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# Central Joint Funding Committee

## OPEN MINUTES

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Minutes of a meeting of the Central Joint Funding Committee held in the Vertigo Room, Level 9, Bledisloe Building, 24 Wellesley Street, Auckland on Tuesday, 15 April 2014 at 12:30pm.

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### **PRESENT**

#### **Members**

Member Pippa Coom  
Member Harry Doig  
Member Bridget Graham  
Member Desley Simpson, JP  
Member Margi Watson

Arrived 12.40pm

### **APOLOGIES**

Member John Meeuwsen  
Member Christina Spence

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The meeting was chaired by Adam Milina, Relationship Manager, Local Board Services, on behalf of the Chief Executive, for items 1, 2 and 3. From item 4 onwards, the newly elected Chairperson chaired the meeting.

1 **Welcome**

2 **Apologies**

Resolution number CJFC/2014/1

MOVED by Member DEC Simpson, seconded by Member MJ Watson:

**That the Central Joint Funding Committee:**

- a) **accepts the apologies from Members Meeuwsen and Spence for absence as there were no Waiheke or Great Barrier applications for consideration and Member Coom for lateness.**

**CARRIED**

3 **Election of Chairperson**

Adam Milina, Local Board Relationship Manager, advised the Committee that they must resolve which voting system they wished to apply for the election of the Chairperson.

The Relationship Manager gave an explanation of the nomination process.

Resolution number CJFC/2014/2

MOVED by Member DEC Simpson, seconded by Member BM Graham:

- a) **That the Central Joint Funding Committee elects a Chairperson for the 2013/2014 year.**
- b) **That the Central Joint Funding Committee agrees that voting system B as set out in Schedule 7, clause 25(2) of the Local Government Act 2002, be used for appointing its Chairperson.**

**CARRIED**

The Relationship Manager called for nominations for the position of Chairperson.

Member MJ Watson nominated Member DEC Simpson as Chairperson. Member BM Graham seconded the nomination.

**Member Simpson was declared elected as the Chairperson of the Central Joint Funding Committee for the 2013/2014 year.**

4 **Election of Deputy Chairperson**

The Chairperson advised the Committee that they must resolve which voting system they wished to apply for the election of the Deputy Chairperson.

Resolution number CJFC/2014/3

MOVED by Member DEC Simpson, seconded by Member BM Graham:

- a) **That the Central Joint Funding Committee elects a Deputy Chairperson for the 2013/2014 year.**
- b) **That the Central Joint Funding Committee agrees that voting system B as set out in Schedule 7, clause 25(2) of the Local Government Act 2002, be used for appointing its Deputy Chairperson.**

**CARRIED**

The Chairperson called for nominations for the position of Deputy Chairperson.

Member DEC Simpson nominated Member PJ Coom as Deputy Chairperson. Member HAJ Doig seconded the nomination.

**Member Coom was declared elected as the Deputy Chairperson of the Central Joint Funding Committee for the 2013/2014 year.**

**5 Declaration of Interest**

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

**6 Acknowledgements**

There were no acknowledgements.

**7 Petitions**

There were no petitions.

**8 Deputations**

There were no deputations.

**9 Public Forum**

There was no public forum.

**10 Extraordinary Business**

There was no extraordinary business.

**11 Notices of Motion**

There were no notices of motion.

**Secretarial Note:** *Member Coom entered the meeting at 12.40pm.*

**12 Agreeing the Terms of Reference**

Resolution number CJFC/2014/4

MOVED by Member DEC Simpson, seconded by Member BM Graham:

**a) That the Central Joint Funding Committee adopts the terms of reference.**

**CARRIED**

**13 Delegations to the Chief Executive**

Resolution number CJFC/2014/5

MOVED by Member DEC Simpson, seconded by Member HAJ Doig:

- a) That the Delegations to the Chief Executive report be received.
- b) That the Central Joint Funding Committee delegates to the Chief Executive all responsibilities, duties and power subject to the following exclusions, restrictions and clarifications:
  - i) That the financial authority be capped at \$1 million
  - ii) That in exercising the delegation, officers must act in accordance with any relevant local board policy or protocol (as approved by the local boards or the Central Joint Funding Committee)
  - iii) That levels of service and any variations to levels of service will be set by the Committee in accordance with its terms of reference
  - iv) That the service specifications for contracts that relate to the Committee's activities will be set by the Committee in accordance with its terms of reference
  - v) That the Central Joint Funding Committee, without amending its delegation to the Chief Executive and at any time or in any circumstance, may direct officers that the Committee will make a particular decision.
- c) That the Central Joint Funding Committee notes that these delegations do not prevent the Chief Executive from referring any matter to the Committee for any reason.

**CARRIED**

**14 Legacy community funding schemes 2013/2014**

Resolution number CJFC/2014/6

MOVED by Member DEC Simpson, seconded by Member MJ Watson:

- a) That the Central Joint Funding Committee receives the report.
- b) That the Central Joint Funding Committee notes that the Regional Development and Operations Committee agreed at its March 2013 meeting to continue the interim community funding approach for 2013/2014, that is that budgets be allocated to region-based joint funding committees of local boards and that the Central Joint Funding Committee would consist of the Albert-Eden, Great Barrier, Maungakiekie-Tamaki, Orakei, Puketapapa, Waiheke, and Waitemata Local Boards.
- c) That the Central Joint Funding Committee notes that the Committee has the delegated authority of each individual Board in relation to decisions on the 2013/2014 legacy community funding schemes.
- d) That the Central Joint Funding Committee notes it previously resolved to distribute the 2013/2014 legacy community funding schemes for the purposes of administering the funding, as follows:

Fund	Allocation
Auckland City Natural Heritage Fund \$50,000	\$40,000 for Great Barrier Island Local Board \$10,000 for Waiheke Island Local Board
Auckland City Cultural Heritage Fund \$50,000	Five isthmus local boards to administer jointly

Community Group Accommodation Support Fund \$676,900	\$5,000 to Great Barrier Island Local Board \$20,000 to Waiheke Island Local Board Remainder (\$651,900) administered jointly by the five isthmus local boards
Community Group Assistance Fund \$435,150	\$15,000 to Waiheke Island Local Board Remainder (\$420,150) administered jointly by the five isthmus local boards

e) That the Central Joint Funding Committee notes that round one allocation decisions were made in September 2013 by this Committee and that the remaining funds to be allocated in round two are as follows:

- Auckland City Cultural Heritage - \$15,274.44
- Community Group Assistance Fund - \$213,700.00

**CARRIED**

**15 Community Group Assistance Fund, 2013-2014, Round Two Applications**

Sarah Zimmerman, Funding Advisor, was in attendance to speak to this report.

Documents were tabled in support of this item.

A copy of the tabled documents have been placed on the file copy of the minutes and can be viewed at the Auckland Council website.

Resolution number CJFC/2014/7

MOVED by Member DEC Simpson, seconded by Member PJ Coom:

**That the Central Joint Funding Committee:**

- a) Receives the tabled Community Group Assistance Fund: Round Two 2013/2014 report.
- b) That the Central Joint Funding Committee approves the following 2013/2014 Community Group Assistance Fund applications:

Applicant	Amount Requested	Amount Granted	Purpose
The Sir Edmund Hillary Outdoor Pursuits Centre of New Zealand	\$ 15, 000	\$ 15, 000	Towards Hillary Step Scholarships
Circability Trust	\$ 25, 000	\$ 25, 000	Towards Family Circus Sundays
New Zealand Somali Women's Incorporated Society (NZSWI)	\$ 25, 000	\$ 25, 000	Towards the Migrant and Refugee Sewing Enterprise Project
English Language Partners Auckland Central Incorporated	\$ 22, 653.00	\$ 7, 071	Towards class trips, venue hire and stationery for English language group classes
Artists Alliance Incorporated	\$ 12, 638	\$ 3, 888	Towards equipment purchase, venue hire and speakers' fees for the Artists Alliance Pilot Cluster Mentoring Project
ONKOD Somali Youth Development Incorporated Society	\$ 6, 730	\$ 3, 974	Towards facilitator/tutor fees for Somali language classes

The Parenting Place (Toolbox Division)	\$ 3, 200	\$ 3, 200	Towards toolbox parenting groups
Central Auckland Parents Centre Incorporated	\$ 4, 000	\$ 2, 000	Towards Baby and You course facilitator fees
TAPAC - The Auckland Performing Arts Centre of Western Springs Incorporated	\$ 21, 314	\$ 13, 685	Towards project co-ordination, instrument hire, marketing and community engagement resources for the TAPAC Youth Development Programme
Action Education Incorporated	\$ 8, 200	\$ 8, 200	Towards personal development programmes
Triangle Television Trading as Face Television	\$ 18, 000	\$ 18, 000	Towards Auckland Council Community Noticeboards  Please acknowledge the local board logos of the Albert-Eden, Maungakiekie-Tamaki, Orakei, Puketapapa, Waitemata local boards as part of the advertising
Toi Ora Live Art Trust	\$ 25, 549	\$ 25, 000	Towards Outsider Art Fair
Auckland Youth Orchestra	\$7, 089	\$ 7, 089	Towards venue hire for orchestra rehearsals  Please acknowledge the local board logos of the Albert-Eden, Maungakiekie-Tamaki, Orakei, Puketapapa and Waitemata local boards as part of the advertising
Auckland Badminton Association Incorporated	\$ 18, 000	\$ 3, 500	Towards shuttles, rackets and t-shirts for new community-accessible competition  Please send each central local board information advising of opportunities for communities to participate in the competition
Primal Youth Trust	\$ 24, 000	\$ 12, 000	For Auckland delivery of Undefeated suicide prevention tour in schools within the following local board areas Albert-Eden, Maungakiekie-Tamaki, Orakei, Puketapapa and Waitemata  To exclude venue hire
New Zealand African Welfare Service Charitable Trust	\$ 25, 000	\$ 6, 950	Towards brochures, flyers, PA system hire and training costs for the My Skills Youth Enterprise Project

Bhartiya Samaj Charitable Trust	\$ 9, 123	\$ 4, 561.50	Towards capacity building project
Youthline Auckland Charitable Trust	\$ 8, 050	\$ 8, 050	Towards Fast Track and Transition volunteer training programmes
Fathers Who Dare Win	\$ 16, 850	\$ 8, 425	Towards Dads' Smoko Pack project
Christians Against Poverty	\$ 2, 500	\$ 2, 500	Towards two 'CAP Money Coach' volunteer training days
Volunteering Auckland	\$ 25,000	\$ 7, 000	Towards marketing, promotion and other project costs
<b>Total Spend</b>		<b>\$ 210,093.50</b>	

- c) That the Central Joint Funding Committee declines the following 2013/2014 Community Group Assistance Fund applications, as per the reasons outlined:

Applicant	Amount Requested	Reason for Decline
The Synergy Project	\$ 2,025	Decline as the project will be retrospective at time of decision, and the project focuses on one local board area only.
Auckland Dream Centre Community Trust	\$ 8, 234	Decline as other groups' applications aligned more closely with the criteria of the fund, and the fund was over-subscribed.
Eden Epsom Out Of School Care	\$ 12, 017	Decline as other groups' applications aligned more closely with the criteria of the fund, and the fund was over-subscribed.
YMCA AUCKLAND INC	\$ 6,900	Decline as other groups' applications aligned more closely with the criteria of the fund, and the fund was over-subscribed.
Lovedale Charitable Services Inc.	\$ 20,000	Decline as the application did not contain sufficient project information appropriate for this level of funding.
Bangla School Charitable Trust	\$ 10,286.00	Decline as other groups' applications aligned more closely with the criteria of the fund, and the fund was over-subscribed.
ROMAC NZ Charitable Trust	\$ 8,200	Decline as other groups' applications aligned more closely with the criteria of the fund, and the fund was over-subscribed.
Japan Society of Auckland	\$ 10,750	Decline as the project will be retrospective at the time of decision
Aotea Community Radio Trust	\$ 4,495	Project benefits one local board area only and is therefore ineligible for funding under this scheme.



New Zealand Tamil society (Inc)	\$ 300	Decline as other groups' applications aligned more closely with the criteria of the fund, and the fund was over-subscribed.
Grandparents Raising Grandchildren Trust NZ	\$ 11,280	Decline as the project will be retrospective at the time of decision
Parent and Family Resource Centre Inc.	\$ 15,000	Decline as costs applied for are ineligible under this funding scheme.
The Synergy Project Trust	\$ 2,242	Decline as application seeks less than the minimum grant for this scheme and is therefore ineligible.
Catholic Social Services	\$ 10,000	Decline as the costs applied for, being salaries and business-as-usual activities, are ineligible for funding under this scheme.

- d) Requests officers to amend the Community Group Assistance Fund application form to require groups to specify the total cost of a project or event.

**CARRIED**

**Secretarial Note:** *Member Graham declared an interest relating to New Zealand Somali Women's Incorporation Society.*

**Attachments**

- A CGAF Round 2 decision meeting report

**16 Consideration of Extraordinary Items**

There was no consideration of extraordinary items.

2.00 pm

The Chairperson thanked Members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD  
AT A MEETING OF THE CENTRAL JOINT FUNDING  
COMMITTEE HELD ON

**DATE:**.....

**CHAIRPERSON:**.....