

## **Howick Local Board OPEN MINUTES**

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Minutes of a meeting of the Howick Local Board held in the Howick Local Board Meeting Room, Pakuranga Library Complex, 7 Aylesbury Street, Pakuranga on Monday, 9 December 2013 at 6.00pm.

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### **PRESENT**

<b>Chairperson</b>	David Collings
<b>Deputy Chairperson</b>	Adele White
<b>Members</b>	Garry Boles
	Katrina Bungard
	Jim Donald
	Lucy Schwaner
	John Spiller
	Steve Udy
	Bob Wichman

### **ALSO PRESENT**

Cr Sharon Stewart  
Cr Dick Quax

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**1 Welcome**

The Chair welcomed everyone to the meeting.

**2 Apologies**

There were no apologies.

**3 Declaration of Interest**

There were no declarations of interest.

**4 Confirmation of Minutes**

Resolution number HW/2013/201

MOVED by Member G Boles, seconded by Member RD Wichman:

That the Howick Local Board confirms the ordinary minutes of its meeting, held on Monday, 11 November 2013, as a true and correct record.

**CARRIED**

**5 Leave of Absence**

There were no leaves of absence.

**6 Acknowledgements**

There were no acknowledgements.

**7 Petitions**

There were no petitions.

**8 Deputations**

There were no deputations.

**9 Public Forum**

**Extension of Time**

Resolution number HW/2013/202

MOVED by Member L Schwaner, seconded by Member SA Udy:

That the Howick Local Board agrees pursuant to standing order 3.20.8, that an extension of time of public forum for a further 10 minutes be granted.

**CARRIED**

9.1

Documents tabled at public forum will be filed with a hard copy of the minutes and will be available on the Auckland Council website.

Resolution number HW/2013/203

MOVED by Member SA Udy, seconded by Member JR Spiller:

The board thanked Cr Sharon Stewart and Cr Dick Quax, John La Roche and Alan La Roche, Sandra McGill, Norman Sutton, Sue Nicholson, Alan Davies, and Bernard Banks for addressing the board during public forum.

**CARRIED**

**Attachments**

A Tabled at Public Forum

**10 Extraordinary Business**

There was no extraordinary business.

**11 Notices of Motion**

There were no notices of motion.

**12 New Road Name Approval for the subdivision by the Manukau Christian Charitable Trust at 27 Arrowsmith Drive, Flat Bush**

Resolution number HW/2013/204

MOVED by Member JR Donald, seconded by Deputy Chairperson AJ White:

That the Howick Local Board, pursuant to section 319(j) of the Local Government Act 1974, approves the name '**Gospel Heights**' proposed by the Applicant, for the new road, created by way of subdivision at 27 Arrowsmith Drive, Flat Bush, noting that this name meets the relevant road naming criteria.

**CARRIED**

**13 New Road Name Approval for Thomas and Adamson Ltd at 57 Thomas Road, Flat Bush**

Resolution number HW/2013/205

MOVED by Deputy Chairperson AJ White, seconded by Member L Schwaner:

That the Howick Local Board, pursuant to section 319(j) of the Local Government Act 1974, approves the name '**Hirimate Place**' proposed by the Applicant, for the new road at 57 Thomas Road, Flat Bush, noting that this name, meet the relevant road naming criteria.

**CARRIED**

#### 14 Local Event Support Fund - Round 2 2013/2014

Resolution number HW/2013/206

MOVED by Deputy Chairperson AJ White, seconded by Member KL Bungard:

That the Howick Local Board:

- a) grants the application from Uxbridge Creative Centre in the amount of \$1255.16 for Classic Twelve Music Services on 16 May to 20 June 2014.
- b) grants the application from NZ Filipino STO Nino Devotees Trust in the amount of \$2,000 for the Sinolug Festival at the North Shore Events Centre on 19 January 2014.
- c) grants the application from Auckland Metropolitan Bird Club in the amount of \$1260 for venue hire for the 2014 Annual Bird Show at Ormiston Senior College on 19 – 20 July 2014.
- d) declines the application from Manukau Symphony Orchestra in the amount of \$5754.00 for the concert Destiny at the Vodafone Events Centre on 15 March 2014.
- e) declines the application from Uxbridge Community Projects Inc in the amount of \$9800.00 for the Estuary Artworks 2014 at the Uxbridge Creative Centre/Fo Guang Shan Art Gallery on 13 March 2014 – 9 July 2014. The Board agreed to fund the Estuary Artworks 2014 in the amount of \$8000 from the Portfolio Support Discretionary Fund.
- f) grants the application from the Rotary Club of Howick Charitable Trust in the sum of \$800 for the Howick Rotary Community Fun Run at Stockade Hill, Howick on 23 March 2014.
- g) declines the application from The Botany Flat Bush Residents and Ratepayers Association Inc in the amount of \$6,000 for Christmas in the Courtyard at Ormiston Senior College on 14 December 2014. The Board has a budget line item of \$3000 for this event.

**CARRIED**

Secretarial Note: Member J Donald took part in the discussion but did not vote on Item (d)

#### 15 Pakuranga Town Centre Draft Masterplan

Resolution number HW/2013/207

MOVED by Member SA Udy, seconded by Deputy Chairperson AJ White:

That the Howick Local Board:

- a) receives the report
- b) endorses the Pakuranga Town Centre draft masterplan for community engagement in February 2014
- c) delegates to the Planning & Transport Portfolio team members authority to approve minor amendments to the Pakuranga Town Centre draft masterplan prior to commencement of community engagement
- d) approves the Engagement Strategy for community engagement in February 2014 as set out in this report.

**CARRIED**

**16 Emilia Maud Nixon Garden of Memories - Whare Wananga Update**

Resolution number HW/2013/208

MOVED by Deputy Chairperson AJ White, seconded by Member L Schwaner:

That the Howick Local Board:

- a) seeks feedback from Ngāi Tai ki Tāmaki and the wider Māori community through Te Roopu Awhina o Wairoa on the Draft Operational Management Plan for Te Whare Wānanga o Wairoa.
- b) approves the development of a request for proposal process for the provision of a Māori cultural education programme.
- c) requests officers complete the formal opening of the Whare by the end of March 2014.

A division was called for, voting on which was as follows:

<u>For</u>	<u>Against</u>	<u>Abstained</u>
Member G Boles	Member JR Donald	
Member KL Bungard		
Chairperson DA Collings		
Member L Schwaner		
Member JR Spiller		
Member SA Udy		
Deputy Chairperson AJ White		
Member RD Wichman		

The division was declared CARRIED by 8 votes to 1.

**CARRIED**

**17 New community licence to occupy at 4R Granger Road, Howick**

Resolution number HW/2013/209

MOVED by Member L Schwaner, seconded by Deputy Chairperson AJ White:

That the Howick Local Board:

- a) approves the surrender of a Community Lease Renewal and grants a new Community Licence to the Howick Volunteer Coastguard Incorporated at Howick Beach Reserve, 4R Granger Road Howick, subject to the following terms and conditions:
  - i) Term - 10 years commencing 1 September 2013 with a further 10 year right of renewal;
  - ii) Rent - \$1.00 cents per annum;
  - iii) The Howick Volunteer Coastguard Incorporated Community Outcomes Plan as approved, being attached to the licence document;
- b) agrees that all other terms and conditions will be in accordance with the original lease agreement dated 1 July, 2001.and the Community Occupancy Guidelines 2012.

**CARRIED**

**18 Naming of new reserve in Flat Bush**

Resolution number HW/2013/210

MOVED by Member L Schwaner, seconded by Member SA Udy:

That the Howick Local Board:

- a) agrees to formally name the stormwater and recreation reserve located in the Donegal Glen Subdivision on Flat Bush road, the '*Donegal Glen Reserve*'.
- b) agrees to install interpretive signage in the reserve to acknowledge the role and contribution of Hugh Green as a developer and farmer in the Flat Bush area.

**CARRIED**

Item 25 and Item 26 were taken at this point.

**19 Howick Annual Plan/Local Board Agreement 2014/15**

Resolution number HW/2013/211

MOVED by Deputy Chairperson AJ White, seconded by Member JR Donald:

That the Howick Local Board:

- a) agrees its:
  - i) Local content for the draft Annual Plan 2014/2015 (**Attachment A**), including:
    - 1) draft Local Board Agreement 2014/2015 (including intended level of service provision and financial statements)
    - 2) introduction to the draft Local Board Agreement (including chairs message and proposed changes for consultation)
  - ii) Draft Fees and Charges Schedule 2014/2015 (**Attachment B**)
- b) delegates authority to the Chair to make any final minor changes to the local board content for the draft Annual Plan before it is released for public consultation, and to the summary of the draft Annual Plan 2014/2015.

**CARRIED**

**20 Appointment of Board Members to Outside Organisations and Community Networks**

Resolution number HW/2013/212

MOVED by Chairperson DA Collings, seconded by Deputy Chairperson AJ White:

That the Howick Local Board allocates board members to outside organisations and community networks, as listed below:

Organisation	Primary	Alternate
Greenmount Landfill Community Liaison Group (Governing Body delegation)	Steve Udy	David Collings
Airport Noise Community Consultative Group	Garry Boles	David Collings
Lloyd Elsmore Depot Committee	Steve Udy	
Lloyd Elsmore Park Users Committee	John Spiller, Garry Boles, David Collings	
Barry Curtis Skatepark Reference Group	Garry Boles	Bob Wichman

Tamaki Estuary Environmental Forum	David Collings	John Spiller
Mainstreet or Business Improvement District	Primary	Alternate
Greater East Tamaki Business Association (GETBA)	Bob Wichman	Jim Donald
Howick Village Business Association	David Collings	Steve Udy
Local Government New Zealand	Primary	Alternate
Zone 1	David Collings	Adele White

**CARRIED**

**21 Howick Local Board Appointment of Urban Design Champion & Integrated Business Precinct Plan: Industrial South Nomination**

Resolution number HW/2013/213

MOVED by Chairperson DA Collings, seconded by Member RD Wichman:

That the Howick Local Board:

- a) nominates David Collings as the board's urban design champion and Steve Udy as the alternate representative.
- b) nominates Steve Udy as the primary representative and Katrina Bungard and Jim Donald as the alternates to sit on the political working group for the Industrial South Integrated Business Precinct Plan

**CARRIED**

**22 Establishment of Swimming Pool Fencing Exemption Committee**

Resolution number HW/2013/214

MOVED by Chairperson DA Collings, seconded by Member JR Spiller:

That the Howick Local Board:

- a) establishes the Howick Local Board Swimming Pool Fencing Exemptions Committee to assess and consider swimming pool fencing exemption applications.
- b) appoints the following four members to the Howick Local Board Swimming Pool Fencing Exemptions Committee: member David Collings, member Garry Boles, member John Spiller and member Jim Donald.

**CARRIED**

**23 Southern Joint Funding Committee**

Resolution number HW/2013/215

MOVED by Member L Schwaner, seconded by Deputy Chairperson AJ White:

That the Howick Local Board:

- a) agrees to re-instate the Southern Joint Funding Committee for 2013/2014 to administer the legacy funds as per the Terms of Reference
- b) endorses the draft Terms of Reference for the Southern Joint Funding Committee



- presented in Attachment B
- c) appoints member David Collings to the Southern Joint Funding Committee for 2013/2014 with appropriate delegated authority to bind the board on decisions relating to the legacy community funding schemes made by the Committee
  - d) notes that a region-wide Community Funding Policy is being developed and will in time replace the current interim funding arrangements. Officers will engage with the board in the coming months.

**CARRIED**

**24 Urgent Decision Process for the Howick Local Board**

Resolution number HW/2013/216

MOVED by Member SA Udy, seconded by Member JR Donald:

That the Howick Local Board

- a) adopts the urgent decision process for matters that require a decision where it is not practical to call the full board together and meet the requirement of a quorum.
- b) delegates authority to the Chair and Deputy Chair or any person acting in these roles to make an urgent decision on behalf of the local board.
- c) requests that all urgent decisions be reported to the next ordinary meeting of the local board.

**CARRIED**

Items 25 and 26 were taken after Item 18.

**25 Auckland Transport Update – December 2013**

Resolution number HW/2013/217

MOVED by Member SA Udy, seconded by Member RD Wichman:

That the Howick Local Board receives the report entitled 'Auckland Transport Update – December 2013' and the attached issues register from Auckland Transport's Elected Member Relationship Manager (South).

**CARRIED**

**26 Auckland Transport Quarterly Update to Local Boards - For the quarter - 1 July to 30 September 2013**

Resolution number HW/2013/218

MOVED by Chairperson DA Collings, seconded by Member SA Udy:

That the Howick Local Board receives the Auckland Transport Quarterly Report

**CARRIED**

**27 Quarterly Performance Report for the Howick Local Board for the period ended September 2013**

Resolution number HW/2013/219

MOVED by Deputy Chairperson AJ White, seconded by Member G Boles:

That the Howick Local Board receives the Quarterly Performance Report for the Howick Local Board for the period ended September 2013

**CARRIED**

**28 Infrastructure and Environmental Services Update Report**

Resolution number HW/2013/220

MOVED by Deputy Chairperson AJ White, seconded by Member RD Wichman:

That the Howick Local Board receives the Infrastructure and Environmental Services update report.

**CARRIED**

**29 Parks, Sports & Recreation Quarterly Update to the Howick Local Board for July-September Quarter**

Resolution number HW/2013/221

MOVED by Member JR Spiller, seconded by Member KL Bungard:

That the Howick Local Board receives the Parks, Sports & Recreation Quarterly Report for July to September 2013.

**CARRIED**

**30 Reports Requested and Issues Raised 2013 -2016**

Resolution number HW/2013/222

MOVED by Chairperson DA Collings, seconded by Member RD Wichman:

That the Howick Local Board receives the Reports Requested and Issues Raised 2013 – 2016 schedule.

**CARRIED**

**31 Howick Local Board Workshop Notes**

Resolution number HW/2013/223

MOVED by Deputy Chairperson AJ White, seconded by Member KL Bungard:

That the Howick Local Board receives the workshops notes for 29<sup>th</sup> August, 5<sup>th</sup> September, 7<sup>th</sup> and 14<sup>th</sup> November 2013.

**CARRIED**

**32 Consideration of Extraordinary Items**

There was no consideration of extraordinary items.

**33 Procedural motion to exclude the public**

Resolution number HW/2013/224

MOVED by Deputy Chairperson AJ White, seconded by Chairperson DA Collings:

That the Howick Local Board:

- a) excludes the public from the following part(s) of the proceedings of this meeting.
- b) agrees that Tania Utley be permitted to remain for Confidential Item C1 after the public has been excluded, because of her knowledge of the item, which will help the Howick Local

Board in its decision-making.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

**C1 Confidential: Acquisition of land for recreation reserve in Flat Bush**

Reason for passing this resolution in relation to each matter	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	s7(2)(i) - The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).  In particular, the report contains information on property values.	s48(1)(a)  The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.

The text of these resolutions is made available to the public who are present at the meeting and form part of the minutes of the meeting.

**CARRIED**

8.25pm The public was excluded.

Resolutions in relation to the confidential items are recorded in the confidential section of these minutes and are not publicly available.

8.31pm The public was re-admitted.

**RESTATEMENTS**

It was resolved while the public was excluded:

**C1 Confidential: Acquisition of land for recreation reserve in Flat Bush**

MOVED by Member L Schwaner, seconded by Member KL Bungard:

That the Howick Local Board confirms there be no restatement of the confidential report, attachments or resolutions.

8.31 pm

The Chairperson thanked Members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD  
AT A MEETING OF THE HOWICK LOCAL BOARD  
HELD ON

**DATE:**.....

**CHAIRPERSON:**.....