



I hereby give notice that an ordinary meeting of the Youth Advisory Panel will be held on:

**Date:** Monday, 10 March 2014  
**Time:** 6.00pm  
Kai at 5.00pm  
**Meeting Room:** Reception Lounge  
**Venue:** Auckland Town Hall  
Level 2  
301-305 Queen Street  
Auckland

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## **Youth Advisory Panel OPEN AGENDA**

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### **MEMBERSHIP**

**Chairperson**

Flora Apulu

**Deputy Chairperson**

Jason Mareroa

**Members**

Janice Auva'a

Morgan Borthwick

Ben Dowdle

Vernon James

Kristina Kim

Charlie Lin

Sarah MacCormick

Mosa Mafile'o

Tim Matthews

Nortessa Montgomerie

Keziah Parata

Matariki Roche

Savanna Steele

Marek Townley

Ginah Vakaheketaha-Nelisi

Vanessa Vete

Agnes Wong

**Liaison Councillor**

Linda Cooper, JP

(Quorum 10 members)

**Maureen Koch**

**Democracy Advisor**

**3 March 2014**

Contact Telephone: (09) 357 3096

Email: [maureen.koch@aucklandcouncil.govt.nz](mailto:maureen.koch@aucklandcouncil.govt.nz)

Website: [www.aucklandcouncil.govt.nz](http://www.aucklandcouncil.govt.nz)



## **TERMS OF REFERENCE**

The purposes of the Youth Advisory Panel will be as follows:

- Identify and communicate to the Council the interests and preferences of the youth of Auckland in relation to:
  - the content of the strategies, policies, plans, and bylaws of the Council, especially the economic development strategy; and
  - any matter that the Panel considers to be of particular interest or concern to the youth of Auckland.
- Advise the Mayor and the Council's governing body and local boards, of the Council processes and mechanisms for engagement with the youth in Auckland; and
- Engage with Local Boards on youth issues.



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**1 Apologies**

At the close of the agenda no apologies had been received.

**2 Declaration of Interest**

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

**3 Confirmation of Minutes**

That the Youth Advisory Panel:

- a) confirm the ordinary minutes of its meeting, held on Monday, 16 December 2013, as a true and correct record.

**4 Extraordinary Business**

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“An item that is not on the agenda for a meeting may be dealt with at that meeting if-

- (a) The local authority by resolution so decides; and
- (b) The presiding member explains at the meeting, at a time when it is open to the public,-
  - (i) The reason why the item is not on the agenda; and
  - (ii) The reason why the discussion of the item cannot be delayed until a subsequent meeting.”

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“Where an item is not on the agenda for a meeting,-

- (a) That item may be discussed at that meeting if-
  - (i) That item is a minor matter relating to the general business of the local authority; and
  - (ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but
- (b) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion.”



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## Public Input Youthlaw - Alex Clark

File No.: CP2014/03458

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### Purpose

1. To provide the public with an opportunity to speak to the Youth Advisory Panel.

### Executive Summary

2. Alex Clark, on behalf of Youthlaw, will speak to the Youth Advisory Panel regarding submission writing, policy and advocacy skills.

### Recommendation

That the Youth Advisory Panel:

- a) receive the verbal presentation from Alex Clark of Youthlaw.

### Attachments

There are no attachments for this report.

### Signatories

Author	Maureen Koch - Democracy Advisor
Authoriser	Gael Surgenor - Manager Community Development and Safety



## Panel Membership

File No.: CP2014/03229

### Purpose

1. To update the panel on membership including co-option and resignation of some members of the panel

### Executive Summary

2. The panel has received a number of resignations with the start of the new year. Kristina Kim, representative for Devonport-Takapuna has moved to Korea. Keziah Parata representative for Otara-Papatoetoe has resigned due to changing circumstances. Morgan Borthwick representative for Orakei has resigned due to other commitments.
3. Devonport-Takapuna Local Youth Board have nominated Sam Yoon to be co-opted as the local representative to the Youth Advisory Panel
4. West Auckland Youth Council have nominated Micah Stininato to be co-opted as the Waitakere Ranges local representative to the Youth Advisory Panel

### Recommendations

That the Youth Advisory Panel:

- a) accept the resignation of Kristina Kim representative for Devonport-Takapuna local board area and thank Kristina for her service to the panel.
- b) accept the resignation of Keziah Parata representative for Otara-Papatoetoe local board area and thank Keziah for her service to the panel
- c) accept the resignation of Morgan Borthwick representative for Orakei local board area and thank Morgan for his service to the panel
- d) accept the co-option of Sam Yoon as the representative for Devonport-Takapuna and Micah Stininato for Waitakere Ranges until June 2014
- e) copy this report to the Mayor for his information
- f) consider amending the terms of reference for clarity around meeting apologies, absences and commitment to the panel.

### Discussion

5. Some changes to membership within a term are likely particularly at the start of a new year. The terms of reference for the panel states: "If a vacancy arises the following options will be considered to fill the vacancy:
  - a) the selection process used to appoint the member will be used again to fill the vacancy.
  - b) an unsuccessful applicant from the initial appointment process may be approached.
  - c) or a co-option may occur. However if there is less than 12 months until the Panel may be re-elected, the vacancy may remain (Section 9 Replacement of a Panel Member).
6. In the past year there have been some ongoing apologies or absences from panel meetings and local youth board/caucus meetings. The Terms of reference state: "Membership of the

Panel may be terminated at the discretion of the Panel, due to the following: Failure to attend three meetings of the Panel without an apology; Breaking the confidentiality agreement; Failure to uphold the agreed Communications and Media strategy. (Section 8 Breaking terms of reference). The terms of reference for the panel have not provided clear guidance for dealing with these concerns. There is an opportunity to refine the Terms of Reference to create more helpful guidelines for the panel around terminating membership.

## Consideration

### Local Board Views

7. Concerns have been raised by some local youth boards/caucus and some local boards that they are not being represented well on the panel in cases where their representative is either not attending meetings of the panel or of the local youth board/caucus.

### Maori Impact Statement

8. none

### General

9. none

## Implementation Issues

10. none

## Attachments

There are no attachments for this report.

## Signatories

Author	Sarah Finlay - Programme Advisor Youth
Authoriser	Gael Surgenor - Manager Community Development and Safety

## Tobacco Plain Packaging Amendment Bill

File No.: CP2014/03324

### Purpose

1. This report serves as a place holder on the agenda for the Principal Strategy Analyst to table documents at the meeting.

### Executive Summary

2. The Principal Advisor Democracy Services and Community and Cultural Policy department are working with the Principal Strategy Analyst for children and young people, and wish to gain feedback for a submission from the Youth Advisory Panel regarding the Tobacco Plain Packaging Amendment Bill.

### Recommendation

That the Youth Advisory Panel:

- a) receive documents tabled at the meeting held on 10 March 2014 and provide feedback on the submission.

### Attachments

There are no attachments for this report.

### Signatories

Author	Maureen Koch - Democracy Advisor
Authoriser	Gael Surgenor - Manager Community Development and Safety



## Proposed Youth Event: Fusional Funk Food Competition

File No.: CP2014/03150

### Purpose

1. To brief and receive feedback from the Youth Advisory Panel on a proposed Youth and Food event under development by the Events Department.

### Executive Summary

2. The Events Department has been researching and exploring initiatives to meet the Auckland Plan objective of providing more events for Youth.
3. A concept has been developed for a Youth food event. A feasibility study has been completed and it is proposed that a trial event is undertaken later this year in conjunction with the Restaurant Association of New Zealand, New Zealand Culinary Fair and supported by the New Zealand Chef's Association and the Home Economics and Technology Teachers' Association of New Zealand Inc. (HETTANZ).
4. A Powerpoint presentation on the concept will be presented to the panel at the meeting on Monday 10 March 2014.

### Recommendation

That the Youth Advisory Panel:

- a) appoint a member to liaise with the Event Delivery Team.

### Discussion

5. The Events Unit have been considering concepts for a Youth Event for some time including an event involving secondary schools and Polytechnic students that also links to the secondary schools curriculum and serves as a pathway to employment.
6. The area of food and hospitality was identified as having appeal. Discussions were held with interested Secondary Schools and positive feedback was received. Referrals were made to NZ Chefs association etc. who expressed interest in supporting the concept.
7. A review of the market also identified the support that competitive events received across Auckland i.e. Polyfest and the support from both schools and students was also noted.
8. At the Eye on Nature Show at the Auckland Botanic Gardens organised by the Manukau Beautification Trust (MBT), it was noted that the youth cooking competition using mobile kitchens was very popular. Discussion with the MBT then led to the recommendation that we employ one of their event consultants to further explore the idea. This resulted in a feasibility study and the main points that we want to outline to you today.
9. The event will provide a platform for Secondary Schools students (Years 11/12/13) throughout Auckland to compete through a cooking competition using food and cultural fusion.
  - A series of heats involving culinary and other competitions together with supporting activities and entertainment will be held in selected secondary schools over the autumn and winter months this year.
  - Winners from each of the schools will culminate in a city final proposed to take place in August at the time of the New Zealand Culinary Fair. We have the support of the New Zealand Chefs Association and the Culinary Fair Organisation.

10. We feel the popularity of cooking show competitions and reality television series demonstrate the popularity of this genre. We have found that secondary school students have a strong interest in competing in staged events and learning about food in general.
11. At the present time in Auckland a small number of culinary competitions are available to students and are limited in the involvement of a select number of youth they provide for. These are generally only available to the top echelon of students who intend to enter into the hospitality industry. We would like to broaden the reach to involve more students.
12. Working with partners including industry and tertiary will allow us to leverage culinary and commercial expertise with the delivery of an experience that attracts students and provides a platform for industry credibility.
13. We are proposing that a limited trial be held in 2014 to test the market with the inaugural event being held in 2015 if the trial is successful. Growth in numbers of schools, competitors and spectators will be managed over the first few years to ensure issues and risks are managed and a compelling regional event is developed.
14. This event could well provide youth with a fun way to explore new career opportunities and the possibility of leading to employment pathways.

## **Consideration**

### **Local Board Views**

15. Following on from the YAP meeting, the proposed secondary schools list will be finalised in consultation with the Local Boards.

### **Maori Impact Statement**

16. No particular implications for the Maori community or Maori stakeholders arising from this report have yet been identified.

## **Implementation Issues**

17. The Events Unit of CDAC can fund the trial this year from our Event Development budget and depending on its success, application for longer term funding and commercial sponsorship will proceed.

## **Attachments**

There are no attachments for this report.

## **Signatories**

Author	Leilana Meredith - Event Facilitator, Community Development, Arts and Culture
Authoriser	Gael Surgenor - Manager Community Development and Safety

## Ministry of Youth Development - Youth Development Partnership Fund Round Ten

File No.: CP2014/03175

### Purpose

1. Round Ten of the Youth Development Partnership Fund is now open to territorial authorities. Applications for funding can be submitted until midday on Friday 4 April 2014. The fund provides a unique opportunity for territorial authorities to work with young people to respond to local needs and to establish best-practice community initiatives.

### Executive Summary

2. Round ten of the Youth Development Partnership Fund is now open to territorial authorities. Applications for funding can be submitted until midday on Friday 4 April 2014.
3. The Youth Development Partnership Fund enables the Ministry of Youth Development, territorial authorities and young people, aged 12 to 24 to work together to provide active youth citizenship projects for young people. For the Ministry of Youth Development, active youth citizenship is about young people using knowledge, skills and experience to participate confidently in their communities.
4. The Ministry of Youth Development is seeking applications for projects or activities to be delivered and completed by 30 June 2015. This fund can provide up to \$70,000 (GST exclusive) funding for projects that improve outcomes for young people aged 12-24 years through effective youth development practice.
5. The focus of the Youth Development Partnership Fund – round ten is:
  - Youth community leadership - Projects which assist young people to establish local connections, improve confidence, develop and practice leadership skills, allowing them to positively contribute and influence their community.
  - Youth volunteering – Projects and activities that encourage and support young people to participate more in their community through volunteering including young people encouraging and supporting other young people to get involved.
  - Celebration of youth achievement - Projects which assist young people to showcase themselves and their peers, through youth run events, activities and initiatives.

### Recommendations

That the Youth Advisory Panel:

- a) note that round ten of the Youth Development Partnership Fund is now open to Territorial Authorities. Applications for funding can be submitted until midday on Friday 4 April 2014
- b) consider and recommend priorities for community development projects to apply for round ten of the Youth Development Partnership Fund
- c) work with Community Development and Safety to prepare a funding proposal.

## Discussion

6. Auckland Council was successful in their application to round nine of the Youth Development Partnership Fund. The proposal came from a concept discussed at the May 2013 workshop of the panel on youth issues around developing 'a regional event involving all youth councils' led by the Youth Advisory Panel to enable 'a youth culture of ownership and community action.'
7. This initial concept was further developed with members of the panel and facilitators of local youth boards and caucus to include a regional youth summit led by the panel, sub-regional jams developed in partnership with local members of the panel, youth led projects and a regional youth awards ceremony.

## Local Board Views

8. This funding will be of interest to local boards and to local youth boards and caucus. It will be important for any funding proposal to consider local youth board and caucus priorities and development.

## Maori Impact Statement

9. It will be up the funding proposal to consider how any projects may support, prioritise and enable participation and development of rangatahi Māori in youth community leadership, youth volunteering and celebration of youth achievement.

## General

10. Consider whether an application to round ten of the Youth Development Partnership Fund is best to continue to develop and build on the momentum of the previous funded project.

## Implementation Issues

11. There is a short time frame to prepare a funding proposal and get it signed off. Therefore it is important to delegate authority to members of the panel and Community Development and Safety to finalise and submit the proposal.

## Attachments

There are no attachments for this report.

## Signatories

Author	Sarah Finlay - Programme Advisor (Child & Youth), Community Development & Safety
Authoriser	Gael Surgenor - Manager Community Development and Safety

## Correspondence

File No.: CP2014/03364

### Purpose

1. To inform the panel of upcoming invitations to engage with the Mayors Youth Employment Traction plan and Youth Connections

### Executive Summary

2. In December 2013 Youth Connections presented an update on its progress to date and the Youth Advisory Panel requested regular updates and notification of opportunities to be involved in the further development of the project and phase two of the strategy development.
3. Further to the meeting the phase one of the strategy development has been completed (attached). This work included 50 interviews with young people which detailed their individual journeys transitioning from school to employment. These interviews created six composite persona's. The phase two of the strategy design will utilise these persona's as the basis for understanding who we are designing Youth Connections for and what the genuine issues and experiences of employment pathway finding are.
4. In addition to the young people journeys, phase one of the work explored the employers hiring journey which has highlighted that a young person's fit into a workplace is crucial for an employer.
5. Building off this work and the work across Council the Mayor requested a Youth Employment Action Plan. An action plan has been drafted and the Mayor will aim to launch this plan in April 2014. The three themes for the Traction plan are 1. council leadership, 2. traction hub based at ATEED, 3. employer engagement.
6. The Tindall Foundation requested a further application to fund Youth Connections. An application has been submitted for \$1.9m over three years from 1 April 2014.
7. Over the next ten weeks there are a number of opportunities for the panel to engage in this work. Panel members are invited to participate in the following opportunities:
  - Phase two of the strategy design work is taking place over the next ten weeks including local board workshops and local and regional sessions.
  - Launch of Mayors Youth Employment Traction plan – 9th April business breakfast
  - Involvement in local board Youth Connections projects.

### Recommendations

That the Youth Advisory Panel:

- a) thank Delwyn Corin, Project Manager, for the update on the Mayors Youth Employment Traction plan and Youth Connections
- b) share information about the launch of the Mayors Youth Employment Traction plan with their local youth boards and caucus.

### Attachments

There are no attachments for this report.

## Signatories

Author	Sarah Finlay - Programme Advisor (Child & Youth), Community Development & Safety
Authoriser	Gael Surgenor - Manager Community Development and Safety

Item 10

## Subcommittee update

File No.: CP2014/03354

### Purpose

1. To provide subcommittee leads, an opportunity to give an update on subcommittee actions.

### Executive Summary

2. Each of the eight subcommittee leads provide an update on the subcommittee work plan and progress against priority actions and membership:
  - Goal 1 - I have a voice, am valued and contribute (Flora Apulu)
  - Goal 2 - I am important, belong, am cared about and feel safe (Mosa Mafileo)
  - Goal 3 - I am happy, healthy and thriving (Agnes Wong)
  - Goal 4 - I am given equal opportunities to succeed and be given a fair go (Morgan Borthwick)
  - Goal 5 - I can get around and get connected (Ben Dowdle)
  - Goal 6 - Auckland is my playground (Savanna Steele)
  - Goal 7 - Kia ora rawa atu e ngā rangatahi katoa (All rangatahi will thrive)(Jason Mareroa)
  - Communications subcommittee (Marek Townley)

### Recommendations

That the Youth Advisory Panel:

- a) thank the subcommittee leads for their updates
- b) forward the updates for the attention of local youth boards and caucuses.

### Attachments

There are no attachments for this report.

### Signatories

Author	Sarah Finlay - Programme Advisor Youth
Authoriser	Gael Surgenor - Manager Community Development and Safety