

## **Waiheke Local Board OPEN MINUTES**

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Minutes of a meeting of the Waiheke Local Board held in the Waiheke Local Board Office, 10 Belgium Street, Ostend, Waiheke Island on Thursday, 5 December 2013 at 4.00pm.

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### **PRESENT**

<b>Chairperson</b>	Paul Walden
<b>Deputy Chairperson</b>	Shirin Brown
<b>Members</b>	Becs Ballard
	John Meeuwsen
	Beatle Treadwell

### **APOLOGIES**

### **ALSO PRESENT**

Councillor Mike Lee

### **IN ATTENDANCE**

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**1 Welcome**

The meeting opened with a karakia by Member Beatle Treadwell.

**2 Apologies**

There were no apologies.

**3 Declaration of Interest**

Member Shirin Brown declared an interest in item 9.1 due to her involvement in Waiheke Action Esplanade.

Member John Meeuwsen declared an interest in item 9.6 due to his involvement with Waiheke Community Shed.

Member Becs Ballard declared an interest in item 16 due to her involvement with Mothers Helpers, and possible family involvement in the Waiheke Vintage Festival.

The Chair Paul Walden declared an interest in item 16 due to his family involvement with the Waiheke Sea Scouts, however he is not on the committee, therefore this does not constitute a conflict of interest.

**4 Confirmation of Minutes**

Resolution number WHK/2013/333

MOVED by Member JP Meeuwsen, seconded by Member RE Ballard:

**That the Waiheke Local Board confirms the minutes of its inaugural meeting, held on Saturday, 2 November 2013, as a true and correct record.**

**CARRIED**

**5 Leave of Absence**

There were no leaves of absence.

**6 Acknowledgements**

There were no acknowledgements.

**7 Petitions**

There were no petitions.

**8 Deputations**

There were no deputations.

Item 12 was taken at this point.

**9 Public Forum**

**9.1 The Esplanade Survey - Lisa Henley**

Lisa Henley was in attendance to present to the Board. The Future of the Esplanade was tabled.

Copies of the tabled documents have been placed on the file copy of the minutes and can be viewed at the Auckland Council website.

Resolution number WHK/2013/334

MOVED by Chairperson PA Walden, seconded by Member RE Ballard:

**That the Waiheke Local Board:**

- a) **Thanks Lisa Henley, for her attendance and presentation.**
- b) **Notes the qualitative and quantitative results of the Community-developed Esplanade survey.**
- c) **Requests that appropriate officers undertake a review of the Action Waiheke Esplanade survey and safety and amenity of the Esplanade, including a discussion with user groups such as Schools, the Police, Cycle Action, the Pony Club, Travelwise and Piritahi Marae, for report back to the board, including findings and future use options for active and potentially vulnerable users.**

**CARRIED**

**Attachments**

- A The Esplanade

**9.2 Waiheke Community Art Gallery Inc - Alex Stone, Linda Chalmers and Caroline Forsyth**

Alex Stone, Linda Chalmers and Caroline Forsyth were in attendance to present to the Board. Their presentation was tabled.

A copy of the tabled document has been placed on the file copy of the minutes and can be viewed at the Auckland Council website.

Resolution number WHK/2013/335

MOVED by Chairperson PA Walden, seconded by Member BM Treadwell:

**That the Waiheke Local Board thanks Alex Stone, Linda Chalmers and Caroline Forsyth from the Waiheke Community Art Gallery, for their attendance and presentation.**

**CARRIED**

**Attachments**

- A Waiheke Community Art Gallery presentation

**9.3 Alex Stone from the Friends of the Hauraki Gulf group - Research towards a possible northern side marine reserve**

Alex Stone was in attendance to present to the Board. His presentation was tabled.

Copies of the tabled documents have been placed on the file copy of the minutes and can be viewed at the Auckland Council website.

Resolution number WHK/2013/336

MOVED by Chairperson PA Walden, seconded by Member RE Ballard:

**That the Waiheke Local Board:**

- a) **Thanks Alex Stone from the Friends of the Hauraki Gulf group, for his attendance and presentation.**
- b) **Accepts the copy of the “ Subtidal and intertidal habitats of the North Coast of Waiheke Island, Hauraki Gulf”.**

**CARRIED**

**Attachments**

- A Friends of the Hauraki Gulf statement
- B Subtidal and intertidal habitats of the North Coast of Waiheke Island

#### **9.4 Waiheke Island Community Planning Group Inc - Christopher Wragge**

Christopher Wragge was in attendance to present to the Board. His presentation was tabled.

A copy of the tabled document has been placed on the file copy of the minutes and can be viewed at the Auckland Council website.

Resolution number WHK/2013/337

MOVED by Chairperson PA Walden, seconded by Deputy Chairperson SD Brown:

**That the Waiheke Local Board:**

- a) **Thanks Christopher Wragge, for his attendance and presentation.**
- b) **Requests officers to arrange a community workshop for early February to discuss Unitary plan implications for Waiheke and the submissions process.**

**CARRIED**

**Attachments**

- A Waiheke Island Community Planning Group Inc - summary

#### **9.5 Feedback on Hauraki Gulf Marine Spatial Plan (HGMSP) process and Inner Islands' lack of representation - Ping Lee-Wragge**

Ping Lee-Wragge was in attendance to present to the Board. Her presentation was tabled.

Copies of the tabled documents have been placed on the file copy of the minutes and can be viewed at the Auckland Council website.

Resolution number WHK/2013/338

MOVED by Chairperson PA Walden, seconded by Member JP Meeuwssen:

**That the Waiheke Local Board:**

- a) **Thanks Ping Lee-Wragge, for her attendance and presentation.**
- b) **Refers further discussion to item 18.**

**CARRIED**

**Attachments**

- A Ping Lee-Wragg presentation
- B Final Workshop Report

**9.6 Bruce Woods and Bernard Rhodes from the Waiheke Community Shed Inc**

Bruce Woods and Bernard Rhodes from the Waiheke Community Shed Inc – were in attendance to present to the Board. Their presentation was tabled.

A copy of the tabled document has been placed on the file copy of the minutes and can be viewed at the Auckland Council website.

Resolution number WHK/2013/339

MOVED by Chairperson PA Walden, seconded by Member RE Ballard:

**That the Waiheke Local Board thanks Bruce Woods and Bernard Rhodes from the Waiheke Community Shed, for their attendance and presentation.**

**CARRIED**

**Attachments**

- A Progress Report

**9.7 The Unitary Plan - Bernard Rhodes**

Resolution number WHK/2013/340

MOVED by Chairperson PA Walden, seconded by Member BM Treadwell:

**That the Waiheke Local Board thanks Bernard Rhodes, for his attendance and presentation.**

**CARRIED**

**9.8 Special Consultative Procedure for the time and season rule and access rules for dogs on Waiheke - Barbara Wilkinson**

Barbara Wilkinson was in attendance to present to the Board. Her presentation was tabled.

A copy of the tabled document has been placed on the file copy of the minutes and can be viewed at the Auckland Council website.

Resolution number WHK/2013/341

MOVED by Chairperson PA Walden, seconded by Member JP Meeuwssen:

**That the Waiheke Local Board thanks Barbara Wilkinson, for her attendance and presentation.**

**CARRIED**

**Attachments**

A Dog Access Rules

**9.9 Preserving wetlands, waterways and sites of ecological significance - Jacqueline Joseph and Brian Griffiths from the Forest and Bird**

Resolution number WHK/2013/342

MOVED by Chairperson PA Walden, seconded by Member RE Ballard:

**That the Waiheke Local Board thanks Jacqueline Joseph and Brian Griffiths from Forest and Bird, for their attendance and presentation.**

**CARRIED**

**9.10 Mothers Helpers, funding application – Kristina Paterson**

Resolution number WHK/2013/343

MOVED by Chairperson PA Walden, seconded by Member JP Meeuwssen:

**That the Waiheke Local Board:**

- a) **Thanks Kristina Paterson from Mother Helpers, for her attendance and presentation.**
- b) **Refers the matter to item 16.**

**CARRIED**

**9.11 BYO Bag Waiheke Island, funding application – Deb Lyttle and Jennifer Fountain**

Resolution number WHK/2013/344

MOVED by Chairperson PA Walden, seconded by Member JP Meeuwssen:

**That the Waiheke Local Board:**

- a) **Thanks Deb Lyttle and Jennifer Fountain from BYO Bag Waiheke Island, for their attendance and presentation.**
- b) **Refers the matter to item 16.**

**CARRIED**

**9.12 Waiheke Wine Growers Association, funding application – Jenny Holmes**

Jenny Holmes was in attendance to present to the Board. Her presentation was tabled.

A copy of the tabled document has been placed on the file copy of the minutes and can be viewed at the Auckland Council website.

Resolution number WHK/2013/345

MOVED by Chairperson PA Walden, seconded by Member BM Treadwell:

**That the Waiheke Local Board:**

- a) **Thanks Jenny Holmes from the Waiheke Wine Growers Association, for her attendance and presentation.**
- b) **Refers the matter to item 16.**

**Attachments**

A Vintage Festival presentation

**Attachments**

A Vintage Festival presentation

**9.13 Waiheke Rudolf Steiner Education Trust, Central Facility Partnership Funding application – Claudia Hellberg**

Claudia Hellberg was in attendance to present to the Board. Her presentation was tabled.

A copy of the tabled document has been placed on the file copy of the minutes and can be viewed at the Auckland Council website.

Resolution number WHK/2013/346

MOVED by Chairperson PA Walden, seconded by Member RE Ballard:

**That the Waiheke Local Board thanks Claudia Hellberg from the Waiheke Rudolf Steiner Education Trust, for her attendance and presentation.**

**Attachments**

A Community Building presentation

**Attachments**

A Community Building presentation

**9.14 Hauraki Gulf Enhancement Society - Proposed leases in Rangihoua – Jessica Bevin**

Jessica Bevin was in attendance to present to the Board. Her presentation was tabled.

A copy of the tabled document has been placed on the file copy of the minutes and can be viewed at the Auckland Council website.

Resolution number WHK/2013/347

MOVED by Chairperson PA Walden, seconded by Member RE Ballard:

**That the Waiheke Local Board:**

- a) **Thanks Jessica Bevin, for her attendance and presentation.**
- b) **Refers this item to item 23 on the agenda.**

**CARRIED**

**Attachments**

A Hauraki Gulf Enhancement Society



**9.15 Beginning Independence for Waiheke, Quarry, Mark Ellis Development, Wharetana Bay and Matiatia – Ross Gillespie**

Resolution number WHK/2013/348

MOVED by Chairperson PA Walden, seconded by Member JP Meeuwssen:

**That the Waiheke Local Board:**

- a) **Thanks Ross Gillespie, for his attendance and presentation.**

**CARRIED**

**9.16 Merran Lawler – Direction Matiatia**

Resolution number WHK/2013/349

MOVED by Chairperson PA Walden, seconded by Member RE Ballard:

**That the Waiheke Local Board:**

- a) **Thanks Merran Lawler, for her attendance and presentation.**  
b) **Refers the request for a traffic count on Ocean View Road to item 13.**

**CARRIED**

**9.17 Brian Horn and Anne Kilgour MORRA Hall Committee - funding application**

Resolution number WHK/2013/350

MOVED by Chairperson PA Walden, seconded by Member JP Meeuwssen:

**That the Waiheke Local Board:**

- a) **Thanks Brian Horn and Anne Kilgour for their attendance and presentation.**  
b) **Refers the matter to item 16.**

**CARRIED**

**10 Extraordinary Business**

There was no extraordinary business.

**11 Notices of Motion**

**There was one confidential Notice of Motion received, which will be discussed under item C1.**

**12 Councillor's Update**

Resolution number WHK/2013/351

MOVED by Chairperson PA Walden, seconded by Member BM Treadwell:

- a) **That standing order 3.9.14 be amended to allow the local Governing Body Councillor, Mike Lee, to have speaking rights.**
- b) **That the verbal update from the Waitemata and Gulf Ward Councillor, Mike Lee, be received.**
- c) **The Waiheke Local Board expresses its deep concern with the way the processes by which the consent for the development at Cactus Bay has been handled.**

**CARRIED**

**13 Auckland Transport Report – December 2013**

Resolution number WHK/2013/352

MOVED by Chairperson PA Walden, seconded by Member RE Ballard:

**That the Waiheke Local Board:**

- a) **Receives the report.**
- b) **Requests officers provide more information for the Local Board to allocate the Local Board Capital Fund (in conjunction with the footpath programme review), noting the boards priority to be footpaths that address safety issues, access to schools, and areas identified as obstacles to active transport.**
- c) **Based on the Board priorities (safety, access to schools and barriers to active transport) the Board does not wish to continue with the sealing of Man O'War Bay Road.**
- d) **Requests Auckland Transport proceed with the installation of a mobility space at Surfdale (to meet NZS4121 standards), as identified in the Be Accessible development plan September 2013.**
- e) **Asks that Auckland Transport consult with affected parties i.e. shop owners and residents in the main street of Surfdale to determine the appropriate location of the mobility space.**
- f) **Requests further information and a possible timeframe for the bike park installation at Matiatia ferry terminal.**
- g) **Makes a formal request to Auckland Transport for the installation of a minimum of two pneumatic tube traffic counters on Ocean View Road, the placement of which is designed to measure the number of vehicles travelling to and from Matiatia and that the installation of traffic counter devices be undertaken before Christmas in order to gauge traffic volumes over the busy tourist period 2013/2014.**
- h) **Requests that Auckland Transport report the results of the traffic count on Ocean View Road back to the Local Board at the February 2014 meeting.**
- i) **Records its concern with respect to the proposed change in operation, function and administration of the wharfinger contract at Matiatia Wharf scheduled to occur early in the new year and the impact this may have on the smooth operation of the terminal.**
- j) **Requests Auckland Transport consider revising the timetable for the proposed change in operation, function and administration of the wharfinger contract at Matiatia Wharf until after Easter.**
- k) **Requests Auckland Transport meet with the Local Board Chair and Deputy Chair to discuss the changes to the wharfinger operation, the drivers for them and the concerns of the board with changes of this nature to the operation of our transport hub.**
- l) **Thanks Ivan Trethowen, Elected Member Relationship Manager and Jonathan Anyon, Elected Member Relationship Team Manager for their attendance.**

**CARRIED**

**14 Auckland Transport Quarterly Update to Local Boards -  
For the quarter - 1 July to 30 September 2013**

Attachment D to this item was reprinted and tabled. A copy of the tabled document has been placed on the file copy of the minutes and can be viewed at the Auckland Council website

Resolution number WHK/2013/353

MOVED by Chairperson PA Walden, seconded by Member BM Treadwell:

**That the Waiheke Local Board:**

- a) **Receives the Auckland Transport Quarterly Report.**
- b) **Thanks Ivan Trethowen, Elected Member Relationship Manager and Jonathan Anyon, Elected Member Relationship Team Manager for their attendance.**

**CARRIED**

**Attachments**

A Attachment D

**15 Waiheke Community Art Gallery Annual Report and Funding Agreement**

Resolution number WHK/2013/354

MOVED by Chairperson PA Walden, seconded by Member RE Ballard:

**That the Waiheke Local Board:**

- a) **Receives the Waiheke Community Art Gallery 2012/13 annual report.**
- b) **Approves the operational funding agreement of \$10,250 for Waiheke Community Art Gallery 2013/2014 year to assist the organisation to achieve its objective of providing art exhibitions, programmes and opportunities that inform and reflect the cultural diversity of the local Waiheke community.**
- c) **Thanks Renee Tanner, Arts and Culture Advisor for her attendance.**

**CARRIED**

**16 Waiheke Community Funding Round Two 2013/14**

Resolution number WHK/2013/355

MOVED by Chairperson PA Walden, seconded by Member BM Treadwell:

**That the Waiheke Local Board**

**a) Agrees to fund, part-fund or decline the Local Board Community Funding applications in this round as follows:**

Organisation name	Funds required for	Amount requested	Amount Approved
1st Waiheke Sea Scouts	Safety Life Vests	\$1,614.70	\$1,000.00
BYO BAG Waiheke Island	Plastic Free Friday and awareness campaign	\$4,691.00	\$2,000.00
Living Without Violence - Waiheke Network Inc	Upgrade to technology	\$3,440.00	\$3,440.00
Matiatia and Oneroa Residents and Ratepayers Association	Gutter Cleaning	\$592.25	\$600.00
Mothers Helpers	Ostend (Community) Market Stand	\$1,194.00	\$500.00
Ocean Aware	Rangitoto Film - More than meets the eye	\$500.00	\$500.00
The Waiheke Winegrowers Association Incorporated	Waiheke Vintage Festival – dancers and costumes	\$6,566.50	\$1900.00
Waiheke Community Art Gallery	Waiheke Community Art Gallery Art Map distribution costs	\$2,735.00	\$2,000.00
Waiheke Community Art Gallery	World War 1 Commemorative Exhibition	\$2,076.00	Decline
Waiheke Island Golf Club Inc	Summer greens intern	\$5,000.00	Decline
Total:		\$28,409.45	\$11,940.00

**b) Thanks Karyn McLeod, Community Funding Programme Manager for her attendance.**

**CARRIED**

Secretarial note: Member Ballard did not take part in discussions or voting on Local Board Community Funding applications having declared an interest as Treasurer of Mothers Helpers and family involvement in the Waiheke Winegrowers Association application.

**17 Waiheke Local Board dog access review**

Resolution number WHK/2013/356

MOVED by Chairperson PA Walden, seconded by Member JP Meeuwsen:

**That the Waiheke Local Board:**

- a) **Reviews the local dog access rules in the Waiheke Local Board area in 2014/2015 following the adoption of the Local Board Plan.**

**CARRIED**

**18 Marine Spatial Plan update**

Resolution number WHK/2013/357

MOVED by Chairperson PA Walden, seconded by Member JP Meeuwsen:

**That the Waiheke Local Board:**

- a) **Receives the information from Council's Coastal Management and Research Investigations and Monitoring team regarding the status of the Marine Spatial Plan (Seachange) and any research regarding marine monitoring programmes.**
- b) **Pursue more specific representation on the Marine Spatial Plan (Seachange) project and potentially in conjunction with the Great Barrier Local Board.**
- c) **Requests the Research, Investigations and Monitoring Unit (RIMU) work with the intended environment portfolio holder and any interested board members to identify the scope of questions associated with any research investigating environmental health of the northern Waiheke coastline.**
- d) **Thanks Will Trusewich, Specialist Coastal Environmental Strategy & Policy and Jarrod Walker, Senior Marine Scientist for their attendance.**

**CARRIED**

**19 Waiheke Local Board Small Local Improvement Projects (SLIPs) Programme 2013/2014**

The Waiheke Island Be Accessible map was tabled. A copy of the tabled document has been placed on the file copy of the minutes and can be viewed at the Auckland Council website

Resolution number WHK/2013/358

MOVED by Chairperson PA Walden, seconded by Member JP Meeuwsen:

**That the Waiheke Local Board:**

- a) **Receives the Waiheke Island SLIPs report and the December 2013 programme update.**
- b) **Delegates authority to the spokesperson to provide guidance and advice to the SLIPs team regarding their allocated proposals and delegates authority to the spokesperson and chair of the board, to be exercised together, to make additional funding decisions where a minor variation to a project scope is needed due to unforeseen circumstances.**
- c) **Approves the following SLIPs projects for implementation during the 2013/2014 financial year and confirms the Project Spokespersons for each project:**

No	Project description	Capex/ Opex	Budget value	Local board Spokesperson/s
1.	Little Oneroa Concept Plan	Opex	\$5,200	Becs Ballard
2	Onetangi Sports Park / Rangihoua Orientation Signage x 5	Capex	\$15,000	Shirin Brown

- d) **Approves scoping of a project to improve water quality at Little Oneroa Beach, including ecological testing of all waterways leading to the beach area.**
- e) **Approves for scoping a Hauraki Gulf Island Educational Tour with Elected representatives, appropriate officers and community representatives, around Seaweek March 2014, for the purpose of identifying environmental challenges and opportunities as well as scientific projects taking place in the Gulf.**
- f) **That the results of the ward tour scoping be reported back to the January 2014 meeting of the Board and that officers work with the Board Chair to clarify any scoping issues.**
- g) **Approves \$20,000 Opex to be used for fruit tree planting for the coming winter season and asks officers to establish a workable plan to empower residents and community groups willing to plant and nurture fruit trees on public space.**
- h) **Grants \$800 from the 2013/2014 SLIPs Opex budget to Waiheke Budgeting Services to produce a water pamphlet on water conservation, noting there is an additional \$524.00 SLIPs Opex allocated for distribution of the leaflet to all Waiheke households, PO boxes and businesses on Waiheke.**
- i) **Cancels scoping for the public toilet on Belgium Street as this is not a priority at this stage.**
- j) **Deletes the White House garage upgrade works, as the estimated cost has come in much higher than the allocated budget and notes the potential for space with the old Library and return the funds for reallocation.**
- k) **Delegates member Ballard, in conjunction with the Chair, to review the following SLIPs project with a status of 'on hold' and to provide direction and guidance to the SLIPs officer:**

No	Project description	Capex/ Opex	Budget value
1.	Future Interpretative Sign research – to identify appropriate locations and content	Scoping resolution	TBA
2.	Removal of inorganic rubbish on the beach and around the old Oyster Boat Shed, Anzac Bay and manufacture and installation of a sign	Scoping resolution	TBA
3.	Scope WWI commemorations	Scoping resolution	TBA
4.	Bus landing Pads and Shelters		
5.	Robust Oneroa Street Pole Banners	Capex	\$8,500
6.	Ballysaggart Track from Hill Road to Crescent Road East Extension	Capex	\$4,104

- I) **Thanks Susan Thomas, SLIPS Project Portfolio Leader and Gary Wilton, Parks Advisor for their attendance.**

**CARRIED**

**Attachments**

- A Be Accessible Map

Meeting adjourned at 7.45pm and reconvened at 8.21 pm.

**20 Rangihoua Wetland Restoration - Baseline Monitoring Results**

Resolution number WHK/2013/359

MOVED by Chairperson PA Walden, seconded by Member JP Meeuwsen:

**That the Waiheke Local Board:**

- a) **Defers item 20 Rangihoua Wetland Restoration - Baseline Monitoring Results to the February 2014 meeting.**
- b) **Requests officers including Biodiversity, Monitoring and Compliance, Parks and others as appropriate to workshop with the local board issues of relevance to this item prior to the February meeting.**
- c) **Thanks Emma Joyce, Relationship Advisor for her attendance.**

**CARRIED**

Deputy Chair Shirin Brown rejoined the meeting at 8.30pm.



**21 Infrastructure and Environmental Services Update Report**

Resolution number WHK/2013/360

MOVED by Chairperson PA Walden, seconded by Member BM Treadwell:

**That the Waiheke Local Board:**

- a) **Receives the Infrastructure and Environmental Services update report.**
- b) **Endorses the design for the new signage to be installed on Rakino.**
- c) **Thanks Emma Joyce, Relationship Advisor for her attendance.**

**CARRIED**

Item 23 was taken at this point.

**22 Parks, Sports & Recreation Quarterly Update to the Waiheke Local Board for July-September 2013**

Resolution number WHK/2013/361

MOVED by Chairperson PA Walden, seconded by Member BM Treadwell:

**That the Waiheke Local Board:**

- a) **Receives the Parks, Sports & Recreation Quarterly Update to the Waiheke Local Board for the July to September 2013 Period report.**
- b) **Thanks Gary Wilton, Parks Advisor for his attendance.**

**CARRIED**

The Chairperson vacated the chair in favour of the Deputy Chair Shirin Brown at 8.32pm.

**23 Waiheke Golf Club lease boundaries**

Resolution number WHK/2013/362

MOVED by Member JP Meeuwsen, seconded by Member RE Ballard:

**That the Waiheke Local Board:**

- a) **Receives the report.**
- b) **Requests an officer briefing on legal issues, including any opportunities for independent legal advice, on the Development Plan and other matters of interest to the Board.**
- c) **Notes the conflict between the pedestrian walkway identified on the plan with the construction of a road and carpark outlined in the resource consent and development plan.**
- d) **Notes the recommendation of the Hearings Panel to the Waiheke Local Board meeting in February 2013 that the “approval of the Development Plan remains an issue to be dealt with” and that this approval must accord with the Reserves Act 1977.**
- e) **Notes the resolution of the Board to approve the Development Plan in February 2013 was subsequently revoked by resolution.**
- f) **Notes that the Board and Hearings Panel have not by recommendation or resolution sought to have the Resource Consent and Development Plan written into the lease.**
- g) **Requests that no further action should be taken to advance any leases or licences on the park until the Board has received and considered the independent legal advice on the matters before it.**
- h) **Records that there is an existing Memorandum of Understanding in place that provides certainty for all park users while this process is worked through.**
- i) **Thanks Gary Wilton, Parks Advisor, and Nicolette Butler, Senior Solicitor for their attendance.**

The Deputy Chair Shirin Brown vacated the chair. Paul Walden returned to the meeting and resumed the chair at 8.54pm.

**CARRIED**

**24 Waiheke Local Board Local Board Plan Engagement**

Resolution number WHK/2013/363

MOVED by Chairperson PA Walden, seconded by Member RE Ballard:

**That the Waiheke Local Board:**

- a) **Receives the Waiheke Local Board Local Board Plan Engagement report.**
- b) **Approves in principle the Community Engagement and Communications Plans for the Waiheke Local Board Plan.**
- c) **Delegates Board members Meeuwsen, Treadwell and Brown to work with the Waiheke Local Board Engagement Advisor to refine the engagement and communications plan for implementation in February 2014.**

**CARRIED**

**25 Draft Local Board Agreement**

Resolution number WHK/2013/364

MOVED by Chairperson PA Walden, seconded by Member BM Treadwell:

- a) **That the Waiheke Local Board agrees its:**
- i) **Local content for the draft Annual Plan 2014/2015 (Attachment A), including:**
    - 1) **draft Local Board Agreement 2014/2015 (including intended level of service provision and financial statements)**
    - 2) **introduction to the draft Local Board Agreement (including chairs message and proposed changes for consultation)**
  - ii) **Draft Fees and Charges Schedule 2014/2015 (Attachment B)**
- b) **That the Waiheke Local Board Chair and Deputy Chair be delegated the authority to make any final minor changes to the local board content for the draft Annual Plan before it is released for public consultation, and to the summary of the draft Annual Plan 2014/2015.**

**CARRIED**

**Attachments**

- A Draft Local Board Agreement 2014/2015
- B Draft Fees and Charges Schedule 2014/15

**26 Local board members Portfolio Allocation, Urban Design Champion and Appointments to External Organisations and Community Networks**

Resolution number WHK/2013/365

MOVED by Chairperson PA Walden, seconded by Member JP Meeuwsen:

**That the Waiheke Local Board:**

- a) **Receives the Local board members Portfolio Allocation, Urban Design Champion and Appointments to External Organisations and Community Networks report.**

**b) Nominates members as lead and alternate for each portfolio area:**

Local Board Portfolio	Portfolio holders	
	Lead	Alternate
Arts and Culture	Shirin Brown	Beatle Treadwell
Community	Beatle Treadwell	Shirin Brown
Public Open Space, Environment and Sports and Recreation	Paul Walden	Becs Ballard
Economic Development and Tourism	John Meeuwsen	Shirin Brown
Transport	Shirin Brown	Paul Walden
Planning and Regulatory	Paul Walden	John Meeuwsen
Matiatia	Paul Walden	Shirin Brown

- c) **Appoints Deputy Chairperson Shirin Brown, and member John Meeuwsen as an alternate, to coordinate input on behalf of all Board Members into notification decisions for resource consent applications that trigger local board input.**
- d) **Appoints Chairperson Paul Walden as the board's representative as an urban design champion and member John Meeuwsen as the alternate representative.**
- e) **Allocates board members to outside organisations and community networks, as listed below:**

Organisation/Community network	Primary	Alternate
Hauraki Gulf Forum	John Meeuwsen	Shirin Brown
Waiheke Recreation Centre Trust	Becs Ballard	Paul Walden
Community networks		
Waiheke Island Council of Social Services	Beatle Treadwell	Shirin Brown John Meeuwsen
Piritahi Marae	Shirin Brown	Beatle Treadwell
Waiheke Health Trust	Beatle Treadwell	John Meeuwsen
Waiheke Island Civil Defence Emergency Management Sub Committee	John Meeuwsen	Shirin Brown
Community Police	Shirin Brown	John Meeuwsen
Youth	Becs Ballard	Beatle Treadwell John Meeuwsen Shirin Brown
Educational Establishments	Shirin Brown	John Meeuwsen Paul Walden
Local Government New Zealand	Primary	Alternate
Local Government New Zealand	Shirin Brown	Paul Walden

**CARRIED**

**27 Adoption of meeting schedule**

Resolution number WHK/2013/366

MOVED by Chairperson PA Walden, seconded by Member RE Ballard:

**That the Waiheke Local Board:**

- a) **Receives the Adoption of meeting schedule report.**
- b) **Adopts its meeting schedule for the 2013/2016 electoral term as follows, all beginning at 4.15pm:**

Thursday, 30<sup>th</sup> January 2014  
Thursday, 13<sup>th</sup> February 2014  
Thursday, 27<sup>th</sup> February 2014  
Thursday, 13<sup>th</sup> March 2014  
Thursday, 27<sup>th</sup> March 2014  
Thursday, 10<sup>th</sup> April 2014  
Thursday, 24<sup>th</sup> April 2014  
Thursday, 8<sup>th</sup> May 2014  
Thursday, 22<sup>nd</sup> May 2014  
Thursday, 12<sup>th</sup> June 2014  
Thursday, 26<sup>th</sup> June 2014  
Thursday, 10<sup>th</sup> July 2014  
Thursday, 24<sup>th</sup> July 2014  
Thursday, 14<sup>th</sup> August 2014  
Thursday, 28<sup>th</sup> August 2014  
Thursday, 11<sup>th</sup> September 2014  
Thursday, 25<sup>th</sup> September 2014  
Thursday, 9<sup>th</sup> October 2014  
Thursday, 23<sup>rd</sup> October 2014  
Thursday, 13<sup>th</sup> November 2014  
Thursday, 27<sup>th</sup> November 2014  
Thursday, 18<sup>th</sup> December 2014

Thursday, 29<sup>th</sup> January 2015  
Thursday, 12<sup>th</sup> February 2015  
Thursday, 26<sup>th</sup> February 2015  
Thursday, 12<sup>th</sup> March 2015  
Thursday, 26<sup>th</sup> March 2015  
Thursday, 9<sup>th</sup> April 2015  
Thursday, 23<sup>rd</sup> April 2015  
Thursday, 7<sup>th</sup> May 2015  
Thursday, 28<sup>th</sup> May 2015  
Thursday, 11<sup>th</sup> June 2015  
Thursday, 25<sup>th</sup> June 2015  
Thursday, 9<sup>th</sup> July 2015  
Thursday, 23<sup>rd</sup> July 2015  
Thursday, 13<sup>th</sup> August 2015  
Thursday, 27<sup>th</sup> August 2015  
Thursday, 10<sup>th</sup> September 2015  
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Thursday, 8<sup>th</sup> October 2015  
Thursday, 22<sup>nd</sup> October 2015  
Thursday 12<sup>th</sup> November 2015  
Thursday 26<sup>th</sup> November 2015  
Thursday, 17<sup>th</sup> December 2015

Thursday, 28<sup>th</sup> January 2016

Thursday, 11<sup>th</sup> February 2016  
Thursday, 25<sup>th</sup> February 2016  
Thursday, 10<sup>th</sup> March 2016  
Thursday, 24<sup>th</sup> March 2016  
Thursday, 14<sup>th</sup> April 2016  
Thursday, 28<sup>th</sup> April 2016  
Thursday, 12<sup>th</sup> May 2016  
Thursday, 26<sup>th</sup> May 2016  
Thursday, 9<sup>th</sup> June 2016  
Thursday, 23<sup>rd</sup> June 2016  
Thursday, 14<sup>th</sup> July 2016  
Thursday, 28<sup>th</sup> July 2016  
Thursday, 11<sup>th</sup> August 2016  
Thursday, 25<sup>th</sup> August 2016  
Thursday, 8<sup>th</sup> September 2016  
Thursday, 22<sup>nd</sup> September 2016

- c) Notes that dates and times for hearings and deliberations for local board agreements and local board plans are yet to be finalised.

**CARRIED**

**28 Urgent Decision Process for the Waiheke Local Board**

Resolution number WHK/2013/367

MOVED by Chairperson PA Walden, seconded by Member BM Treadwell:

**That the Waiheke Local Board:**

- a) Adopts the urgent decision process for matters that require a decision where it is not practical to call the full board together and meet the requirement of a quorum.
- b) Delegates authority to the Chair and Deputy Chair or any person acting in these roles to make an urgent decision on behalf of the local board.
- c) Requests that all urgent decisions be reported to the next ordinary meeting of the local board.

**CARRIED**

**29 Establishment of Swimming Pool Fencing Exemption Committee**

Resolution number WHK/2013/368

MOVED by Chairperson PA Walden, seconded by Member JP Meeuwsen:

**That the Waiheke Local Board:**

- a) Establishes the Waiheke Local Board Swimming Pool Fencing Exemptions Committee to assess and consider swimming pool fencing exemption applications.
- b) Appoints the following three members to the Waiheke Local Board Swimming Pool Fencing Exemptions Committee: Board Chair Paul Walden, Board Members John Meeuwsen and Beatle Treadwell.

**CARRIED**

**30 Central Facility Partnerships Committee**

Resolution number WHK/2013/369

MOVED by Chairperson PA Walden, seconded by Deputy Chairperson SD Brown:

**That the Waiheke Local Board:**

- a) **Agrees to re-establish the Central Facility Partnerships Committee with the Albert-Eden, Great Barrier, Orakei, Puketapapa, Waiheke, and Waitemata Local Boards, to collectively administer the Facility Partnerships fund.**
- b) **Endorses the Terms of Reference and Guidelines for the Central Facility Partnerships Committee, which will be adopted by the Committee at its first meeting, as follows:**
  - i. **The Central Facility Partnerships Committee has a member from each of the following Local Boards: Albert-Eden, Great Barrier, Maungakiekie-Tamaki, Orakei, Puketapapa, Waiheke, Waitemata.**
  - ii. **The Central Facility Partnerships Committee has the authority to make funding decisions in 2013/2014 in relation to the Facility Partnerships Guidelines.**
  - iii. **The Central Facility Partnerships Committee will appoint and may remove its own chairperson and deputy chairperson.**
  - iv. **The Central Facility Partnerships Committee will meet as required. It is envisaged there will be two procedural meetings and no less than one funding decision meeting in each financial year.**
- c) **Appoints Board Member John Meeuwsen and Deputy Chair Shirin Brown as alternate, to the Central Facility Partnerships Committee with appropriate delegated authority to bind the board on decisions relating to the Central Facility Partnerships Fund made by the Committee.**
- d) **Notes that the first meeting of the Central Facility Partnerships Committee will be held on 16 December 2013.**

**CARRIED**

**31 Central Joint Funding Committee**

Resolution number WHK/2013/370

MOVED by Chairperson PA Walden, seconded by Member RE Ballard:

**That the Waiheke Local Board:**

- a) **Agrees to re-instate the Central Joint Funding Committee for 2013/ 2014 to administer the legacy funds as per the Terms of Reference.**
- b) **Endorses the draft Terms of Reference for the Central Joint Funding Committee.**
- c) **Appoints member John Meeuwsen, and member Becs Ballard as alternate, to the Central Joint Funding Committee for 2013/ 2014 with appropriate delegated authority to bind the board on decisions relating to the legacy community funding schemes made by the Committee.**
- d) **Notes that a region-wide Community Funding Policy is being developed and will in time replace the current interim funding arrangements and note officers will engage with the board in the coming months.**

**CARRIED**

**32 Cemeteries and Crematoria bylaw review**

Resolution number WHK/2013/371

MOVED by Chairperson PA Walden, seconded by Member BM Treadwell:

**That the Waiheke Local Board delegates authority to the Chair and Board member Beatle Treadwell to provide feedback on the Cemeteries and Crematoria bylaw review by end of January 2014.**

**CARRIED**

**33 List of resource consents**

Resolution number WHK/2013/372

MOVED by Chairperson PA Walden, seconded by Member JP Meeuwsen:

**That the Waiheke Local Board:**

- a) **Receives the list of resource consents lodged during September to November 2013.**
- b) **Welcomes and supports the final recommendations in the Auckland Council Report under section 87F of the Resource Management Act 1991 on notified resource consent applications by Waiheke Marinas Limited for consent to construct a marina and associated facilities (November 2013).**

**CARRIED**



**34 Chairperson's Report - November 2013**

Resolution number WHK/2013/373

MOVED by Chairperson PA Walden, seconded by Member RE Ballard:

**That the Waiheke Local Board receives the Chairman's verbal report.**

**CARRIED**

**35 Board Members' Reports**

Resolution number WHK/2013/374

MOVED by Chairperson PA Walden, seconded by Member RE Ballard:

**That the Waiheke Local Board:**

- a) **Receives the written reports of Deputy Chair Shirin Brown and Board Member John Meeuwsen.**
- b) **Receives the verbal reports of Board Members Beatle Treadwell and Becs Ballard.**

**CARRIED**

**36 Waiheke Local Board workshop record of proceedings**

Resolution number WHK/2013/375

MOVED by Chairperson PA Walden, seconded by Deputy Chairperson SD Brown:

**That the Waiheke Local Board receives the Waiheke Local Board workshop record of proceedings for the meetings held on 8<sup>th</sup>, 12<sup>th</sup>, 14<sup>th</sup>, 15<sup>th</sup> and 21<sup>st</sup> November 2013.**

**CARRIED**

**37 For Information: Reports referred to the Waiheke Local Board**

Resolution number WHK/2013/376

MOVED by Chairperson PA Walden, seconded by Member JP Meeuwsen:

**That the Waiheke Local Board:**

- a) **Receives the Sport and Recreation Strategic Action Plan report referred to the Waiheke Local Board for information from the Governing Body committee meeting.**
- b) **Receives the resolutions of interest referred to the Waiheke Local Board from:**
  - i) **the Mangere-Otahuhu Local board on Early Childhood Education Centres facilities on parks and reserves;**
  - ii) **the Disability Strategic Advisory Group on Transport;**
  - iii) **the Disability Strategic Advisory Group on bridging the Digital Divide.**

**CARRIED**

**38 Consideration of Extraordinary Items**

There was no extraordinary items.

**39 Procedural motion to exclude the public**

Resolution number WHK/2013/377

MOVED by Chairperson PA Walden, seconded by Member BM Treadwell:

**That the Waiheke Local Board:**

**a) exclude the public from the following part(s) of the proceedings of this meeting.**

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

**C1 Notice of Motion - Hearings Committee**

Reason for passing this resolution in relation to each matter	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	s7(2)(g) - The withholding of the information is necessary to maintain legal professional privilege.  In particular, the report refers to matters currently before the Environment Court.	s48(1)(a)  The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.

The text of these resolutions is made available to the public who are present at the meeting and form part of the minutes of the meeting.

**CARRIED**

9.33pm The public was excluded.

Resolutions in relation to the confidential items are recorded in the confidential section of these minutes and are not publicly available.

9.37pm The public was re-admitted.

9.37 pm

The Chairperson thanked Members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD  
AT A MEETING OF THE WAIHEKE LOCAL BOARD  
HELD ON

**DATE:**.....

**CHAIRPERSON:**.....