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# Waitākere Ranges Local Board

## OPEN MINUTES

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Minutes of a meeting of the Waitākere Ranges Local Board held in the Waitakere Ranges Local Board Office, 39 Glenmall Place, Glen Eden on Thursday, 27 February 2014 at 6.30pm.

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### **PRESENT**

<b>Chairperson</b>	Sandra Coney, QSO
<b>Deputy Chairperson</b>	Denise Yates, JP
<b>Members</b>	Neil Henderson Greg Presland Steve Tollestrup Saffron Toms



## 1 Welcome

The Chairperson opened the meeting and welcomed those present.

## 2 Apologies

There were no apologies.

## 3 Declaration of Interest

Members were reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

At its meeting on 28 November 2013, the Waitakere Ranges Local Board resolved (resolution number WTK/2010/5) to record any possible conflicts of interest in a register.

*Register*

<b>Board Member</b>	<b>Organisation / Position</b>
Sandra Coney	<ul style="list-style-type: none"> <li>• Waitemata District Health Board – <i>Elected Member</i></li> <li>• Friends of Arataki Incorporated – <i>Trustee</i></li> <li>• Women’s Health Action Trust – <i>Patron</i></li> </ul>
Neil Henderson	<ul style="list-style-type: none"> <li>• Portage Trust – <i>Elected Member</i></li> <li>• Friends of Arataki Incorporated – <i>Trustee</i></li> <li>• West Auckland Trust Services (WATS) Board – <i>Trustee/Director</i></li> <li>• Weedfree Trust – <i>Employee</i></li> <li>• Living Cell Technologies Animal Ethics Committee - <i>Member</i></li> </ul>
Greg Presland	<ul style="list-style-type: none"> <li>• Portage Trust – <i>Elected Member</i></li> <li>• Lopdell House Development Trust – <i>Trustee</i></li> <li>• Titirangi Residents &amp; Ratepayers Group – <i>Treasurer</i></li> </ul>
Steve Tollestrup	<ul style="list-style-type: none"> <li>• Waitakere Licensing Trust – <i>Elected Member</i></li> <li>• Community Waitakere – <i>Trustee</i></li> <li>• West Auckland Trust Services (WATS) Board – <i>Trustee/Director</i></li> <li>• Henderson Valley Residents Association – <i>Committee Member</i></li> </ul>
Saffron Toms	No current conflicts of interest
Denise Yates	<ul style="list-style-type: none"> <li>• Ecomatters Environment Trust – <i>Deputy Chair</i></li> <li>• Keep Waitakere Beautiful Trust – <i>Board Member</i></li> <li>• Huia-Cornwallis Ratepayers &amp; Residents Association – <i>Co-chairperson</i></li> </ul>

	<ul style="list-style-type: none"><li>• Charlotte Museum Trust – <i>Trustee</i></li></ul>
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There was no changes to the register.

#### 4 Confirmation of Minutes

Resolution number WTK/2014/10

MOVED by Chairperson S Coney, seconded by Member SR Tollestrup:

**That the Waitākere Ranges Local Board:**

- a) **Confirms the ordinary minutes of its meeting, held on Thursday, 13 February 2014, as a true and correct record.**

**CARRIED**

#### 5 Leave of Absence

There were no leaves of absence.

#### 6 Acknowledgements

There were no acknowledgements.

#### 7 Updates from Ward Councillors

Apologies from Deputy Mayor Penny Hulse and Councillor Linda Cooper for absence were noted.

#### 8 Deputations

##### 8.1 Citizen's Advice Bureaux Waitākere - Jim Sinclair

Jim Sinclair (Chairperson, CAB Waitakere Board) addressed the Waitākere Ranges Local Board on the activities of CAB Waitākere in the Waitākere Ranges Local board area and introduce Kim Faifua, Manager for Glen Eden CAB office.

Resolution number WTK/2014/11

MOVED by Chairperson S Coney, seconded by Member NR Henderson:

**That the Waitākere Ranges Local Board:**

- a) **Receives the deputation from Jim Sinclair and Kim Faifua of Citizen's Advice Bureaux, Glen Eden and thank them for the presentation.**

**CARRIED**

**9 Public Forum**

**9.1 Naomi McCleary /Andrew Jull – Going West Trust**

- Thanked the Board on behalf of the Going West Trust.

Resolution number WTK/2014/12

MOVED by Deputy Chairperson DA Yates, seconded by Member S Toms:

**That the Waitākere Ranges Local Board:**

- a) **Receives the public forum submission .**

**CARRIED**

**10 Extraordinary Business**

**10.1 Proposed Auckland Unitary Plan Submission – local board input**

Secretarial Note: The reason for urgency is that the Board's input on the Proposed Auckland Unitary Plan Submission – local board input has to be resolved on by 27<sup>th</sup> February 2014.

Resolution number WTK/2014/13

MOVED by Chairperson S Coney, seconded by Member SR Tollestrup:

**That the Waitākere Ranges Local Board:**

- a) **Agrees that the matter of Proposed Auckland Unitary Plan Submission – local board input be discussed under item 16.1.**

**CARRIED**

**11 Notices of Motion**

There were no notices of motion.

12 Approval of the Waitakere Ranges Local Board Community Lease Renewals 2013/2014

Resolution number WTK/2014/14

MOVED by Deputy Chairperson DA Yates, seconded by Member GB Presland:

That the Waitākere Ranges Local Board:

a) Grants approval of the renewal of the leases specified in the Community Lease Renewals Schedule as below:

	Group and Location	Building Ownership	Renewal due	Renewal Term and current Rent	Notes
1	Camp Fire Club Glen Eden Incorporated, Ceramco Park	Group	12/10/2002	10 years \$26.00 + GST per annum	Approval to vary the lease to change the name from Glen Eden Campfire Club to Camp Fire Club Glen Eden Incorporated
2	Camp Fire Club Glen Eden Incorporated, Ceramco Park	Group	12/10/2012	10 years \$26.00 + GST per annum	Approval to vary the lease to change the name from Glen Eden Campfire Club to Camp Fire Club Glen Eden Incorporated
3	The Auckland Playcentres Association Incorporated, Laingholm Hall Reserve	Group	01/12/2011	10 years \$100.00 + GST per annum	Approval to vary the lease to change the name from The Auckland Playcentre Association to The Auckland Playcentres Association Incorporated.
4	Oratia United Association Football Club Incorporated, Parrs Park	Group	01/07/2010	33 years \$5.00 +GST per annum	Approval to vary the lease to change the name from The Oratia United Association Football Club (Incorporated) to Oratia United Association Football Club Incorporated
5	Titirangi Badminton Club Incorporated, Kowhai Reserve	Group	01/09/2013	10 years \$5.00 + GST per annum	Approval to vary the lease to change the name from The Titirangi Badminton Club Incorporated to Titirangi Badminton Club Incorporated

b) Approves the following clauses to be included in the renewal of lease for The Auckland Playcentres Association Incorporated, Oratia United Association Football Club Incorporated and Titirangi Badminton Club Incorporated:

- i) Auckland Council has adopted a Smoke-Free Policy to apply on Council land, which Policy the Lessee is obliged to abide by during the Term. The Lessee will use its best endeavours to ensure its members, employees, invitees, contractors and agents abide by the Policy;
- ii) Approves all other terms and conditions in accordance with the Auckland Council Community Occupancy Guidelines July 2012.

**CARRIED**

**13 New community lease to The Scout Association of New Zealand, 209-211 Atkinson Road, Titirangi**

Resolution number WTK/2014/15

MOVED by Member GB Presland, seconded by Member NR Henderson:

**That the Waitākere Ranges Local Board:**

- a) **Approves granting a new lease under Section 73 (3) of the Reserves Act 1977 to The Scout Association of New Zealand for part of Bishop Park, 209-211 Atkinson Road, Titirangi being Part Allotment 46 Parish of Wikomiti and contained in NA778/154 (Part-Cancelled) (Attachment A) subject to the following terms and conditions:**
- i) **Term – 10 years commencing 1 June 2011 with one 10-year right of renewal;**
  - ii) **Rent - \$1.00 plus GST per annum if requested;**
  - iii) **The public notification of the new lease and that it will meet the costs associated with the public notification, estimated at approximately \$500.00;**
  - iv) **Council staff will consider and initiate if required a process to reclassify of the footprint of the scout building from recreation reserve to local purpose (community buildings) reserve in accordance with the Reserves Act 1977;**
  - v) **The Scout Association of New Zealand Community Outcomes Plan as approved be attached to the lease document (Attachment B);**
  - vi) **Auckland Council has adopted a Smoke-Free Policy to apply on Council land, which Policy The Scout Association of New Zealand is obliged to abide by during the Term. The Scout Association of New Zealand will use its best endeavours to ensure its members, employees, invitees, contractors and agents abide by the Policy;**
- b) **Approves all other terms and conditions in accordance with the Auckland Council Community Occupancy Guidelines July 2012.**

**CARRIED**

**14 Deed of Lease for Additional Space to The Auckland Playcentres Association Incorporated, 69 Victory Road, Laingholm**

Resolution number WTK/2014/16

MOVED by Member GB Presland, seconded by Member S Toms:

**That the Waitākere Ranges Local Board:**

- a) **Approves a Deed of Lease for Additional Space to The Auckland Playcentres Association Incorporated located on part of Laingholm Hall Reserve, 69 Victory Road, Laingholm (Attachment B) subject to the following terms and conditions:**
- i) **Term – 10 years commencing 1 December 2011**

**CARRIED**

**15 Local Board member attendance at the Dune Restoration Annual Conference 2014**

Resolution number WTK/2014/17

MOVED by Chairperson S Coney, seconded by Member SR Tollestrup:

**That the Waitākere Ranges Local Board:**

- a) **Endorses member Saffron Toms to attend the Dune Restoration annual conference in March 2014.**
- b) **Approves the payment of registration fees of \$280.00 from it's local board professional development allocation.**
- c) **Agrees that accommodation and travel expenses for attending the Dune Restoration annual conference be provided for in line with Auckland Council's Elected Members' Expense Rules.**
- d) **Requests that following the conference Local Board member Saffron Toms provide a written report on the conference and lead a workshop discussion with Waitakere Ranges Local Board members to share learnings and insights.**

**CARRIED**

**16 Consideration of Extraordinary Items**

**16.1 Proposed Auckland Unitary Plan Submission – local board input**

Secretarial Note: A report "Proposed Auckland Unitary Plan Submission – local board input" was tabled at the meeting. A copy of which has been placed on the file copy of minutes and can be viewed at the Auckland Council website.

Resolution number WTK/2014/18

MOVED by Chairperson S Coney, seconded by Member GB Presland:

**That the Waitākere Ranges Local Board:**

- a) **Approves Attachment A as the board's written input to the Auckland Council submission on the Proposed Auckland Unitary Plan;**
- b) **Requests that officers seek confirmation from the chair of the hearings panel that local boards will have the opportunity to speak to the panel about issues relevant to the local board area.**
- c) **Delegates to the chairperson the authority to clarify the content of this input and any other matters requested by the governing body and / or the independent Hearings Panel.**

**CARRIED**

**Attachments**

A Proposed Auckland Unitary Plan Submission – local board input



7.27 pm

The Chairperson thanked Members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD  
AT A MEETING OF THE WAITĀKERE RANGES  
LOCAL BOARD HELD ON

**DATE:**.....

**CHAIRPERSON:**.....