

Manurewa Local Board OPEN MINUTES

Minutes of a meeting of the Manurewa Local Board held in the Manurewa Local Board Meeting Room, Shop 3-5, 7 Hill Road, Manurewa on Thursday, 12 December 2013 at 6.30pm.

PRESENT

Chairperson	Angela Dalton
Deputy Chairperson	Simeon Brown
Members	Michael Bailey
	Hon. George Hawkins, QSO
	Danella McCormick
	Ken Penney

APOLOGIES

Angela Cunningham-Marino
Daryl Wrightson

ALSO PRESENT

Councillor	Calum Penrose
Councillor	Sir John Walker, KNZM, CBE

1 Welcome

Member Michael Bailey led the meeting in prayer.

2 Apologies

Resolution number MR/2013/185

MOVED by Chairperson AM Dalton, seconded by Member MJ Bailey:

That the Manurewa Local Board accept the apologies from Member Angela Cunningham-Marino and Member Daryl Wrightson for non-attendance.

CARRIED

3 Declaration of Interest

There were no declarations of interest.

4 Confirmation of Minutes

Resolution number MR/2013/186

MOVED by Chairperson AM Dalton, seconded by Member MJ Bailey:

That the Manurewa Local Board confirm the ordinary minutes of its meeting, held on Thursday, 14 November 2013, including the confidential section, as a true and correct record.

CARRIED

5 Leave of Absence

There were no requests for leave of absence.

6 Acknowledgements

There were no acknowledgements.

7 Petitions

There were no petitions.

8 Deputations

There were no deputations.

9 Public Forum

There was no public forum.

10 Extraordinary Business

10.1 Extraordinary Business - Notice of Motion to seek an amendment to the Local Alcohol Policy Feedback - Angela Dalton

Resolution number MR/2013/187

MOVED by Chairperson AM Dalton, seconded by Member GW Hawkins:

That an extraordinary item of business be considered as item 33.1, entitled “Notice of Motion to seek an amendment to the Local Alcohol Policy Feedback”, noting the reason for urgency is that the amendments to the Sale of Liquor Act come into force on 18 December 2013, giving a sense of urgency for input to the Local Alcohol Policy.

CARRIED

11 Notices of Motion

Refer to the extraordinary item 33.1.

12 Restating the Declaration by Local Board Members Pursuant to Schedule 7, Clause 14, of the Local Government Act 2002

The declarations made by three local board members of the Manurewa Local Board differed slightly from the set Local Government Act 2002 wording. The declarations unintentionally omitted the phrase “I declare” – instead the declarations used the phrase “I swear on the Holy Bible”. For the avoidance of doubt, the three local board members made the oral and written declaration using the set Local Government Act 2002 wording.

Angela Dalton and Angela Cunningham-Marino restated their declarations at the 14 November 2013 Manurewa Local Board meeting, however, Simeon Brown was an apology for that meeting. Simeon Brown restated his declaration at the 12 December 2013 Manurewa Local Board meeting.

The Chairperson attested the declaration.

A copy of the declaration can be publicly viewed at the following Auckland Council website:
http://www.aucklandcouncil.govt.nz/EN/AboutCouncil/meetings_agendas/local_boards/Pages/manurewalocalboard.aspx

[Attachment 12]

13 Manurewa Youth Council Update

Members from the Manurewa Youth Council were in attendance. They tabled the Manurewa Youth Council Local Alcohol Policy position paper. A copy of the document can be publicly viewed at the following Auckland Council website:
http://www.aucklandcouncil.govt.nz/EN/AboutCouncil/meetings_agendas/local_boards/Pages/manurewalocalboard.aspx

[Attachment 13]

Resolution number MR/2013/188

MOVED by Chairperson AM Dalton, seconded by Deputy Chairperson SP Brown:

That the report from the Manurewa Youth Council be received regarding:

- i) Recruitment for the 2015 Manurewa Youth Council**
- ii) Annual General Meeting**
- iii) Introduction of the newly selected 2015 Manurewa Youth Council members who were present**
- iv) Congratulated the Local Board Members on their election to office**
- v) Presented the Manurewa Youth Council Local Alcohol Policy position paper**
- vi) Discussion regarding what more the Local Board could do to support the Youth Council.**

CARRIED

14 Manurewa Ward Councillors Update

Resolution number MR/2013/189

MOVED by Chairperson AM Dalton, seconded by Member DJ McCormick:

That the verbal report be received from:

- i) Councillor Calum Penrose regarding:**
 - Has an increased portfolio for the new triennium:**
 - Chair of Regulatory and Bylaws Committee**
 - Deputy Chair of Parks, Recreation and Sport Committee**
 - Deputy Chair of the CCO Governing and Monitoring Committee**
 - Looking at potential revenue earning opportunities in regional parks**

CARRIED

15 Portfolio Update

There were no portfolio updates.

16 Chairperson's Update

The Chairperson tabled a report and spoke to it. A copy of a joint feedback document signed by the Chair of the Papakura and Manurewa Local Boards on the proposed electoral boundary changes was also tabled. A copy of the documents can be publicly viewed at the following Auckland Council website:

http://www.aucklandcouncil.govt.nz/EN/AboutCouncil/meetings_agendas/local_boards/Pages/manurewalocalboard.aspx

[Attachment 16A and 16B]

Resolution number MR/2013/190

MOVED by Chairperson AM Dalton, seconded by Deputy Chairperson SP Brown:

- a) **That the Manurewa Local Board Chairperson's report for December 2013 be received.**

CARRIED

Resolution number MR/2013/191

MOVED by Chairperson AM Dalton, seconded by Member DJ McCormick:

- b) **That the Manurewa Local Board endorse the joint feedback document signed by the Chairs of the Papakura Local Board and the Manurewa Local Board on the proposed electoral boundary changes.**

CARRIED

17 Local Event Support Fund - Round 2 2013/2014

Resolution number MR/2013/192

MOVED by Chairperson AM Dalton, seconded by Member MJ Bailey:

That the Manurewa Local Board

- a) **receive the round two applications and agree to fund, partially fund or decline the Local Event Support Fund applications as follows:**

Applicant	Event	Venue	Event Date	Amount Requested	Amount approved
Randwick Park Residents Association Inc.	Randwick Park Family Celebrations	Riverton Reserve	1-30 April 2014	\$6,535	Decline
Choice Kids Cares	Choice Kids Cares Family Fun Day - towards entertainment & advertising	Mountford Park	8 March 2014	\$10,000	\$1,500
NZ Filipino STO Nino	Sinulog Festival	North Shore Events Centre	19 January 2014	\$20,000	Decline
Manukau Symphony Orchestra	Destiny	Vodafone Events Centre	15 March 2014	\$3,138	\$3,138
Karaka Vintage Day Historical Society	Karaka Vintage Day	Karaka Sports Park	23 March 2014	\$2,000	\$1,000
			Total	\$41,673	\$5,638

- b) **Note that the balance remaining in the Local Events Support Fund after the round two 2013/2014 allocations in resolution a) above is \$7,256.**

CARRIED

18 Southern Joint Funding Committee

Resolution number MR/2013/193

MOVED by Chairperson AM Dalton, seconded by Member KE Penney:

That the Manurewa Local Board:

- a) **Agree to re-instate the Southern Joint Funding Committee for 2013/2014 to operate as per its Terms of Reference.**
- b) **Support the draft Terms of Reference for the Southern Joint Funding Committee presented in Attachment A.**
- c) **Appoint the Manurewa Local Board Chair to the Southern Joint Funding Committee for 2013/2014 with appropriate delegated authority to bind the board on decisions relating to the legacy community funding schemes made by the committee, noting that funding budget allocations have already been made to southern local boards for the 2013/2014 financial year.**
- d) **Note that a region-wide Community Funding Policy is being developed and will in time replace the current interim funding arrangements and that officers will engage with the board on this in the coming months.**

CARRIED

19 Quarterly financial performance report for the Manurewa Local Board for the period ended September 2013

Resolution number MR/2013/194

MOVED by Chairperson AM Dalton, seconded by Member GW Hawkins:

That the Manurewa Local Board receive the report entitled “Quarterly financial performance report for the Manurewa Local Board for the period ended September 2013”.

CARRIED

20 Parks, Sports & Recreation Quarterly Update to the Manurewa Local Board for the July to September 2013 Quarter

Resolution number MR/2013/195

MOVED by Chairperson AM Dalton, seconded by Member MJ Bailey:

That the Manurewa Local Board receive the report entitled “Parks, Sports & Recreation Quarterly Update to the Manurewa Local Board for the July to September 2013 Quarter”.

CARRIED

21 Infrastructure and Environmental Services Update Report

Resolution number MR/2013/196

MOVED by Chairperson AM Dalton, seconded by Member DJ McCormick:

That the Manurewa Local Board receive the report entitled “Infrastructure and Environmental Services Update Report”.

CARRIED

22 Grant of new community leases at 21R Alfriston Road, Manurewa

Resolution number MR/2013/197

MOVED by Chairperson AM Dalton, seconded by Member MJ Bailey:

That the Manurewa Local Board:

- a) approve the granting of a new lease under Section 73(3) of the Reserves Act 1977 to the Counties Manukau Kindergarten Association Incorporated at Gallaher Park, 21R Alfriston Road, Manurewa subject to the following terms and conditions:
- i) Term – 10 years commencing 1 June 2013 with one 10 year right of renewal;
 - ii) Rent - \$1.00 per annum if requested;
 - iii) That Council staff instigate a process to reclassify the portion of Lot 2 DP 46314 contained in NA1667/88 occupied by the kindergarten and indicated on the lease site plan from recreation reserve to local purpose (community buildings) reserve in accordance with the Reserves Act 1977 at which point a new lease would be issued;
 - iv) The Counties Manukau Kindergarten Association Incorporated (Alfriston Road Kindergarten) Community Outcomes Plan as approved and attached to the lease document;
 - v) All other terms and conditions in accordance with the Reserves Act 1977 and the Community Occupancy Guidelines 2012.
- b) approve the granting of a new lease under Section 73(3) of the Reserves Act 1977 to The Scout Association of New Zealand at Gallaher Park, 21R Alfriston Road, Manurewa subject to the following terms and conditions:
- i) Term – 10 years commencing 1 October 2013 with one 10 year right of renewal;
 - ii) Rent - \$1.00 per annum if requested;
 - iii) That Council staff instigate a process to reclassify the portion of Lot 5 DP 54525 contained in Part NA6C/362 occupied by the Scout building and indicated on the lease site plan from recreation reserve to local purpose (community buildings) reserve in accordance with the Reserves Act 1977 at which point a new lease would be issued;
 - iv) The Scout Association of New Zealand (2nd Manurewa Scout Group) Community Outcomes Plan as approved and attached to the lease document;
 - v) All other terms and conditions in accordance with the Reserves Act 1977 and the Community Occupancy Guidelines 2012.

CARRIED

23 New Road Names Approval for the subdivision by the Kirkdale Investments Limited at 71 Hadley Wood Drive, Wattle Downs

Resolution number MR/2013/198

MOVED by Chairperson AM Dalton, seconded by Member DJ McCormick:

That the Manurewa Local Board, pursuant to section 319(j) of the Local Government Act 1974, approves the road names 'Manene Street', 'Strathaven Road', 'Kirkaldy Street', 'Disley Road' and 'Wick Place' proposed by the Applicant, for the new roads created by way of subdivision at 71 Hadley Wood Drive, Manurewa, noting that these names meet the relevant road naming criteria.

CARRIED

24 Auckland Transport Quarterly Update to Local Boards

Resolution number MR/2013/199

MOVED by Chairperson AM Dalton, seconded by Member MJ Bailey:

That the Manurewa Local Board receive the report entitled "Auckland Transport Quarterly Update to Local Boards".

CARRIED

25 Local Board Members and Making Good Decisions Accreditation

Resolution number MR/2013/200

MOVED by Chairperson AM Dalton, seconded by Member MJ Bailey:

That the Manurewa Local Board approve Angela Dalton (Chairperson) and Simeon Brown (Deputy Chairperson) to attend the Making Good Decisions Programme Foundation Course being held in Auckland on 19 and 20 February 2014 at a cost of \$1,906.09 (plus GST) each.

CARRIED

26 Appointment of Board Members to outside organisations, community networks, committees, subcommittees, working parties, and representatives for various Council initiatives

Resolution number MR/2013/201

MOVED by Chairperson AM Dalton, seconded by Member DJ McCormick:

That the Manurewa Local Board:

- a) Allocates board members to outside organisations, community networks, committees, subcommittees and working parties, as listed below:**

Organisation	Primary	Alternate
Auckland Region Women's Corrections Facility	Danella McCormick	Angela Dalton
CAB Manurewa Management Committee	Simeon Brown	Daryl Wrightson
Clendon Community Action Group on Youth & Drugs (CAYD)	Daryl Wrightson	Simeon Brown
Community Liaison Committee Northern (Weymouth) Residential	Danella McCormick	Angela Cunningham-Marino

Centre		
Community Liaison Committee Youth Justice Northern (Kiwi Tamaki Road)	Angela Cunningham-Marino	Michael Bailey
Kiwican Trust	Angela Dalton	
Friends of the Auckland Botanical Gardens Incorporated	Danella McCormick	Angela Cunningham-Marino
Community Impact Forum (CIF) for the Wiri Men's Prison	Michael Bailey	Angela Dalton
Mainstreet or Business Improvement District	Primary	Alternate
Manurewa Business Improvement District	Simeon Brown	Michael Bailey
Wiri Business Improvement District <i>[appointment made at 14/11/2013 meeting, item 17, resolution e), MR/2013/201]</i>	Michael Bailey	Danella McCormick
Local Government New Zealand	Primary	Alternate
Local Government New Zealand	Simeon Brown	Michael Bailey
Council Initiatives	Primary	Alternate
Southern Initiative Joint Steering Group	Angela Dalton	
Industrial South Integrated Business Precinct Plan Political Working Group	Michael Bailey	Simeon Brown
Neighbourhood Planning Taskforce	Danella McCormick	Simeon Brown
Committees, subcommittees, working parties	Membership	
Southern Joint Funding Committee	Angela Dalton	Simeon Brown
Local Alcohol Policy Political Working Party	Simeon Brown	Angela Dalton
Manurewa Local Board Scholarships Panel	Simeon Brown (Chair) Angela Cunningham-Marino Daryl Wrightson Danella McCormick	
Volunteer Awards Subcommittee	Angela Dalton (Chair) Angela Cunningham-Marino Danella McCormick Michael Bailey Daryl Wrightson	

CARRIED

27 Manurewa Local Board Portfolios - Roles and Responsibilities

Resolution number MR/2013/202

MOVED by Chairperson AM Dalton, seconded by Member MJ Bailey:

That the Manurewa Local Board:

- a) **Adopt the roles and responsibilities as set out in the report entitled**

“Manurewa Local Board Portfolios - Roles and Responsibilities” regarding:

- i) The overall function of a portfolio;
 - ii) The different roles within a portfolio.
- b) Adopt the communication strategy for portfolios as set out in the report entitled “Manurewa Local Board Portfolios - Roles and Responsibilities”
- c) Adopt the reporting template as attached to the report entitled “Manurewa Local Board Portfolios - Roles and Responsibilities”.

CARRIED

28 Manurewa Local Board Agreement 2014/2015

Resolution number MR/2013/203

MOVED by Chairperson AM Dalton, seconded by Deputy Chairperson SP Brown:

- a) **That the Manurewa Local Board agrees its:**
- i) **Local content for the draft Annual Plan 2014/2015 (Attachment A to the report entitled Manurewa Local Board Agreement 2014/2015), including:**
 - 1) **draft Local Board Agreement 2014/2015 (including intended level of service provision and financial statements)**
 - 2) **introduction to the draft Local Board Agreement (including chairs message and proposed changes for consultation)**
 - ii) **Draft Fees and Charges Schedule 2014/2015 (Attachment B to the report entitled Manurewa Local Board Agreement 2014/2015).**
- b) **That the Manurewa Local Board Chairperson be delegated the authority to make any final minor changes to the local board content for the draft Annual Plan before it is released for public consultation, and to the summary of the draft Annual Plan 2014/2015.**

CARRIED

29 Manurewa Local Board Submissions to the Southern Cycleway Programme

Resolution number MR/2013/204

MOVED by Chairperson AM Dalton, seconded by Member MJ Bailey:

That the Manurewa Local Board endorse the Southern Cycleway Programme submission.

CARRIED

30 Psychoactive Substances - Manurewa Local Board position paper

Resolution number MR/2013/205

MOVED by Chairperson AM Dalton, seconded by Deputy Chairperson SP Brown:

That the Manurewa Local Board approve the allocation of up to \$10,000 from the “Manurewa Town Centre revitalisation” budget line to engage a consultant to write the Board’s position paper as input into the development of the Ministry of Health draft regulations for psychoactive substances.

CARRIED

31 Reports Requested - Pending - Issues

Resolution number MR/2013/206

MOVED by Chairperson AM Dalton, seconded by Deputy Chairperson SP Brown:

That the report entitled “reports requested – pending – issues” by the Democracy Advisor be received.

CARRIED

32 Manurewa Local Board Workshop Notes

Resolution number MR/2013/207

MOVED by Chairperson AM Dalton, seconded by Member MJ Bailey:

That the notes from the 7, 19, 20 and 21 November 2013 Manurewa Local Board workshops be received.

CARRIED

33 Consideration of Extraordinary Items

33.1 Extraordinary Business - Notice of Motion to seek an amendment to the Local Alcohol Policy Feedback - Angela Dalton

The Chairperson, Angela Dalton, tabled a notice of motion to seek an amendment to the Local Board Alcohol Policy regarding limiting off-licence retailers selling or supplying RTDs to a maximum of 15 per cent floor and fridge space for RTD products. A copy of the document can be publicly viewed at the following Auckland Council website:

http://www.aucklandcouncil.govt.nz/EN/AboutCouncil/meetings_agendas/local_boards/Pages/manurewalocalboard.aspx

Resolution number MR/2013/208

MOVED by Chairperson AM Dalton, seconded by Deputy Chairperson SP Brown:

That the Manurewa Local Board encourages Auckland Council to include in the Local Alcohol Policy a limitation on off-licence retailers to sell or supply RTDs, in particular: a new discretionary condition for off-licence premises that would see a 15 per cent limit as the maximum floor and fridge space allocation to RTD products, and that the Manurewa Youth Council submission be appended to the Notice of Motion for forwarding to the Governing Body.

CARRIED

7.35pm

The Chairperson thanked Members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD
AT A MEETING OF THE MANUREWA LOCAL
BOARD HELD ON

DATE:.....

CHAIRPERSON:.....