



Waitākere Ranges Local Board

OPEN MINUTES

Minutes of a meeting of the Waitākere Ranges Local Board held in the Waitakere Ranges Local Board Office, 39 Glenmall Place, Glen Eden on Thursday, 12 June 2014 at 6.30pm.

PRESENT

Chairperson	Sandra Coney, QSO
Deputy Chairperson	Denise Yates, JP
Members	Neil Henderson
	Greg Presland
	Steve Tollestrup
	Saffron Toms

IN ATTENDANCE

Councillor	Linda Cooper
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1 Welcome

The Chairperson opened the meeting and welcomed those present.

2 Apologies

There were no apologies.

3 Declaration of Interest

Members were reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

Specifically members are asked to identify any new interests they have not previously disclosed, an interest that might be considered as a conflict of interest with a matter on the agenda.

At its meeting on 28 November 2013, the Waitakere Ranges Local Board resolved (resolution number WTK/2010/5) to record any possible conflicts of interest in a register.

Register

Board Member	Organisation / Position
Sandra Coney	<ul style="list-style-type: none"> • Waitemata District Health Board – <i>Elected Member</i> • Women’s Health Action Trust – <i>Patron</i>
Neil Henderson	<ul style="list-style-type: none"> • Portage Trust – <i>Elected Member</i> • West Auckland Trust Services (WATS) Board – <i>Trustee/Director</i> • Weedfree Trust – <i>Employee</i>
Greg Presland	<ul style="list-style-type: none"> • Portage Trust – <i>Elected Member</i> • Lopdell House Development Trust – <i>Trustee</i> • Titirangi Residents & Ratepayers Group – <i>Committee Member</i>
Steve Tollestrup	<ul style="list-style-type: none"> • Waitakere Licensing Trust – <i>Elected Member</i> • Community Waitakere – <i>Trustee</i> • West Auckland Trust Services (WATS) Board – <i>Trustee/Director</i> • Henderson Valley Residents Association – <i>Committee Member</i>
Saffron Toms	NIL
Denise Yates	<ul style="list-style-type: none"> • Ecomatters Environment Trust – <i>Deputy Chair</i> • Keep Waitakere Beautiful Trust – <i>Board Member</i> • Huia-Cornwallis Ratepayers & Residents Association – <i>Co-chairperson</i> • Charlotte Museum Trust – <i>Trustee</i>

Member appointments

Board members are appointed to the following bodies. In these appointments the board members represent Auckland Council.

Board Member	Organisation / Position
Sandra Coney	<ul style="list-style-type: none">Friends of Arataki Incorporated – <i>Trustee</i>
Neil Henderson	<ul style="list-style-type: none">Friends of Arataki Incorporated – <i>Trustee</i>Living Cell Technologies Animal Ethics Committee – <i>Member</i>
Saffron Toms	<ul style="list-style-type: none">Ark in the Park – <i>Governance Group Member</i>

To provide greater clarification for the public, Item 3: Declaration of Interest, has been updated so that it now identifies board member's appointments to bodies separately to those organisations where members are involved in as of their own right. The register was also updated for member Greg Presland as he no longer is the treasurer of Titirangi Residents & Ratepayers group and is now a committee member.

4 Confirmation of Minutes

Resolution number WTK/2014/59

MOVED by Chairperson S Coney, seconded by Member GB Presland:

That the Waitākere Ranges Local Board:

- a) **Confirms the ordinary minutes of its meeting, held on Thursday, 22 May 2014, as a true and correct record.**

CARRIED

5 Leave of Absence

There were no leaves of absence.

6 Acknowledgements

There were no acknowledgements.

7 Update from Ward Councillors

Councillor Linda Cooper provided an update on items including Kauri Dieback an upcoming governing body meeting at Lopdell House.

8 Deputations

8.1 Chorus – UltraFast Broadband (UFB)

Gerard Linstrom, Industry & Communications Manager from Chorus updated the Board on the scale and timings for the UltraFast Broadband rollout in parts of the Waitakere Ranges Local Board area for the 2014/2015 build year commencing on 1st July 2014.

A copy of presentation has been placed on the file copy of the minutes and can be viewed at the Auckland Council Website.

Resolution number WTK/2014/60

MOVED by Deputy Chairperson DA Yates, seconded by Member S Toms:

That the Waitākere Ranges Local Board:

- a) **Receives deputation from Gerard Linstrom from Chorus and thank him for the presentation.**

CARRIED

Attachments

- A Chorus Presentation

8.2 Cancer Society Auckland - Toni Dale

Toni Dale from Cancer Society Auckland presented to the local board on the next steps for the Smoke-free Policy and how this could be incorporated in to the local board's three year plan. A copy of presentation has been placed on the file copy of the minutes and can be viewed at the Auckland Council Website.

Resolution number WTK/2014/61

MOVED by Deputy Chairperson DA Yates, seconded by Member S Toms:

That the Waitākere Ranges Local Board:

- a) **Receives the presentation from Toni Dale from Cancer Society Auckland and thank her for the presentation.**

CARRIED

Attachments

- A Cancer Society Auckland - Presentation

9 Public Forum

There was no public forum.

10 Extraordinary Business

There was no extraordinary business.

11 Notices of Motion

There were no notices of motion.

12 Waitakere Ranges Local Board Community Group Funding, Applications for Round Two, 2013/2014

Resolution number WTK/2014/62

MOVED by Member SR Tollestrup, seconded by Chairperson S Coney:

That the Waitākere Ranges Local Board:

- a) **Allocates \$9,449.49 as round two of its Community Funding programme to the following applicants as outlined in Table 1 below.**

Table 1 – Waitakere Ranges Local Board Community Funding Applications and allocations

Organisation	Project	Amount Requested	Amount Allocated
Waiatarua Community Patrol	Funding for members of the Waiatarua Community Patrol members to attend a certified first course	\$1,000	\$500

Auckland Action Against Poverty	Funding for the purchase of mobile plans, printer/scanner and ink, lockable filing cabinet, stationary and volunteer expenses for the Beneficiaries Advocacy programme at Kelston Community Hub	\$2,658	\$0
Getin2life Youth Development Trust	Funding for costs associated to running four-six events in the Waitakere Ranges Local Board area.	\$3,288	\$3,288
Huapai Pony Club	Funding for the purchase of competition ribbons, sashes and rosettes for closed/open ribbon days, dressage days, one day events and show hunter events	\$1,933	\$0
Alzheimer's Auckland Charitable Trust	Funding for staff salaries and transportation for the Alzheimer's Walking Group in Tui Glen	\$10,080	\$0
Project Litefoot Trust	Funding for posters, light switch stickers, light bulbs, water saving device, bins, bin liners, website hosting and development and fixed costs associated with implementing Lite Club in Glenora Rugby League Club	\$4,900	\$1,633.33
Waiaatarua Ratepayers and Residents Association	Funding for the operational costs of the Waitaurua Community Hall	\$3,000	\$0
Oratia Air Scout Group	Funding for the purchase of 4 GPS units and software and an EPERB rescue beacon to use for the Oratia Sea Scouts	\$3,595	\$1,500
Rainbow Youth Inc.	Funding for the design and printing of posters and pamphlets and then the printing and postage to local West Auckland schools	\$3,000	\$0
Sport Waitakere Trust	Funding for the purchase of corflute, advertising, pedometers and trophies for the Waitakere Ranges Fun Run	\$5,000	\$2,528.07
Ranui Swanson Waitakere Community Patrol	Funding for the purchase of a patrol car for the Ranui Swanson Waitakere Community Patrol	\$5,000	\$0
Glen Eden Community House	Funding for advertising in the Western Leader and in The Fringe	\$4,046	\$0
Neighbourhood Support Waitakere	Funding for the Big Day Out at Rainbows End and the purchase of equipment for the volunteer resource kits for street based / local events	\$2,396	\$0
The Foundation for Peace Studies Aotearoa	Funding for the Foundation for Peace Studies Aotearoa to run the Peer Mediation course at Waitakere College.	\$1,636	\$0

- b) **Notes that the board is establishing a community halls operations grant program fund and has recently called for grant applications from groups operating community halls. The board has directed that Waiatarua Ratepayers and Residents Association application be considered from this program fund.**

CARRIED

13 Infrastructure and Environmental Services Update Report

Resolution number WTK/2014/63

MOVED by Member S Toms, seconded by Member GB Presland:

That the Waitākere Ranges Local Board:

- a) **Notes the information in the Infrastructure and Environmental Services update report.**

CARRIED

Secretarial Note: Members Yates and Henderson identified an interest in parts of the report related to KWB (Member Yates) and Eco Matters (Member Henderson) and withdrew from any discussion on these particular aspects.

14 New Community Lease to Waiatarua Performing Arts Trust, 911 West Coast Road, Waiatarua

Resolution number WTK/2014/64

MOVED by Deputy Chairperson DA Yates, seconded by Member GB Presland:

That the Waitākere Ranges Local Board:

- a) **Approves the surrender of The Waiatarua Drama Club Inc. lease dated 20 August 1986**
- b) **Approves granting a new community lease to Waiatarua Performing Arts Trust for part of Waiatarua Reserve, 911 West Coast Road, Waiatarua (Attachment A) subject to the following terms and conditions:**
 - i) **Term – 10 years commencing 12 June 2014 with one 10-year right of renewal**
 - ii) **Rent - \$1.00 plus GST per annum if requested**
 - iii) **Waiatarua Performing Arts Trust Community Outcomes Plan as approved be attached to the lease document (Attachment B)**
 - iv) **Auckland Council has adopted a Smoke-Free Policy to apply on council land, which Policy Waiatarua Performing Arts Trust is obliged to abide by during the term. Waiatarua Performing Arts Trust will use its best endeavours to ensure its members, employees, invitees, contractors and agents abide by the policy**
- c) **Approves all other terms and conditions in accordance with the Auckland Council Community Occupancy Guidelines July 2012**

CARRIED

15 New community lease to The Waiatarua Ratepayers & Residents Association Incorporated, 911 West Coast Road, Waiatarua

Resolution number WTK/2014/65

MOVED by Deputy Chairperson DA Yates, seconded by Member NR Henderson:

That the Waitākere Ranges Local Board:

- a) **Approves granting a new community lease to The Waiatarua Ratepayers & Residents Association Incorporated for Waiatarua Hall on Waiatarua Reserve, 911 West Coast Road, Waiatarua being Lot 3 on Deposited Plan 51119 (Attachment A) subject to the following terms and conditions:**
 - i) **Term – 5 years commencing 1 June 2014 with one 5-year right of renewal;**
 - ii) **Rent - \$1.00 plus GST per annum if requested;**
 - iii) **The Waiatarua Ratepayers & Residents Association Incorporated Community Outcomes Plan as approved be attached to the lease document (Attachment B);**
 - iv) **Auckland Council has adopted a Smoke-Free Policy to apply on Council land, which Policy the Lessee is obligated to abide by during the Term. The Lessee will use its best endeavours to ensure its member, employees, invitees, contractors and agents abide by the Policy.**
- b) **Approves all other terms and conditions in accordance with the Auckland Council Community Occupancy Guidelines July 2012.**

CARRIED

16 Waitakere Ranges Local Board 2014/2015 Proposed Local Library Renewals

Resolution number WTK/2014/66

MOVED by Deputy Chairperson DA Yates, seconded by Member GB Presland:

That the Waitākere Ranges Local Board:

- a) **Receives the Waitakere Ranges Local Board 2014/2015 Proposed Property Renewals report**
- b) **Approves the property renewal programme 2014/2015 for Libraries as listed in Attachment A**
- c) **Delegates responsibility to the Manager Assets, Planning and Business - Libraries, to approve any moderate changes to the budget, in the event that there is a variation to identified costs for its property renewals programme**
- d) **Allows for any project surplus to be held as contingency for other renewals projects included within this report for this board.**

CARRIED

17 Lopdell Precinct Update

Resolution number WTK/2014/67

MOVED by Deputy Chairperson DA Yates, seconded by Member NR Henderson:

That the Waitākere Ranges Local Board:

- a) Notes the completion of Lopdell House and its handover to the council.
- b) Approves council executing a lease with Lopdell House Development Trust (LHDT) for the community tenant areas of the Lopdell Precinct.
- c) Approves the payment of the rent on behalf of the community tenants directly to LHDT, from the local board Lopdell Precinct-outsourced works and services budget line.
- d) Delegate to the Manager Arts and Culture authority to finalise the lease payment arrangements.
- e) Request that the smoke free requirements be explicitly outlined within the charter

CARRIED

Secretarial Note: Member Presland noted an interest and did not take part in this item.

18 Adoption of Local Board Agreement 2014/2015

Resolution number WTK/2014/68

MOVED by Chairperson S Coney, seconded by Member SR Tollestrup:

That the Waitākere Ranges Local Board:

- a) **Adopts its local content for the Annual Plan 2014/2015 which includes a:**
 - i) **Local Board Agreement 2014/2015 with advocacy; and**
 - ii) **message from the chair.**
- b) **Notes that:**
 - i) **Local budgets have been updated to reflect local board prioritisation decisions, impacts (if any) of final budget decisions made by the Budget Committee on 8 May, budget adjustments (if any) arising from new information and the allocation of central costs;**
 - ii) **If there are outstanding (not yet agreed) matters in the local board agreement, the local board should include an explanation of these matters in the Chair's message at the front of the local board agreement;**
 - iii) **That the resolutions of this meeting will be reported back to the governing body when it adopts the Annual Plan 2014/2015 on 26 June 2012;**
 - iv) **The local board agreement could be subject to minor changes following this meeting.**
- c) **Agrees that the Chair be delegated the authority to make any final minor changes to the local board content for the Annual Plan 2014/2015 before publication.**

CARRIED

19 Approval of the draft local board plan 2014

Resolution number WTK/2014/69

MOVED by Chairperson S Coney, seconded by Member NR Henderson:

That the Waitākere Ranges Local Board:

- a) **Approves the draft Waitākere Ranges Local Board Plan 2014 for public**

- consultation using the special consultative procedure
- b) Approves the draft Waitākere Ranges Local Board Plan 2014 summary document
 - c) Delegates to the Chair to make any minor wording changes that may be necessary for the draft local board plan or summary document.
 - d) Schedules a meeting for the hearing of Local Board Plan submissions on Tuesday, 26 August 2014 at 10.00am at the Waitākere Ranges Local Board office, 39 Glenmall Place, Glen Eden.
 - e) Adopts the 2014-2017 Waitākere Ranges Local Board Plan at the ordinary Waitākere Ranges Local Board business meeting scheduled for Thursday, 9 October 2014 at 6.30pm at the Waitākere Ranges Local Board office, 39 Glenmall Place, Glen Eden.

CARRIED

20 Local Event Support Fund for 2014/2015 - The Glen Eden Harriers

Resolution number WTK/2014/70

MOVED by Deputy Chairperson DA Yates, seconded by Member GB Presland:

That the Waitākere Ranges Local Board:

- a) Approves the allocation from the Local Event Support Fund of \$2,500 to the Glen Eden Harriers Club to assist with the delivery of the 2014 Glen Eden 10 mile road race and that application received in the SmartyGrants system be held over for decision making in the 2014/2015 financial year.
- b) Approves the balance of funding in the Local Event Support Fund of \$1,550 and Local Event Fund (Discretionary) of \$3,550 be used to purchase local board branded tear drop flags and banner mesh signs to assist in the promotion of the local boards' investment in community events.

CARRIED

21 Waka Ama activities on the Manukau Harbour - feasibility study

Resolution number WTK/2014/71

MOVED by Member GB Presland, seconded by Member S Toms:

That the Waitākere Ranges Local Board:

- a) Considers approving a grant of \$5,125 to Titirangi Waka Ama Club to contribute toward the costs of a feasibility study to investigate appropriate sites for Titirangi Waka Ama to be located.
- b) Delegates authority to the Team Leader Sport and Recreation North-West to finalise the funding agreement and conditions should the grant be approved, in consultation with the Local Board Sport and Recreation Portfolio Holder.

CARRIED

22 Budget final FY13/14 reallocations

Resolution number WTK/2014/72

MOVED by Member GB Presland, seconded by Member S Toms:

That the Waitākere Ranges Local Board:

- a) **Allocates any uncommitted balance of the Waitakere Ranges Local Board community response fund FY13/14 as a forward grant to Community Waitakere for the delivery of its 2014/15 partnering agreement.**

CARRIED

Secretarial Note: Member Tollestrup noted an interest and did not take part in this item.

23 Confirmation of Workshop Records: 3, 10, 17, 24, 29 April and 1, 6, 8 May 2014

Resolution number WTK/2014/73

MOVED by Member GB Presland, seconded by Member NR Henderson:

That the Waitākere Ranges Local Board:

- a) **Confirms that the records of the workshops in Attachments A - H held on the following dates are true and correct records:**
- i) **3 April 2014**
 - ii) **10 April 2014**
 - iii) **17 April 2014**
 - iv) **24 April 2014**
 - v) **29 April 2014**
 - vi) **1 May 2014**
 - vii) **6 May 2014**
 - viii) **8 May 2014**

CARRIED

24 Chairperson's Report

Resolution number WTK/2014/74

MOVED by Chairperson S Coney, seconded by Member NR Henderson:

That the Waitākere Ranges Local Board:

- a) **Receives the Chairperson's report.**

CARRIED

25 Portfolio update: Member Steve Tollestrup

Resolution number WTK/2014/75

MOVED by Member SR Tollestrup, seconded by Chairperson S Coney:

That the Waitākere Ranges Local Board:

- a) **Receives the portfolio update from Member Steve Tollestrup.**

CARRIED

26 Portfolio update: Member Greg Presland

Resolution number WTK/2014/76

MOVED by Member GB Presland, seconded by Chairperson S Coney:

That the Waitākere Ranges Local Board:

- a) **Receives the portfolio update from Member Greg Presland.**

CARRIED

27 Consideration of Extraordinary Items

There was no consideration of extraordinary items.

8.10 pm

The Chairperson thanked Members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD
AT A MEETING OF THE WAITĀKERE RANGES
LOCAL BOARD HELD ON

DATE:.....

CHAIRPERSON:.....