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## **Audit and Risk Committee**

### **OPEN MINUTES**

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Minutes of a meeting of the Audit and Risk Committee held in the Council Chambers, Auckland Town Hall, 301-305 Queen Street, Auckland on Tuesday, 15 April 2014 at 1.30pm.

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#### **PRESENT**

<b>Chairperson</b>	Cr Sir John Walker, KNZM, CBE
<b>Deputy Chairperson</b>	Cr Dr Cathy Casey
<b>Members</b>	Cr Cameron Brewer
	Cr Bill Cashmore
	Cr Sharon Stewart, QSM
	Mr Roy Tiffin, FCA
	Cr Penny Webster

#### **APOLOGIES**

<b>Ex-officio</b>	Mayor Len Brown	For absence on Council business
	Cr Penny Hulse	For absence on Council business

#### **ALSO PRESENT**

Cr George Wood	From 1.45pm to 2.20pm
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## 1 Apologies

Resolution number AUD/2014/12

MOVED by Chairperson JG Walker, seconded by Deputy Chairperson CM Casey:

**That the Audit and Risk Committee:**

- a) **accept the apologies from Mayor Len Brown and Deputy Mayor Penny Hulse for absence on Council business.**

**CARRIED**

## 2 Declaration of Interest

There were no declarations of interest.

## 3 Confirmation of Minutes

Resolution number AUD/2014/13

MOVED by Chairperson JG Walker, seconded by Cr WB Cashmore:

**That the Audit and Risk Committee:**

- a) **confirm the ordinary minutes of its meeting, held on Tuesday, 18 February 2014, including the confidential section, as a true and correct record.**

**CARRIED**

## 4 Petitions

There were no petitions.

## 5 Public Input

There was no public input.

## 6 Local Board Input

There was no local board input.

## 7 Extraordinary Business

There was no extraordinary business.

## 8 Notices of Motion

There were no notices of motion.

**9 Office of the Auditor General**

Francis Caetano, Audit Director, Audit New Zealand attended on behalf of the Auditor-General and spoke to the two letters attached to the report in Item 10.

Resolution number AUD/2014/14

MOVED by Chairperson JG Walker, seconded by Deputy Chairperson CM Casey:

**That the Audit and Risk Committee:**

- a) receive the verbal information provided by Francis Caetano, Audit Director, Audit New Zealand.

**CARRIED**

**10 Audit New Zealand Arrangements for 2014**

Resolution number AUD/2014/15

MOVED by Chairperson JG Walker, seconded by Cr WB Cashmore:

**That the Audit and Risk Committee:**

- a) approve the draft audit arrangements letter for the year ended 30 June 2014 and the draft audit proposal letter for the 2014, 2015 and 2016 financial years.
- b) advise Audit New Zealand to issue the final letters referred to in a) above.
- c) recommend that the Mayor and Chief Executive sign the final letters.

**CARRIED**

**11 Progress to resolve Audit New Zealand Management Report items**

Resolution number AUD/2014/16

MOVED by Chairperson JG Walker, seconded by Deputy Chairperson CM Casey:

**That the Audit and Risk Committee:**

- a) receive the Progress to resolve Audit New Zealand Management Report items report.

**CARRIED**

**12 Approval of accounting policies**

Resolution number AUD/2014/17

MOVED by Chairperson JG Walker, seconded by Cr MP Webster:

**That the Audit and Risk Committee:**

- a) receive the Approval of accounting policies report.
- b) approve the accounting policies for the preparation of the 2014 Auckland Council and Group financial statements and delegate to Mr R Tiffin authority to approve any amendments resulting from consultation with Audit New Zealand.

**CARRIED**

**13 Update on Risk Management Activities**

Resolution number AUD/2014/18

MOVED by Chairperson JG Walker, seconded by Deputy Chairperson CM Casey:

**That the Audit and Risk Committee:**

- a) **endorse the draft Enterprise Risk Management Policy.**

**CARRIED**

**14 Update on Ethics and Integrity Activities**

Resolution number AUD/2014/19

MOVED by Chairperson JG Walker, seconded by Member R Tiffin:

**That the Audit and Risk Committee:**

- a) **receive the Update on Ethics and Integrity Activities report.**

**CARRIED**

**15 Consideration of Extraordinary Items**

There was no consideration of extraordinary items.

**16 Procedural motion to exclude the public**

Resolution number AUD/2014/20

MOVED by Chairperson JG Walker, seconded by Deputy Chairperson CM Casey:

**That the Audit and Risk Committee:**

- a) **exclude the public from the following part(s) of the proceedings of this meeting.**
- b) **agree that Francis Caetano, Audit Director and Robert Sutherland, Audit Manager, Audit New Zealand be permitted to remain for Confidential Item C1 after the public has been excluded, because of their knowledge of matters being discussed, which will help the Audit and Risk Committee in its decision-making.**

**The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.**

**This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:**

**C1 Update on Internal Audit Activities**

Reason for passing this resolution in relation to each matter	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	<p>s7(2)(h) - The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.</p> <p>In particular, the report contains financial and operational information and details of Internal Audit activity which if released may jeopardise the effective delivery of Internal Audit services.</p>	<p>s48(1)(a)</p> <p>The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.</p>

The text of these resolutions is made available to the public who are present at the meeting and form part of the minutes of the meeting.

**CARRIED**

3.10pm The public was excluded.

Resolutions in relation to the confidential items are recorded in the confidential section of these minutes and are not publicly available.

3.25pm The public was re-admitted.

**RESTATEMENTS**

It was resolved while the public was excluded:

**C1 Update on Internal Audit Activities**

**That the Audit and Risk Committee:**

- b) agree that the Update on Internal Audit Activities report remain confidential.**

3.25pm The Chairperson thanked Members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD  
AT A MEETING OF THE AUDIT AND RISK  
COMMITTEE HELD ON

**DATE:.....**

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**CHAIRPERSON:**.....