

## **Kaipātiki Local Board**

# **OPEN MINUTES**

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Minutes of a meeting of the Kaipātiki Local Board held in the Kaipātiki Local Board Office, 90 Bentley Avenue, Glenfield on Wednesday, 14 May 2014 at 9.00am.

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### **PRESENT**

<b>Chairperson</b>	Kay McIntyre, QSM	
<b>Deputy Chairperson</b>	Ann Hartley, JP	
<b>Members</b>	Dr Grant Gillon	
	John Gillon	[from 9.12am, item 14]
	Danielle Grant	
	Richard Hills	
	Lorene Pigg	
	Lindsay Waugh	

### **APOLOGIES**

<b>Member</b>	John Gillon	[for lateness]
<b>Councillor</b>	Cr George Wood	[for absence]

### **ALSO PRESENT**

<b>Councillor</b>	Cr Chris Darby	[from 10.00am, item 13]
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**1 Welcome**

**2 Apologies**

Resolution number KT/2014/77

MOVED by Member G Gillon, seconded by Member L Pigg:

**That the Kaipātiki Local Board:**

- a) **accept the apologies from Member J Gillon for lateness and Councillor Wood for absence.**

**CARRIED**

**3 Declaration of Interest**

Member L Pigg declared an interest in item 19 - Smoke-free Public Places Implementation.

**4 Confirmation of Minutes**

Resolution number KT/2014/78

MOVED by Chairperson K McIntyre, seconded by Member G Gillon:

**That the Kaipātiki Local Board:**

- a) **confirm the ordinary minutes of its meeting, held on Wednesday, 9 April 2014, including the confidential section, as a true and correct record, subject to the agreed amendments.**

**CARRIED**

**5 Leave of Absence**

There were no requests for leave of absence.

**6 Acknowledgements**

There were no acknowledgements.

**7 Petitions**

There were no petitions.

**8 Deputations**

There were no deputations.

**9 Public Forum**

**9.1 Shirley Squire**

Shirley Squire was in attendance to present to the Kaipātiki Local Board regarding constructing a bus shelter at the top of Totara Vale Drive for those catching the 905 bus to Glenfield. A page of photographs was tabled.

A copy of the tabled photographs has been placed on the official copy of the minutes and can be viewed on the Auckland Council website.

Resolution number KT/2014/79

MOVED by Member L Waugh, seconded by Member R Hills:

**That the Kaipātiki Local Board:**

- a) receive the public forum presentation.

**CARRIED**

**Attachments**

- A Photographs of Bus stop on Totara Vale Drive

## 10 Extraordinary Business

### 10.1 Kaipatiki Local Board Sports Field Works Programme

Resolution number KT/2014/80

MOVED by Member G Gillon, seconded by Member L Pigg:

**That the Kaipātiki Local Board:**

- a) consider an extraordinary item regarding Kaipatiki Local Board Sports Field Works Programme at item 28 of this agenda. The matter was not on the published agenda because the material was not available at the time of publishing but must be considered urgently because the procurement process for the Sports Field Works Programme commences before the next available business meeting.

**CARRIED**

## 11 Notices of Motion

There were no notices of motion.

## 12 Open Unconfirmed Meeting Minutes Kaipatiki Local Board, Wednesday 9 April 2014

The minutes of the Kaipātiki Local Board meeting held on Wednesday, 9 April 2014, were confirmed at item 4 of the agenda.

## 14 Quarterly Performance Report to the end of March 2014

Pramod Nair, Lead Financial Advisor, Adi James, Parks Advisor and Niamh Kinsella, Birkenhead Pool and Leisure Centre Manager, were in attendance to speak to the report.

Resolution number KT/2014/81

MOVED by Chairperson K McIntyre, seconded by Deputy Chairperson A Hartley:

**That the Kaipātiki Local Board:**

- a) note the Quarterly Performance Report for the Kaipatiki Local Board for the period ended March 2014.
- b) note that there are still outstanding issues with the NZTA's landscape design for Te Onewa Pa / Stokes Point which have not yet been resolved to the satisfaction of the local board's representatives, the Council's heritage unit, iwi and local residents.

**CARRIED**

### 13 Monthly Local Board Services Report - May 2014

Sarah Broad, Senior Local Board Advisor Kaipātiki, Carole Blacklock, Senior Community Development Facilitator, Adi James, Parks Advisor, Barbara Cade, Team Leader Event Facilitation, Stephen Cavanagh, Local Economic Development Advisor and Pramod Nair, Lead Financial Advisor, were in attendance to speak to the report.

Secretarial Note: The components of this item were voted on separately.

MOVED by Chairperson K McIntyre, seconded by Deputy Chairperson A Hartley:

That the Kaipātiki Local Board:

- a) approve funding of \$7,500 from the community wellbeing programmes budget for delivery of 20 household sustainability workshops in Bayview.
- b) approve allocation of \$8,000 from the youth programmes budget to training and development opportunities to the Kaipātiki Local Youth Board and support to the Converge projects.

Member G Gillon moved an amendment by way of addition to the original recommendation as follows:

Resolution number KT/2014/82

MOVED by Member G Gillon, seconded by Member R Hills:

That the Kaipātiki Local Board:

- c) request that budgets be reassessed by the first meeting of each financial year to identify unspent or surplus funds in the board budget so that project options be developed for the board to optimise spending of ratepayers money.
- d) express its concern over the wording of the recent Northcote survey, and request to be consulted regarding future Council supported surveys in the Kaipatiki Local Board area.

**CARRIED**

Member J Gillon proposed an amendment by way of replacement.

Secretarial Note: Voting for a) and f) was taken separately.

MOVED by Member J Gillon, seconded by Member L Pigg:

That the Kaipātiki Local Board:

- a) allocate up to \$7500 from its community wellbeing budget to scope the development of an urban food forest in the Kaipatiki Local Board area.

A division was called for, voting on which was as follows:

<b><u>For</u></b>	<b><u>Against</u></b>	<b><u>Abstained</u></b>
Member G Gillon	Member D Grant	
Member J Gillon	Deputy Chairperson A Hartley	
Member L Pigg	Member R Hills	
	Chairperson K McIntyre	
	Member L Waugh	

The division was declared LOST by 3 votes to 5.

- f) to allocate up to \$60,000 from the remaining board's economic development budget in 13/14 to the scoping of a Town Centre Plan for Glenfield.

A division was called for, voting on which was as follows:

**For**

Member G Gillon  
Member J Gillon  
Member L Pigg

**Against**

Member D Grant  
Deputy Chairperson A  
Hartley  
Member R Hills  
Chairperson K McIntyre  
Member L Waugh

**Abstained**

The division was declared LOST by 3 votes to 5.

The Chairperson put the substantive motion.

Resolution number KT/2014/83

MOVED by Chairperson K McIntyre, seconded by Deputy Chairperson A Hartley:

**That the Kaipātiki Local Board:**

- a) **approve funding of \$7,500 from the community wellbeing programmes budget for delivery of 20 household sustainability workshops in Bayview.**
- b) **approve allocation of \$8,000 from the youth programmes budget to training and development opportunities to the Kaipātiki Local Youth Board and support to the Converge projects.**
- c) **request that budgets be reassessed by the first meeting of each financial year to identify unspent or surplus funds in the board budget so that project options be developed for the board to optimise spending of ratepayers money.**
- d) **express its concern over the wording of the recent Northcote survey, and request to be consulted regarding future Council supported surveys in the Kaipatiki Local Board area.**

**CARRIED**

Resolution number KT/2014/84

MOVED by Chairperson K McIntyre, seconded by Deputy Chairperson A Hartley:

**That the Kaipātiki Local Board:**

- e) **approve purchase of the Flagtrax system, providing for 20 double and 10 single flags, utilising \$25,960 from the events budget for 2013/2014.**

**CARRIED**

Resolution number KT/2014/85

MOVED by Chairperson K McIntyre, seconded by Deputy Chairperson A Hartley:

**That the Kaipātiki Local Board:**

- f) **request that work on the development of the Chelsea Reserve Management Plan is progressed and that the plan acknowledges the value of the historic Chelsea houses as valuable local assets which have a future role to play in the delivery of Auckland's cultural life.**

**CARRIED**

Resolution number KT/2014/86

MOVED by Chairperson K McIntyre, seconded by Deputy Chairperson A Hartley:

**That the Kaipātiki Local Board:**

- g) **approve the concept design for the pump track at Birkenhead War Memorial Park in principle, noting that the projects next steps are to include full investigation of the:**
  - i) **geotechnical stability of the land on which the track is to be located.**
  - ii) **support to be provided to the informal BMX development including water,**

storage and available budget.

- iii) timing of other developments on the reserve including the playground and toilets and identification of any interdependencies these projects may have.
- iv) proposed cycle and pedestrian access to the pump track from Maraha Avenue and Recreation Drive, and any other potential access, and the impact that increased use of the reserve will have on other facilities.

**CARRIED**

Resolution number KT/2014/87

MOVED by Chairperson K McIntyre, seconded by Deputy Chairperson A Hartley:

**That the Kaipātiki Local Board:**

- h) approve \$25,000 from the board's Economic Development Budget for the completion of a Commercial Property Market Study for the Kaipātiki Local Board area, to inform the Kaipātiki Local Board's proposed area plan commencing in 2015.

A division was called for, voting on which was as follows:

<b><u>For</u></b>	<b><u>Against</u></b>	<b><u>Abstained</u></b>
Member D Grant	Member G Gillon	
Deputy Chairperson A Hartley	Member J Gillon	
Chairperson K McIntyre	Member R Hills	
Member L Waugh	Member L Pigg	

The division was declared **EQUAL**.

The chair exercised her casting vote for so motion was Carried.

**CARRIED**

Resolution number KT/2014/88

MOVED by Chairperson K McIntyre, seconded by Deputy Chairperson A Hartley:

**That the Kaipātiki Local Board:**

- i) provide the following feedback on the development of the Locally Approved Products Policy for psychoactive substances:
  - support the policy limiting licences for the sale of psychoactive substances to specified areas noting that these areas would be designated through an evidence based approach and focusing on eliminating licences from high stress areas.
  - request to be involved in the next steps in the development of the policy

**CARRIED**

Resolution number KT/2014/89

MOVED by Chairperson K McIntyre, seconded by Deputy Chairperson A Hartley:

**That the Kaipātiki Local Board:**

- j) support the proposed amendments to the election signs bylaw as follows, noting that board reserves the right for further comment once sites for election signs have been identified:
  - the addition of explanatory notes;
  - allowing temporary closure of public sites that are temporarily unsuitable;
  - limiting the period that signs on private property can be displayed;
  - providing a minimum size of signs and their position within approved

public sites;

- allowing candidates to appear on individual and team signs on the same approved public site;
- limiting the number of signs promoting election and referenda issues consistent with signage for candidates, teams and parties;
- providing that the contact details of the person responsible for the sign are legible;
- minor changes to the bylaw to simplify provisions and update statutory references.
- an amendment to section 8 clause 1(ba) to include the word 'general' before the word 'election' to read as follows: '... voters to vote in a particular way on a referendum or general election'
- an amendment to section 6 clause 5 to read as follows: 'If a site specified under clause 6(2) is assessed by Auckland Transport as temporarily unsuitable for the display of an election sign, it may temporarily disallow the display of election signs on that site, and should inform candidates of this as soon as possible.'
- removal of clause 1(a) under section 7, as it duplicates clause 1(aa) as written in the draft bylaw.
- an amendment to section 8 clause 1(b)(i) to read as follows: 'one sign that promotes them as a candidate ~~for each elected position being stood for,~~ and'
- an amendment to section 9 clause 1(a) to include the word 'written' as follows: 'the written consent of the occupier...'

**CARRIED**

Resolution number KT/2014/90

MOVED by Chairperson K McIntyre, seconded by Deputy Chairperson A Hartley:

**That the Kaipātiki Local Board:**

- k) request that officers provide clarification on the lift location in the Norman King building prior to the proposed workshop on the Norman King building in June.

**CARRIED**

Secretarial Note: Item 14 was considered prior to item 13.

## **15 Auckland Transport – Bike Park Facility Birkenhead Wharf**

Marilyn Nicholls, Elected Member Relationship Manager, Jonathan Anyon, Elected Member Relationship Team Manager, and Sean Corbett, Property Manager Operations, were in attendance to speak to the report.

MOVED by Chairperson K McIntyre, seconded by Deputy Chairperson A Hartley:

That the Kaipātiki Local Board:

- a) receive the Auckland Transport - Bike Park Facility Birkenhead Wharf report.
- b) request that usage of the bike park facility is reviewed over the next 12 months, with the outcome of this review to be reported to the board at this time, noting that a new placemaking group has been established with a number of parties to work through improving community access to the area including Hinemoa Park.

Member G Gillon moved a procedural motion.



MOVED by Member G Gillon, seconded by Member L Pigg:

That the Kaipātiki Local Board:

- a) defer this report until the presentation made by the placemaking group is received at the board's next Community Forum meeting.

A division was called for, voting on which was as follows:

<u>For</u>	<u>Against</u>	<u>Abstained</u>
Member G Gillon	Member D Grant	
Member J Gillon	Deputy Chairperson A Hartley	
Member L Pigg	Member R Hills	
	Chairperson K McIntyre	
	Member L Waugh	

The division was declared LOST by 3 votes to 5.

*Member R Hills left the meeting at 11.23 am.*

Member J Gillon proposed an amendment by way of replacement.

MOVED by Member J Gillon, seconded by Member L Pigg:

That the Kaipātiki Local Board:

- a) allocate up to \$10,000 from an appropriate board budget for consent fees for the demolition of the bike shed at Birkenhead Wharf.

A division was called for, voting on which was as follows:

<u>For</u>	<u>Against</u>	<u>Abstained</u>
Member G Gillon	Deputy Chairperson A Hartley	Member D Grant
Member J Gillon	Hartley	
Member L Pigg	Chairperson K McIntyre	
	Member L Waugh	

The division was declared EQUAL.

The chair exercised her casting vote against so motion was LOST.

*Member R Hills returned to the meeting at 11.43 am.*

The Chairperson put the substantive motion.

Resolution number KT/2014/91

MOVED by Deputy Chairperson A Hartley, seconded by Member L Waugh:

**That the Kaipātiki Local Board:**

- a) **receive the Auckland Transport - Bike Park Facility Birkenhead Wharf report.**
- b) **request that usage and amenity of the bike park facility is reviewed over the next 12 months, with the outcome of this review to be reported to the board at this time, noting that a new placemaking group has been established with a number of parties to work through improving community access to the area including Hinemoa Park.**

**CARRIED**

**16 Auckland Transport Update on Issues Raised in April 2014 for the Kaipatiki Local Board**

Marilyn Nicholls, Elected Member Relationship Manager, was in attendance to speak to the

report.

Resolution number KT/2014/92

MOVED by Member R Hills, seconded by Member L Waugh:

**That the Kaipātiki Local Board:**

- a) receive the Auckland Transport Update on Issues Raised in April 2014 for the Kaipatiki Local Board report.
- b) thank Luke Christensen from Generation Zero and Cameron Pitches from Campaign for Better Transport for advocating for the Fanshaw bus lane, and thank Auckland Transport for their swift response on such a crucial piece of transport infrastructure for our commuters.

**CARRIED**

**17 Community Lease for Additional Premises to North Shore Music Theatre Incorporated, Recreation Drive, Birkenhead**

Maureen Buchanan, Community Lease Advisor, was in attendance to speak to the report.

Resolution number KT/2014/93

MOVED by Deputy Chairperson A Hartley, seconded by Member G Gillon:

**That the Kaipātiki Local Board:**

- a) approve a Deed of Lease for Additional Premises to North Shore Music Theatre Incorporated, Recreation Drive, Birkenhead, subject to the following terms and conditions:
  - premises – the site extending to approximately 132m<sup>2</sup> shown cross hatched on Appendix A to this report
  - term – commencing 1 June 2014 expiring 30 September 2020 with one ten year right of renewal
  - rent - \$1.00 per annum
  - all other terms and conditions will reflect those contained in the original community lease to North Shore Music Theatre Incorporated.
- b) grant landowner consent to North Shore Music Theatre Incorporated to erect a new storage facility on the site of the former Pigeon Club garages on Recreation Drive, Birkenhead, subject to the following terms and conditions:
  - the lessee obtaining and adhering to all necessary resource and building consents required
  - the proposed works being carried out within the new community lease boundary by qualified trades people meeting all health and safety requirements
  - the new garage will be used for storage of props and equipment and wardrobe workshop
  - the proposed works being completed in a tidy, efficient and professional manner with as little disruption to other users of the reserve as possible
  - within one month of the completion of the new storage building the Club shall remove the two shipping containers stored on the reserve
  - any changes to the proposal must be notified and approved by the Kaipatiki Local Board.

**CARRIED**

**18 Approval to Advertise Community Lease Vacancy at 5 Ernie Mays Street, Northcote**

Maureen Buchanan, Community Lease Advisor, was in attendance to speak to the report.  
Resolution number KT/2014/94

MOVED by Member G Gillon, seconded by Deputy Chairperson A Hartley:

**That the Kaipātiki Local Board:**

- a) **offer the lease for the vacant ground floor community office space at 5 Ernie Mays Street, Northcote, to the Citizens Advice North Shore Incorporated (CABNS) on the following terms and conditions:**
- **term - one year commencing 1 June 2014 with one right of renewal for a further one year.**
  - **rent - \$1.00 per annum.**
  - **operational charge - \$560 per annum plus GST commencing 1 June 2014 or date of entry whichever is earlier.**
  - **the Citizens Advice Bureau North Shore Incorporated Community Outcomes Plan being approved and attached as a schedule to the lease (Attachment B).**
  - **all other terms and conditions in accordance with the Auckland Council Community Occupancy Guidelines 2012.**

**CARRIED**

Secretarial note: The board was informed that the reason for the one year term of lease is to align with the changes currently under discussion between the Citizens Advice Bureau North Shore Incorporated (CABNS) and the regional Auckland CAB body.

**28.1 Kaipatiki Local Board Sports Field Works Programme**

Evan Hicks, was in attendance to speak to the report. A document entitled 'Shepherds Park number 4 field renewal' was tabled.

A copy of the tabled document has been placed on the official copy of the minutes and can be viewed on the Auckland Council website.

Resolution number KT/2014/95

MOVED by Chairperson K McIntyre, seconded by Member G Gillon:

**That the Kaipatiki Local Board:**

- a) **approve the following sports field projects for completion in 2014/2015:**
- **McFetridge Park Number 1 (utilising Sports Field Renewals budget for 2014/2015)**
  - **Shepherds Park Number 3 Field and Training Area (recommending that brought forward Sports Field Renewals budget for 2016/2017 be utilised if necessary)**
- b) **recommend bringing forward a maximum of \$280,000 of sports fields renewals budget from 2016/2017 to ensure both projects listed at (a) can proceed if necessary.**

- c) **approve Kaipātiki Park Number 1 installation of floodlighting for completion in 2014/15 (utilising up to a maximum of \$250,000 of Sports Playing Surfaces and Facilities Upgrades budget for 2014/2015).**

**CARRIED**

**Attachments**

- A Letter to Council re Shepherds Park upper field renovation in 2014-15

**19 Smoke-free Public Places Implementation**

Member L Pigg declared an interest in this item, left the room and took no part in the discussion or voting on the matter.

*Member L Pigg left the meeting at 12.01 pm.*

Resolution number KT/2014/96

MOVED by Deputy Chairperson A Hartley, seconded by Member L Waugh:

**That the Kaipātiki Local Board:**

- a) **request that Parks, Sport and Recreation department and community facilities department include “smoke-free” information on future replacements or renewal upgrades to Auckland Council / Kaipatiki Local Board signs, in high priority areas of:**
- **Parks and Reserves,**
  - **Libraries,**
  - **Recreation and Leisure Centres,**
  - **Art Centres,**
  - **Community Halls and Houses**
- b) **request that stickers are installed on all recently installed Auckland Council / Kaipātiki Local Board branded signs in any high priority areas as listed in 19(a).**
- c) **note, as a point of clarification, that the board does not want to invest in any additional/separate smoke-free signs except the stickers as per resolution (b) above.**

**CARRIED**

**20 Bylaw review programme update - April 2014**

*Member L Pigg returned to the meeting at 12.12 pm.*

Resolution number KT/2014/97

MOVED by Member G Gillon, seconded by Deputy Chairperson A Hartley:

**That the Kaipātiki Local Board:**

- a) **note the progress of bylaw review and implementation and the forward programme that will complete the review of the legacy bylaws by 2015.**

**CARRIED**

**21 Granted Resource Consent Applications by Local Board Area**

Resolution number KT/2014/98

MOVED by Member G Gillon, seconded by Deputy Chairperson A Hartley:

**That the Kaipatiki Local Board:**

- a) receive the **Granted Resource Consent Applications by Local Board Area report.**

**CARRIED**

Secretarial note: Member J Gillon abstained from voting on the above resolution.

## 22 Members' Reports

Resolution number KT/2014/99

MOVED by Member R Hills, seconded by Member L Waugh:

**That the Kaipātiki Local Board:**

- a) receive the report from **Member Richard Hills.**
- b) receive any verbal reports of members.

**CARRIED**

## 23 Governing Body Members' Update

Resolution number KT/2014/100

MOVED by Chairperson K McIntyre, seconded by Deputy Chairperson A Hartley:

**That the Kaipātiki Local Board:**

- a) receive the verbal report from **Cr Darby.**
- b) thank **Councillor Darby and Chantelle Subritzky, Councillor Wood's Support Advisor, for their attendance.**

**CARRIED**

## 24 Generic Reports received for information - April 2014

Resolution number KT/2014/101

MOVED by Chairperson K McIntyre, seconded by Member G Gillon:

**That the Kaipatiki Local Board:**

- a) receive the **Generic Reports received for information – April 2014 report. The report references the following Governing Body report:**
  - **Request to amend the implementation date of the Public Safety and Nuisance Bylaw 2013; and accelerate the development of the Local Approved Products Policy.**

**CARRIED**

## 25 Workshop Records - Kaipātiki Local Board Workshops, Wednesday, 2 April 2014, Wednesday, 9 April 2014, and Wednesday, 16 April 2014

Resolution number KT/2014/102

MOVED by Chairperson K McIntyre, seconded by Member R Hills:

**That the Kaipātiki Local Board:**

- a) receive the records for the **Kaipātiki Local Board Workshops held on**

Wednesday, 2 April 2014, Wednesday, 9 April 2014, and Wednesday, 16 April 2014.

**CARRIED**

**26 Record of Kaipatiki Local Board Portfolio Briefings held in April 2014**

Resolution number KT/2014/103

MOVED by Chairperson K McIntyre, seconded by Member D Grant:

**That the Kaipātiki Local Board:**

- a) receive the records of Kaipatiki Local Board Portfolio Briefings held in April 2014.

**CARRIED**

**27 Applications for Special Exemptions under Section 6 of the Fencing of Swimming Pools Act 1987**

Resolution number KT/2014/104

MOVED by Member G Gillon, seconded by Chairperson K McIntyre:

**That the Kaipātiki Local Board**

- a) grant the following applications for special exemption, subject to ongoing compliance with NZS8500-2006 Section 3.10 at all times:

- i) Seren & Nicholas Wilson, 83 Hadfield Street, Beach Haven.
- ii) Fiona Martin, 43 McDowell Crescent, Hillcrest.

**CARRIED**

**28 Consideration of Extraordinary Items**

Secretarial note: Item 28.1 was considered prior to item 19.

12.40 pm

The Chairperson thanked Members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD  
AT A MEETING OF THE KAIPĀTIKI LOCAL BOARD  
HELD ON

**DATE:**.....

**CHAIRPERSON:**.....