

I hereby give notice that an ordinary meeting of the Orakei Local Board will be held on:

Date: Thursday, 12 December 2013
Time: 3.30pm
Meeting Room: St Chads Church and Community Centre
Venue: 38 St Johns Road
Meadowbank

Orakei Local Board OPEN ADDENDUM AGENDA

MEMBERSHIP

Chairperson	Desley Simpson, JP
Deputy Chairperson	Mark Thomas
Members	Ken Baguley
	Troy Churton
	Kate Cooke
	Colin Davis, JP
	Kit Parkinson

(Quorum 4 members)

Laura Bedwell
Democracy Advisor

9 December 2013

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Local Board Agreement 2014/2015

File No.: CP2013/27839

1. This report seeks agreement from the Orakei Local Board on content for the draft Annual Plan 2014/2015 (including the draft Local Board Agreement 2014/2015) and a draft Fees and Charges Schedule.
2. The report also provides information on the next steps in the process to finalise local board budgets and agreements for 2014/2015.

Executive Summary

3. For each financial year, the Auckland Council must have a local board agreement (as agreed between the governing body and the Local Board) for each local board area.
4. The draft local board agreement is largely based on year three of the Long-term Plan 2012-2022¹ (LTP) and reflects the priorities in the local board plan, shows intended provision of local activities, and the capital and operating expenditure required to fund these activities. A separate consultation section has been developed to identify any proposed budget changes and to highlight any new areas of advocacy for 2014/2015.
5. The draft local board agreement must be included in Auckland Council's draft Annual Plan 2014/2015, which the governing body will meet to adopt on 19 December to be released for public consultation on 23 January 2014.
6. A summary of the draft Annual Plan 2014/2015 must also be prepared as part of the consultation. The summary will contain both regional and local board specific information. The local information focuses on the local priorities for 2014/2015 and what might change from year three of the LTP.
7. Following the consultation phase, each local board will reconsider its agreement and budget for 2014/2015 and, if required, reprioritise proposed local activities within its fiscal envelope before adopting a final local board agreement in June 2014. The governing body will adopt Auckland Council's Annual Plan 2014/2015, including 21 local board agreements, on 26 June 2014.
8. Local fees and charges schedules will be finalised in May 2014. A draft schedule is provided for agreement by the Local Board to support draft financial statements. The Community Development Arts and Culture department are currently reviewing a fees and charges model and will commence engagement with local boards in December 2013.
9. A review of the capital expenditure programme is currently underway by the operations division, to improve long term delivery and prioritisation of capital projects. Engagement with local boards on a re-forecasted capital project delivery programme will commence in early 2014. Financial statements included in this draft local board agreement remain based on year three of the LTP, adjusted to reflect approved budget changes since the adoption of the LTP.

Recommendation/s

- a) That the Orakei Local Board agrees its:
 - i) Local content for the draft Annual Plan 2014/2015 (**To be tabled**), including:
 - 1) draft Local Board Agreement 2014/2015 (including intended level of service provision and financial statements)

¹ 2014/2015 financial statements reflect reprioritisations made during the 2013/2014 annual planning process and revised budgets endorsed by the Budget Committee on 21 November 2013 to achieve a 2.5% rates increase for 2014/2015.

- 2) introduction to the draft Local Board Agreement (including chairs message and proposed changes for consultation)
- ii) Draft Fees and Charges Schedule 2014/2015
- b) That the Orakei Local Board Chair be delegated the authority to make any final minor changes to the local board content for the draft Annual Plan before it is released for public consultation, and to the summary of the draft Annual Plan 2014/2015.

Discussion

10. The governing body will meet to adopt the draft Annual Plan 2014/2015 on 19 December 2013, which must include the draft local board agreement for each local board.
11. This report seeks approval of local board content for the draft Annual Plan 2014/2015 and agreement of draft local fees and charges for 2014/2015. It also provides information on the process that will be followed to finalise the local board budgets and agreements for 2014/2015 following public consultation.
12. The resolutions of this meeting will be reported to the governing body on 19 December 2013, when it meets to adopt the draft Annual Plan 2014/2015 for consultation.
13. Local board financial statements are based on year three of the LTP and adjusted to reflect revised budgets endorsed by the Budget Committee on 21 November 2013 to achieve a reduced rates increase of 2.5% for 2014/2015, as well as other approved budget changes since the adoption of the LTP.
14. Whilst operational savings are reflected in revised budgets, these changes will not impact service levels.

Draft Annual Plan 2014/2015 content (To be tabled)

15. The draft Annual Plan 2014/2015 content includes:
 - a) the draft Local Board Agreement 2014/2015 which outlines:
 - i. a description of each group of local activities
 - ii. key initiatives planned for 2014/2015
 - iii. intended levels of service provision
 - iv. financial statements
 - v. capital projects list
 - b) an introduction to the draft Local Board Agreement which outlines:
 - i. a message from the chair
 - ii. areas for consultation with local communities
 - iii. proposed budget changes
 - iv. new advocacy areas for 2014/2015
 - v. about the local board area
 - vi. local board plan priorities
16. Community, development, arts and culture performance measures were reviewed this year to improve clarity. This resulted in the removal of two performance measures and amendment to wording of six other performance measures.

Draft Annual Plan 2014/2015 summary

17. A summary of the draft Annual Plan 2014/2015 must be prepared as part of the consultation. Local information focuses on local priorities for 2014/2015 and what might change from year three of the LTP. It includes both content and images and this year will be presented in OurAuckland.
18. Officers will work with local boards using the usual OurAuckland approval process for signoff of the summary content.

Draft Fees and Charges Schedule 2014/2015 (To be tabled)

19. Local fees and charges schedules will be finalised in May 2014. A draft fees and charges schedule has been provided for your agreement to support draft financial statements. The Community Development Arts and Culture department are currently reviewing a fees and charges model and will commence engagement with local boards in December 2013.

Process

20. Officers will undertake a budget refresh in February and updated prioritisation models will be developed for each local board that reflect adjustments made as part of the budget refresh.
21. The opportunity for a more in depth examination of budgets across the organisation begins early next year as we start to develop the next 2015-2025 LTP and the next Local Board Plans.
22. The timeline for finalising the local board agreement for 2014/2015 is set out in the implementation section of this report.

Consideration

Local Board Views

23. This report seeks agreement from the Local Board for its draft Annual Plan 2014/2015 content and draft Fees and Charges Schedule.

Maori Impact Statement

24. Many local board decisions are of importance to Maori and there is a need to continue to build relationships between local boards and relevant Iwi. The draft local board agreement is based on the local board plan and the LTP which have both been developed through engagement with the community, including Maori.

Implementation Issues

25. The timeline and high-level process for finalising the local board agreement for 2014/2015 is set out below.

Timing	Process for finalising local board agreements
9 – 18 Dec	Local boards meet to agree draft local board agreements and content for consultation
19 Dec	Adoption of draft Annual Plan 2014/2015 , including 21 local board agreements
23 Jan – 24 Feb	Draft Annual Plan 2014/2015 consultation Released for public consultation on 23 January using the special consultative procedure
Feb	Budget Refresh Officers review budgets to inform adjustments that will feed into the local board

	prioritisation models
Feb - early April	Engagement on local board advocacy with departments and CCO's Assess progress and inform development of an updated set of advocacy for 2014/2015
17 Mar – 17 Apr	Local board hearings, workshops and decision meetings Reconsider agreements (including budgets) and advocacy areas and hold a formal meeting to agree a final balanced budget and set of advocacy areas for 2014/2015
Late April	Governing body discussions with local boards
1 May	Governing body discussions with CCOs
5 - 23 May	Local board agreements and financial statements updated
9 - 26 Jun	Adoption of Local Board Agreements and Annual Plan 2014/2015 Local boards meet to adopt their agreements between 9 - 19 June. Governing body meets to adopt draft annual plan, including 21 draft LBAs, on 26 June

Attachments

No.	Title	Page
A	Fees and Charges - Orakei	9
B	Holding page for Draft Local Board Agreement	15

Signatories

Author	Kate Marsh - Financial Planning Manager - Local Boards
Authoriser	Adam Milina - Acting Relationship Manager - Albert-Eden & Orakei Local Boards

Notes to all fee schedules in this document:

- All fees include GST.
- Unless otherwise specified, proposed fees include a 1 per cent inflationary adjustment which aligns with the increase in user charges revenue budget for all local boards for 2014/2015.
- Some fees are adjusted slightly more or less than 1 per cent due to practicality reasons (e.g. rounding to the nearest 10c or dollar).
- A small number of fees have been proposed to change by significantly more or less than 1 per cent. The rationale for the change is included in the 'Rationale for change / officer advice' column of the fee schedule.
- The fees for community and arts facilities are currently under review. Further officers' advice will be made available in early 2014. The fee schedules in this document include a 1 per cent inflationary adjustment to the existing fees. The purpose is to illustrate the baseline position of the board. It does not represent officer's final advice on community and arts facilities fees.

Sports fields

Notes:

- The following price schedules apply to the **former Auckland City Council area only**.
- Schoolchildren's play is free except on Saturday afternoons and all day Sunday, when normal fees apply.
- All prices include GST.
- All prices are effective from 1 July 2013.

I. GAME FEES

There are three price structures for most sports:

1. The **Casual** fee for single games or a few games. The fee is discounted by approximately 20% if payment is made in advance of game except for Grade II cricket where there will be no discount due to the high cost of providing natural grass wickets. The discounted rate is shown in the **Prepaid Casual** column.
2. The **Tournament** rate which applies when a minimum of ten games are booked and paid for prior to the tournament.
3. The **Seasonal** fee which applies per field where special rates have been negotiated with major customers. The seasonal fee is NOT reduced for cancellations, and usually applies to Saturday afternoons - Winter Season: April to August; Summer Season: From Labour Weekend to February/March. **Play outside the season is by arrangement with the appropriate sports park officer.**

Sport	Casual \$ per game		Prepaid Casual		Tournament \$ per game		Seasonal \$ per field	
	Current fee	Proposed fee for 14/15	Current fee	Proposed fee for 14/15	Current fee	Proposed fee for 14/15	Current fee	Proposed fee for 14/15
ATHLETICS								
- Unlit	\$66.00	\$67.00	\$53.00	\$54.00	-		\$175.00	\$177.00
- Floodlit	\$66.00	\$67.00	\$53.00	\$54.00	-		\$263.00	\$266.00
AUSTRALIAN RULES								
	\$88.00	\$89.00	\$70.00	\$71.00	\$45.00	\$45.50	-	
CRICKET								
Grass Wickets	Not Available							
- Premier					Not Available		\$2,418.00	\$2,442.00
- Grade II Full day - starts before 1.00pm	\$110.00	\$111.00	\$110.00	\$111.00	\$110.00	\$111.00	\$989.00	\$999.00
- Grade II Half day - starts after 1.00pm	\$110.00	\$111.00	\$110.00	\$111.00	\$110.00	\$111.00		
- Grade II Twilight starts after 4.00pm	\$110.00	\$111.00	\$110.00	\$111.00	\$110.00	\$111.00		
Artificial Wickets	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
- Full day - starts before 1.00pm	\$77.00	\$78.00	\$62.00	\$63.00	\$38.00	\$38.50	\$ -	\$ -
- Half day - starts after 1.00pm	\$60.00	\$61.00	\$49.00	\$49.50	\$30.00	\$30.50	\$703.00	\$710.00
- Twilight - starts after 4.00pm	\$44.00	\$44.50	\$36.00	\$36.50	\$23.00	\$23.00		
Gaelic Football	\$88.00	\$89.00	\$70.00	\$71.00	\$44.00	\$44.50		
GRID IRON	\$49.00	\$49.50	\$39.00	\$39.50	\$25.00	\$25.00		
HOCKEY	\$49.00	\$49.50	\$39.00	\$39.50	\$25.00	\$25.00	\$605.00	\$611.00
ISLAND CRICKET	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Grass and Artificial	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
- Full day	\$66.00	\$67.00	\$53.00	\$54.00	\$33.00	\$33.50		
- Half day	\$33.00	\$33.50	\$27.00	\$27.50	\$17.00	\$17.00		
- Midweek evening	\$17.00	\$17.00	\$13.00	\$13.00	\$7.00	\$7.00		

Sport	Casual \$ per game		Prepaid Casual		Tournament \$ per game		Seasonal \$ per field	
	Current fee	Proposed fee for 14/15	Current fee	Proposed fee for 14/15	Current fee	Proposed fee for 14/15	Current fee	Proposed fee for 14/15
LEAGUE	\$57.00	\$58.00	\$45.00	\$45.50	\$29.00	\$29.50	\$714.00	\$721.00
NETBALL	\$3.00	\$3.00	\$2.00	\$2.00		\$ -		
RUGBY	\$66.00	\$67.00	\$54.00	\$55.00	\$33.00	\$33.50	\$824.00	\$832.00
SOCCER	\$49.00	\$49.50	\$39.00	\$39.50	\$25.00	\$25.00	\$605.00	\$611.00
SOFTBALL (and Baseball)								
Charge per diamond per day	\$39.00	\$ -	\$32.00	\$ -	\$39.00	\$39.50	\$356.00	\$360.00
TOUCH FOOTBALL Charge for ¼ hr game	\$5.00	\$5.00	\$5.00	\$5.00	\$ 5.00	\$5.00	\$286.00	\$289.00
VOLLEYBALL	-				-		\$132.00	\$133.00

II. PRACTICE FEES

The practice fees cover two evenings per week per field Monday to Friday for the whole season. Extra evenings charged at half the rate shown below per evening per week for the season e.g. soccer training 4 evenings per week would be \$528.00 per field. Practice fees are low, because cancellation is frequent if fields are also used for Saturday play. The higher fee for floodlit fields is for the longer hours of usage they get. The practice fee does **NOT** include the cost of lights. **If Council supplies lights, an extra charge of \$1.10 per hour per lamp applies.** There are no refunds for evenings not used.

Sport	Description	Floodlit field per season		Unlit field per season			
		Current fee	Proposed fee for 14/15	Winter		Summer	
		Current fee	Proposed fee for 14/15	Current fee	Proposed fee for 14/15	Current fee	Proposed fee for 14/15
Most sports		\$264	\$267	\$132	\$133	\$264	\$267
Touch		\$264	\$267	\$66	\$67	\$132	\$133
Cricket							
- Grass practice strips	per strip					\$142	\$143

- Artificial wickets/Nets	per strip			\$66	\$67
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III. MISCELLANEOUS FEES AND CHARGES

USE	Description	Current fee	Proposed fee for 14/15
Land Yachting	per day	\$28.00	\$28.50
Model Rocket Events	per field or part thereof. Fee applies only when pre-arranged by large organised group. Casual launching free	\$64.00	\$65.00

Local community and arts facilities

Facility / Service	Type	Room / Service	Current rates			Baseline rates for 14/15		
			Standard	Premium	Bond	Standard	Premium	Bond
Eilerslie War Memorial Hall	Hourly	Committee	\$18.0	\$32.8		\$18.20	\$33.10	
		Main Stage	\$30.8	\$61.4		\$31.10	\$62.00	
	Fixed	Bond			\$200.0			\$200.00
Leicester Hall	Hourly	Main	\$26.4	\$44.5		\$26.70	\$44.90	
	Fixed	Bond			\$200.0			\$200.00
Orakei Community Centre	Hourly	Community Room	\$22.2	\$38.1		\$22.40	\$38.50	
		Kitchen	\$18.0	\$21.2		\$18.20	\$21.40	
		Main Hall	\$26.4	\$54.0		\$26.70	\$54.50	
		Whanau Room	\$18.0	\$21.2		\$18.20	\$21.40	
Tamaki Ex Services Association Hall	Hourly	Main/stage	\$30.8	\$61.4		\$31.10	\$62.00	
	Fixed	Bond			\$200.0			\$200.00

Baseline fee of 1% inflation applied. A review of CDAC's fee structure is currently underway and further officers' advice will be made available in early 2014.

Holding for Orakei Local Board Draft Local Board Agreement – to be tabled