



Date: Tuesday 15 April 2014
Time: 4.00pm
Meeting Room: Local Board Office
Venue: 7-13 Pilkington Road
Panmure

Maungakiekie-Tāmaki Local Board OPEN MINUTE ITEM ATTACHMENTS

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Memo

10 April 2014

To: Nina Siers, Senior Local Board Advisor, Maungakiekie-Tamaki Local Board
cc: Victoria Villaraza, Relationship Manager, Maungakiekie-Tamaki Local Board
From: Rose Cosgrove, BID Partnership Advisor

Subject: Onehunga Business Association (operating as a Business Improvement District) – targeted rate increase 14_15

As per your email dated 8 April 2014, I can confirm that

- a) Onehunga Business Association followed their Constitution Rules to undertake their Annual General Meeting (AGM). This was held on 24 October 2013. Their Rules require the business association to
 - a. Provide a copy of the Notice of Meeting to their voting member's 21 days before the AGM, if they are asking for a Special Resolution.
 - b. Attach information about regarding the Special Resolution. OBA included the required information to inform members that they proposed to increase their target rate collection by a figure greater than \$10,000. This is a requirement of both the BID Policy and the OBA Constitution.
 - c. Provide to their voting members a proposed budget for 14_15. This budget showed an increase of targeted rate amount from \$385,788 for 13/14 up to \$405,077 for 14_15.
- b) At the AGM, information about the proposed increase for 14_15 was specifically discussed via an overhead presentation. Its justification was to cover increasing operational expenses, specifically relating to premises. The Special Resolution was voted on at the AGM. The steps required to hold an AGM (i.e. notification to members, public meeting, presentation of information and resolutions relating to the upcoming year's budget) are what is required to inform members of the business association that an increase is proposed.
- c) The Auckland Region BID Policy requires business associations operating as BIDs to hold their AGMs (following the Rules of individual Constitutions). Increases to the BID target rate must be transparent and voted on. Onehunga Business Association has followed this process correctly.

Gill Plume
Team Leader – BID Partnership Programme

Cc Rose Cosgrove, BID Partnership Advisor

Annual Plan Question Updates		
Subject	Updates	Decision
Energy efficient housing	No further updates requested	
Capacity building project	No further updates requested	
OBA Targeted rate increase	<p>Request for further information: What consultation if any occurred with the OBA and its members on the proposed targeted rate increase? What is the rationale from the OBA for the increase? What is officers advice on the above responses in line with the BID policy?</p> <p>Response from Officers: Subject: Onehunga Business Association (operating as a Business Improvement District) – targeted rate increase 14_15</p> <p>As per your email dated 8 April 2014, I can confirm that</p> <ol style="list-style-type: none"> a) Onehunga Business Association followed their Constitution Rules to undertake their Annual General Meeting (AGM). This was held on 24 October 2013. Their Rules require the business association to <ol style="list-style-type: none"> a. Provide a copy of the Notice of Meeting to their voting member's 21 days before the AGM, if they are asking for a Special Resolution. b. Attach information about regarding the Special Resolution. OBA included the required information to inform members that they proposed to increase their target rate collection by a figure greater than \$10,000. This is a requirement of both the BID Policy and the OBA Constitution. c. Provide to their voting members a proposed budget for 14_15. This budget showed an increase of targeted rate amount from \$385,788 for 13/14 up to \$405,077 for 14_15. b) At the AGM, information about the proposed increase for 14_15 was specifically discussed via an overhead presentation. Its justification was to cover increasing operational expenses, specifically relating to premises. The Special Resolution was voted on at the AGM. The steps required to hold an AGM (i.e. notification to members, public meeting, presentation of information and resolutions relating to the upcoming year's budget) are what is required to inform members of the business association that an increase is proposed. c) The Auckland Region BID Policy requires business associations operating as BIDs to hold their AGMs (following the Rules of individual Constitutions). Increases to the BID target rate must be transparent and voted on. Onehunga Business Association has followed this process correctly. 	
Youth Connections	No further updates requested	
Youth Panel	<p>Request for further information: Further information on the activities of the Youth Panel Are there any projects they are delivering? What has the money been spent on this FY?</p> <p>Response from Officers: Further information on the activities of the Youth Panel: The Youth Panel has met every six weeks since the middle of 2013. The panel has:</p> <ul style="list-style-type: none"> • Elected a Chair and Deputy. • Attended an induction day and had 8 presentations from key officers • Had workshops with officers to determine two key projects it would work on from within the local board workplan. • Identified it wished to work on an environmental project and an event project. • Met with officers from environmental services and established a project. • The panel has met with officers from events and is yet to establish an event, but has supported a number of local board events. • Attend 2 x community events and engaged with young people on the local 	

	<p>board plan 2014 – 2017</p> <ul style="list-style-type: none"> Supported the local board at community events – Carols by Glowsticks Supported the Oranga Festival – youth panel members MC Represented MT at the Auckland Youth Summit <p>Are there any projects they are delivering?</p> <ul style="list-style-type: none"> Yes, they are developing a component of Ko Au Te Ao. <p>What has the current budget been spent on?</p> <ul style="list-style-type: none"> Democracy support such as meeting liaison. <p>Do the youth panel need a project budget?</p> <ul style="list-style-type: none"> If the MTLB develop a youth action plan that identifies key projects for young people, a project budget is something the youth panel could utilise to deliver specific outcomes allocated to them. Currently the youth panel deliver within the existing budgets with officers and this works really well. If the panel is delivering the local board workplan then they can achieve this with officers on specific projects. 	
Fees and Charges	No further updates requested	
Library Proposal	No further updates requested	
Jubilee Bridge	<p>Request for further information: How much beyond the renewals sum is required? Options for that renewal and any add ons to this?</p> <p>Response from Officers: Please find below preliminary estimated costs associated with the renewal and replacement of Jubilee Bridge. The costs below are provided on the basis of recent similar bridge build costs and are 80% accurate due to the extremely tight timeframes in developing the estimates. Although contingency has been built into the estimate there is always potential for costs to escalate due to unforeseen problems. There will also be further costs associated with the project to contend with Iwi and public consultation.</p> <ul style="list-style-type: none"> Option 1: Replacement of existing bridge with basic replica to same width and span and designed to meet current Building Code requirements. <ul style="list-style-type: none"> Construction Cost: \$415,000 Design, Consents, Project Mgmt <u>\$125,000</u> Sub-total \$535,000 Contingency (20%) <u>\$107,000</u> Preliminary Estimated Cost Total \$642,000 Option 2: Replacement with an updated basic design (probably suspension or cable stayed bridge) with same width and span, and designed to meet current Building Code requirements. <ul style="list-style-type: none"> Construction Cost: \$355,000 Design, Consents, Project Mgmt <u>\$125,000</u> Sub-total \$480,000 Contingency (20%) <u>\$96,000</u> Preliminary Estimated Cost Total \$576,000 Option 3: Replacement with an updated basic design (probably suspension or cable stayed bridge) with 3.0m deck width and same span as existing, and designed to meet current Building Code requirements. <ul style="list-style-type: none"> Construction Cost: \$890,000 Design, Consents, Project Mgmt <u>\$270,000</u> Sub-total \$1,160,000 Contingency (20%) <u>\$230,000</u> Preliminary Estimated Cost Total \$1,390,000 	

	<ul style="list-style-type: none">• Option 4: Replacement with an architectural statement bridge (incorporating artistic design elements) with 3.0m width deck and same span and designed to meet current Building Code requirements Preliminary Estimated Cost Total Range: \$2,7M - \$3.3M <p>All the above estimates are based on current costs and are exclusive of GST. Construction costs are currently under pressure, hence any estimate should be index adjusted to obtain the expected total cost for the year of expected actual construction. (suggested rate is 4% compounding).</p> <p>Further investigation is currently underway relating to gathering more accurate costs associated with remediation of the existing bridge with initial investigations indicating the cost to be around \$300K (opposed to \$553K in original report) – providing a further 20 year life span.</p>	
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