

## **Howick Local Board OPEN MINUTES**

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Minutes of a meeting of the Howick Local Board held in the Howick Local Board Meeting Room, Pakuranga Library Complex, 7 Aylesbury Street, Pakuranga on Monday, 14 July 2014 at 6.00pm.

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### **PRESENT**

<b>Chairperson</b>	David Collings
<b>Deputy Chairperson</b>	Adele White
<b>Members</b>	Garry Boles
	Katrina Bungard
	Jim Donald
	Lucy Schwaner
	John Spiller
	Bob Wichman

### **APOLOGIES**

Steve Udy	For absence
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### **ALSO PRESENT**

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**1 Welcome**

The Chair opened the meeting and welcomed everyone.

**2 Apologies**

Resolution number HW/2014/101

MOVED by Chairperson DA Collings, seconded by Deputy Chairperson AJ White:

**That the Howick Local Board:**

- a) **accepts the apology from Member SA Udy for absence.**

**CARRIED**

**3 Declaration of Interest**

There were no declarations of interest.

**4 Confirmation of Minutes**

Resolution number HW/2014/102

MOVED by Member RD Wichman, seconded by Member JR Spiller:

**That the Howick Local Board:**

- a) **confirm the ordinary minutes of its meeting, held on Monday, 9 June 2014, including the confidential section, as a true and correct record.**

**CARRIED**

**5 Leave of Absence**

There were no leaves of absence.

**6 Acknowledgements**

There were no acknowledgements.

**7 Petitions**

There were no petitions.

**8 Deputations**

There were no deputations.

**9 Public Forum**

There was no public forum.

**10 Extraordinary Business**

**10.1 Fees and charges for community halls**

Resolution number HW/2014/103

MOVED by Member L Schwaner, seconded by Deputy Chairperson AJ White:

**That the Howick Local Board considers as an item of extraordinary business**

at Item 21.1 the new fees and charges schedule 2014/15 for community halls. The reason for urgency is the new fees and charges schedule relating to community halls came into effect on 1 July and our community groups are being disadvantaged.

**CARRIED**

**11 Notices of Motion**

There were no notices of motion.

**12 Chair's Report**

Resolution number HW/2014/104

MOVED by Member JR Donald, seconded by Member KL Bungard:

**That the Howick Local Board:**

- a) **Receives the Chair's verbal report.**

**CARRIED**

**13 Councillor's Update**

There was no verbal report.

**14 Auckland Transport Update – July 2014**

Resolution number HW/2014/105

MOVED by Chairperson DA Collings, seconded by Member RD Wichman:

**That the Howick Local Board:**

- a) **That the report entitled 'Auckland Transport Update – July 2014' and the attached issues register from Auckland Transport's Elected Member Relationship Manager (South) be received.**
- b) **That the Howick Local Board approves the following projects to progress to detailed design and costing stage, to be funded from the Local Board Transport Capital Fund:**
  - i) **Little Bucklands Beach walkway – based on a rough estimate of cost of \$300,000 plus a further \$9,000 to include a footpath through Graingers Point;**
  - ii) **Paparoa Road/Four Trees intersection improvements – based on a rough estimate of cost of \$70,000;**
  - iii) **Chapel Road pedestrian signals – based on a rough estimate of cost of \$200,000.**
- c) **That the Howick Local Board approves the following projects to progress directly to construction stage, to be fund from the Local Board Transport Capital Fund:**
  - i) **Ormiston Road loose metal footpath – based on a rough estimate of cost of \$50,000;**
  - ii) **East Tamaki streetlighting upgrade – based on a rough estimate of cost of \$58,000.**
- d) **That the Howick Local Board:**

- i) endorses the feedback on the Howick Village Parking Review as shown at item A2 of the report choosing option 1 and does not support any further restrictions in relation to recommendation b of that feedback, and
- ii) delegates the Transport Portfolio leads to submit any further feedback received

**CARRIED**

Secretarial Note: Item 18 was taken at this point (6.25pm)

**15 Local Alcohol Policy Project - Draft Policy for Local Board Feedback**

Resolution number HW/2014/106

MOVED by Deputy Chairperson AJ White, seconded by Member JR Spiller:

**That the Howick Local Board:**

- a) Supports the proposed draft Local Alcohol Policy in general;
- b) Requests that investigation be undertaken into best practice for the location and conditions for licensed premises in new greenfields areas; and that this be considered for application in Flat Bush and Ormiston town centre.

**CARRIED**

**16 Smoke-free Policy Implementation- Howick Local Board**

Resolution number HW/2014/107

MOVED by Member RD Wichman, seconded by Member JR Spiller:

**That the Howick Local Board:**

- a) allocate budget for printing and installation of additional smoke-free signs in 18 high priority sites which include:
  - i) Barry Curtis Park
  - ii) Bucklands Beach Domain
  - iii) Bucklands and Eastern Beach Hall site
  - iv) Cockle Bay Reserve
  - v) Eastern Beach Park and Macleans Park site
  - vi) Howick Domain
  - vii) Howick Library, Uxbridge Arts Centre and Garden of Memories site
  - viii) Howick Leisure Centre
  - ix) Highland Park Library
  - x) Lloyd Elsmore Park, leisure centre and Howick Little Theatre site
  - xi) Mangemangeroa Reserve
  - xii) Meadowland Park
  - xiii) Millhouse Reserve
  - xiv) Murphys Bush Reserve
  - xv) Pakuranga Library
  - xvi) Paparoa Park

- xvii) Ti Rakau Park and Pakuranga Leisure centre site
- xviii) William Green Domain
- b) requests staff to investigate options to implement the Smoke-free Policy in Howick Village
- c) promotes the smoke-free status of smoke-free public places in Howick as the Board deems appropriate
- d) requests officers to investigate the beaches in Howick Ward being included in the smoke free sign implementation.

**CARRIED**

**17 Allocation of Decision Making Review**

Resolution number HW/2014/108

MOVED by Deputy Chairperson AJ White, seconded by Member G Boles:

**That the Howick Local Board:**

- a) agrees that the current Local Asset Renewals delegation remain
- b) requests that local boards be provided with more detailed information (including analysis and implications) with regard to asset renewals where they deem it is needed to make an informed decision. This should include prioritization of asset renewals and alternative options.
- c) recommends that an internal auditing process be established to ensure that quotes from Auckland Council's "preferred suppliers" are comparable with other suppliers in delivering best value for money.
- d) requests that local boards are given greater opportunity to procure locally.
- e) agrees that the current local board decision making allocation on local economic development is retained in order to maintain community partnerships and ensure that local boards have an effective role.
- f) requests that ATEED and Local Economic Development specialists provide more professional economic guidance to local boards to enable decision making that is informed by higher strategic economic factors.
- g) requests that Auckland Transport is asked to consider allocating decision making on "minor works" to local boards to enable greater efficiency and enhance local collaboration.
- h) requests that land owner consents for events within a local board's area are made more visible.

**CARRIED**

Item 18 was considered before Item 15.

**18 Draft Auckland Parking Discussion Document: Local Board's View**

Resolution number HW/2014/109

MOVED by Deputy Chairperson AJ White, seconded by Member JR Donald:

**That the Howick Local Board:**

- a) **adopts the feedback on the draft Parking Discussion Document (Attachment A)**
- b) **delegates the Chair to submit any further feedback received to Auckland Transport.**

**CARRIED**

**19 Workshop Notes**

Resolution number HW/2014/110

MOVED by Member JR Donald, seconded by Member L Schwaner:

**That the Howick Local Board:**

- a) **Receives the workshop notes for workshops held on 29<sup>th</sup> May, 5<sup>th</sup>, 12<sup>th</sup> and 19<sup>th</sup> June 2014.**

**CARRIED**

**20 Reports Requested and Issues Raised 2013 -2016**

Resolution number HW/2014/111

MOVED by Member JR Donald, seconded by Member L Schwaner:

**That the Howick Local Board:**

- a) **Receives the Reports Requested and Issues Raised 2013 – 2016 schedule.**

**CARRIED**

**21 Consideration of Extraordinary Items**

**21.1 Fees and Charges for community halls**

Member L Schwaner

Resolution number HW/2014/112

MOVED by Member L Schwaner, seconded by Member JR Donald:

**That the Howick Local Board:**

- a) **pursuant to Standing Order 3.2.1, for the purposes of resolving the issues arising from the new fees and charges for Community Halls and Art Centres implemented on 1<sup>st</sup> July, temporarily suspends Standing Order 3.10.14 and 3.10.17 to allow the Board to revoke or alter a resolution made at a previous meeting. The reason for suspension being that the time frames were not able to be met and our community groups will continue to be disadvantaged for a further month.**
- b) **alter Item 16 (c) of the decision taken on 14 April 2014 under minute number HW/2014/37 being:**  
**Item 16 c**

~~c) agrees a local fees and charges scheduled for 2014/15~~

to be replaced with:

- c) agrees a local fees and charges schedule for 2014/15:
- i) as in Attachment C, I Library Room Hire and II Leisure and Recreation Facilities to be implemented as at 1<sup>st</sup> July 2014.
  - ii) as in Attachment C, III Local Community and Arts Facilities to continue at the 2013 rates until such time as the Howick Local Board determines otherwise.

**CARRIED**

Resolution number HW/2014/113

MOVED by Member L Schwaner, seconded by Deputy Chairperson AJ White:

**That the Howick Local Board:**

- c) confirms that all other aspects of the decision taken on 14 April 2014 under minute number HW/2014/37 remain unchanged.
- d) requests that any fees or charges paid by or charged to a community organisation between 1 July 2014 and 14 July 2014 be refunded in part if the amount charged is greater than the amount the community organisation would have paid if the date of use of the facility fell prior to 1 July 2014.
- e) request officers to prepare a report at the earliest opportunity for a Howick Local Board meeting. This report needs to include the following:
  - i) A list of community and arts facilities, and rooms within, that user groups are/have been hiring over the past 12 months.
  - ii) How often and how long have they hired the facility for?
  - iii) Are these spaces appropriate for the user groups? If not, are there other local facilities that could be used and what is the cost?
  - iv) A comparison of rates previously paid for usage (outside the fee structure), previously published rates and the proposed new fees, including the percentage increase.
  - v) Information about what consultation or communication was carried out with the existing users prior to the changes being made on 1 July 2014.
  - vi) Options to resolve the fee differential between existing user groups of the four Community Halls and the new fees and charges, which includes an option of grandfathering charges for existing community organisations.
  - vii) The financial impact of any resolution suggested in 'vi'.

**CARRIED**

### **Resumption of Standing Orders**

Resolution number HW/2014/114

MOVED by Member L Schwaner, seconded by Deputy Chairperson AJ White:

**That the Howick Local Board:**

- a) resume standing orders.

**CARRIED**



**22 Procedural motion to exclude the public**

Resolution number HW/2014/115

MOVED by Chairperson DA Collings, seconded by Member JR Donald:

**That the Howick Local Board:**

**a) excludes the public from the following part(s) of the proceedings of this meeting.**

**The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.**

**This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:**

**C1 Approval to publicly notify the reclassification of the reserve and to grant new community leases at Lloyd Elsmore Park Depot, 2R Bells Road, Pakuranga**

Reason for passing this resolution in relation to each matter	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 6 and 7.	<p>s6(b) - The making available of the information would be likely to endanger the safety of a person.</p> <p>In particular, the report contains matters relating to the Armoury on site at Lloyd Elsmore Depot and the Local Board members have requested this information remain confidential..</p> <p>s7(2)(c)(ii) - The withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely to damage the public interest.</p> <p>In particular, the report contains matters relating to the Armoury on site at Lloyd Elsmore Depot and the Local Board members have requested this information remain confidential..</p>	<p>s48(1)(a)</p> <p>The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 6 and 7.</p>

**C2 Confidential - Special Housing Areas: Tranche 4**

Reason for passing this resolution in relation to each matter	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
The public conduct of the part of the meeting would be likely to result in the disclosure of information for	s7(2)(c)(ii) - The withholding of the information is necessary to protect information which is subject to an	<p>s48(1)(a)</p> <p>The public conduct of the part of</p>

which good reason for withholding exists under section 7.	obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely to damage the public interest.  In particular, the report contains information which, if released, would potentially prejudice or disadvantage commercial activities..	the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.
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The text of these resolutions is made available to the public who are present at the meeting and form part of the minutes of the meeting.

**CARRIED**

7.15pm          The public was excluded.

Resolutions in relation to the confidential items are recorded in the confidential section of these minutes and are not publicly available.

7.40pm          The public was re-admitted.

### **RESTATEMENTS**

It was resolved while the public was excluded:

**C1      Approval to publicly notify the reclassification of the reserve and to grant new community leases at Lloyd Elsmore Park Depot, 2R Bells Road, Pakuranga**

Resolution number HW/2014/116

MOVED by Chairperson DA Collings, seconded by Member RD Wichman:

**That the Howick Local Board:**

- a)      **Confirms that the report and resolutions not be restated until 12 months after the commencement date of the leases granted.**

**CARRIED**

**C2      Confidential - Special Housing Areas: Tranche 4**

Resolution number HW/2014/117

MOVED by Chairperson DA Collings, seconded by Member RD Wichman:

**That the Howick Local Board:**

- a)      **Confirms there be no restatement of the confidential report or resolutions.**

**CARRIED**

7.41 pm

The Chairperson thanked Members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD  
AT A MEETING OF THE HOWICK LOCAL BOARD  
HELD ON

**DATE:**.....

**CHAIRPERSON:**.....