

Date: Monday 14 April 2014
Time: 6.00pm
Meeting Room: Howick Local Board Meeting Room
Venue: Pakuranga Library Complex
7 Aylesbury Street
Pakuranga

Howick Local Board

OPEN MINUTE ITEM ATTACHMENTS

ITEM	TABLE OF CONTENTS	PAGE
15	Fees and charges for the hire of community venues, centres and arts facilities	
	A. Tabled Item 15 Attachment A	3
16	Local board decisions for 2014/2015 Annual Plan	
	A. Tabled Replacement Item 16 Attachment D	5

Appendix A: Principles for bookings, fees and discounts for Howick Local Board

1. Bookings are made on a first-come first-served basis, and charged at standard rates.
2. In order to meet demand for use of the facilities, a discount is applied at off peak hours.
3. Regular users (10 or more bookings per year) will be charged at a discounted rate.
4. Bookings for activities which achieve community outcomes and benefits that the Local Board has prioritised or directly support priority outcomes and transformational shifts of the Auckland Plan, may be eligible for an additional discount, if certain criteria are met.
5. For Howick Local Board, maximum discounts (Priority Rate) will be given to activities contributing to local community outcomes, such as those offered by not-for-profit and community groups, where 50% or more of the participants are from the local board's area. Religious ministry is to be charged at standard rates. If participants are charged a fee or small koha, it must be for \$5 per person or less, for the activity to be eligible for a maximum discount.

Local Board	Advocacy area	Department/CCO or agency	Other	Category	Draft action for discussion with depts	Action agreed with dept/CCO (next step and by when)	Name of contact and date
Howick	Reallocation of CDAC/Events resources to implement local board priorities	CDAC		Influencing work programme	CDAC agree an annual work programme with local board and report on a quarterly basis.	CDAC staff realignment confirmed in March 2013. As at February 2014, staff changes now implemented and a close working relationship formed with CDAC and new local board. Regular portfolio meetings have also been organised. The board want to keep this advocacy action givenadiscussions around the Local Board Funding Policy and the key role for local boards in community development.	Louise Mason Leora Hirsch
Howick	Planning for Flat Bush Stage 3 development (including undergrounding of high tension power lines)	Auckland Council Property Ltd		Influencing work programme	Bruce Harland to update the board.	Ensure that Local Board is engaged in process as discussions are held regarding SHAs, board updated on 14 March 2014. Further workshop with Local Board by July 2014 on progress and options.	Bruce Harland Dean Williams
Howick	ACPL to implement the local board's decisions in respect of its allocated responsibilities (location of facilities)	Auckland Council Property Ltd		Influencing work programme	Improve working relationship with ACPL	ACPL and Todd Property Group have actively engaged with the Board as to the location of the Library and Aquatic Centre. This is ongoing.	Allan Young and Jim Donald from CPP
Howick	ATEED and Economic Development to assist the local board in implementing local economic development initiatives	Economic Development	ATEED	Influencing work programme	Further information provided to the Board by ED and ATEED at regular ED portfolio meetings and 6 monthly update reports	ATEED provide a baseline service of business growth and capability development to businesses operating within the local board area, delivered through their local area offices. Any further economic initiatives should originate from a local economic development action plan once developed. An Economic Action Plan was discussed at the portfolio meeting on 26 February 2015. Further discussion to be held to progress this if agreed to by board members and budget allocated.	Janet Schofield Yvette Hellyer
Howick	The Howick Local Board expresses its concern to the Governing Body at the reduction in reserve contribution from 6 percent to 1.9 percent which is likely to reduce the amount of available public open space in new and often high density communities	Finance		Policy related	Howick Local Board do not agree with policy decision	Howick Local Board to provide input into the proposed review of the development contributions policy as part of the 2015 Long Term Plan process.	Rob Cairns / Bobbi Parkinson Andrew Duncan
Howick	In the event a regional policy is agreed upon the Howick Local Board request that the governing body not enter into an exercise of sign replacement for the sake of consistency region-wide but only as the signs need replacement	Regional Strategy Community and Cultural Policy	Bylaws team	Influencing work programme	Feed into policy development. Discuss with bylaws team re: policy	Auckland Council have a signage manual. From a LSP perspective, only presently replacing signs as required and there is no broad replacement policy taking place. Signage for reserves will continue to be discussed with the Board parks portfolio holders or as required with the full board.	Gregor Leishman
Howick	The Howick Local Board asks the Governing Body to introduce incentives for Local Boards to make savings within their budgets which are then returned to the Local Board's ratepayers	Finance		Influencing work programme	Howick Local Board do not agree with policy decision	Local Board Funding policy review - Howick LB Chair is involved in the Political Working Party, including Councillor Dick Quax. Funding policy presented to board workshop on 21 March 2013. Formal decisions provided at 8 April 2013 meeting. The Funding policy provides for discussions on mechanisms to better align local rates to local initiatives	Faith Smith
Howick	Advocate to LandCare Trust for further funding to continue the Volcano to the Sea Project	Other		External Agency	Discuss with LandCare Trust.	Funding for the Volcano to the Sea Project for 3 years - 2015 from Ministry for the Environment. Council Parks - \$10k per year, Environment - \$5k per year. Discuss with LandCare Trust to understand funding process and agree next steps by September 2013.	Gregor Leishman / Emma Joyce
Howick	Resources and planning expertise to develop the Howick Village Master Plan	Regional and Local Planning		Influencing work programme	Discuss with Planning and obtain information as to what steps have been taken to achieve this	Howick Master Plan - no FTE or budget in RLP work programme for Y13/14. If board has budget to resource FTE, Manager Planning South would select and commission appropriate consultant to resource work. Regional and Local Planning currently reviewing work programme with the purpose of prioritising identified projects. Once complete, information to be forwarded to LBS,	Anne Cheng Leslie Vyfhuis
Howick	Funding for operational costs for the Ormiston Library, as no operating funds were provided by the legacy council	Libraries and Information	CDAC	Investment proposal required	Follow up with Libraries	Finance advised will need an Investment Proposal for consequential OPEX in the next LTP funding round (approx February 2014) Libraries and CDAC will be putting together an Investment Proposal. Howick Local Board to continue advocacy on this matter.	Cheryl Fowler

Howick	Pakuranga Town Centre Transformation Project to be adopted as a City Transformation Project	Regional and Local Planning		Influencing work programme	Discuss with City Transformation to obtain advice	Pakuranga Master Plan Implementation - this will be through City Transformation Unit, following completion and adoption of Master Plan. Projects for implementation need to be identified, agreed and budget approved and prioritised. This part of work will be in the City Transformation portfolio.	Anne Cheng Leslie Vyfhuis
Howick	Major investment to deliver a Pakuranga Town Centre Transformation Project	Regional and Local Planning		Influencing work programme	Discuss with City Transformation to obtain advice	Pakuranga Master Plan Implementation - this will be through City Transformation Unit, following completion and adoption of Master Plan. Projects for implementation need to be identified, agreed and budget approved and prioritised. This part of work will be in the City Transformation portfolio.	Anne Cheng Leslie Vyfhuis
Howick	Including a local community facilities review as part of the regional review of facilities network project	Regional Strategy Community and Cultural Policy		Influencing work programme	Discuss with Regional Strategy Community & Cultural Policy	A key component of the Community Facilities Network Plan is to understand how community facilities are being used, or not being used by the local demography. Council staff are currently undertaking several pieces of research to understand these issues, and upon completion of the research will be presenting the findings on a 'local scale' to all local boards for further discussion. It is intended that the findings will be presented in the second half of 2013.	Regional & Community Policy
Howick	Resources to implement the East Tamaki Precinct Plan	Economic Development		Influencing work programme	Follow up with Economic development re: implementation of the plan	The East Tamaki Business Precinct Plan was adopted by Auckland Council in November 2012. The high level action plan and associated implementation plan were designed for easy implementation. Council department managers and other stakeholders (e.g. GETBA, MIT, Watercare etc) agreed to implement the relevant actions. Therefore, implementation is by inclusion of detailed actions in the work programmes of council depts and into strategic/business plans of the external organisations. Economic Development Unit provided update at the Economic/Business and safety portfolio meeting on 26 February 2014. Regular reporting required to ensure plan is being progressed and where board can provide more support if required e.g in terms of funding.	Janet Schofield
Howick	Support with the preliminary design and business case for the Environmental Education Centre	Parks, Sport and Recreation	Infrastructure and Environmental Services	Influencing work programme	Follow up with Parks, Sport and Recreation and Infrastructure and Environmental Services	The Environmental Services Unit (ESU) through the Local Environment Programmes team is actively involved in a project to scope the environment centre. The focus at present is engaging with possible 'clients' of the Environment Centre to ascertain their needs and possible uses for feeding into the design process. As part of this project, ESU is investigating alternative sources of funding the design and build. The actual building of the environment centre (when there is an agree concept) will be led by the Local Parks South team. Stage 1 of the EEC has been developed. Further funding is required to progress stage 2. ESU support for the EEC will be in terms of supporting the identification and delivery of projects in the centre when built. ESU will maintain a watching brief on stage of this project, however, this is to be led by Parks as the centre will be a parks asset.	Malcolm Page Gregor Leishman Emma Joyce
Howick	Increased parking amenity in Howick Village	Auckland Transport		Influencing work programme	Get further information from Auckland Transport	AT has undertaken a parking review of the Howick Village area and presented its findings to the Howick Local Board's Transport portfolio on 4 March 2014. AT will finalise its report and circulate it to the Board for feedback. Based on the feedback, AT will finalise the parking improvements initiatives that can be further pursued. These will then be included in AT's work programme for formal consultation and implementation.	Jenni Wild

Howick	Adoption of the AMETI HOV option	Auckland Transport		Influencing work programme	Already progressing. Decision has been made, AMETI HOV not possible as part of the project. Fast tracking of HMB Ferry Terminal is delayed due to resources	As part of the AMETI project, Auckland Transport undertook an Optimised Programme for implementation of an RTN. The optimisation report has been completed and is currently being reviewed by NZTA. It contains considerable work on confirming the most appropriate bus facility type (i.e. bus lanes vs busway) and includes a specific investigation into the impact of shared freight and / or HOV on the corridor. The work found that the volumes of freight or HOVs on the corridor would impact on journey times and reliability of buses, particularly in the critical peak periods. This would reduce the benefits of the scheme and likely result in lower patronage and reduced uptake of PT further contributing to congestion. There are also a number of safety and operation concerns with including vehicles other than buses in a busway.	Priscilla Steel
	Fast-tracking of the Half Moon Bay Ferry Terminal	Auckland Transport		Influencing work programme	Already progressing	The preferred option for the Half Moon Bay concept design was presented in July 2012. Some funding to advance the plan is available in the LTP in the years 2013-14 to 2015-16. The physical work on the upgrade is planned to be done in a phased approach commencing in the financial year 2014-15 financial year. The current funding profile is MMM. This translates into an overall funding priority of 6 against the current cut-off of approval for NZTA funding of 3. The project team is seeking necessary internal approvals to progress the works to scheme design through 100% local share. The next stage commences in the current 2013/14 financial year and includes substantial progress on the scheme design, including planning for the reclamation and consenting process. As part of the Scheme design, the staging of the project will be reassessed to explore how works relating to the key areas of focus (i.e. Public Transport, Roadway improvements and Parking) could be progressed quicker. Auckland Transport and Council's Planning team South are scheduled to jointly update the Howick Local Board on the Half Moon Bay concept design plan on 18 March 2014.	Jenni Wild
Howick	Undertake a feasibility study for the potential development of the Highbrook Footbridge	Auckland Transport		Influencing work programme	Follow up with Auckland Transport	The proposal has not been developed and currently has no allocated funding. It is suggested that the Board make representations at the time of the RLTP revision in 2015 to request that funds are allocated and a timeline for delivery established.	Jenni Wild
Howick	Accelerate transport initiatives particularly AMETI and the East/West Link	Auckland Transport	Central Government	Influencing work programme	Already progressing	AT and NZTA are developing plans to indicate to Government which elements of AMETI and East/West Link could be delivered quicker. This follows the Government's 28 June 2013 announcement that it wishes to see an acceleration of the projects. Notice of Requirement and consents for the Panmure to Pakuranga phase of AMETI, including the Reeves Road flyover and the busway in this area, are expected to be lodged with Council in late 2014. The East West Link (EWL) project team will be holding a joint Local Board Forum, including Howick, to update local boards on the EWL project (NB: this occurred last week on 13 March). AT and NZTA have confirmed that the present focus for the project is the immediate transport need in the Onehunga/Penrose area. Beyond the immediate response, it has been identified that there is a need to support further transport investment in the East West study area. Further investigation will be required to determine the form, scale and timing of any future investment in the study area.	Jenni Wild
Howick	Plan a strategic direction for water transport/ferry services for East Auckland including Hauraki Gulf - Half Moon Bay Ferry Terminal priority	Auckland Transport		Influencing work programme	Obtain advice from AT on how this advocacy matter can be actioned	There is funding for the Half Moon Bay Ferry Terminal Project in the LTP. The Board will need to advocate for funding from the Governing Body for other ferry-based transport proposals in the Howick Ward.	Jenni Wild
Howick	Develop a Howick tourism plan to identify key attractions and promote the area to visitors	ATEED		Influencing work programme	Requires clarification on next step since initial Tourism Forum held in December 2012	Further Tourism Forum being planned for 25 March 2013 to consider interest and establish a working group to progress the tourism plan	Lynn Butler

Howick	That the governing body provide the resources to develop a spatial plan strategy to ensure a holistic approach to the wider Howick area	Regional and Local Planning	City Transformation	Influencing work programme	Discuss with Planning and consider what steps need to be taken to achieve this	Board to clarify the purpose of a spatial plan strategy before going back to the Planning team.	Leslie Vyfhuis
Howick	Due to infrastructure and transport pressures, that the governing body give a higher priority to the development of area plans for the Howick area to ensure that planning provisions are appropriate and well planned at the local level	Regional and Local Planning	City Transformation	Influencing work programme	Discuss with Planning and consider what steps need to be taken to achieve this	Completing Pakuranga Masterplan.	Leslie Vyfhuis
Howick	That the governing body (Auckland Council Properties Limited) transfer properties 34 Moore Street and 16 Fencible Drive to community use. If this is implemented, additional local board costs of approximately \$200k opex and \$150k capex will be required	ACPL	CDAC & Regional Strategy Community and Cultural Policy	Influencing work programme	Discuss with ACPL and progress business case	Business case for 34 Moore Street provided to ACPL. ACPL to prepare a report to go to Governing Body Committee in April 2014. Howick Local Board will request deputation at the meeting to present its case for 34 Moore Street. In terms of 16 Fencible Drive, ACPL recommend that the rationalisation process for this property be restarted. A board view will be sought in March-April. A creative community solution to be considered	Toni Giacon / Letitia McColl

Yellow coloured cells are advocacy to the GB from the LTP
 Orange coloured cells are advocacy to CCOs from the LTP
 Blue coloured cells are new advocacy areas identified in your 2014/2015 LBA