

I hereby give notice that an ordinary meeting of the Chief Executive Officer Review Committee will be held on:

Date: Wednesday, 16 April 2014
Time: 2.00pm
Meeting Room: Council Chamber
Venue: Auckland Town Hall
301-305 Queen Street
Auckland

Chief Executive Officer Review Committee

OPEN ADDENDUM AGENDA

MEMBERSHIP

Chairperson Hon Chris Fletcher, QSO
Deputy Chairperson Len Brown, JP
Members Cr Bill Cashmore
Deputy Mayor Penny Hulse
Cr Penny Webster
Cr George Wood, CNZM

(Quorum 3 members)

Tam White
Democracy Advisor

15 April 2014

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Chief Executive Performance Objectives

File No.: CP2014/07116

Purpose

1. To agree the Chief Executive's performance objectives, so that the Chief Executive Officer Review Committee can discuss the performance of the Chief Executive against those objectives.

Executive Summary

2. The Chief Executive Officer Review Committee has previously met to develop the Chief Executive's performance objectives. A proposed framework was discussed by committee members and a draft set of objectives was distributed to all councillors for comment. The Chief Executive and Committee Chair will discuss councillors feedback at the 16 April 2014 meeting with the aim of formally agreeing the Chief Executive's performance objectives.

Recommendations

That the Chief Executive Officer Review Committee:

- a) agree that the Chief Executive Officer Review Committee discusses and agrees a formal set of performance objectives for the Chief Executive.

Discussion

3. The Chief Executive Officer Review Committee has previously met to discuss the style and format of future meetings and to develop draft performance objectives for the Chief Executive.
4. The Committee Chair has confirmed with committee members that future meetings provide an opportunity for all Governing Body members to actively engage with the Chief Executive on the performance of the organisation at both a strategic and operational level. A measure of success will be that the meetings will be viewed as an important interface between councillors and the Chief Executive and his Executive Leadership Team.
5. Draft performance objectives were discussed by the committee on 18 March 2014, and at the committee's request, the draft performance objectives were distributed to all councillors for comment.
6. The feedback confirmed that councillors are prepared for a positive engagement. The Chief Executive and Committee Chair will provide an outline of the comments received at the committee meeting. Those comments included feedback that:
 - the LTP process was an opportunity to clarify funding priorities at both the local and regional level with the final outcome being owned by all elected members and staff. Clear and consistent communications would be required throughout the LTP process.
 - there is an opportunity to provide greater clarity and understanding of the respective roles of the governing body and the local boards, which recognises the governing body's regional budget allocation responsibilities and local board's own advocacy for local needs. There are examples where these roles have played out successfully, such as local swimming pools.
 - is general agreement that one group approach is essential, covering local boards, CCOs and the council. Councillors want to ensure that the council is effective in telling the story. Measurement against the objective should include the group's communication success and feedback about performance from our communities.

- the focus over the next 18 months should be to assist Local Boards by providing better advice and by understanding the respective roles.
7. Committee members will be provided with an amended set of draft performance objectives at the committee meeting.

Consideration

Local Board Views

8. The Chief Executive has committed to regular engagement with the Local Board Chairs in order to build a closer relationship during his term.
9. Following confirmation of the attached objectives, the Chief Executive will discuss the objectives with Local Board Chairs and will bring any feedback to the next Chief Executive Review Committee.

Maori Impact Statement

10. IMSB has provided feedback on the proposed performance objectives.

Attachments

There are no attachments for this report.

Signatories

Authors	Michael Quinn - Executive Officer
Authorisers	Alan Brookbanks - Human Resources Director Stephen Town - Chief Executive