board Chair + 2 Local Board representatives
 - John McCracken, Donna Lee, Poutoa Papali'i

The membership term for the LGG will be until 1 November 2013, and is subject to review in December 2013.

4.0 Protocols and operating principles

4.1 Representation

Local Governance Group members shall be 3 from each Local Board and appointed by formal resolution of the relevant Local Board. There is no requirement for alternate or proxy appointments to the LGG.

4.2 Chairing of meetings

A Chair and Deputy Chair will be elected by the LGG.

4.3 Decision Making

The quorum for formal decision making will be four members of the LGG.

All decisions for the LGG will be by consensus if possible. Where consensus cannot be reached, decisions will be by a simple majority with the Chair having the casting vote.

Both the Mangere-Otahuhu and Otara-Papatoetoe Local Boards delegated budget approval and decision-making for the Youth Connections project to their LGG representatives, noting that budgets had been prepared as part of the project plan proposal.

4.4 Confidentiality

In general, business meetings of the LGG will not be open to the public. Formal minutes of the meetings are not published. However, the LGG may wish to hold part of their meetings in public or hold public meetings for specific purposes.

4.5 Communications and media

The Chair and Deputy Chair are the designated spokespersons for the collective views of the LGG.

The LGG has a preference to be supported locally through their existing Local Board Communications Advisor, and has developed a contracted role accordingly.

4.6 Schedule of meetings

The LGG will, in consultation with the Local Board Youth Advisors, establish a schedule of meetings, but will in general meet every fortnight.

5.0 Agendas

Agendas will be drafted by the Local Board Youth Connections Advisors and other Support Officers and agreed with the Chair. Members of the LGG may put forward matters for consideration.

6.0 Principles for the Joint Steering Group

The following principles will guide the operation of the LGG

- Acting in good faith, communicating openly with other members
- Working in a co-operative and constructive manner with respect, goodwill, trust and integrity
- Championing and advocating the Youth Connections projects
- Acknowledging that diversity of views and perspectives is strength and promoting an inclusive approach.
- Encouraging innovation, promoting effective actions and practices and 'letting go' of ineffective programmes and practices.
- Quickly resolving any issues/disputes, and removing barriers, that might prevent effective collaborative action.

7.0 Resources

7.1 Local Board Youth Connections Advisors

The Local Board Youth Connections Advisors are the Youth Connections project managers. The LGG provides strategic oversight, support and direction to the work of the Local Board Youth Connections Advisors in alignment with the Local Board project plans, the Local Board Youth Connections Advisors job descriptions and these Terms of Reference.

The Local Board Youth Connections Advisors are officers of council who report to the Manager of Community Development and Safety for the purposes of operational direction, team support and individual performance development.

Given the unique nature of the Youth Connections project and the location of the Local Board Youth Connections Advisors with Local Board Services officers from the Mangere-Otahuhu and Otara-Papatoetoe team, operational direction, team support and individual performance development will be

provided on a day-to-day and joint basis by the Lead Officer and Local Board Services Relationship Manager.

The Local Board Youth Advisors are:

- Briar Tuiali'i
- Theresa Rorason

7.2 Support Officers to the LGG

The officers who will provide regular support and advice to the LGG will include:

- Delwyn Corin, Youth Connections Across Auckland Project Manager, Community Development, Arts and Culture
- Annette Smithard, Subject Matter Expert, Community Development, Arts and Culture
- Lance Watene, Lead Officer, Team Leader, Community Wellbeing, Community Development, Arts and Culture
- Carol McKenzie-Rex, Relationship Manager, Mangere-Otahuhu and Otara-Papatoetoe Local Boards

7.3 Administrative support

Support such as making meeting appointments, preparing agenda, minutes and other Youth Connections administrative support for the LGG will be provided from within existing staff resources of Local Board Services, primarily by the Otara-Papatoetoe Local Board PA/Liaison (Maureen Nepia)

7.4 Reporting

The LGG is supportive 'in principle' of regular streamlined reporting on its activities, highlights and achievements to the Regional Youth Connections Across Auckland Steering Group, its philanthropic funders and the Auckland Plan Committee. Reports will generally be prepared by officers supporting the LGG.

7.5 Budget

A funding application to Auckland Airport Community Trust funding was completed in 2012 and funding confirmed for Otara-Papatoetoe Local Board of \$230,000 over 24 months.

A funding application to the Tindall Foundation was completed in 2012 and funding confirmed for Mangere-Otahuhu Local Board of \$150,000 over 24 months.

Additional funding of \$300,000 from Auckland Council covers staff time in support of the regional Youth Connections project, communications resourcing and the services of the council's research team.

Both Mangere-Otahuhu and Otara-Papatoetoe Local Board resolved to allocate additional funding to the Youth connections project in June 2012, with Mangere-Otahuhu allocating an extra \$50,000 of its Local Board Discretionary funds and Otara-Papatoetoe allocating an extra \$10,000 of its Local Board Discretionary funds as summarized below.

| LGG Youth Connections Funding Summary | | | |
|---|---------------------------|---------------------------|------------------|
| | 2012/13 Year 1 | 2013/14 Year 2 | TOTAL |
| Mangere-Otahuhu Local Board | | | |
| Tindall Foundation funding | \$75,000 | \$75,000 | \$150,000 |
| Local Board Discretionary funding | \$50,000 | | \$ 50,000 |
| TOTAL | | | \$200,000 |
| Otara-Papatoetoe Local Board | | | |
| Auckland Airport Trust funding | \$115,000 | \$115,000 | \$230,000 |
| Local Board Discretionary funding | \$ 10,000 | | \$ 10,000 |
| TOTAL | | | \$240,000 |
| LGG YOUTH CONNECTIONS BUDGET 2012-2014 | | | \$440,000 |

Southern Joint Funding Committee

File No.: CP2013/25786

Purpose

1. To seek the local board's agreement on:
 - the Terms of Reference for the Southern Joint Funding Committee.
 - the re-establishment of the Southern Joint Funding Committee, in case it is required again in the 2013/2014 financial year.
 - the funding budget allocations made to southern local boards for contestable grants for community, heritage assistance and facility partnership funding by the Southern Joint Funding Committee in May 2013.

Executive Summary

2. The Southern Joint Funding Committee was a joint committee established by the six southern local boards and has decision-making responsibility for the allocation of funding budgets for contestable grants from legacy community funding schemes for the 2013/2014 financial year.
3. In accordance with Clause 30(7) of the Local Government Act 2002, the committee has been automatically dissolved following the 2013 Local Government elections.
4. This report seeks the board's approval to reinstate the Southern Joint Funding Committee in case it is required again in the 2013/2014 financial year, to approve the Terms of Reference for the Southern Joint Funding Committee, to appoint the Chair to the committee and to update the board on the funding budget allocations for contestable grants made to southern local boards for community, heritage assistance and facility partnership funding by the committee in May 2013.
5. The establishment of this committee has been an interim approach until a region-wide community funding policy is finalised. Financial analysis is currently underway to inform options and a supporting budget structure for the new funding policy. Local boards will be consulted on the draft policy in 2014.

Recommendation/s

That the Mangere-Otahuhu Local Board:

- a) Agrees to re-instate the Southern Joint Funding Committee for 2013/2014 to operate as per its Terms of Reference.
- b) Supports the draft Terms of Reference for the Southern Joint Funding Committee presented in Attachment A.
- c) Appoints the local board Chair to the Southern Joint Funding Committee for 2013/2014 with appropriate delegated authority to bind the board on decisions relating to the legacy community funding schemes made by the committee, noting that funding budget allocations have already been made to southern local boards for the 2013/2014 financial year.
- d) Notes that a region-wide Community Funding Policy is being developed and will in time replace the current interim funding arrangements and that officers will engage with the board on this in the coming months.

Discussion

6. The Southern Joint Funding Committee was a joint committee established by the six southern local boards - Mangere-Otahuhu, Otara-Papatoetoe, Manurewa, Papakura, Howick and Franklin local boards. It has Terms of Reference (Attachment A) and decision-making responsibility to allocate funding budgets across the southern local boards for community, heritage assistance and facility partnership funding. These allocations were made in May 2013 for the 2013/2014 financial year and are described in paragraphs 19, 20 and 21 below.
7. At its March 2013 meeting, the Regional Development and Operations Committee resolved to continue the Community Assistance Programme for 2013/2014 within unchanged structural and budgetary parameters, while the region-wide Community Funding Policy is in development.
8. This means that, as per previous years, legacy community funding budgets are allocated to sub-regional joint funding committees of local boards.
9. Through its Terms of Reference, the Southern Joint Funding Committee agrees principles on behalf of the six southern local boards to support a common process for the administration of legacy contestable funding schemes and the local board discretionary community scheme and can make recommendations to boards on decisions around multi-board applications. The committee also has authority to make minor changes to the criteria of funding schemes, with a view to better responding to community needs. Therefore it is recommended that the Southern Joint Funding Committee be reinstated for the rest of the 2013/2014 year, to meet on an as-required basis.
10. In accordance with Clause 30(7) of the Local Government Act 2002, the committee was automatically dissolved following the 2013 Local Government elections, so a resolution of each of the southern local boards is required to re-establish the committee.
11. Each of the legacy councils had a different approach to investing in their communities, and community grant funding is only one of several mechanisms for making this investment. In April 2013, the Regional Development and Operations Committee requested comprehensive financial analysis of all community development-related spending, including (but not limited to) the legacy community funding budgets that local boards currently administer through the interim programme (Resolution number RDO/2013/55). The Regional Development and Operations Committee required this work to be completed prior to development of the second iteration of a new Community Funding Policy.
12. The financial analysis is currently underway and will be reported to the relevant committee early in 2014. It is anticipated that the findings will provide a clearer picture of current budget distribution and show the variation in inherited community investment models in place around the region. This will provide a valuable basis for developing new policy options and outlining the appropriate budget structures to underpin them. Any change to budget distribution will be proposed as part of the Local Board Funding Policy (not the Community Funding Policy) for implementation as part of the Long Term Plan (from 2015).
13. Officers will be formally engaging with local boards around further development of the region-wide Community Funding Policy in the coming months.

Consideration

Local Board Views

14. The legacy funding schemes are a key way for local boards to support their communities.

Māori Impact Statement

15. The legacy community funding schemes are of general interest to communities and accessible to a wide range of groups, including Māori. No particular implications for the Māori community or Māori stakeholders have been identified as arising from this report.

General

16. The recommendations contained in this report fall within the local board's delegated authority.

Implementation Issues

17. The Southern Joint Funding Committee received the following legacy Manukau, Papakura and Franklin community funding budgets:

- Social Investment
- School Holiday Programme
- Community Crime Prevention
- Immediate Response Crime Safety
- Marae Assistance
- Rates Assistance to Community Groups Owning Land in Manukau
- School Swimming Pool
- Papakura Local Community
- Franklin Partnership Loans Scheme (no longer available)
- Heritage Assistance
- Community Facilities Partnership Scheme.

18. The Southern Joint Funding Committee met in May 2013 to allocate funding budgets for the 2013/14 financial year.

19. **Community funding** allocations were resolved in SJFC/2013/3 as follows:

| <i>Fund</i> | <i>Franklin</i> | <i>Howick</i> | <i>Mangere-Otahuhu</i> | <i>Manurewa</i> | <i>Otara-Papatoetoe</i> | <i>Papakura</i> |
|---|-----------------|-----------------|------------------------|-----------------|-------------------------|-----------------|
| Local Board Discretionary Community Grants | \$29,618 | \$59,012 | \$35,028 | \$40,168 | \$37,102 | \$20,827 |
| Social Investment - Single Board | \$10,979 | \$16,103 | \$11,711 | \$14,639 | \$12,443 | \$7,320 |
| Social Investment - Multiple Boards | \$21,493 | \$46,567 | \$28,657 | \$39,403 | \$34,030 | \$8,955 |
| School Holiday Programme | \$4,536 | \$15,624 | \$8,064 | \$11,592 | \$8,568 | \$2,016 |
| School Swimming Pool | \$0 | \$7,695 | \$3,078 | \$3,078 | \$3,270 | \$2,116 |
| Rates Assistance | \$0 | \$25,761 | \$8,244 | \$8,759 | \$8,759 | \$0 |
| Community Crime Prevention | \$6,733 | \$31,741 | \$15,390 | \$21,161 | \$16,352 | \$4,809 |

| <i>Fund</i> | <i>Franklin</i> | <i>Howick</i> | <i>Mangere-Otahuhu</i> | <i>Manurewa</i> | <i>Otara-Papatoetoe</i> | <i>Papakura</i> |
|---------------------------------|-----------------|------------------|------------------------|------------------|-------------------------|------------------|
| Immediate Response Crime/Safety | \$3,276 | \$9,829 | \$5,242 | \$6,880 | \$5,570 | \$1,966 |
| Marae Assistance | \$15,957 | \$8,704 | \$37,716 | \$31,914 | \$33,364 | \$17,407 |
| Papakura Local Community Grants | \$0 | \$0 | \$0 | \$0 | \$0 | \$41,245 |
| 2013/2014 Budgets | \$92,592 | \$221,036 | \$153,130 | \$177,594 | \$159,458 | \$106,661 |

20. **Heritage assistance** funding allocations were resolved in SJFC/2013/4 as follows:

| | <i>Franklin</i> | <i>Howick</i> | <i>Mangere-Otahuhu</i> | <i>Manurewa</i> | <i>Otara-Papatoetoe</i> | <i>Papakura</i> |
|--|-----------------|-----------------|------------------------|-----------------|-------------------------|-----------------|
| Manukau Heritage Item Assistance Total Fund: \$83,500 | \$29,618 | \$59,012 | \$35,028 | \$40,168 | \$37,102 | \$20,827 |

21. **Facility partnership** fund allocations were resolved in SJFC/2013/5 as follows:

| | <i>Franklin</i> | <i>Howick</i> | <i>Mangere-Otahuhu</i> | <i>Manurewa</i> | <i>Otara-Papatoetoe</i> |
|----------------------------------|------------------|------------------|------------------------|------------------|-------------------------|
| Facility Partnership Fund | \$105,524 | \$486,729 | \$247,321 | \$278,319 | \$201,155 |

Attachments

| No. | Title | Page |
|-----|--------------------------|------|
| A | Draft terms of reference | 33 |

Signatories

| | |
|-------------|---|
| Authors | Carole Canler- Local Board Advisor |
| Authorisers | Carol McKenzie-Rex - Relationship Manager |

Draft Terms of Reference of the Southern Joint Funding Committee

i) Membership

The Southern Joint Funding Committee has a member from each of the following local boards:

- Franklin
- Howick
- Mangere-Otahuhu
- Manurewa
- Otara-Papatoetoe
- Papakura

ii) Decision Making

The Southern Joint Funding Committee has been delegated authority to make decisions on the allocation of the following legacy and contestable funding schemes for individual local board distribution:

- . Social investment single board (previously community board)
- . Social investment multiple board (previously citywide)
- . School holiday programme
- . Community crime prevention
- . Immediate response crime safety
- . Marae assistance
- . Rates assistance to community groups owning land
- . School swimming pool
- . Papakura Local Community
- . Franklin Partnership Loans Scheme
- . Heritage Assistance
- . Community Facilities Partnership Scheme.

The Southern Joint Funding Committee will agree principles on behalf of the six southern local boards to support a common process for the administration of legacy contestable funding schemes.

The Southern Joint Funding Committee may make recommendations to boards on decisions around multi-board applications on any legacy and contestable funding schemes.

The Southern Joint Funding Committee also has authority to make minor changes to the inherited criteria for the relevant funding schemes for the area, with the view to better respond to community needs. Minor policy changes are changes that do not alter the intent of the funds or the community's ability to access these funds.

iii) Chairperson and Deputy Chairperson

The Southern Joint Funding Committee will appoint and remove its own chairperson and deputy chairperson.

iv) Meetings

The Southern Joint Funding Committee will meet a minimum of once a year.

v) Standing Order of Local Boards

The Standing Orders of local boards as set by the Auckland Transition Agency on 27 October 2010 will apply to this Joint Committee.

Urgent Decision Process for the Mangere-Otahuhu Local Board

File No.: CP2013/25649

Purpose

1. This report seeks the board's agreement for a process for urgent decisions of the Mangere-Otahuhu Local Board on matters that require a decision where it is not practical to call the full board together and meet the requirement of a quorum.

Executive Summary

2. This report details a process for urgent decisions of the local board on matters that require a decision where it is not practical to call the full board together and meet the requirement of a quorum.

Recommendation/s

That the Mangere-Otahuhu Local Board:

- a) Adopts the urgent decision process for matters that require a decision where it is not practical to call the full board together and meet the requirement of a quorum.
- b) Delegates authority to the Chair and Deputy Chair, or any person acting in these roles, to make an urgent decision on behalf of the local board.
- c) Requests that all urgent decisions be reported to the next ordinary meeting of the local board.
- d) Notes that any request for an urgent decision of the local board must be processed through the Local Board Services department, and the Local Board Relationship Manager must endorse the request for an urgent decision before commencing the process.

Background

3. An extraordinary meeting is called when an urgent decision is required on matters that cannot wait until the next scheduled ordinary meeting of the local board. At times, such as during the Christmas and New Year period, it is not practical to call the full board together and meet the requirement of a quorum.
4. An alternative to calling for an extraordinary meeting is to delegate the authority to the Chair and Deputy Chair, or any person acting in these roles, to make the decision on behalf of the local board.
5. Urgent decisions are different from emergency decisions, which are only made if there is a risk to public health and safety.

Decision Making

6. It is recommended that the local board delegate the power to the Chair and Deputy Chair, or any person acting in these roles, to make urgent decisions on behalf of the board.

7. Any request for an urgent decision of the local board must be processed through the Local Board Services department, and the Local Board Relationship Manager must endorse the request for an urgent decision before commencing the process.
8. All requests for an urgent decision will be supported by a report stating the nature of the issue, reason for urgency and what decisions or resolutions are required. These reports will comply with the standard approval process.
9. A number of factors are considered before approval to use the urgent decision process is given such as:
 - The timing of the next scheduled meeting
 - Confirmation that the local board has the delegation to make the decision
 - Consideration of the rationale for urgency
 - The significance of the decision and whether the urgent decision process is appropriate
10. Any decision made by delegation will be reported as an information item to the next ordinary meeting of the local board.
11. The Local Government (Auckland Council) Amendment Act 2013 provides for local boards to delegate to committees, sub-committees members of the local board or Auckland Council officers, any of its responsibilities, duties and power, with some specific exceptions.

Consideration

Local Board Views

12. This decision falls under the local board's delegated authority.

Māori Impact Statement

13. There is no specific impact for Māori arising from this report.

Implementation Issues

14. The Local Board Relationship Managers can provide advice as to what might constitute an urgent decision.

Attachments

There are no attachments for this report.

Signatories

| | |
|-------------|--|
| Authors | Janette McKain - Local Board Democracy Advisor |
| Authorisers | Carol McKenzie-Rex - Relationship Manager |

Adoption of meeting schedule

File No.: CP2013/25643

Purpose

1. To seek the adoption of a meeting schedule for the next year of the 2013-2016 electoral term.

Executive Summary

2. A draft local board meeting schedule has been developed for the next year of the 2013-2016 electoral term; it is attached to this report. It is recommended that the local board adopts this schedule.
3. The specific times and dates for the hearings process, part of the special consultative process outlined in the Local Government Act 2002, for local board agreements and local board plans are yet to be finalised. Local board meeting schedules may therefore be updated and provision made for these hearings, once the details are confirmed.

Recommendation/s

That the Mangere-Otahuhu Local Board:

- a) Adopts its meeting schedule for the next year of the 2013-2016 electoral term as follows:

| DATE | TIME | VENUE |
|-------------------|------|--|
| 11 December 2013 | 5pm | Mangere-Otahuhu Local Board Office, Bader Drive, Mangere |
| 29 January 2014 | 5pm | Mangere-Otahuhu Local Board Office, Bader Drive, Mangere |
| 19 February 2014 | 5pm | Mangere-Otahuhu Local Board Office, Bader Drive, Mangere |
| 19 March 2014 | 5pm | Otahuhu Town Hall, 10 High Street, Otahuhu |
| 16 April 2014 | 5pm | Mangere-Otahuhu Local Board Office, Bader Drive, Mangere |
| 21 May 2014 | 5pm | Otahuhu Town Hall, 10 High Street, Otahuhu |
| 18 June 2014 | 5pm | Mangere-Otahuhu Local Board Office, Bader Drive, Mangere |
| 16 July 2014 | 5pm | Otahuhu Town Hall, 10 High Street, Otahuhu |
| 20 August 2014 | 5pm | Mangere-Otahuhu Local Board Office, Bader Drive, Mangere |
| 17 September 2014 | 5pm | Otahuhu Town Hall, 10 High Street, Otahuhu |
| 15 October 2014 | 5pm | Mangere-Otahuhu Local Board Office, Bader Drive, Mangere |
| 19 November 2014 | 5pm | Otahuhu Town Hall, 10 High Street, Otahuhu |
| 10 December 2014 | 5pm | Mangere-Otahuhu Local Board Office, Bader Drive, Mangere |

- b) Notes that dates and times for hearings and deliberations for the Mangere-Otahuhu Local Board agreements and local board plans are yet to be finalised.

Discussion

4. Clause (5)(d), Schedule 7 of the Local Government Act 2002 requires a local board to adopt a schedule of business meetings at its first meeting in the electoral term.

5. Adopting a meeting schedule allows for a planned approach to workloads and ensures local board members have clarity about their commitments. It also gives an indication to the public of when meetings are to be held and meets the requirement of clause 19, Schedule 7 of the Local Government Act 2002.
6. Each local board develops a Local Board Agreement annually and a Local Board Plan every three years. Both documents are subject to public consultation, with local board plans being subject to a special consultative procedure process. The local board will hold hearings to give submitters the opportunity to express their views verbally.
7. The specific times and dates for the hearings process for the local board plan and agreements are yet to be finalised. Local board meeting schedules may therefore need to be updated and provision made for hearings, once details are confirmed.
8. In addition to local board meetings, local boards will hold workshops that are closed to the public. The proceedings of every workshop are recorded and considered at the next business meeting of the local board in accordance with current local board standing order provisions.

Consideration

Local Board Views

9. This decision falls under the local board's delegated authority.

Māori Impact Statement

10. There is no specific impact for Māori arising from this report.

General

11. *Clauses 19(4), 19(5) and 19(6), Schedule 7, of the Local Government Act 2002 states that:*
"(4) A local authority must hold meetings at the times and places that it appoints.

(5) Unless clause 22 (extraordinary meeting) applies, the chief executive must give notice in writing to each member of the time and place of a meeting -
(a) not less than 14 days before the meeting; or
(b) if the local authority has adopted a schedule of meetings, not less than 14 days before the first meeting on the schedule."

(6) If a local authority adopts a schedule of meetings, -
(a) the schedule –
(i) may cover any future period that the local authority considers appropriate; and
(ii) may be amended; and
(b) notification of the schedule or of any amendment to that schedule constitutes a notification of every meeting on the schedule or amendment."
12. Similarly, the statutory requirement pursuant to clauses 46, 46(A) and 47 of the Local Government Official Information and Meetings Act 1987 mentions that:
 - meetings of a local authority are publicly notified
 - agendas and reports are available at least two working days before a meeting
 - local board meetings are open to the public.

Implementation Issues

13. Meetings of the local boards are supported by Auckland Council's Local Board Services Department.

Attachments

There are no attachments for this report.

Signatories

| | |
|-------------|--|
| Authors | Janette McKain - Local Board Democracy Advisor |
| Authorisers | Carol McKenzie-Rex - Relationship Manager |

For Information: Reports referred to the Mangere-Otahuhu Local Board

File No.: CP2013/25578

Purpose

The following reports have been referred from governing body meetings for the information of the local board:

- (i) Sports Field Capacity Development Programme Annual Report (*Parks, Recreation and Heritage Forum 3 September 2013*)
- (ii) Bridging the Digital Divide – Don McKenzie (*Disability Strategic Advisory Group Meeting 16 September 2013*);
- (iii) Transport (*Disability Strategic Advisory Group Meeting 16 September 2013*);
- (iv) Sport and Recreation Strategic Action Plan (*Regional Development & Operations Committee Meeting 19 September 2013*);

Copies of the reports can be located at the following link:

http://www.aucklandcouncil.govt.nz/EN/AboutCouncil/meetings_agendas/committees/Pages/home.aspx

Recommendation/s

That the following reports referred from governing body meetings to the Mangere-Otahuhu Local Board for information, be noted:

- (i) Sports Field Capacity Development Programme Annual Report (*Parks, Recreation and Heritage Forum 3 September 2013*)
- (ii) Bridging the Digital Divide – Don McKenzie (*Disability Strategic Advisory Group Meeting 16 September 2013*);
- (iii) Transport (*Disability Strategic Advisory Group Meeting 16 September 2013*);
- (iv) Sport and Recreation Strategic Action Plan (*Regional Development & Operations Committee Meeting 19 September 2013*);

Attachments

There are no attachments for this report.

Signatories

| | |
|-------------|--|
| Authors | Janette McKain - Local Board Democracy Advisor |
| Authorisers | Carol McKenzie-Rex - Relationship Manager |

Mangere-Otahuhu Local Board Workshop Notes

File No.: CP2013/25579

Purpose

1. Attached are the notes for the Mangere-Otahuhu Local Board Workshops held on 6 and 7 November 2013.

Executive Summary

2. Not Applicable.

Recommendation/s

That the Mangere-Otahuhu Local Board workshop notes from workshops held on 6 and 7 November 2013 be received.

Attachments

| No. | Title | Page |
|-----|---------------------------|------|
| A | Workshop Notes 6 November | 45 |
| B | Workshop Notes 7 November | 47 |

Signatories

| | |
|-------------|--|
| Authors | Janette McKain - Local Board Democracy Advisor |
| Authorisers | Carol McKenzie-Rex - Relationship Manager |

Mangere-Otahuhu Local Board Workshop Notes

Date of Workshop: Wednesday 6 November 2013
Time: 3.00pm to 5.30pm
Venue: Mangere-Otahuhu Local Board Office

Present: Lydia Sosene, Nick Bakulich, Carrol Elliott, Tasi Lauese, Christine O'Brien, Peter Skelton, Walter Togiamua, Janette McKain (Democracy Advisor), Kenneth Tuai (Advisor), Rina Tagore (Senior Advisor)

Apologies: Carol McKenzie-Rex for absence

Tasi Lauese opened the meeting in prayer.

| Time | Proposed Item and Purpose | Notes | Presenter |
|---------------|----------------------------------|---|---|
| 3.00 – 3.30pm | Ecological Prioritisation Report | <p>The Board discussed a list of reserves to be ranked in order of priority for ecological restoration:</p> <ul style="list-style-type: none"> • Ambury Regional Park • Otuataua Stonefields • Mangere Domain (& Mangere Mountain Education Centre) • Mahunga Drive, Esplanade Reserve, Mahunga Reserve, No 2 Hastie Ave Reserve, Black Bridge Reserve, Walmsley Road Reserve, Tarata Creek Reserve • Blake Road Reserve, Lenore Foreshore Reserve, Harania/Mary's Foreshore Reserve, Wickman Way/Tennessee Reserve, Pacific Steel Reserve • Kiwi Esplanade (Bird Refuge & Pumphouse), Kiwi Esplanade (Open foreshore) • Portage Canal, Foreshore Reserve, Otahuhu Cemetery, Church Street • Joe F Stanley Reserve • Stringers Point Reserve • Seaside Park | Emma Joyce, Clair Webb, Tessa Doogue, Michelle Dublon |

| Time | Proposed Item and Purpose | Notes | Presenter |
|---------------|--|--|------------------------------|
| | | Recommendations on prioritisation of the reserves will come to the December 2013 business meeting. | |
| 3.30 – 4.00pm | Financial Quarterly Report – to September 2013 | The Board discussed the Financial Highlights and overviews. Highlights <ul style="list-style-type: none"> • Otahuhu Recreation Precinct sod-turning • All Tide Boat Ramp • Norana Park toilets and changing rooms • SLIPs projects • Discretionary spend of \$620k approved so far | Faithe Smith |
| 4.00 – 5.00pm | Review of Animal Bylaws | The Board reviewed and discussed the Animal Bylaws. | Emma Pilkington |
| 5.00 – 5.30pm | Special Housing Briefings - CONFIDENTIAL | The Board had a briefing on the Special Housing project and requested further information to be supplied regarding the boundaries. | Rina Tagore, Kenneth Tuai |

The workshop closed at 4.50pm



Mangere-Otahuhu Local Board Workshop Programme

Date of Workshop: Thursday 7 November 2013
Time: 10.00am to 12.30pm
Venue: Mangere-Otahuhu Local Board Office

Present: Lydia Sosene, Nick Bakulich, Carrol Elliott, Tasi Lauese, Peter Skelton, Janette McKain (Democracy Advisor), Kenneth Tuai (Advisor), Rina Tagore (Senior Advisor)

Apologies: Christine O'Brien and Walter Togiamua

Lydia Sosene opened the meeting in prayer.

| Time | Proposed Item and Purpose | Notes | Presenter |
|-----------------|---|---|---|
| 10.00 – 11.00am | Local Board budget and finance support | The Board had a presentation on the Local Board Budget and Finance Support. Another workshop will be set up when required. | Faithe Smith, Christine Watson |
| 11.00 – 11.30am | Local Board communications strategy and support | Board members gave feedback on a draft communications strategy for the new electoral term and the Board suggested Radio and written | Angeline Barlow, Aroha Webster, Sarah Young, Matt Ogilvie |

| Time | Proposed Item and Purpose | Notes | Presenter |
|-------------------------|---------------------------------------|--|--|
| | | communication is a good way to interact with the community. | |
| 11.30am – 12.30pm | Draft Local Board Agreement 2014/2015 | The Board discussed an early draft of the Local Board Agreement for the 2014/15 financial year, as part of the council's Annual Plan process – for board amendment and feedback. | Rina Tagore, Kenneth Tuai, Carol McKenzie-Rex |

Nick Bakulich closed meeting with prayer at 12.42pm.

Chairpersons Announcements

File No.: CP2013/25580

Purpose

This item gives the Chairperson an opportunity to update the Board on any announcements.

Recommendation/s

That the verbal update be received.

Attachments

There are no attachments for this report.

Signatories

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| Authors | Janette McKain - Local Board Democracy Advisor |
| Authorisers | |