

Manurewa Local Board OPEN MINUTES

Minutes of a meeting of the Manurewa Local Board held in the Manurewa Local Board Office,
7 Hill Road, Manurewa on Thursday, 10 July 2014 at 6.30pm.

PRESENT

| | |
|---------------------------|--------------------------|
| Chairperson | Angela Dalton |
| Deputy Chairperson | Simeon Brown |
| Members | Angela Cunningham-Marino |
| | Hon. George Hawkins, QSO |
| | Danella McCormick |
| | Ken Penney |
| | Daryl Wrightson |

APOLOGIES

Michael Bailey

ALSO PRESENT

Cr Calum Penrose
Cr Sir John Walker, KMNZ, CBE

1 Welcome/Prayer

The Deputy Chairperson, Simeon Brown, led the meeting in prayer.

2 Apologies

Resolution number MR/2014/130

MOVED by Chairperson AM Dalton, seconded by Deputy Chairperson SP Brown:

That the Manurewa Local Board accept the apology from Member Michael Bailey for non-attendance.

CARRIED

3 Declaration of Interest

Member Danella McCormick declared a conflict of interest in relation to the confidential item C1, Special Housing Areas: Tranche 4.

4 Confirmation of Minutes

Resolution number MR/2014/131

MOVED by Chairperson AM Dalton, seconded by Member AL Cunningham-Marino:

That the Manurewa Local Board confirm the ordinary minutes of its meeting, held on Thursday, 12 June 2014, including the confidential section, as a true and correct record.

CARRIED

5 Leave of Absence

There were no requests for leave of absence.

6 Acknowledgements

There were no acknowledgements.

7 Petitions

There were no petitions.

8 Deputations

There were no deputations.

9 Public Forum

There was no public forum.

10 Extraordinary Business

There was no extraordinary business.

11 Notices of Motion

There were no notices of motion.

Precedence of Business

Resolution number MR/2014/132

MOVED by Chairperson AM Dalton, seconded by Deputy Chairperson SP Brown:

That the Manurewa Local Board consider item 13 (Manurewa Ward Councillors Update), item 14 (Chairperson's Update) and item 15 (Chairperson's Update) at this point.

CARRIED

12 Manurewa Youth Council Update

The Manurewa Youth Council Deputy Chair, Michael Tau, and Youth Council Member, Amar Jakhu, tabled an accountability report for the period 1 January to 30 June 2014 and spoke to it. A copy of the document can be viewed on the Auckland Council website.

Resolution number MR/2014/133

MOVED by Chairperson AM Dalton, seconded by Deputy Chairperson SP Brown:

That the Manurewa Local Board

- a) **receive the report from the Manurewa Youth Council regarding:**
- i) **overview of the last six month activities**
 - ii) **looking forward to the next six months**
- b) **request the release of \$10,000 being the first six months of funding for the Manurewa Youth Council for the 2014/2015 financial year.**

CARRIED

Attachments

- A Manurewa Youth Council accountability report for the period 1 January 2014 to 30 June 2014

13 Manurewa Ward Councillors Update

Resolution number MR/2014/134

MOVED by Chairperson AM Dalton, seconded by Member GW Hawkins:

That the verbal report be received from:

- i) **Councillor Calum Penrose regarding:**
- **an overview of the Long-Term Plan options workshop held on 7 July 2014:**
 - **staff presented options based on a 2.5% rate increase**
 - **City Rail Link was discussed and the level of impact on the Long-Term**

Plan plus central government funding

- the Long-Term Plan development is an 11 month process and the options workshop was a start of conversations required
- **Bylaws**
 - **Eight bylaws to progress**
 - **Life Jackets Bylaws – mandatory for life jackets to be provided for under six metre vessels, the wearing of life jackets is at the discretion of the skipper.**
 - **Crematoria and Cemeteries Bylaw – media reporting was misleading. Concerns were addressed as follows:**
 - anyone can backfill the grave providing they give notice to the grave digger
 - unlimited number can view the cremation
 - no fee for dispersing ashes
 - signage will be placed in areas where the council does not want ashes distributed
 - the chief executive has been asked to review the staffing levels at the cemeteries and crematoria.
 - **Signage Bylaw – next bylaw off the rank**
- **Trains**
 - attended the 25 June 2014 meeting with Police, Auckland Transport, Kiwirail and the Manurewa and Papakura Local Boards to consider safety on trains.

ii) Councillor Sir John Walker regarding:

- **Council is committed to improving the public transport system including the City Rail Link**
- **Local boards are the most important people as they are close to their communities**
- **There is no way the councillors will allow services to be cut that impact on the local community.**

CARRIED

14 Portfolio Update

There were no portfolio reports.

15 Chairperson's Update

The chairperson tabled a report. The chairperson also tabled the letter to Dr Lester Levy, Chairperson, Auckland Transport Board expressing concerns about the intimidation and anti-social behaviour on trains between Manurewa and Papakura. A copy of these documents can be viewed on the Auckland Council website.

Resolution number MR/2014/135

MOVED by Chairperson AM Dalton, seconded by Member D Wrightson:

That the Manurewa Local Board receive the report from the Chairperson for July 2014.

CARRIED

Attachments

- A Manurewa Local Board Chairperson's report for July 2014
- B Letter to Dr Lester Levy, Chairman, Auckland Transport Board expressing concerns about the intimidation and anti-social behaviour on trains between Manurewa and Papakura

16 Auckland Transport Update – July 2014

Resolution number MR/2014/136

MOVED by Chairperson AM Dalton, seconded by Member GW Hawkins:

That the Manurewa Local Board receive the report entitled “Auckland Transport Update – July 2014”.

CARRIED

17 Local Alcohol Policy Project - Draft Policy for Local Board Feedback

Resolution number MR/2014/137

MOVED by Chairperson AM Dalton, seconded by Member GW Hawkins:

That the Manurewa Local Board provide the following feedback on the draft Auckland Council Local Alcohol Policy, noting that the resolutions will be included in the officer’s report to the Local Alcohol Policy Project Hearings Panel:

- i) **The local board is appreciative of the work that has gone into the Local Alcohol Policy and in particular the recognition that one set of policy provisions is not appropriate for the Auckland Council Region. The result of creating three main areas goes a long way to addressing matters of concern to the local board and Manurewa communities and is therefore supported.**
- ii) **It is noted that in the Priority Overlay Part B that Manurewa and Weymouth are shown separately which may lead to some confusion, therefore the board suggest that one map is entitled “Manurewa” and the second is entitled “Manurewa – Weymouth”.**
- iii) **The Sale and Supply of Alcohol Act (21012) established new models for managing alcohol aimed at minimising alcohol related harm. The Alcohol Act also seeks to provide communities with greater input into the sale and supply of alcohol in local areas. These are two key elements that the Manurewa Local Board has pressed for.**
- iv) **Section three of the draft policy relates to environmental and cumulative impact assessments. The concept of providing such a tool is supported as it will increase the information available to District Licensing Committees (DLC) and communities, therefore enhancing decision making. The list of sensitive sites should be extended to include:**
 - 1) **transport hubs such as rail and bus stations**
 - 2) **schools, including primary, secondary and higher education institutions**

- 3) places of worship
- 4) community facilities
- v) The trigger mechanisms “for all applications that require an environmental and cumulative impact assessment in accordance with this policy” (section 3.1.2) need to be clearly identified. Consideration should also be given to making these reports publicly available to reinforce the spirit of the legislation and policy. It is noted that they will be made available to the applicant (3.1.4) therefore making them publically available makes it visible for all.
- vi) For ease of access to the policy cross referencing should be used sparingly. For example, paragraph 3.1.3(c) refers to section 3.5.6(d), which then references section 4.6 of the policy.
- vii) The rebuttable presumption against the issue of new off-licences is welcomed particularly within neighbourhood centres, as is the freeze dependent on “broad area”.
- viii) The board request that environmental and cumulative impact assessments be mandatory for all new and renewal applications.
- ix) The board requests limiting off-licence hours to 11am until 8pm Monday to Saturday (closed on Sundays).
- x) The board request a process be developed to allow communities and local boards to influence the hours for renewals and new licenses in their local area.
- xi) A sinking lid policy for alcohol licences is supported.
- xii) A one-way door policy for on-licences is supported.
- xiii) The board request a restriction be added to the off-licence clause to limit the amount of floor area a liquor shop is able to devote to the sale of “ready to drink” (RTD) product.
- xiv) No alcohol should be allowed on any Auckland Transport properties such as rail and bus stations.
- xv) The introduction of the licensee maintaining a register of alcohol related incidents is supported.
- xvi) The keeping clean of public areas section will help create improvements to the immediate environs to premises involved in sale and supply of alcohol.

CARRIED

18 Draft Allocation of Decision Making Review

Resolution number MR/2014/138

MOVED by Chairperson AM Dalton, seconded by Member DJ McCormick:

That the Manurewa Local Board:

- a) submit that the allocation of decision making continues to be prepared as an inclusive document which whilst not showing every item will provide sufficient clarity on the activities allocated to the governing body and local boards.
- b) provide the following feedback on the allocation of decision making review issues paper:

- i) request greater clarity over local boards' role in decision making on procurement within the local area and allocation of budget
- ii) local economic development plans, projects and initiatives including Business Improvement Districts should continue to be allocated to local boards along with the accompanying budgets even if some operational elements are transferred to a Council Controlled Organisation.
- iii) local boards should have oversight of the renewals budget, work programmes and asset management information as the allocated decision making responsibility for this activity is allocated to local boards.

Events

- iv) agree greater clarity is provided by including definitions of events (from the Events Policy) in the allocation table
- v) agree that in relation to events, 'funding and grants' should be added to the allocation table for both local boards and the governing body
- vi) greater clarity is needed round the respective decision-making roles of local boards and the governing body in relation to events land owner consents and permitting

Built and Natural Environment

- vii) agree with the streamlining of the built and natural environment allocation table to reference only broad activity areas and not lists of examples

Parks services

- viii) agree that regional parks be specifically listed in an appendix of the allocation table for the purposes of clarity
- ix) the Botanic Gardens should be listed as it is a regional park
- x) agree local boards should have decision making powers of holiday parks and camping grounds on local parks
- xi) agree that the allocation table should expressly note who makes decisions on Reserves Act classifications

Planning, policy & governance

- xii) believe the decision making on planning in metro centres and growth areas sits with both the governing body and local boards

Regional facilities and parks

- xiii) agree that the allocation table should reference the following where known:
 - regional community facilities
 - arts and culture facilities

CARRIED

19 Consideration of Submissions to the Proposed Auckland Unitary Plan

The "Consideration of Submissions to the Proposed Auckland Unitary Plan" report was circulated separately to members as an addendum agenda. A copy of the addendum agenda is available to the public on the Auckland Council website.

Resolution number MR/2014/139

MOVED by Chairperson AM Dalton, seconded by Member AL Cunningham-Marino:

That the Manurewa Local Board:

- a) receive the 'Report on Submissions to the Proposed Auckland Unitary Plan' prepared by Auton and Associates Ltd dated June 2014.
- b) delegate authority to the Manurewa Local Board chairperson to provide further feedback in the development of the Proposed Auckland Unitary Plan.

CARRIED

20 Manurewa Local Board Product Stewardship Submission

Resolution number MR/2014/140

MOVED by Chairperson AM Dalton, seconded by Member AL Cunningham-Marino:

That the Manurewa Local Board endorse the Manurewa Local Board Product Stewardship submission.

CARRIED

21 Reports Requested - Pending - Issues

Resolution number MR/2014/141

MOVED by Chairperson AM Dalton, seconded by Deputy Chairperson SP Brown:

That the report entitled "reports requested – pending – issues" by the Democracy Advisor be received subject to the following amendment:

- i) Row 3 – amend to
 - 1) delete the stakeholder workshop as it has now been superceded by the discussions relating to the town centre development and the response to the Auckland Transport Parking discussion document, and
 - 2) retain the awaited response on the Te Mahia Station.

CARRIED

22 Manurewa Local Board Achievements Register 2013-2016 Electoral Term

Resolution number MR/2014/142

MOVED by Chairperson AM Dalton, seconded by Member D Wrightson:

That the report entitled "Manurewa Local Board Achievements Register 2013 – 2016 Electoral Term" be received, noting the following additions to the register:

- i) input to the draft Auckland Council Local Alcohol Policy
- ii) input to the draft Allocation of Decision Making Review for local boards
- iii) submission to the central government's Product Stewardship Policy
- iv) established a town centre steering group
- v) Local Alcohol Policy consultation at the Manurewa market held on Sunday, 22 June 2014
- vi) supported and conducted consultation at the Wiri Business market

- vii) the chairperson attended a thank you event on behalf of the board held at South Auckland Hospice.

CARRIED

23 For Information: Reports referred to the Manurewa Local Board

Resolution number MR/2014/143

MOVED by Chairperson AM Dalton, seconded by Member GW Hawkins:

That the Manurewa Local Board note the following reports referred for information from the Governing Body committee meetings or forums:

| No. | Report Title | Item no. | Meeting Date | Governing Body Committee or Forum |
|-----|--------------------------|----------|--------------|--------------------------------------------|
| 1 | Social Enterprise Update | 17 | 14 May 2014 | Community Development and Safety Committee |

CARRIED

24 Manurewa Local Board Workshop Notes

Resolution number MR/2014/144

MOVED by Chairperson AM Dalton, seconded by Member GW Hawkins:

That the Manurewa Local Board receive the notes from the Manurewa Local Board workshop held on 24 June and the joint Manurewa & Papakura Local Board workshop held on 25 June 2014.

CARRIED

25 Consideration of Extraordinary Items

There was no consideration of extraordinary items.

Precedence of Business

Resolution number MR/2014/145

MOVED by Chairperson AM Dalton, seconded by Deputy Chairperson SP Brown:

That the Manurewa Local Board agree that item 27 (Local board role in alcohol licence applications) be considered at this point.

CARRIED

26 Procedural motion to exclude the public

Member Danella McCormick declared a conflict of interest in relation to the confidential item C1, Special Housing Areas: Tranche 4, and left the meeting.

Resolution number MR/2014/146

MOVED by Chairperson AM Dalton, seconded by Member D Wrightson:

That the Manurewa Local Board:

- a) exclude the public from the following part(s) of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

C1 Confidential - Special Housing Areas: Tranche 4

| Reason for passing this resolution in relation to each matter | Particular interest(s) protected (where applicable) | Ground(s) under section 48(1) for the passing of this resolution |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7. | s7(2)(c)(ii) - The withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely to damage the public interest. In particular, the report/presentation contains information which, if released, would potentially prejudice or disadvantage commercial activities. | s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7. |

CARRIED

27 Local board role in alcohol licence applications

The “Local board role in alcohol licence applications” report was circulated separately to members as an addendum agenda. A copy of the addendum agenda is publicly available to the public on the Auckland Council website.

Resolution number MR/2014/147

MOVED by Chairperson AM Dalton, seconded by Deputy Chairperson SP Brown:

That the Manurewa Local Board:

- a) has a strong interest in providing input into the alcohol (new and renewal) application process and urge the Chief Executive to establish a process which will enable local boards to have their views made known to District Licensing Committees as an automatic part of their requests for and consideration of information. This could be through a delegation or other mechanism.
- b) in recognition of community concern about minimising the impact of alcohol harm, request that the option of local boards having the powers to make objections on alcohol licence applications be explored with the governing body in the form of a delegation or allocation.
- c) request that the Chief Executive ensures that all new and renewal applications for the sale and supply of alcohol are made easily accessible for all members

of local communities to view.

- d) in the spirit of the Sale and Supply of Alcohol Act (23012) in respect of enabling communities to have a greater say in decision making and participation in the process of reviewing applications, the Chief Executive is asked to explore options and organisational potential to support communities in achieving this aim.

CARRIED

7.20pm The public was excluded.

Resolutions in relation to the confidential items are recorded in the confidential section of these minutes and are not publicly available.

7.25pm The public was re-admitted.

RESTATEMENTS

It was resolved while the public was excluded:

C1 Confidential - Special Housing Areas: Tranche 4

There were no restatements.

7.25pm

The Chairperson thanked Members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD
AT A MEETING OF THE MANUREWA LOCAL
BOARD HELD ON

DATE:.....

CHAIRPERSON:.....