

## **Upper Harbour Local Board OPEN MINUTES**

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Minutes of a meeting of the Upper Harbour Local Board held in the Upper Harbour Local Board Office, 30 Kell Drive, Albany on Tuesday, 26 November 2013 at 7.00pm.

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### **PRESENT**

<b>Chairperson</b>	Brian Neeson, JP
<b>Deputy Chairperson</b>	Lisa Whyte
<b>Members</b>	Callum Blair Margaret Miles, JP Christine Rankin-MacIntyre

### **APOLOGIES**

<b>Member</b>	John McLean	for absence on Council business
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### **ALSO PRESENT**

<b>Councillors</b>	John Watson Wayne Walker
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**1 Welcome**

The Chairperson opened the meeting and welcomed those in attendance.

**2 Apologies**

Resolution number UH/2013/239

MOVED by Chairperson BK Neeson, seconded by Member CK Rankin-MacIntyre:

**That the Upper Harbour Local Board:**

- a) **accepts the apology from Member John McLean for absence on Council business.**

**CARRIED**

**3 Declaration of Interest**

There were no declarations of interest.

**4 Confirmation of Minutes**

Resolution number UH/2013/240

MOVED by Deputy Chairperson LM Whyte, seconded by Member MA Miles:

**That the Upper Harbour Local Board:**

- a) **confirms the ordinary minutes of its meeting, held on Tuesday, 12 November 2013, including the confidential section, as a true and correct record.**

**CARRIED**

**5 Leave of Absence**

There were no requests for leave of absence.

**6 Acknowledgements**

**6.1 June Chitty**

The Board acknowledged the passing of June Chitty who lived in the Albany area for more than 50 years. Mrs Chitty was instrumental in operating the Albany War Memorial Library, where she also held spinning, knitting and handcraft classes. She was a member of the Albany Hall Committee and always took an active role in the yearly Anzac Day services. June will be sadly missed by all who knew her through her years of voluntary work in Albany.

**7 Petitions**

There were no petitions.

**8 Deputations**

There were no deputations.

**9 Public Forum**

There was no public forum.

**10 Extraordinary Business**

There was no extraordinary business.

**11 Notices of Motion**

There were no notices of motion.

**12 Declaration by Local Board Member Callum Blair Pursuant to Schedule 7, Clause 14, of the Local Government Act 2002**

In light of Callum Blair's absence at the Inaugural meeting of the Upper Harbour Local Board, held on 4 November 2013, and this being the first opportunity for him to be sworn in as an elected member, the Chairperson invited Member Blair to read and sign his declaration and encouraged him to say a few words.

Member Callum Blair made his declaration pursuant to Schedule 7, Clause 14, of the Local Government Act 2002.

A copy of the signed declaration has been placed on the official minutes and can be viewed on the Auckland Council website.

**Attachments**

A Member Callum Blair's signed declaration

**13 Infrastructure and Environmental Services Update Report**

Resolution number UH/2013/241

MOVED by Deputy Chairperson LM Whyte, seconded by Member CK Rankin-MacIntyre:

**That the Upper Harbour Local Board:**

a) **receives the Infrastructure and Environmental Services Update Report.**

**CARRIED**

**14 Discretionary funding application from Greenhithe Residents, Ratepayers and Community Hall Association Incorporated**

The Advisor to the Upper Harbour Local Board was in attendance to speak to the report.

Resolution number UH/2013/242

MOVED by Member MA Miles, seconded by Deputy Chairperson LM Whyte:

**That the Upper Harbour Local Board:**

a) **considers the application from the Greenhithe Residents, Ratepayers and Community Hall Association Incorporated.**

b) **grants funding of \$5,000 to the Greenhithe Residents, Ratepayers and Community Hall Association Incorporated towards the sanding and polishing of the Hall's floor, from its discretionary community grant fund.**

**CARRIED**

**15 Approval for reprinting the Upper Harbour Local Board Walking Guide**

The Advisor to the Upper Harbour Local Board was in attendance to speak to the report.

Resolution number UH/2013/243

MOVED by Member C Blair, seconded by Member CK Rankin-MacIntyre:

**That the Upper Harbour Local Board:**

a) **approves the printing cost of \$1,516.90 for a quantity of 1000 copies, full colour, DL folded and bound Upper Harbour Local Board Walking Guides, from its Local Board Discretionary Opex Fund.**

**CARRIED**

**16 Urgent decision making process for Local Boards during the 2013 Christmas close down period**

The Advisor to the Upper Harbour Local Board was in attendance to speak to the report.

Resolution number UH/2013/244

MOVED by Member MA Miles, seconded by Member C Blair:

**That the Upper Harbour Local Board:**

- a) **adopts the urgent decision process.**
- b) **delegates the authority to the Chairperson and Member Margaret Miles, with Member Callum Blair as alternate, to make an urgent decision on behalf of the Upper Harbour Local Board.**
- c) **requests all urgent decisions be reported to the next ordinary meeting of the Upper Harbour Local Board.**

**CARRIED**

**17 Reconstitution of the Swimming Pool Fencing Exemption Applications Working Party**

The Advisor to the Upper Harbour Local Board was in attendance to speak to the report.

Resolution number UH/2013/245

MOVED by Chairperson BK Neeson, seconded by Member C Blair:

**That the Upper Harbour Local Board:**

- a) **reconstitutes the working party to consider the swimming pool fencing exemption applications and elects Chairperson Brian Neeson, and Members Callum Blair and Christine Rankin-MacIntyre to the working party.**
- b) **specifies the level of authority delegated to the working party with regard to acting on behalf of the Board, as follows:**
  - i) **Swimming pool fencing exemption applications working party – delegated authority to consider applications, hear applicant arguments and report recommendations on applications to the first business meeting after considering the application/s.**

**CARRIED**

**18 Upper Harbour Local Board Discretionary Funds for the 2013/2014 financial year**

The Advisor to the Upper Harbour Local Board was in attendance to speak to the report.

Resolution number UH/2013/246

MOVED by Member CK Rankin-MacIntyre, seconded by Member MA Miles:

**That the Upper Harbour Local Board:**

- a) **receives the Upper Harbour Local Board Discretionary Funds for the 2013/2014 financial year report.**

**CARRIED**

**19 Summary of Actions and Reports Requested - Upper Harbour Local Board - November 2013**

The Advisor to the Upper Harbour Local Board was in attendance to speak to the report.

Resolution number UH/2013/247

MOVED by Member C Blair, seconded by Member CK Rankin-MacIntyre:

**That the Upper Harbour Local Board:**

- a) receives the **Summary of Actions and Reports Requested – Upper Harbour Local Board – November 2013** report.

**CARRIED**

**20 Records of the Upper Harbour Local Board Workshops held on 17 September 2013, 6 and 12 November 2013**

Resolution number UH/2013/248

MOVED by Deputy Chairperson LM Whyte, seconded by Member CK Rankin-MacIntyre:

**That the Upper Harbour Local Board:**

- a) receives the records of the Upper Harbour Local Board workshops held on 17 September 2013, 6 November 2013 and 12 November 2013.

**CARRIED**

**21 Board Members' Reports**

Resolution number UH/2013/249

MOVED by Member C Blair, seconded by Member MA Miles:

**That the Upper Harbour Local Board:**

- a) receives the verbal Board Members' reports.

**CARRIED**

**22 Consideration of Extraordinary Items**

There was no consideration of extraordinary items.

8.30pm

The Chairperson thanked Members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD  
AT A MEETING OF THE UPPER HARBOUR LOCAL  
BOARD HELD ON

**DATE:**.....

**CHAIRPERSON:**.....