

I hereby give notice that an ordinary meeting of the Devonport-Takapuna, Kaipatiki, Upper Harbour and East Coast Bays Subdivision Local Board Funding subcommittee will be held on:

**Date:** Friday, 2 May 2014  
**Time:** 9.30am  
**Meeting Room:** Council Chamber  
**Venue:** Level 3  
1 The Strand  
Takapuna

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## **Devonport-Takapuna, Kaipatiki, Upper Harbour and ECB Subdivision Local Board Funding Committee**

### **OPEN AGENDA**

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#### **MEMBERSHIP**

**Chairperson**

**Deputy Chairperson**

**Members**

Joseph Bergin  
Mike Cohen, QSM, JP  
David Cooper  
Danielle Grant  
Ann Hartley, JP  
Margaret Miles, JP  
Julia Parfitt, JP  
Lisa Whyte

(Quorum 4 members)

**Karen Durante**  
**PA/Office Manager to Local Board Relationship  
Manager**

**28 April 2014**

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**1 Welcome**

**2 Apologies**

At the close of the agenda no apologies had been received.

**3 Declaration of Interest**

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

**4 Confirmation of Minutes**

The minutes of the Devonport-Takapuna, Kaipatiki, Upper Harbour and ECB Subdivision Local Board Funding Committee held on Thursday, 26 September 2013, were signed as a true and correct record by the Chairperson and a representative of the chief Executive before the conclusion of the 2010-2013 political term.

**5 Leave of Absence**

At the close of the agenda no requests for leave of absence had been received.

**6 Acknowledgements**

At the close of the agenda no requests for acknowledgements had been received.

**7 Petitions**

At the close of the agenda no requests to present petitions had been received.

**8 Deputations**

At the close of the agenda no requests for deputations had been received.

**9 Public Forum**

A period of time (approximately 30 minutes) is set aside for members of the public to address the meeting on matters within its delegated authority. A maximum of 3 minutes per item is allowed, following which there may be questions from members.

At the close of the agenda no requests for public forum had been received.

**10 Extraordinary Business**

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“An item that is not on the agenda for a meeting may be dealt with at that meeting if-

- (a) The local authority by resolution so decides; and
- (b) The presiding member explains at the meeting, at a time when it is open to the public,-

- (i) The reason why the item is not on the agenda; and
- (ii) The reason why the discussion of the item cannot be delayed until a subsequent meeting.”

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“Where an item is not on the agenda for a meeting,-

- (a) That item may be discussed at that meeting if-
  - (i) That item is a minor matter relating to the general business of the local authority; and
  - (ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but
- (b) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion.”

## 11 Notices of Motion

At the close of the agenda no requests for notices of motion had been received.

## Election of a chairperson and deputy chairperson

File No.: CP2014/07718

### Purpose

1. The purpose of this report is for the Devonport-Takapuna, Kaipatiki, Upper Harbour and East Coast Bays subdivision funding subcommittee to elect a chairperson and deputy chairperson.

### Executive summary

2. The subcommittee is required to elect a chairperson and deputy chairperson using one of the two systems prescribed in cl.25, Schedule 7 of the Local Government Act 2002. After the committee has selected its method for election, the Relationship Manager will call for nominations.

### Recommendation/s

That the Devonport-Takapuna, Kaipatiki, Upper Harbour and ECB Subdivision Local Board Funding Committee:

- a) select System A or System B as its method to elect its chairperson and deputy chairperson.
- b) elect a chairperson.
- c) elect a deputy chairperson.

### Comment

3. The election of a chairperson and deputy chairperson must be conducted using one of the methods set out in Schedule 7, Part 1, Clause 25 of the Local Government Act 2002:

#### **25 Voting systems for certain appointments**

(1) This clause applies to—

- (a) the election or appointment of the chairperson and deputy chairperson of a regional council; and
- (b) the election or appointment of the deputy mayor; and
- (c) the election or appointment of the chairperson and deputy chairperson of a committee; and
- (d) the election or appointment of a representative of a local authority.

(2) If this clause applies, a local authority or a committee (if the local authority has so directed) must determine by resolution that a person be elected or appointed by using one of the following systems of voting:

- (a) the voting system in subclause (3) (system A);
- (b) the voting system in subclause (4) (system B).

(3) System A—

- (a) requires that a person is elected or appointed if he or she receives the votes of a majority of the members of the local authority or committee present and voting; and
- (b) has the following characteristics:
  - (i) there is a first round of voting for all candidates; and

- (ii) if no candidate is successful in that round there is a second round of voting from which the candidate with the fewest votes in the first round is excluded; and
  - (iii) if no candidate is successful in the second round there is a third, and if necessary subsequent, round of voting from which, each time, the candidate with the fewest votes in the previous round is excluded; and
  - (iv) in any round of voting, if 2 or more candidates tie for the lowest number of votes, the person excluded from the next round is resolved by lot.
- (4) System B—
- (a) requires that a person is elected or appointed if he or she receives more votes than any other candidate; and
  - (b) has the following characteristics:
    - (i) there is only 1 round of voting; and
    - (ii) if 2 or more candidates tie for the most votes, the tie is resolved by lot.

## Attachments

There are no attachments for this report.

## Signatories

Authors	James Liddell - Senior Advisor Local Board Services
Authorisers	Eric Perry - Relationship Manager



## Delegation of urgent decisions

File No.: CP2014/07781

### Purpose

1. The purpose of this report is for the subcommittee to decide a process and delegation for urgent decisions.

### Executive summary

2. Occasionally recipients of grants will request that Council approve a change in scope or purpose of their grant. Because the subcommittee meets infrequently (i.e. three or four times a year maximum), it may not be practical for such a decision to wait until the next meeting.
3. It is therefore recommended that the subcommittee delegate to the chair and deputy chair the ability to make decisions on such requests. It is recommended that where a decision is made under delegated authority, this decision is reported to the next meeting of the subcommittee.

### Recommendation/s

That the Devonport-Takapuna, Kaipatiki, Upper Harbour and ECB Subdivision Local Board Funding Committee:

- a) delegate to the chairperson and deputy chair person the ability to make decisions on changes of scope or purpose of approved funding grants where it is impractical to wait for a decision at the next subcommittee meeting.
- b) require any decisions made under delegated authority to be reported to the next meeting of the subcommittee.

### Comments

4. The subcommittee has the power to delegate decision-making to any member or officer.

### Attachments

There are no attachments for this report.

### Signatories

Authors	James Liddell - Senior Advisor Local Board Services
Authorisers	Eric Perry - Relationship Manager



## Strengthening Communities Fund, Round Two, 2013/2014

File No.: CP2014/08518

### Purpose

1. To present applications received under Round Two of the Strengthening Communities Fund 2013/2014 Community Funding Programme. The Devonport-Takapuna, Kaipatiki, Upper Harbour and East Coast Bays Subdivision Local Board Funding Subcommittee are required to fund, part fund or decline these applications.

### Executive summary

2. The Devonport-Takapuna, Kaipatiki, Upper Harbour and East Coast Bays Subdivision Local Board Subcommittee has a total Community Funding Programme budget for 2013/2014 of \$474,238. This is being distributed to community groups in two funding rounds. The first round closed July 2013 and the second February 2014.
3. Under Round One the board committed \$373,642.25 from its Community Funding Programme budget, which leaves a balance of \$100,971.75 for round two.
4. The applications to be considered at this time are those received for Round Two, which is the second and final round in this financial year.
5. Fifty applications have been received, requesting a total of \$1,059,724.00.
6. The Devonport-Takapuna, Kaipatiki, Upper Harbour and East Coast Bays Subdivision Local Board Funding subcommittee considered these applications at a workshop on 2 May 2014.

### Recommendation/s

That the Devonport-Takapuna, Kaipatiki, Upper Harbour and ECB Subdivision Local Board Funding Committee:

- a) considers the applications listed in Table 1 and agrees to fund, part fund or decline each application in this round

Table 1 – Strengthening Communities Fund Applications.

Organisation	Project Description	Amount Requested
North Shore Community & Social Services Inc.	Towards communications and administration costs for the Flaxroot Network.	\$ 20,000.00
The Salvation Army New Zealand Trust	Towards the part-time salary for a Chaplain for the Senior Services programme.	\$ 18,750.00
Sir Peter Blake Marine Education and Recreation Centre	Towards the provision and installation of a turf that meets requirements for health and safety.	\$ 27,663.00
Gecko NZ Trust	Towards the web portal for the Tool Box development.	\$ 10,000.00
North Shore Centres of Mutual Aid Incorporated	Towards the accountant/audit, staff and volunteer training cost and promotion of the new Albany Centre.	\$ 29,531.00

New Zealand Nutrition Foundation	Towards contractors, supplies, venue hire, written resources and administration costs for courses to be held on the North Shore.	\$ 13,860.00
Project Litefoot	Towards the implementation of the LiteClub project in Takapuna AFC, North Shore Squash and Rackets Club, Milford Tennis Club, North Harbour Softball, North Harbour BMX, and Harbour Sport.	\$ 11,919.00
Recreate NZ	Towards rental of Vaughan Park in Torbay for two Primary Caregivers Network conferences.	\$ 3,500.00
Devonport Arts Festival	Towards organiser's fees, advertising and opening supplies for the Devonport Arts Festival.	\$ 25,539.00
Sunshine International Media and Culture Communication Ltd	Towards poster and flyer design, advertising, website and video production costs for Powerful Little Talents.	\$ 5,800.00
The Birkenhead Community Facilities Trust	Towards the salary of the coordinators for Play in the Yard in Northcote and Beach Haven	\$ 5,000.00
ZEAL Education Trust	Towards the programme costs for six acoustic shows, two hard-core shows, two rap/spoken word, two workshops and the event management internship for 6-10 months.	\$ 35,000.00
City of Auckland Pipe Band	Towards the replacement of 20 drone reeds in the current set of bagpipes.	\$ 1,814.00
Pinay Aotearoa Incorporated Society	Towards the venue hire, sound system, materials for lanterns, event banner, fliers and newsletter costs for the arts and crafts workshops for the Christmas Lanterns and Christmas workshops.	\$ 2,475.00
Snell's Beach Private Ministry	Towards trailer hire and food items for Snell's Beach Private Ministry.	\$ 9,000.00
Men's Shed North Shore Charitable Trust Inc.	Towards the extension of the Men's Shed at 34 Elliot Avenue, Unsworth Heights.	\$ 79,578.00
Kaipatiki Youth Development Trust	Towards costs associated to administration and resources, training supervisions for the Kaipatiki Youth Development Trust.	\$ 20,000.00
Literacy North Shore Inc.	Towards the rent of the Glenfield Community Centre.	\$ 13,149.00
Action Education Incorporated	Towards the delivery of personal development and spoken word programmes to the North Shore Community.	\$ 10,000.00
Getin2life Youth Development Trust	Towards logistics, health and safety compliance, administration, equipment and communications for 52 In2it Street Games to be run across the North Shore.	\$ 39,996.00
The Prescott Club	Towards the meals, taxis and entertainment for the Prescott Club.	\$ 10,004.00

North Shore Masters Swimming	Towards advertising and green prescription funding for the North Shore Masters Swimming programme.	\$ 4,819.00
Yes Disability Resource Centre	Towards the administration, hui's/meetings, marketing, subscriptions, training and transport costs for the Yes Disability Resource Centre.	\$ 65,000.00
Dance Therapy NZ	Towards therapist fees, room hire, advertising, project coordinator, equipment, assessment costs, photocopying, volunteer costs, stationary and supervision for the STARS Dance Movement Therapy programme on the North Shore.	\$ 4,697.00
North Harbour Table Tennis Association	Towards the salary of the Northern Regional Development Manager.	\$ 15,000.00
North Shore Canoe and Youth Club Inc.	Towards the purchase of two K4 kayaks and eight junior paddles.	\$ 10,300.00
Age Concern North Shore Inc.	Towards the volunteer koha, resources for the Moon Festival and printing of the calendar activities.	\$ 5,000.00
Citizens Advice Bureau North Shore	Towards staff expenses for the Citizens Advice Bureau North Shore.	\$ 14,971.00
Raeburn House (North Shore Community Health Network Inc.)	Towards the design and development, IT support and web hosting and marketing material for the 'What's Good in the Hood' programme	\$ 32,000.00
Whanau Marama Parenting	Towards the salary of the Community Group Developer for Whanau Marama Parenting	\$ 45,000.00
North Shore United AFC Inc.	Towards the purchase and printing of shirts for the Junior World Cup.	\$ 5,000.00
Star Jam Charitable Trust	Towards the tutor fees, venue hire, volunteer vouchers and the purchase of new stereos.	\$ 23,269.00
OnBoard Skate Inc.	Towards the purchase of equipment for the OnBoard Skate Inc. programmes and operational costs.	\$ 25,068.00
Onepoto Awhine Incorporated Society	Towards the phone, power, computers, photocopier, maintenance and water charges for the Northcote Community House.	\$ 42,223.00
North Harbour Hockey Association	Towards the light bulb replacements, goal maintenance, portable speaker system, turf hire, junior booklets and junior certificates.	\$ 29,569.00
The Victoria Theatre	Toward the purchase of new signage for the Victoria Theatre.	\$ 14,250.00
Alzheimer's Auckland Charitable Trust	Towards the salary for the Carer Support Service – Dementia key work.	\$ 30,000.00
The Royal New Zealand Plunket Society Waitemata	Towards operational costs for the Plunket Community Hub (Constellation Drive).	\$ 48,854.00
Neighbourhood Support North Shore Inc.	Towards the salary for the Neighbourhood Support North Shore coordinator.	\$ 10,815.00

Heart for Youth Trust	Towards the training costs, on-going support for mentors, travel, venue hire and resources for the Heart for Youth Community Youth Mentoring Project	\$ 26,050.00
Shepherds Park Squash Club Inc.	Towards the upgrade of 4 squash courts at the Shepherds park Squash Club.	\$ 15,571.00
Windy Ridge School	Towards the construction of a bike track and the purchase of helmets.	\$ 14,355.00
Children's Autism Foundation	Towards the venue hire for "Join In' community programme run by Children's Autism Foundation.	\$ 20,800.00
Neighbourhood Support North Shore Inc.	Towards the mileage costs for the Community Patrol Manager.	\$ 4,637.00
Takapuna Community Facilities Trust	Towards newspaper advertising, promotional material, office stationary, meeting costs, website design and the purchase of a data projector.	\$ 13,540.00
North Shore Music Theatre	Towards royalties, technical, publicity, theatre costs, production costs, wardrobe/make up and orchestra costs associated with Hairspray the musical.	\$ 69,489.00
YMCA Auckland Inc.	Towards the salary for the Raise youth worker.	\$ 34,869.00
North Harbour Basketball Association	Towards the purchase of basketballs for the In-School Coaching Programme.	\$ 20,000.00
North Shore Community & Social Services Inc.	Towards the event organisation, catering and prizes for the Auckland North Community Awards.	\$ 12,000.00
Badminton North Harbour Incorporated	Towards the purchase of RSL Shuttlecocks for school and interclub competitions.	\$ 10,000.00
	<b>Total:</b>	<b>\$ 1,059,724.00</b>

## Comments

7. In March 2013 the Regional Operations and Development Committee agreed to the continuation of the interim community funding approach for the 2013/2014 financial year:
 

*“That the Regional Development and Operations Committee endorse the continuation of the interim community funding programme for the 2013/2014 financial year, in accordance with current budgets and decisions-making delegations, due to the complexity of the range of funding models currently operating across the region, with the expectation that a new funding policy be in place for the 2014.2015 financial year, or before.” (RDO/2013/32).*
8. Through the Strengthening Communities fund, the subcommittee aims to support activities that align with council's strategic goals and policy commitments to enhance or strengthen community cohesion and participation. Its focus is support for organisations and activities that benefit multiple local communities in the former North Shore area. This comprises of Devonport-Takapuna, Kaipatiki, Upper Harbour and East Coast Bays Subdivision of the Hibiscus and Bays local board areas. Grants support operation funding, one-off projects,

events and small capital works up to \$30,000. The fund is also available for smaller, local projects requiring a contribution above \$5,000.

9. Fifty applications were received this round, requesting a combined total of \$1,059,724.
10. The Devonport-Takapuna, Kaipatiki, Upper Harbour and East Coast Bays Subdivision Local Board Funding subcommittee held a workshop on 2 May 2014 to consider each application and how each project aligned with the Strengthening Communities Fund priorities and guidelines.

### COMMUNITY FUNDING PROGRAMME BUDGET

11. The Devonport-Takapuna, Kaipatiki, Upper Harbour and East Coast Bays Subdivision Local Board Subcommittee has a total Community Funding Programme budget for 2013/2014 of \$474,238..
12. The following table (Table 2) summaries the budget applicable to the Devonport-Takapuna, Kaipatiki, Upper Harbour and East Coast Bays Subdivision Local Board Funding subcommittee, the grants levels approved to date and the balance remaining for 2013/2014.

Table 2: Strengthening Communities Fund Budget

<b>2013/2014 Strengthening Communities Budget</b>	
Strengthening Communities Fund 2013/2014 Budget	\$474,238.00
Grants committed Round One	\$354,820.25
Fund committed to Upper Harbour Local Board to reimburse the funding to the Albany Community Coordinator towards applications that could have been considered under Strengthening Communities Fund.	\$10,000.00
Fund committed to the Hibiscus and Bays Local Board to reimburse the funding to the East Coast Bay Community Coordinator towards applications that could have been considered under Strengthening Communities Fund	\$8,500.00
Balance remaining	\$100,917.75

## Consideration

### Local board views and implications

13. Feedback on these applications was sought at a workshop with the Devonport-Takapuna, Kaipatiki, Upper Harbour and East Coast Bays Subdivision Local Board Funding subcommittee held on 2 May 2014.

### Maori impact statement

14. Community funding is a general programme of interest and accessible to a wide range of groups, including Maori. Maori are therefore likely to benefit alongside other groups in the community. The provision of community funding to support community development initiatives provides opportunities for all Aucklanders to undertake projects, programmes and activities that benefit Maori.

## Implementation

15. The allocation of grants to community groups is within the adopted annual plan
16. The decisions sought by this report do not trigger the Auckland Council Significance Policy.

## Attachments

No.	Title	Page
A	Summary of applications ( <i>Under Separate Cover</i> )	

## Signatories

Authors	Kim Hammond, Community Funding Advisor
Authorisers	Louise Mason – Manager Community Development, Arts and Culture James Liddell – Senior Advisor Local Board Services