



Waitākere Ranges Local Board

OPEN MINUTES

Minutes of a meeting of the Waitākere Ranges Local Board held in the Waitakere Ranges Local Board Office, 39 Glenmall Place, Glen Eden on Thursday, 10 April 2014 at 6.30pm.

PRESENT

Chairperson Sandra Coney, QSO

Deputy Denise Yates, JP

Chairperson

Members Neil Henderson

Greg Presland

Steve Tollestrup

Saffron Toms

From 6.31pm, item 4

ALSO PRESENT

Cr Linda Cooper

1 Welcome

The Chairperson opened the meeting and welcomed those present.

2 Apologies

There were no apologies.

3 Declaration of Interest

Members were reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

Specifically members are asked to identify any new interests they have not previously disclosed, an interest that might be considered as a conflict of interest with a matter on the agenda.

At its meeting on 28 November 2013, the Waitakere Ranges Local Board resolved (resolution number WTK/2010/5) to record any possible conflicts of interest in a register.

Register

Board Member	Organisation / Position
Sandra Coney	<ul style="list-style-type: none"> • Waitemata District Health Board – <i>Elected Member</i> • Friends of Arataki Incorporated – <i>Trustee</i> • Women's Health Action Trust – <i>Patron</i>
Neil Henderson	<ul style="list-style-type: none"> • Portage Trust – <i>Elected Member</i> • Friends of Arataki Incorporated – <i>Trustee</i> • West Auckland Trust Services (WATS) Board – <i>Trustee/Director</i> • Weedfree Trust – <i>Employee</i> • Living Cell Technologies Animal Ethics Committee - <i>Member</i>
Greg Presland	<ul style="list-style-type: none"> • Portage Trust – <i>Elected Member</i> • Lopdell House Development Trust – <i>Trustee</i> • Titirangi Residents & Ratepayers Group – <i>Treasurer</i>
Steve Tollestrup	<ul style="list-style-type: none"> • Waitakere Licensing Trust – <i>Elected Member</i> • Community Waitakere – <i>Trustee</i> • West Auckland Trust Services (WATS) Board – <i>Trustee/Director</i> • Henderson Valley Residents Association – <i>Committee Member</i>
Saffron Toms	No current conflicts of interest
Denise Yates	<ul style="list-style-type: none"> • Ecomatters Environment Trust – <i>Deputy Chair</i> • Keep Waitakere Beautiful Trust – <i>Board Member</i> • Huia-Cornwallis Ratepayers & Residents Association

	<p>– <i>Co-chairperson</i></p> <ul style="list-style-type: none">• Charlotte Museum Trust – <i>Trustee</i>
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There was no changes to the register.

4 Confirmation of Minutes

Member Saffron Toms joined the meeting at 6.31pm.

Resolution number WTK/2014/15

MOVED by Deputy Chairperson DA Yates, seconded by Member SR Tollestrup:

That the Waitākere Ranges Local Board:

- a) **Confirms the minutes of its meeting, held on Thursday, 27 March 2014, as a true and correct record.**
- b) **Confirms the minutes of Annual Plan Hearings – Waitakere Ranges Local Board, held on Thursday, 18 March 2014, as a true and correct record.**

CARRIED

5 Leave of Absence

There were no leaves of absence.

6 Acknowledgements

There were no acknowledgements.

7 Update from Ward Councillors

The Waitakere Ranges Local Board received update from Cr Linda Cooper on matters being addresses by Governing Body including Psychoactive substances.

Secretarial note: An apology from Deputy Mayor Penny Hulse for absence was noted.

8 Deputations

8.1 Waitakere Auckland Brass Inc.

Ron Archer, Vice President, Waitakere Auckland Brass was in attendance to request to the Local Board to consider providing funding support to Waitakere Auckland Brass.

Resolution number WTK/2014/16

MOVED by Member NR Henderson, seconded by Chairperson S Coney:

That the Waitākere Ranges Local Board:

- a) **Receives the deputation from Ron Archer, Vice President, Waitakere Auckland Brass and thanks him for the presentation.**

CARRIED

9 Public Forum

There was no public forum.

10 Extraordinary Business

There was no extraordinary business.

11 Notices of Motion

There were no notices of motion.

12 Fees and charges for the hire of community venues, centres and arts facilities - Waitakere Ranges

Resolution number WTK/2014/17

MOVED by Chairperson S Coney, seconded by Deputy Chairperson DA Yates:

That the Waitakere Local Board:

- a) **Defers this item to the next meeting.**
- b) **Requests that council staff provide supporting information on the range of different user groups of halls to inform the board's decision on priority users.**

CARRIED

13 Laingholm Village Hall - Update

Resolution number WTK/2014/18

MOVED by Member NR Henderson, seconded by Deputy Chairperson DA Yates:

That the Waitākere Ranges Local Board:

- a) **Confirms its intention to invest in the repair of the Laingholm Village Hall.**
- b) **Directs Auckland Council staff to commence repair of fire damage to the Laingholm Village Hall.**
- c) **Allocates \$30,000 from the 2013/2014 Waitakere Ranges Local Board renewal fund to this project.**
- d) **Requests staff to include estimated work costing of \$67,950 in the next 5 years of renewal programming.**

CARRIED

14 Local board input into the council-controlled organisations current state assessment

Resolution number WTK/2014/19

MOVED by Member GB Presland, seconded by Member S Toms:

That the Waitākere Ranges Local Board:

- a) **Delegates authority to the Chair, Sandra Coney and Deputy Chair, Denise Yates to provide the local board's input into the review by April 30, 2014.**

CARRIED

15 Local board feedback on the Local Boards Funding Policy Review

Resolution number WTK/2014/20

MOVED by Member S Toms, seconded by Member NR Henderson:

That the Waitākere Ranges Local Board:

- a) **Delegates authority to the Chair, Sandra Coney, and Deputy Chair, Denise Yates, to approve the board's feedback on the draft Local Boards Funding Policy.**
- b) **Raises the following points for inclusion in the Local Board's feedback:**
 - i. **The Waitakere Ranges Local Board was set up to meet the community demands for a local board configured to include the Waitakere Ranges Heritage Area.**
 - ii. **The heritage area is recognised as being of national significance and is the only land area in the Auckland region that has a specific piece of national legislation over it.**
 - iii. **The Waitakere Ranges Heritage Area Act 2008 places an obligation on council which needs to be reflected through the funding policy**
 - iv. **The Waitakere Ranges Heritage Area programme to protect and enhance the heritage area has been allocated as a shared decision making responsibility between the governing body and the local board.**
 - v. **Stewardship of the Waitakere Ranges Heritage Area extends throughout our budget, and includes environmental programmes delivered with a community development ethos.**
 - vi. **The failure to recognise natural and green assets in the funding policy, and the value of programmes that maintain these assets, is of particular concern to the board.**
 - vii. **Land matters were meant to include environmental matters.**
 - viii. **Some activities seen as discretionary are in fact obligatory, eg Citizenship Ceremonies and ANZAC Day.**
 - ix. **Does not support the introduction of a local rate as it runs counter to the time, effort and cost associated with introducing a single rating system.**

CARRIED

16 LGNZ conference and AGM 2014

Resolution number WTK/2014/21

MOVED by Chairperson S Coney, seconded by Member SR Tollestrup:

That the Waitākere Ranges Local Board:

- a) **Nominates members Denise Yates and Neil Henderson as representatives to attend the Local Government New Zealand 2014 annual general meeting and conference from 20 July 2014 to 22 July 2014 on the basis that the conference programme is relevant to the Local Board's work programme.**

CARRIED

17 Draft Annual Plan 2014/2015 submissions analysis and responses to information requests

Secretarial note: The report “Draft Annual Plan 2014/2015 submissions analysis and responses to information requests” was tabled at the meeting. A copy of which has been placed on the file copy of the minutes and can be viewed at Auckland Council website.

Resolution number WTK/2014/22

MOVED by Member NR Henderson, seconded by Member GB Presland:

That the Waitākere Ranges Local Board:

- a) Receives the report.**

CARRIED

Attachments

A Tabled report

18 Local board decisions for 2014/2015 Annual Plan

Secretarial note: The report “Local board decisions for 2014/2015 Annual Plan” was tabled at the meeting. A copy of which has been placed on the file copy of the minutes and can be viewed at Auckland Council website.

Resolution number WTK/2014/23

MOVED by Chairperson S Coney, seconded by Member SR Tollestrup:

That the Waitākere Ranges Local Board:

- a) Agrees a balanced budget for 2014/2015 and outer years for the Annual Plan 2014/2015 that reflect the allocation of decision-making.**
- b) Confirms an updated list of advocacy areas for the Governing Body and council-controlled organisations, for inclusion in the Annual Plan 2014/2015 as outlined in the attached local board agreement document with the addition of support for surf life saving club rebuilds and increased resources for dog control.**
- c) Supports a 1 percent inflationary adjustment to its local fees and charges schedule for 2014/2015, from the 2013/2014 schedule.**
- d) Notes local board budgets for 2014/2015 and outer years are required to balance in every year.**
- e) Notes if budgets do not balance in every year, the Budget Committee will respond to any advice provided by the local board about how to balance its budget if required. If this has not occurred, budgets will be balanced by proportionately reducing the budgets for the local boards discretionary projects to address the overspend**
- f) Notes local board budgets will be updated in May to reflect local board prioritisation decisions, any final decisions made by the Budget Committee on 8 May, and updated central cost allocations. Updated financial statements for 2014/2015 will be provided to local boards in time for local board agreement adoption meetings in June.**
- g) Agrees that the Chair and Deputy Chair have delegated authority to sign off any minor changes.**

CARRIED

Attachments

A Tabled report

19 Chairperson's Report

Resolution number WTK/2014/24

MOVED by Chairperson S Coney, seconded by Deputy Chairperson DA Yates:

That the Waitākere Ranges Local Board:

- a) **Receives the Chairperson's report.**

CARRIED

20 Portfolio update: Member Sandra Coney

Resolution number WTK/2014/25

MOVED by Chairperson S Coney, seconded by Member S Toms:

That the Waitākere Ranges Local Board:

- a) **Receives the portfolio update from Member Sandra Coney.**

CARRIED

21 Portfolio update: Member Steve Tollestrup

Resolution number WTK/2014/26

MOVED by Chairperson S Coney, seconded by Member NR Henderson:

That the Waitākere Ranges Local Board:

- a) **Receives the portfolio update from Member Steve Tollestrup.**

CARRIED

22 Portfolio update: Member Greg Presland

Resolution number WTK/2014/27

MOVED by Chairperson S Coney, seconded by Member SR Tollestrup:

That the Waitākere Ranges Local Board:

- a) **Receives the portfolio update from Member Greg Presland.**

CARRIED

23 Portfolio update: Member Saffron Toms

Resolution number WTK/2014/28

MOVED by Deputy Chairperson DA Yates, seconded by Chairperson S Coney:

That the Waitākere Ranges Local Board:

- a) **Receives the portfolio update from Member Saffron Toms.**

CARRIED

24 Confirmation of Workshop Records: 6, 13, 20 and 27 March 2014

Resolution number WTK/2014/29

MOVED by Chairperson S Coney, seconded by Member NR Henderson:

That the Waitākere Ranges Local Board:

a) **Confirms that the records of the workshops in Attachments A - D held on the following dates are true and correct records:**

- i) **6 March 2014**
- ii) **13 March 2014**
- iii) **20 March 2014**
- iv) **27 March 2014**

CARRIED

25 Auckland Transport Code of Practice - Submission made under delegated authority

Resolution number WTK/2014/30

MOVED by Chairperson S Coney, seconded by Deputy Chairperson DA Yates:

That the Waitākere Ranges Local Board:

a) **Notes the submission made under delegated authority on the draft Auckland Transport Code of Practice.**

CARRIED

27 Budget re-allocation for the final quarter of FY 2013-2014

Secretarial note: The report "Budget re-allocation for the final quarter of FY 2013-2014" was tabled at the meeting. A copy of which has been placed on the file copy of the minutes and can be viewed at Auckland Council website.

Resolution number WTK/2014/31

MOVED by Member NR Henderson, seconded by Member S Toms:

That the Waitākere Ranges Local Board:

a) **Reallocates the budget amounts identified below to the Waitakere Ranges Local Board community response fund:**

Waitakere Ranges Local Board Figures in \$000	Feb Actual	June Budget	June Forecast	
Expected savings				
Local Community development initiatives				
Wellbeing Collaboration project	1	8	7	1
Greater Glen Eden Co-ordinator	0	52	32	20
Local Arts and Culture				
Xmas Gift making	0	11	0	11

Local Events				
ANZAC	1	73	43	30
Local Environmental Programmes				
Manukau Harbour Forum	0	10	0	10
Community resource recovery network	0	7	0	7
Local Planning , Policy and Governance				
Community response operating fund	0	4	0	4
	2	165	82	83

- b) Requests departments managing Waitakere Ranges Local Board funded activity areas to identify any currently uncommitted expenditure or forecast underspends for this financial year by Friday, 2 May 2014.
- c) Reallocates any currently uncommitted expenditure or forecast underspend identified to the Waitakere Ranges Local Board community response fund.
- d) Approves the newly identified project of; Heritage survey work – Phase 1A, with an associated cost of \$25,000, to be added to the 2013/14 Waitakere Ranges Heritage Area work programme within existing budget.
- e) Approves the allocation of funds from the Waitakere Ranges Local Board community response fund for the following council delivered projects:
- i) Development of a Greenways cycle and walkway plan, \$15,000
 - ii) Parrs Park temporary changing room provision, \$3,200
 - iii) Lease of office space within Glen Mall, \$5,000, for community safety initiatives.
- f) Approves the allocation from the Waitakere Ranges Local Board community response fund of grants to:
- i) Waitakere Forest and Bird, of \$9,000, to work in partnership with the local board to produce a weed awareness poster for distribution to households in the Waitakere Ranges Heritage Area.
 - ii) Friends of Arataki, \$3,000, for the publication of a book on the history of Exhibition Drive.
 - iii) Friends of Waikumete Cemetery, \$1,000, for the heritage restoration of the Wallis grave monument in Waikumete Cemetery.
 - iv) Titirangi Residents and Ratepayers Association, \$500, to repair the “Welcome to Titirangi” sign on Titirangi Road.
 - v) Living Wage Aotearoa event, \$1,000, on 3 May 2014 at Corbans Estate, Henderson.
- g) Approves the allocation of the balance of the Waitakere Ranges Local Board community response fund to be used for weed control projects up to a total value of \$60,000.
- h) Delegates authority to the Chair, Sandra Coney, and arts portfolio holder, Denise Yates, to finalise details for delivery of the community arts activation / utility box work programme.

CARRIED

Attachments

A Tabled report

26 Consideration of Extraordinary Items

There was no consideration of extraordinary items.

7.58 pm

The Chairperson thanked Members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD
AT A MEETING OF THE WAITĀKERE RANGES
LOCAL BOARD HELD ON

DATE:.....

CHAIRPERSON:.....