

Whau Local Board OPEN MINUTES

Minutes of a meeting of the Whau Local Board held in the Whau Local Board Office, 31 Totara Avenue, New Lynn on Wednesday, 20 November 2013 at 6.30pm.

PRESENT

Chairperson
Deputy Chairperson
Members

Catherine Farmer
Susan Zhu
Derek Battersby, QSM, JP
Ami Chand
Duncan Macdonald, JP
Ruby Manukia-Schaumkel
Simon Matafai

ALSO PRESENT

Councillor Ross Clow

1 Welcome

The Chairperson opened the meeting and welcomed those present.

2 Apologies

There were no apologies.

3 Declaration of Interest

Member Macdonald declared an interest in item 14.

4 Confirmation of Minutes

Resolution number WH/2013/181

MOVED by Member CM Farmer, seconded by Member A Chand:

That the Whau Local Board:

- a) **Confirms the minutes of its meeting, held on Wednesday, 6 November 2013, as a true and correct record subject to the amendments noted at the meeting.**

CARRIED

Secretarial note: The confirmed minutes made and can be found on the Auckland Council Website.

5 Leave of Absence

- 5.1 Requests for leave of absence were received from members Ami Chand and Simon Matafai.

Resolution number WH/2013/182

MOVED by Member DQ Battersby, seconded by Member Zhu:

That the Whau Local Board:

- a) **Approves leave of absence from:**

- **Member Ami Chand from Monday 2 December 2013 to Friday 13 December 2013 and**
- **Member Simon Matafai from Friday 6 December 2013 to Friday 20 December 2013.**

- **CARRIED**

6 Acknowledgements

There were no acknowledgements.

7 Petitions

There were no petitions.

8 Deputations

There were no deputations.

9 Public Forum

The Chair invited submissions.

9.1 Waitakere Ethnic Board

- Mr Tuwe updated the board on the activities of the Waitakere Ethnic Board in the Waitakere area and invited board members to their 10 year anniversary on 15 February 2014.

9.2 Avondale Community Action Group

- Mr Paul Woodruffe and team spoke to the board on their activities in Avondale, the plans for the future and also requested ongoing support from the Whau Local Board.

9.3 Mike Brennan

- Mr Brennan requested that a port-a-loo be purchased and given to the Department of Corrections because of the difficulties community workers from the department face while doing their community work sentence. He also spoke on the conservation of covenants in relation to the Unitary Plan.

Resolution number WH/2013/183

MOVED by Member CM Farmer, seconded by Member A Chand:

That the Whau Local Board:

- a) Receives the public forum submission from presenters.**

CARRIED

10 Extraordinary Business

There was no extraordinary business.

11 Notices of Motion

There were no notices of motion.

12 Adoption of meeting schedule

Resolution number WH/2013/184

MOVED by Member DQ Battersby, seconded by Member R Manukia-Schaumkel:

That the Whau Local Board:

- a) Adopts its meeting schedule for the 2013/2016 electoral term.**
- b) Notes that dates and times for hearings and deliberations for local board agreements and local board plans are yet to be finalised.**

CARRIED

Local board members portfolio allocation and urban design champion

Resolution number WH/2013/185

MOVED by Member CM Farmer, seconded by Member SPT Matafai:

That the Whau Local Board:

a) Appoints the following lead, alternate and supporting members to portfolio roles:

	Lead	Alternate	Support	Support	Support	Support
Local Planning, Policy and Governance						
Planning (includes delegation of input into Officer decision on notification)	Catherine Farmer	Susan Zhu	Duncan Macdonald			
Regulatory + bylaws	Ruby Manukia-Schaumkel	Susan Zhu				
Arts , culture and events						
Arts and Culture	Simon Matafai	Ruby Manukia-Schaumkel				
Ethnic and Diverse (liaise with regional Panel, WEB and any local forums)	Ami Chand	Susan	Ruby Manukia-Schaumkel	Simon Matafai		
Events	Simon Matafai	Ruby Manukia-Schaumkel				
Heritage	Derek Battersby	Catherine Farmer				
Community Services						
Community Development + Community Facilities + Community Leases	Ruby Manukia-Schaumkel	Susan Zhu	Simon Matafai	Ami Chand		
Community Safety (Nbrhood policing, CCTV, Graffiti, Safer West)	Simon Matafai	Ruby Manukia-Schaumkel	Ami Chand	Susan Zhu		
Youth (liaise with regional, west and local forums, also Youth Connections - Mayors Taskforce for Jobs	Simon Matafai	Susan Zhu				
Libraries						
Libraries	Catherine Farmer	Simon Matafai				
Recreation						
Parks + Sport + Recreation (includes Landowner approval delegation)	Catherine Farmer	Derek Battersby				
Parks						
Parks + Sport + Recreation (includes Landowner approval delegation)	Catherine Farmer	Derek Battersby				
Built and natural Environment						
Town Centre Development (Avondale and New Lynn) working Group	Catherine Farmer	Susan Zhu	Derek Battersby	Simon Matafai	Ruby Manukia-Schaumkel	Ami Chand
Highway20 + Highway 16 (includes delegation of minor parks design approvals)	Catherine Farmer	Ruby Manukia-Schaumkel				
Housing	Ruby Manukia-Schaumkel	Simon Matafai	Ami Chand	Susan Zhu		
Environment	Catherine Farmer	Derek Battersby				
Urban Design Champion forum	Derek Battersby	Catherine Farmer				

Economic development						
Economic Development	Catherine Farmer	Derek Battersby	Susan Zhu	Ruby Manukia-Schaumkel	Simon Matafai	
Additional portfolios						
Water Care, Central Interceptor,	Duncan Macdonald	Ami Chand				
Transport	Susan Zhu	Duncan Macdonald				
Financial oversight - Budget	Catherine Farmer	Susan				
Swimming Pool sub-committee	Duncan Macdonald	Derek Battersby	Simon Matafai	Susan Zhu		

CARRIED

14 Appointment of Board Members to Outside Organisations and Community Networks

Resolution number WH/2013/186

MOVED by Member CM Farmer, seconded by Member A Chand:

That the Whau Local Board:

- a) **Appoints the following lead representatives and alternates to the identified organisations:**

	Lead	Alternate
Keep Waitakere Beautiful	Ruby Manukia-Schaumkel	Susan Zhu
Rosebank Business Association (as per Memorandum Of Understanding)	Ruby Manukia-Schaumkel	Ami Chand
New Lynn Business Association (as per Memorandum Of Understanding)	Catherine Farmer	Susan Zhu
Blockhouse Bay Business Association	Ami Chand	Catherine Farmer
LGNZ Zone 1	Ruby Manukia-Schaumkel	Susan Zhu

CARRIED

That Whau Local Board:

- b) **Appoints the following lead representatives and alternate to the identified organisations:**

	Lead	Alternate
Avondale Business Association	Susan	Ruby

Resolution number WH/2013/187

MOVED by Member Zhu, seconded by Member A Chand:

CARRIED

Secretarial note: Member Macdonald did not take part in discussions or voting on appointment to the Avondale Business Association, having declared an interest as Chairman of the Avondale Business Association.

15 Urgent Decision Process for the Whau Local Board

Resolution number WH/2013/188

MOVED by Member A Chand, seconded by Member SPT Matafai:

That the Whau Local Board

- a) **Adopts the urgent decision process for matters that require a decision where it is not practical to call the full board together and meet the requirement of a quorum.**
- b) **Delegates authority to the Chair and Deputy Chair or any person acting in these roles to make an urgent decision on behalf of the local board.**
- c) **Requests that all urgent decisions be reported to the next ordinary meeting of the local board.**

CARRIED

Order of precedence

Resolution number WH/2013/189

MOVED by Member CM Farmer, seconded by Member SPT Matafai:

That item 18 takes precedence at this time.

CARRIED

18 Infrastructure and Environmental Services Update Report

Resolution number WH/2013/190

MOVED by Member CM Farmer, seconded by Member R Manukia-Schaumkel:

That the Whau Local Board:

- a) **Receives the Infrastructure and Environmental Services update report.**

CARRIED

16 Manukau Harbour Forum

Resolution number WH/2013/191

MOVED by Member CM Farmer, seconded by Member A Chand:

That the Whau Local Board:

- a) **Agrees to re-instate the Manukau Harbour Forum joint committee with the Franklin, Mangere-Otahuhu, Manurewa, Maungakiekie-Tamaki, Otara-Papatoetoe, Papakura, Puketapapa, and Waitakere Ranges Local Boards for the 2013/16 electoral term.**
- b) **Appoints the following lead and alternate to the Manukau Harbour Forum with appropriate delegated authority to bring the local board view on any decisions made by the Manukau Harbour Forum within its Terms of Reference.**

Manukau Harbour Forum	Lead	Alternate
	Derek Battersby	Catherine Farmer

CARRIED

17 Western Joint Funding Committee

Resolution number WH/2013/192

MOVED by Member CM Farmer, seconded by Member Zhu:

That the Whau Local Board:

- a) **Agrees to re-instate the Western Joint Funding Committee for the rest of the 2013/2014 year to administer the legacy funds as per the Terms of Reference**
- b) **Endorses the draft Terms of Reference for the Western Joint Funding Committee presented in Attachment B in the report.**
- c) **Appoints Catherine Farmer as lead and Simon Matafai as alternate to the Western Joint Funding Committee for 2013/ 2014 with appropriate delegated authority to bind the board on decisions relating to the legacy community funding schemes made by the Committee**
- d) **Notes that a region-wide Community Funding Policy is being developed and will in time replace the current interim funding arrangements. Officers will engage with the board in the coming months.**

CARRIED

19 Consideration of Extraordinary Items

There was no consideration of extraordinary items.

7.49 pm

The Chairperson thanked Members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD
AT A MEETING OF THE WHAU LOCAL BOARD
HELD ON

DATE:.....

CHAIRPERSON:.....