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## **Waitemata Local Board OPEN MINUTES**

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Minutes of a meeting of the Waitemata Local Board held in the Waitemata Local Board office, 35 Graham Street, Auckland on Tuesday, 10 December 2013 at 6.00pm.

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### **PRESENT**

<b>Chairperson</b>	Shale Chambers
<b>Deputy Chairperson</b>	Pippa Coom
<b>Members</b>	Christopher Dempsey
	Greg Moyle
	Vernon Tava
	Rob Thomas
	Deborah Yates

### **APOLOGIES**

### **ALSO PRESENT**

Councillor Mike Lee (until 7.50pm)

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**1 Welcome**

The Chairman welcomed all present.

**2 Apologies**

There were no apologies.

**3 Declaration of Interest**

Resolution number WTM/2013/274

MOVED by Chairperson S Chambers, seconded by Deputy Chairperson PJ Coom:

**That the Waitemata Local Board continue the practice of Members declaring their private and other external interests at the first business meeting following the triennial election as follows:**

***Members' Declarations***

<b>Chair –</b>	<b>Director &amp; shareholder, Chambers Craig Jarvis, lawyers Shareholder – Vector Ltd</b>
<b>Deputy Chair –</b>	<b>Treasurer, Connected Media Trust Trustee, Grey Lynn 2030 Transition Community Trust Member, Sustainable Business Network Member, Grey Lynn RSC Chair, Grey Lynn Farmers Market Management Committee</b>
<b>Vernon Tava –</b>	<b>Staff Solicitor, Grey Lynn Neighbourhood Law Office Member of the Board of Governors of Safe NZ</b>
<b>Christopher Dempsey –</b>	<b>Cycle Action Auckland Member of Forest and Bird</b>
<b>Rob Thomas –</b>	<b>Rotary Club of Auckland</b>
<b>Deborah Yates –</b>	<b>Nothing to declare</b>
<b>Greg Moyle –</b>	<b>No conflicts of interest</b>

**CARRIED**

**4 Confirmation of Minutes**

Resolution number WTM/2013/275

MOVED by Member S Chambers, seconded by Member PJ Coom:

**That the minutes of the Inaugural Waitemata Local Board meeting held on Monday, 4 November 2013, be confirmed as a true and correct record.**

**CARRIED**

**5 Leave of Absence**

There were no leaves of absence.

**6 Acknowledgements**

There were no acknowledgements.

**7 Petitions**

There were no petitions.

**8 Deputations**

There were no deputations.

**9 Public Forum**

**9.1 Public Forum - Grafton United Cricket Club - Nick Albrecht**

Nick Albrecht and Michael De Lautour were in attendance to present to the Board.

Resolution number WTM/2013/276

MOVED by Member S Chambers, seconded by Member RAH Thomas:

- a) **That Nick Albrecht, Chairman of the Grafton United Cricket Club, and Michael DeLautour be thanked for their attendance and update on the Grafton United Cricket Club.**
- b) **That the Victoria Park Parking proposal be referred to the Parks & Open Spaces Portfolio holders, and the Taste Auckland Event matter to the Arts, Culture & Events Portfolio holders, for their respective consideration with Council officers and report back to the Board at the earliest practicable dates.**

**CARRIED**

**9.2 Public Forum - O'Neill Street - Gray Dixon**

Gray Dixon was in attendance to present to the Board.

Resolution number WTM/2013/277

MOVED by Member PJ Coom, seconded by Member CP Dempsey:

- a) **That Gray Dixon, representing the residents of O'Neill Street, be thanked for his attendance and update on the O'Neill Street residents' survey.**
- b) **That the O'Neill Street proposals be referred to the Transport Portfolio holders for consideration with Council officers and report back to the Board at the earliest practicable date.**

**CARRIED**

### 9.3 Public Forum - Gladstone Park – Luke Niue

Luke Niue, Dennis and Dianne Mahoney and Mary Barry were in attendance to present to the Board. Documents were tabled.  
Copies of the tabled documents have been placed on the file copy of the minutes and can be viewed at the Auckland Council website.

Resolution number WTM/2013/278

MOVED by Member S Chambers, seconded by Member GJ Moyle:

- a) **That Luke Niue, Dennis and Dianne Mahoney from the Parnell Community Committee and Mary Barry from Parnell Heritage be thanked for their attendance and update on Gladstone Park.**
- b) **That the Waitemata Local Board:**
  - i) **shares the concerns of the Parnell Community Committee at the proposed transfer of Gladstone Park, including the Parnell Tennis Club and the Parnell Day Care Centre, as part of a Treaty of Waitangi settlement.**
  - ii) **is concerned at both the lack of transparency and lack of consultation with concerned neighbours and the wider community.**
  - iii) **questions the justification for the proposed transfer of public open space to a Thames-based group of Iwi, Marutuahu for commercial redress.**
- c) **That the Waitemata Local Board requests that if a Treaty claim can be justified, then this should be settled by alternative means (including financial) rather than by the alienation of a well-cherished park.**

**CARRIED**

#### **Attachments**

- A Gladstone Park

### 9.4 Public Forum – Ponsonby Road Masterplan – Chris Bailey

Chris Bailey, Jennifer Ward and Mike Blackburn were in attendance to present to the Board. Two presentations were provided.  
Copies of the two tabled documents have been placed on the file copy of the minutes and can be viewed at the Auckland Council website.

Resolution number WTM/2013/279

MOVED by Member S Chambers, seconded by Member V Tava:

**That Chris Bailey, Chair of the Western Bays Community Group, Jennifer Ward and Mike Blackburn, be thanked for their attendance**

**CARRIED**

#### **Attachments**

- A Western Bays Community Group  
B 254 Ponsonby Road

**9.5 Public Forum – Allan Matson**

Alan Matson was in attendance to present to the Board.

Resolution number WTM/2013/280

MOVED by Member CP Dempsey, seconded by Member RAH Thomas:

**That Allan Matson, Civic Trust Auckland, be thanked for his attendance.**

**CARRIED**

**9.6 Public Forum – Masonic Hall – Barry and Trish Clapham and Wally Cowl**

Barry and Trish Clapham and Wally Cowl were in attendance to present to the Board. A paper was tabled.

A copy of the tabled document has been placed on the file copy of the minutes and can be viewed at the Auckland Council website.

Resolution number WTM/2013/281

MOVED by Chairperson S Chambers, seconded by Member GJ Moyle:

**That Barry and Trish Clapham and Wally Cowl, representing the Ponsonby Probus Club, be thanked for their attendance.**

**CARRIED**

**Attachments**

A Masonic Hall

**10 Extraordinary Businessw**

There was no extraordinary business.

**11 Notices of Motion**

There were no notices of motion.

**12 Councillor's Report**

Resolution number WTM/2013/282

MOVED by Member S Chambers, seconded by Member PJ Coom:

a) **That the verbal update from the Waitemata and Gulf ward councillor be received.**

b) **That Councillor Mike Lee be thanked for his attendance and presentation.**

**CARRIED**

Secretarial Note: Item 18 –was considered at this time.

**13 Request for Landowner Approval - Proposed Additions and Alterations at West End Tennis Club**

Resolution number WTM/2013/283

MOVED by Member S Chambers, seconded by Member CP Dempsey:

- a) **That the Request for Landowner Approval – Proposed Additions and Alterations at West End Tennis Club report be received.**
- b) **That the Waitemata Local Board:**
  - i) **approve the proposed additions and alterations to the West End Lawn Tennis Club clubhouse (Lot 63 DP 19195), as shown on the plans prepared by Archoffice, Job No. 13-030, Drawing Nos. A100, 200 and 300, dated October 2013.**
  - ii) **delegate authority to the Manager Local and Sports Parks - Central to issue a landowner approval for the proposed additions and alterations to the West End Lawn Tennis Club clubhouse (Lot 63 DP 19195), as shown on the plans prepared by Archoffice, Job No. 13-030, Drawing Nos. A100, 200 and 300, dated October 2013, subject to any minor changes to the proposal arising from resource consent process.**
- c) **That Lauren Roberts, Parks and Recreation Advisor, be thanked for her attendance.**

**CARRIED**

**14 Auckland Transport Report Waitemata Local Board - December 2013**

Resolution number WTM/2013/284

MOVED by Member CP Dempsey, seconded by Member PJ Coom:

- a) **That the Auckland Transport Report Waitemata Local Board – December 2013 be received.**
- b) **That Priscilla Steel, Elected Member Relationship Manager, be thanked for her attendance.**

**CARRIED**

**15 Auckland Transport Quarterly Update to Local Boards  
For the quarter - 1 July to 30 September 2013**

Resolution number WTM/2013/285

MOVED by Member PJ Coom, seconded by Member CP Dempsey:

- a) **That the Auckland Transport Quarterly Report for the period 1 July to 30 September 2013 be received.**
- b) **That Priscilla Steel, Elected Member Relationship Manager, be thanked for her attendance.**

**CARRIED**

**16 Waitemata Local Board submission on the Auckland Transport draft Cycling Business Plan**

Resolution number WTM/2013/286

MOVED by Member PJ Coom, seconded by Member CP Dempsey:

- a) That the report, Auckland Transport draft Cycling Business Plan 2013 – 2016 together with the attached submission be received.
- b) That the Waitemata Local Board requests Auckland Transport to report back on:
  - i) what changes to the draft Cycling Business Plan 2013 - 2016 have been made.
  - ii) the current state of the Auckland Cycle network and the extent to which the reported 28 per cent completed cycle network is of sufficient standard.
  - iii) Auckland Transport's plans to achieve the Auckland Plan targets as requested by the Transport Committee in July 2012.

**CARRIED**

**17 Waitemata Local Board Local Improvement Projects (LIPs) programme 2013-2014**

Oliver Kunzendorff, Team Leader SLIPs, tabled two documents.

Copies of the tabled documents have been placed on the file copy of the minutes and can be viewed at the Auckland Council website.

Resolution number WTM/2013/287

MOVED by Member S Chambers, seconded by Member GJ Moyle:

- a) That the Waitemata Local Board Local Improvement Projects (LIPs) programme 2013-2014 report be received.
- b) That the Waitemata Local Board:
  - i) approves the following LIPs budget amendments for implementation during the 2013/2014 financial year:

No	Project description	Capex/ Opex	Budget value	Champion/s
1.	Highwic House Garden Interpretative Signage allocation from Opex budget to Capex budget	Capex	\$15,000	Christopher Dempsey
	<b>Total Capex Allocation</b>		<b>\$15,000</b>	

- ii) notes the following 2013/14 financial year LIPs project budget savings available for allocation:

No	Project description	Capex/ Opex	Budget value
1.	Return savings from Victoria Park Bins Project	Capex	\$6,588
2.	Highwic House Garden Interpretative Signage allocation from Opex budget to Capex budget	Opex	\$15,000



	<b>Total Opex Savings</b>		<b>\$15,000</b>
	<b>Total Capex Savings</b>		<b>\$6,588</b>

- iii) confirms as Local Improvement Projects (LIPs), allocates the following 2013/14 LIPs budget and affirms its project champions to the following LIPs projects as follows:

No	Project description	Capex/ Opex	Budget value	Champion/s
1.	Seddon Fields lighting renewal and car parks	Capex	\$30,000	Shale Chambers
2.	Alberon Park anchor relocation project	Capex	\$15,000	Christopher Dempsey

- c) That Grant Burke, SLIPs Project Portfolio Leader, and Oliver Kunzendorff, Team Leader SLIPs, be thanked for their attendance.

**CARRIED**

**Attachments**

- A LSP Project Initiation Form  
B Small Local Improvement Project (SLIPs) proposal form

**18 Infrastructure and Environmental Services Update Report**

Resolution number WTM/2013/288

MOVED by Member DA Yates, seconded by Member RAH Thomas:

- a) That the Infrastructure and Environmental Services update report be received.  
b) That Emma Joyce, Relationship Advisor, be thanked for her attendance.

**CARRIED**

**19 Waitemata Local Board Community Funding: Round Two 2013-14**

MOVED by Member PJ Coom, seconded by Member DA Yates:

- a) That the Waitemata Local Board Community Funding: Round Two 2013-14 report be received.  
b) That the following grants be made from the 2013/2014 Community Grants Fund:

Organisation name	Purpose	Grant Amount	Comments/ conditions
Auckland City Mission	Auckland City Mission Christmas day lunch	\$1,250.00	Towards the Auckland City Mission Christmas day lunch
Auckland Pride Festival Trust	Auckland Pride parade	\$2,500.00	Towards hall hire, specialists' fees and parade essentials toolkits
Chinese New Settlers Services Trust	CNSST Cultural Learning Centre Parnell branch Christmas celebration 2013	\$880.00	Towards arts and crafts supplies

City of Auckland Pipe Band	Purchase of reeds for future performances	\$1,230.00	Purchase of reeds for future performances
Grandparents Raising Grandchildren Trust NZ	GRG members training conference	\$1,188.00	Towards GRG training conference
Grey Lynn Residents Association	Grey Lynn community needs assessment	\$4,957.15	Towards Survey Monkey license and promotion for the Grey Lynn Community Needs Assessment
Rainbow Youth Inc.	Auckland public spaces initiative	\$2,000.00	Towards Public Spaces Initiative design cost
The Parenting Place - Attitude youth division	Attitude programmes in Waitemata high schools 2014	\$2,500.00	Towards Attitude programmes in Waitemata High Schools
Total		\$16,505.15	

- ii) declines the following grant applications from the 2013/2014 Community Grants Fund round 2:

Organisation name	Purpose	Reason for decline
Action Education Incorporated	Personal development programmes	Declined as the application does not demonstrate sufficient local community benefit
Alzheimers Auckland Charitable Trust	Dementia Café Support Group	Declined as costs applied for are salaries and therefore ineligible under the criteria for this scheme
Japan Society of Auckland	Japan Day 2014	Decline as insufficient demonstration of local benefit
Multiple Sclerosis Auckland and North Shore Inc	Central Auckland field worker expenses	Declined as insufficient demonstration of local benefit
TAPAC - The Auckland Performing Arts Centre at Western Springs Inc	New scissor lift	Declined; Board to explore funding from a different budget
YMCA of Auckland Inc	Raise Up 'n' represent – a youth development project	Declined as the costs applied for are ineligible under this scheme
Youthline Auckland Charitable Trust	Supporting young people into employment	Declined as the costs applied for are ineligible under this scheme

Member S Chambers moved an amendment to the original recommendation, seconded by Member GJ Moyle:

That the Waitemata Local Board adds c) as follows:

- c) Approves as a Local Improvement Project (LIPs) grant, allocates the following 2013/14 LIPs budget and affirms its Project Champions as follows:

No	Project description	Capex/Opex	Budget value	Champion/s
1.	TAPAC – (The Auckland Performing Arts Centre at Western Springs) new scissor lift	Opex	\$10,000.00	Shale Chambers

The amendment was put and declared

**CARRIED**

Member S Chambers put the substantive motion.

Resolution number WTM/2013/289

MOVED by Member S Chambers, seconded by Member GJ Moyle:

- a) That the Waitemata Local Board Community Funding: Round Two 2013-14 report be received.
- b) That the following grants be made from the 2013/2014 Community Grants Fund:

Organisation name	Purpose	Grant Amount	Comments/ conditions
Auckland City Mission	Auckland City Mission Christmas day lunch	\$1,250.00	Towards the Auckland City Mission Christmas day lunch
Auckland Pride Festival Trust	Auckland Pride parade	\$2,500.00	Towards hall hire, specialists' fees and parade essentials toolkits
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The Parenting Place - Attitude youth division	Attitude programmes in Waitemata high schools 2014	\$2,500.00	Towards Attitude programmes in Waitemata High Schools
Total		\$16,505.15	

- ii) declines the following grant applications from the 2013/2014 Community Grants Fund round 2:

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Action Education Incorporated	Personal development programmes	Declined as the application does not demonstrate sufficient local community benefit
Alzheimers Auckland Charitable Trust	Dementia Café Support Group	Declined as costs applied for are salaries and therefore ineligible under the criteria for this scheme

Japan Society of Auckland	Japan Day 2014	Decline as insufficient demonstration of local benefit
Multiple Sclerosis Auckland and North Shore Inc	Central Auckland field worker expenses	Declined as insufficient demonstration of local benefit
TAPAC - The Auckland Performing Arts Centre at Western Springs Inc	New scissor lift	Declined; Board to explore funding from a different budget
YMCA of Auckland Inc	Raise Up 'n' represent – a youth development project	Declined as the costs applied for are ineligible under this scheme
Youthline Auckland Charitable Trust	Supporting young people into employment	Declined as the costs applied for are ineligible under this scheme

- c) Approves as a Local Improvement Project (LIPs) grant, allocates the following 2013/14 LIPs budget and affirms its Project Champions as follows:

No	Project description	Capex/Opex	Budget value	Champion/s
1.	TAPAC – (The Auckland Performing Arts Centre at Western Springs) new scissor lift	Opex	\$10,000.00	Shale Chambers

**CARRIED**

**20 Inner City residents survey research report**

Resolution number WTM/2013/290

MOVED by Member PJ Coom, seconded by Member CP Dempsey:

**That the Inner City residents survey research report be received.**

**CARRIED**

**21 Waitemata Local Board Engagement Framework and Local Board Plan Engagement and Communications Plan**

Ian Leader, Engagement Advisor – Waiheke/Waitemata tabled a document.

A copy of the tabled document has been placed on the file copy of the minutes and can be viewed at the Auckland Council website.

Resolution number WTM/2013/291

MOVED by Member S Chambers, seconded by Member PJ Coom:

- a) **That the Waitemata Local Board Engagement Framework and Local Board Plan Engagement Plan report be received.**
- b) **That the Waitemata Local Board:**
  - i) **approves the Waitemata Local Board Engagement Framework as a guiding document for the board's engagement in their current term.**

- ii) approves in principle the Local Board Plan Engagement and Communications Plan for the Waitemata Local Board Plan.
  - iii) delegates the Board Chair and Deputy Chair to work with the Waitemata Local Board Engagement Advisor to refine the Draft Local Board Plan engagement and communications plan for implementation in February 2014.
- c) That Ian Leader, Engagement Advisor – Waiheke/Waitemata, be thanked for his attendance.

**CARRIED**

**Attachments**

- A Waitemata Local Board Engagement Framework

**22 Local Board Agreement 2014/2015**

Resolution number WTM/2013/292

MOVED by Member S Chambers, seconded by Member PJ Coom:

- a) That the Local Board Agreement 2014/2015 report be received.
- b) That the Waitemata Local Board approves the local content for the draft Annual Plan 2014/2015 (Attachment A) and the Draft Fees and Charges Schedule 2014/2015 (Attachment B), including:
  - i) draft Local Board Agreement 2014/2015 (including intended level of service provision and financial statements)
  - ii) introduction to the draft Local Board Agreement (including chairs message and proposed changes for consultation).
- c) That the Board Chair, Shale Chambers be delegated the authority to make any final minor changes to the local board content, including a review of the advocacy section to ensure it includes all required advocacy positions from the previous years, for the draft Annual Plan before it is released for public consultation, and to the summary of the draft Annual Plan 2014/2015.

**CARRIED**

**23 Conference Attendance - Adelaide Velo-City Global 2014 Conference, May 2014**

Resolution number WTM/2013/293

MOVED by Member S Chambers, seconded by Member GJ Moyle:

- a) That the Conference Attendance – Adelaide Velo-City Global 2014 Conference, May 2014 report be received.
- b) That the Waitemata Local Board approves Deputy Chair Pippa Coom and Board member Christopher Dempsey conference registration fees only to attend the Adelaide Velo-City Global 2014 Conference to be held from 27-30 May 2014 at the Adelaide Convention Centre, Adelaide, at a total cost of AUS\$1,110 each (approximately NZ\$2,450.00), to be funded from the Board's professional development budget.

**CARRIED**

**24 Adoption of meeting schedule**

Resolution number WTM/2013/294

MOVED by Member S Chambers, seconded by Member RAH Thomas:

- a) **That the Adoption of meeting schedule report be received.**
- b) **That the Waitemata Local Board:**
  - i) **adopts its business meeting schedule for the 2013/2016 electoral term as follows, being the second Tuesday of the month at 6.00pm on the following dates:**
    - Tuesday, 11 February 2014
    - Tuesday, 11 March 2014
    - Tuesday, 8 April 2014
    - Tuesday, 13 May 2014
    - Tuesday, 10 June 2014
    - Tuesday, 8 July 2014
    - Tuesday, 12 August 2014
    - Tuesday, 9 September 2014
    - Tuesday, 14 October 2014
    - Tuesday, 11 November 2014
    - Tuesday, 9 December 2014
  
    - Tuesday, 10 February 2015
    - Tuesday, 10 March 2015
    - Tuesday, 14 April 2015
    - Tuesday, 12 May 2015
    - Tuesday, 9 June 2015
    - Tuesday, 14 July 2015
    - Tuesday, 11 August 2015
    - Tuesday, 8 September 2015
    - Tuesday, 13 October 2015
    - Tuesday, 10 November 2015
    - Tuesday, 8 December 2015
  
    - Tuesday, 9 February 2016
    - Tuesday, 8 March 2016
    - Tuesday, 12 April 2016
    - Tuesday, 10 May 2016
    - Tuesday, 14 June 2016
    - Tuesday, 12 July 2016
    - Tuesday, 9 August 2016
    - Tuesday, 13 September 2016
  - ii) **adopts its Finance Committee meeting schedule for 2014 as follows, to be held at 11.00am on the following dates:**
    - Thursday, 20 February 2014
    - Thursday, 17 April 2014
    - Thursday, 19 June 2014
    - Thursday, 21 August 2014
    - Thursday, 16 October 2014
    - Thursday, 20 November 2014
  - iii) **adopts its Grants Committee meeting schedule for 2014 as follows, to be held at 12.30pm on the following dates:**

Monday, 24 March 2014  
Monday, 26 May 2014  
Monday, 25 August 2014  
Monday, 24 November 2014

- iv) notes that dates and times for hearings and deliberations for local board agreements and local board plans are yet to be finalised.

**CARRIED**

**25 Local board members Portfolio Allocation, Urban Design Champion and Appointments to Outside Organisations, Community Groups and Auckland Council Panels and working parties.**

Resolution number WTM/2013/295

MOVED by Member S Chambers, seconded by Member CP Dempsey:

- a) That the Local board members Portfolio Allocation, Urban Design Champion and Appointments to Outside Organisations, Community Groups and Auckland Council Panels and working parties report and the Board Chair's Attachment A be received.
- b) That the Waitemata Local Board adopts:
- i) the portfolio and position roles;
  - ii) the portfolio and position descriptions;
  - iii) the portfolio and position Board Member holders;
  - iv) the portfolio delegations;
  - v) Board Committee structure;
  - vi) Board Committee charters and delegations;
  - vii) Board Committee membership,
- all as detailed in Attachment A.
- c) Without in any way limiting the above, the following are summary tables of Attachment A:
- i) Portfolios:

Local Board Portfolios	Portfolio holders	
	Lead/Regional	Co-portfolio holder
Arts, culture and events	Shale Chambers	Greg Moyle
Community	Pippa Coom	Deborah Yates (incl Youth lead)
Natural environment	Deborah Yates	Rob Thomas
Parks and open spaces	Shale Chambers	Vernon Tava
Sport and recreation	Greg Moyle	Rob Thomas
Transport	Pippa Coom	Christopher Dempsey
Heritage, urban design and planning	Christopher Dempsey	Vernon Tava



ii) Outside organisations and community networks:

Organisation Liaison	Liaison	
Grey Lynn Business Association	Deborah Yates	
Parnell Trust Liaison	Pippa Coom	
Organisation Representatives	Representative	
Ponsonby Community Centre	Pippa Coom	
Grey Lynn Community Centre	Deborah Yates	
Community groups	Representative	
Grey Lynn Park Advisory Committee	Vernon Tava	
Cox's Bay Reserve Advisory Board	Deborah Yates	
Friends of Symond Street Cemetery	Shale Chambers	
Business Improvement Districts	Representative	Alternate
Ponsonby Business Association	Pippa Coom	-
Heart of the City (CBD Business Association)	Shale Chambers	Vernon Tava
Newmarket Business Association	Greg Moyle	Pippa Coom
Karangahape Road Business Association	Vernon Tava	-
Parnell Incorporated (Business Association)	Christopher Dempsey	-
Uptown Business Association	Rob Thomas	-
Auckland Council panels and working groups	Representative(s)	
CBD Advisory Board	Shale Chambers Vernon Tava (alternate)	
Auckland Domain Masterplan Political Working Party	Shale Chambers Rob Thomas Christopher Dempsey	
Ponsonby Road Masterplan	Pippa Coom Shale Chambers	
Karangahape Road Precinct Plan	Shale Chambers Vernon Tava	
Newton Road Precinct Plan	Christopher Dempsey Rob Thomas	

- d) The Heritage, urban design and planning Portfolio holders, Members Christopher Dempsey (lead) and Vernon Tava are delegated to provide input into notification decisions for resource consent applications that trigger local board input.
- e) The Waitemata Local Board appoints:
- i) Member Christopher Dempsey as the board's representative as an urban design champion and member Vernon Tava as the alternate representative.
  - ii) Member Pippa Coom as the board's Local Government New Zealand representative and Board Chair, Shale Chambers as alternate representative.

**CARRIED**



**26 Urgent Decision Process for the Waitemata Local Board**

Resolution number WTM/2013/296

MOVED by Member GJ Moyle, seconded by Member DA Yates:

- a) **That the Urgent Decision Process for the Waitemata Local Board report be received.**
- b) **That the Waitemata Local Board:**
  - i) **adopts the urgent decision process for matters that require a decision where it is not practical to call the full board together and meet the requirement of a quorum.**
  - ii) **delegates authority to the Board Chair, Shale Chambers and Deputy Chair, Pippa Coom or any person acting in these roles to make an urgent decision on behalf of the Board.**
  - iii) **requests that all urgent decisions be reported to the next ordinary meeting of the Board.**

**CARRIED**

**27 Establishment of Swimming Pool Fencing Exemption Committee**

Resolution number WTM/2013/297

MOVED by Member S Chambers, seconded by Member DA Yates:

- a) **That the Establishment of Swimming Pool Fencing Exemption Committee report be received.**
- b) **That the Waitemata Local Board notes:**
  - i) **the establishment of the Waitemata Local Board Hearings Committee to assess and consider swimming pool fencing exemption applications and for developing appropriate exemption policies and practices.**
  - ii) **the appointment of the following four members to the Waitemata Local Board Hearings Committee: member Christopher Dempsey (Chair), members Vernon Tava, Greg Moyle and Deborah Yates.**

**CARRIED**

**28 Central Facility Partnerships Committee**

Resolution number WTM/2013/298

MOVED by Member GJ Moyle, seconded by Member PJ Coom:

- a) **That the Central Facility Partnerships Committee report be received.**
- b) **That the Waitemata Local Board:**
  - i) **agrees to re-establish the Central Facility Partnerships Committee with the Albert-Eden, Great Barrier, Orakei, Puketapapa, Waiheke, and Waitemata Local Boards, to collectively administer the Facility Partnerships fund.**
  - ii) **endorses the Terms of Reference and Guidelines for the Central Facility Partnerships Committee, which will be adopted by the Committee at its first meeting:**

- A. the Central Facility Partnerships Committee has a member from each of the following Local Boards: Albert-Eden, Great Barrier, Maungakiekie-Tamaki, Orakei, Puketapapa, Waiheke, Waitemata.
  - B. the Central Facility Partnerships Committee has the authority to make funding decisions in 2013/2014 in relation to the Facility Partnerships Guidelines.
  - C. the Central Facility Partnerships Committee will appoint and may remove its own chairperson and deputy chairperson.
  - D. the Central Facility Partnerships Committee will meet as required. It is envisaged there will be two procedural meetings and no less than one funding decision meeting in each financial year.
- iii) appoints Board Chair Shale Chambers to the Central Facility Partnerships Committee with appropriate delegated authority to bind the board on decisions relating to the Central Facility Partnerships Fund made by the Committee.
  - iv) notes that the first meeting of the Central Facility Partnerships Committee will be held on 16 December 2013.

**CARRIED**

**29 Central Joint Funding Committee**

Resolution number WTM/2013/299

MOVED by Member S Chambers, seconded by Member V Tava:

- a) That the Central Joint Funding Committee report be received.
- b) That the Waitemata Local Board:
  - i) agrees to re-establish the Central Joint Funding Committee for 2013/2014 to administer the legacy funds as per the Terms of Reference.
  - ii) endorses the draft Terms of Reference for the Central Joint Funding Committee.
  - iii) appoints member Pippa Coom and member Deborah Yates as alternate to the Central Joint Funding Committee for 2013/2014 with appropriate delegated authority to bind the board on decisions relating to the legacy community funding schemes made by the Committee.
  - iv) notes that a region-wide Community Funding Policy is being developed and will in time replace the current interim funding arrangements. Officers will engage with the board in the coming months.

**CARRIED**

**30 For Information: Reports referred to the Waitemata Local Board**

Resolution number WTM/2013/300

MOVED by Member S Chambers, seconded by Member GJ Moyle:

**That the For Information: Reports referred to the Waitemata Local Board report be received.**

**CARRIED**

**31 Waitemata Local Board Workshop Notes**

Resolution number WTM/2013/301

MOVED by Member S Chambers, seconded by Member PJ Coom:

**That the Waitemata Local Board workshop notes for the meetings held on 12, 19 and 26 November and 3 December 2013 be received.**

**CARRIED**

**32 Chairperson's Report**

Resolution number WTM/2013/302

MOVED by Member S Chambers, seconded by Member GJ Moyle:

**That the Board Chair, Shale Chambers' report be received.**

**CARRIED**

**33 Board Members' Reports**

Resolution number WTM/2013/303

MOVED by Member S Chambers, seconded by Member PJ Coom:

- a) **That Board member and Deputy Chair, Pippa Coom's written report be received.**
- b) **That the Board Members' Christopher Dempsey, Greg Moyle, Vernon Tava, Rob Thomas and Deborah Yates' verbal reports be received.**

**CARRIED**

**34 Reports requested/pending**

Resolution number WTM/2013/304

MOVED by Member S Chambers, seconded by Member PJ Coom:

**That the Reports requested/pending report be received.**

**CARRIED**

**35 Consideration of Extraordinary Items**

There was no consideration of extraordinary items.

**36 Procedural motion to exclude the public**

Resolution number WTM/2013/305

MOVED by Member S Chambers, seconded by Member GJ Moyle:

**That the Waitemata Local Board exclude the public from the following part(s) of the proceedings of this meeting.**

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

**C1 For Information: Reports referred to the Waitemata Local Board**

Reason for passing this resolution in relation to each matter	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	<p>s7(2)(h) - The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.</p> <p>The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7..</p> <p>s7(2)(i) - The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p> <p>The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7..</p>	<p>s48(1)(a)</p> <p>The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.</p>

The text of these resolutions is made available to the public who are present at the meeting and form part of the minutes of the meeting.

**CARRIED**

10.04pm The public was excluded.

Resolutions in relation to the confidential items are recorded in the confidential section of these minutes and are not publicly available.

10.06pm The public was re-admitted.

**RESTATEMENTS**

It was resolved while the public was excluded:

**C1 For Information: Reports referred to the Waitemata Local Board**

Resolution number WTM/2013/306

MOVED by Member S Chambers, seconded by Member GJ Moyle:

**That the report be received.**

**CARRIED**

10.07 pm

The Chairperson thanked Members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD  
AT A MEETING OF THE WAITEMATA LOCAL  
BOARD HELD ON

**DATE:**.....

**CHAIRPERSON:**.....