

## **Puketāpapa Local Board OPEN MINUTES**

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Minutes of a meeting of the Puketāpapa Local Board held in the Rakiraki Room, Wesley Community Centre, 740 Sandringham Road Extension, Sandringham on Thursday, 28 November 2013 at 6.00pm.

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### **PRESENT**

<b>Chairperson</b>	Julie Fairey
<b>Deputy Chairperson</b>	Harry Doig
<b>Members</b>	David Holm
	Ella Kumar
	Nigel Turnbull
	Michael Wood

### **APOLOGIES**

Councillor Casey

### **ALSO PRESENT**

<i>From 6.30pm</i>	Councillor Fletcher
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**1 Welcome Message**

**2 Apologies**

That the Puketāpapa Local Board:

- a) accept the apology from Councillor Dr Cathy Casey for absence.

**Secretarial Note:** Item 12 was taken at this point.

**3 Declaration of Interest**

There were no declarations of interest.

**4 Confirmation of Minutes**

Resolution number PKTPP/2013/273

MOVED by Member JM Fairey, seconded by Member E Kumar:

That the Puketāpapa Local Board:

- a) confirm the minutes of its inaugural meeting, held on Thursday, 31 October 2013.

**CARRIED**

**5 Leave of Absence**

There were no leaves of absence.

**6 Acknowledgements**

There were no acknowledgements.

**7 Petitions**

There were no petitions.

**8 Deputations**

There were no deputations.

**9 Public Forum**

**9.1 Mt Roskill (Puketāpapa) Historical Society**

Garth Houltham, Lisa Truttman, Margaret Ting and John Adam, Mt Roskill (Puketāpapa) Historical Society, were in attendance to present to the Board.

Documents were tabled in support of this item.

A copy of the tabled documents will be placed on the file copy of the minutes and can be viewed on the Auckland Council website.

Resolution number PKTPP/2013/274

MOVED by Member MP Wood, seconded by Member DA Holm:

That the Puketāpapa Local Board:

- a) thank Garth Houltham, Lisa Truttman, Margaret Ting and John Adam,, Mt Roskill (Puketāpapa) Historical Society, for their presentation about the properties at 650A Mt Albert Road and 11 Commodore Drive, currently on the market for sale.
- b) forward to the Heritage Department the research produced by the Mt Roskill (Puketapapa) Historical Society and asks that the Department consider appropriate heritage recognition and protection for the two sites.

**CARRIED**

### **Attachments**

- A Mt Roskill (Puketāpapa) Historical Society Report on 650A Mt Albert Road, Royal Oak by Lisa J Truttman, November 2013.
- B Mt Roskill (Puketapapa) Historical Society scoping Report on (Tropicana) 11 Commodore Drive, Mt Roskill by John P Adams, November 2013.

## **9.2 Garry Bryant**

Garry Bryant, local resident, was in attendance to present to the Board his concerns around berm mowing.

Resolution number PKTPP/2013/275

MOVED by Member E Kumar, seconded by Member DA Holm:

That the Puketāpapa Local Board:

- a) thank Garry Bryant for his presentation.
- b) requests that Auckland Transport work with the Board to develop a register of berm sites that are overgrown so that an appropriate means of addressing each site can be developed.

**CARRIED**

## **9.3 Dawn Taylor**

Dawn Taylor, local resident, was in attendance to present to the Board her concerns with regard to the covering of quarry trucks.

Resolution number PKTPP/2013/276

MOVED by Member NJ Turnbull, seconded by Member E Kumar:

That the Puketapapa Local Board:

- a) thank Dawn Taylor for her presentation.

**CARRIED**

## **10 Extraordinary Business**

There was no extraordinary business.

## **11 Notices of Motion**

There were no notices of motion.

Secretarial Note: Albert-Eden-Roskill Councillor Fletcher provided a verbal update to the board at this point. This will be a standard item on future agendas.

**11.1** Resolution number PKTPP/2013/277

MOVED by Member NJ Turnbull, seconded by Member E Kumar:

That the Puketapapa Local Board:

- a) thank Albert-Eden-Roskill Councillor Fletcher for her update.

**CARRIED**

**12 Restating the Declaration by Local Board Members Pursuant to Schedule 7, Clause 14, of the Local Government Act 2002**

The following Local Board members made their declarations pursuant to Schedule 7, Clause 14, of the Local Government Act 2002:

Nigel Turnbull  
Michael Wood

A copy of the tabled documents will be placed on the file copy of the minutes and can be viewed at the Auckland Council website.

**Attachments**

- A Declaration by N. Turnbull
- B Declaration by M Wood

**13 Three Kings Precinct Plan: Stage Two**

Updated Attachment A was tabled in support of this item.

A copy of the tabled document will be placed on the file copy of the minutes and can be viewed on the Auckland Council website.

Resolution number PKTPP/2013/278

MOVED by Member HAJ Doig, seconded by Member NJ Turnbull:

That the Puketāpapa Local Board:

- a) confirm at the 12 December business meeting, after consultation with the community, the key design outcomes from the discussion document development options that will form the basis for the final Three Kings Precinct Plan.
- b) endorse the proposed project plan for stage two as shown in Attachment B and the updated timeline in Attachment A of the Three Kings Precinct Plan
- c) appoint Julie Fairey, Nigel Turnbull and Harry Doig as the Puketāpapa Local Board delegates to participate in the stage two working group.

**CARRIED**

**Attachments**

- A Updated Draft Project Timeline (Attachment A)

## 14 Adoption of meeting schedule

Resolution number PKTPP/2013/279

MOVED by Member DA Holm, seconded by Member E Kumar:

That the Puketāpapa Local Board:

- a) adopts its meeting schedule for the 2013/2016 electoral term as follows, all beginning at 6pm and held at the Fickling Centre, 546 Mt Albert Road, Three Kings.

Date	Time	Venue
Thursday, 12 December 2013	6.00pm-9.30pm	Fickling Centre, 546 Mt Albert Rd, Three Kings
Thursday, 30 January 2014	6.00pm-9.30pm	Fickling Centre, 546 Mt Albert Rd, Three Kings
Thursday, 27 February 2014	6.00pm-9.30pm	Fickling Centre, 546 Mt Albert Rd, Three Kings
Thursday, 27 March 2014	6.00pm-9.30pm	Fickling Centre, 546 Mt Albert Rd, Three Kings
Thursday, 24 April 2014	6.00pm-9.30pm	Fickling Centre, 546 Mt Albert Rd, Three Kings
Thursday, 29 May 2014	6.00pm-9.30pm	Fickling Centre, 546 Mt Albert Rd, Three Kings
Thursday, 26 June 2014	6.00pm-9.30pm	Fickling Centre, 546 Mt Albert Rd, Three Kings
Thursday, 31 July 2014	6.00pm-9.30pm	Fickling Centre, 546 Mt Albert Rd, Three Kings
Thursday, 28 August 2014	6.00pm-9.30pm	Fickling Centre, 546 Mt Albert Rd, Three Kings
Thursday, 25 September 2014	6.00pm-9.30pm	Fickling Centre, 546 Mt Albert Rd, Three Kings
Thursday, 30 October 2014	6.00pm-9.30pm	Fickling Centre, 546 Mt Albert Rd, Three Kings
Thursday, 27 November 2014	6.00pm-9.30pm	Fickling Centre, 546 Mt Albert Rd, Three Kings
Thursday, 11 December 2014	6.00pm-9.30pm	Fickling Centre, 546 Mt Albert Rd, Three Kings
Thursday, 29 January 2015	6.00pm-9.30pm	To be confirmed
Thursday, 26 February 2015	6.00pm-9.30pm	To be confirmed
Thursday, 26 March 2015	6.00pm-9.30pm	To be confirmed
Thursday, 30 April 2015	6.00pm-9.30pm	To be confirmed
Thursday, 28 May 2015	6.00pm-9.30pm	To be confirmed
Thursday, 25 June 2015	6.00pm-9.30pm	To be confirmed
Thursday, 30 July 2015	6.00pm-9.30pm	To be confirmed
Thursday, 27 August 2015	6.00pm-9.30pm	To be confirmed
Thursday, 24 September 2015	6.00pm-9.30pm	To be confirmed
Thursday, 29 October 2015	6.00pm-9.30pm	To be confirmed
Thursday, 26 November 2015	6.00pm-9.30pm	To be confirmed
Thursday, 10 December 2015	6.00pm-9.30pm	To be confirmed
Thursday, 28 January 2016	6.00pm-9.30pm	To be confirmed
Thursday, 25 February 2016	6.00pm-9.30pm	To be confirmed
Thursday, 31 March 2016	6.00pm-9.30pm	To be confirmed
Thursday, 28 April 2016	6.00pm-9.30pm	To be confirmed
Thursday, 26 May 2016	6.00pm-9.30pm	To be confirmed
Thursday, 30 June 2016	6.00pm-9.30pm	To be confirmed
Thursday, 28 July 2016	6.00pm-9.30pm	To be confirmed
Thursday, 25 August 2016	6.00pm-9.30pm	To be confirmed
Thursday, 29 September 2016	6.00pm-9.30pm	To be confirmed

- b) notes that dates and times for hearings and deliberations for local board agreements and local board plans are yet to be finalised.

**CARRIED**

**15 Local board members portfolio allocation and urban design champion**

MOVED by Member HAJ Doig, seconded by Member DA Holm:

That the Puketāpapa Local Board:

- a) nominates members as lead for each portfolio area, where appropriate:

Local Board Portfolio	Portfolio holders
	Lead
<b>Economic development and town centres</b>	<b>JM Fairey</b>
<b>Children</b>	<b>JM Fairey</b>
<b>Community development (including community facilities)</b>	<b>HAJ Doig</b>
<b>Environment and Sustainability</b>	<b>HAJ Doig</b>
<b>Infrastructure</b>	<b>HAJ Doig</b>
<b>Three Kings Planning Issues</b>	<b>HAJ Doig</b>
<b>Parks and Open Spaces</b>	<b>MP Wood</b>
<b>Heritage</b>	<b>MP Wood</b>
<b>Transport</b>	<b>DA Holm</b>
<b>Finance</b>	<b>DA Holm</b>
<b>Sport and Recreation</b>	<b>E Kumar</b>
<b>Arts &amp; Culture (including libraries)</b>	<b>E Kumar</b>
<b>Events</b>	<b>E Kumar</b>
<b>Planning and Regulatory</b>	<b>NJ Turnbull</b>
<b>Community Safety</b>	<b>NJ Turnbull</b>
<b>Youth</b>	<b>NJ Turnbull</b>
<b>Civil defence and emergency management</b>	<b>NJ Turnbull</b>

- b) Appoints Member Turnbull (Planning & Regulatory portfolio holder), and Member Fairey as an alternate, to provide input into notification decisions for resource consent applications that trigger local board input
- c) Appoints Member Doig (Deputy Chair) as the board’s representative as an urban design champion and Member Kumar as the alternate representative.
- d) Appoints Member Wood (Parks and Open Spaces portfolio holder) as the board’s representative to the Joint Liaison Body (JBL) (pursuant to the Relationship Agreement between Auckland Council and James Wallace Arts Trust) and Member Kumar as the alternate representative.

Member E Kumar moved an amendment to the original recommendation, seconded by Member NJ Turnbull.

That the Puketapapa Local Board:

- a) appoint Nigel Turnbull as the alternate for the Three Kings Planning Issues portfolio.

The amendment was put and declared.

**LOST**

Member E Kumar moved an amendment to item d), seconded by Member NJ Turnbull.

That the Puketapapa Local Board:

- c) appoint Member Kumar (Arts & Culture portfolio holder) as the board's representative to the Joint Liaison Body (JBL) (pursuant to the Relationship Agreement between Auckland Council and James Wallace Arts Trust) and Member Wood as the alternate representative.

The amendment was put and declared.

**LOST**



The Chairperson put the original motion.

Resolution number PKTPP/2013/280

MOVED by Member HAJ Doig, seconded by Member DA Holm:

That the Puketāpapa Local Board:

a) nominates members as lead for each portfolio area, where appropriate:

Local Board Portfolio	Portfolio holders
	Lead
<b>Economic development and town centres</b>	<b>JM Fairey</b>
<b>Children</b>	<b>JM Fairey</b>
<b>Community development (including community facilities)</b>	<b>HAJ Doig</b>
<b>Environment and Sustainability</b>	<b>HAJ Doig</b>
<b>Infrastructure</b>	<b>HAJ Doig</b>
<b>Three Kings Planning Issues</b>	<b>HAJ Doig</b>
<b>Parks and Open Spaces</b>	<b>MP Wood</b>
<b>Heritage</b>	<b>MP Wood</b>
<b>Transport</b>	<b>DA Holm</b>
<b>Finance</b>	<b>DA Holm</b>
<b>Sport and Recreation</b>	<b>E Kumar</b>
<b>Arts &amp; Culture (including libraries)</b>	<b>E Kumar</b>
<b>Events</b>	<b>E Kumar</b>
<b>Planning and Regulatory</b>	<b>NJ Turnbull</b>
<b>Community Safety</b>	<b>NJ Turnbull</b>
<b>Youth</b>	<b>NJ Turnbull</b>
<b>Civil defence and emergency management</b>	<b>NJ Turnbull</b>

- b) Appoints Member Turnbull (Planning & Regulatory portfolio holder), and Member Fairey as an alternate, to provide input into notification decisions for resource consent applications that trigger local board input
- c) Appoints Member Doig (Deputy Chair) as the board's representative as an urban design champion and Member Kumar as the alternate representative.
- d) Appoints Member Wood (Parks and Open Spaces portfolio holder) as the board's representative to the Joint Liaison Body (JBL) (pursuant to the Relationship Agreement between Auckland Council and James Wallace Arts Trust) and Member Kumar as the alternate representative.

**CARRIED**

## 16 **Manukau Harbour Forum**

Resolution number PKTPP/2013/281

MOVED by Member HAJ Doig, seconded by Member DA Holm:

That the Puketāpapa Local Board:

- a) agrees to re-instate the Manukau Harbour Forum joint committee with the Franklin, Mangere-Otahuhu, Manurewa, Otara-Papatoetoe, Papakura, Maungakiekie-Tamaki, Whau, and Waitakere Ranges Local Boards for the 2013/16 electoral term.
- b) nominates Member Wood (Parks & Open Spaces portfolio holder) as the local board's representative, and Member Holm as the local board's alternate representative to the Manukau Harbour Forum with appropriate delegated authority to bring the local board on any decisions made by the Manukau Harbour Forum within its Terms of Reference.

**CARRIED**

## 17 **Central Facility Partnerships Committee**

Resolution number PKTPP/2013/282

MOVED by Member E Kumar, seconded by Member NJ Turnbull:

That the Puketāpapa Local Board:

- a) agrees to re-establish the Central Facility Partnerships Committee with the Albert-Eden, Great Barrier, Orakei, Maungakiekie-Tamaki, Waiheke, and Waitemata Local Boards, to collectively administer the Facility Partnerships fund.
- b) endorses the Terms of Reference and Guidelines for the Central Facility Partnerships Committee, which will be adopted by the Committee at its first meeting:
  - i. The Central Facility Partnerships Committee has a member from each of the following Local Boards: Albert-Eden, Great Barrier, Maungakiekie-Tamaki, Orakei, Puketāpapa, Waiheke, Waitemata.
  - ii. The Central Facility Partnerships Committee has the authority to make funding decisions in 2013/2014 in relation to the Facility Partnerships Guidelines.
  - iii. The Central Facility Partnerships Committee will appoint and may remove its own chairperson and deputy chairperson.
  - iv. The Central Facility Partnerships Committee will meet as required. It is envisaged there will be two procedural meetings and no less than one funding decision meeting in each financial year.
- c) Appoints Board Member Doig (Community Development and Community Facilities portfolio holder) and Board Member Fairey as alternate, to the Central Facility Partnerships Committee with appropriate delegated authority to bind the board on decisions relating to the Central Facility Partnerships Fund made by the Committee.
- d) notes that the first meeting of the Central Facility Partnerships Committee will be held on 11 December 2013.

**CARRIED**

## 18 Central Joint Funding Committee

Resolution number PKTPP/2013/283

MOVED by Member MP Wood, seconded by Member DA Holm:

That the Puketāpapa Local Board:

- a) agrees to re-instate the Central Joint Funding Committee for 2013/ 2014 to administer the legacy funds as per the Terms of Reference
- b) endorses the draft Terms of Reference for the Central Joint Funding Committee
- c) appoints Member Doig (Community Development and Community Facilities portfolio holder) and Member Fairey as alternate to the Central Joint Funding Committee for 2013/ 2014 with appropriate delegated authority to bind the board on decisions relating to the legacy community funding schemes made by the Committee
- d) notes that a region-wide Community Funding Policy is being developed and will in time replace the current interim funding arrangements. Officers will engage with the board in the coming months.

**CARRIED**

## 19 Appointment of Board Members to Outside Organisations and Community Networks

MOVED by Member JM Fairey, seconded by Member HAJ Doig:

That the Puketāpapa Local Board:

- a) allocates board members to outside organisations and community networks, as listed below:

Organisation	Primary	Alternate
Mt Roskill Grammar School Artificial Playing Surface Trust	E Kumar	JM Fairey
Community Network	Primary	Alternate
Roskill Together	H AJ Doig	DA Holm
Local Government New Zealand	Primary	Alternate
	JM Fairey	DA Holm

Member E Kumar moved an amendment to the original recommendation, seconded by Member NJ Turnbull.

That the Puketapapa Local Board:

- a) delete the item Roskill Together including primary and alternate appointments.

Secretarial Note: The amendment was withdrawn with the consent of the members present.

The Chairperson put the original motion.

Resolution number PKTPP/2013/284

MOVED by Member JM Fairey, seconded by Member HAJ Doig:

That the Puketāpapa Local Board:

- a) allocates board members to outside organisations and community networks, as listed below:

Organisation	Primary	Alternate
Mt Roskill Grammar School Artificial Playing Surface Trust	E Kumar	JM Fairey
Community Network	Primary	Alternate
Roskill Together	H AJ Doig	DA Holm
Local Government New Zealand	Primary	Alternate
	JM Fairey	DA Holm

**CARRIED**

## 20 Establishment of Swimming Pool Fencing Exemption Committee

Resolution number PKTPP/2013/285

MOVED by Member JM Fairey, seconded by Member MP Wood:

That the Puketāpapa Local Board:

- a) establishes the Puketāpapa Local Board Swimming Pool Fencing Exemptions Committee to assess and consider swimming pool fencing exemption applications.
- b) appoints the following four members to the Puketāpapa Local Board Swimming Pool Fencing Exemptions Committee: Member Turnbull, Member Holm, Member Doig and Member Kumar.

**CARRIED**

## 21 Urgent Decision Process for the Puketāpapa Local Board

Resolution number PKTPP/2013/286

MOVED by Member MP Wood, seconded by Member NJ Turnbull:

That the Puketāpapa Local Board:

- a) adopts the urgent decision process for matters that require a decision where it is not practical to call the full board together and meet the requirement of a quorum.
- b) delegates authority to the Chair and Deputy Chair or any person acting in these roles to make an urgent decision on behalf of the local board.
- c) requests that all urgent decisions be reported to the next ordinary meeting of the local board.

**CARRIED**

**22 Consideration of Extraordinary Items**

There was no consideration of extraordinary items.

**7.48 pm**

The Chairperson thanked Members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD  
AT A MEETING OF THE PUKETĀPAPA LOCAL  
BOARD HELD ON

**DATE: 28 November 2013**

**CHAIRPERSON:.....**