

Papakura Local Board OPEN MINUTES

Minutes of a meeting of the Papakura Local Board held in the Local Board Chambers, Papakura Service Centre, 35 Coles Crescent, Papakura on Wednesday, 16 July 2014 at 4.30pm.

PRESENT

| | |
|---------------------------|--|
| Chairperson | Bill McEntee |
| Deputy Chairperson | Michael Turner |
| Members | Stuart Britnell Brent Catchpole Graham Purdy Katrina Winn |

APOLOGIES

| | |
|-------------|----------------------------------|
| Councillors | Calum Penrose Sir John Walker |
|-------------|----------------------------------|

ALSO PRESENT

IN ATTENDANCE

| | |
|----|-----------------|
| Mr | Glenn Archibald |
|----|-----------------|

1 Welcome

Board Chair led the meeting in prayer.

2 Apologies

Resolution number PPK/2014/123

MOVED by Member BS Catchpole, seconded by Deputy Chairperson MV Turner:

That the Papakura Local Board accepts the apologies from Councillors Penrose and Sir John Walker for absence.

CARRIED

3 Declaration of Interest

Members Winn (NZ Women), Britnell (NZ Police) and McEntee (Karaka Sports Ground Society) declared a conflict of interest in Item 3 – Papakura Local Event Support Fund.

4 Confirmation of Minutes

Resolution number PPK/2014/124

MOVED by Member SR Britnell, seconded by Member DG Purdy:

That the Papakura Local Board confirm the ordinary minutes of its meeting, held on Wednesday, 18 June 2014, as a true and correct record.

CARRIED

5 Leave of Absence

There were no leaves of absence.

6 Acknowledgements

There were no acknowledgements.

7 Petitions

There were no petitions.

8 Deputations

There were no deputations.

9 Public Forum

9.1 Mr Glenn Archibald

Resolution number PPK/2014/125

MOVED by Deputy Chairperson MV Turner, seconded by Member SR Britnell:

That the Papakura Local Board thank Mr Glenn Archibald for his presentation regarding the following issues:

- **Karaka Harbourside**
- **Street Lighting issues at Pictor Street and Clevedon Road**

- Traffic speed and traffic volume on Prictor Street and Clevedon Road
- Development Contributions
- Issues with speed limit signage at Karaka
- Auckland Transport roping off areas of berm which have been resown with grass seed

CARRIED

Attachments

- A Summary of 7 Days - Traffic and Speed Data
- B Copy of Email correspondence with Auckland Transport
- C Copy of Papakura Local Board Minutes dated 7 May 2012
- D Photographs

10 Extraordinary Business

There was no extraordinary business.

11 Notices of Motion

There were no notices of motion.

12 Councillors' Update

No Councillors were in attendance so no report was made.

13 Papakura Local Event Support Fund - Round 1 2014/2015

Resolution number PPK/2014/126

MOVED by Member DG Purdy, seconded by Member BS Catchpole:

That the Papakura Local Board:

- a) **Agree to either fund, partially fund or decline the applications for round one 2014/2015 Local Event Support Fund as follows:**

| Applicant | Event | Venue | Date | Amount Granted |
|--|---------------------------------------|---|------------------|----------------|
| Counties Manukau Sports Foundation | 2014 Counties Manukau Sporting Awards | Vodafone Events Centre Manukau | 27 November 2014 | \$3,000 |
| Safe Aotearoa Family Violence Prevention Network | Choose to be Violence Free | Papakura Marae | 20 October 2014 | \$0 |
| NZ Women Ltd | Elvis in the Gardens | Auckland Botanic Gardens | 3 March 2015 | \$2,000 |
| New Zealand Police - Counties Manukau District | Everyday Heroes | Hayman Park, Corner of Davies Avenue and Wiri Station Road, Manukau | 21 February 2015 | \$1,000 |
| Karaka Sports Ground Society | Taste Franklin Festival | Karaka Sports Park | 21 March 2015 | \$0 |
| Urban Legacy Inc. | Te Kauwhata Rangitahi 2014 | Central Park Reserve. 47R Wood Street, Papakura | 08 November 2014 | \$0 |
| Safe Aotearoa Family | White Ribbon Event | Manukau Square | 23 November | \$0 |

| | | | | |
|-----------------------------|--|----------------------------|-------|---------|
| Violence Prevention Network | | and Vodafone Events Centre | 2014 | |
| | | | TOTAL | \$6,000 |
| | | | | |

CARRIED

Resolution number PPK/2014/127

MOVED by Member DG Purdy, seconded by Deputy Chairperson MV Turner:

- b) **That the Papakura Local Board request Events Facilitation South provide Board Members with copies of the reports back from organisations that have received funds.**

CARRIED

Secretarial Note: Members Winn, Britnell and McEntee declared a conflict of interest in Item 13 and took no part in the discussion or voting of this item.

14 Massey Park Pool and Papakura Recreation Centre Management Contract

Resolution number PPK/2014/128

MOVED by Member DG Purdy, seconded by Member BS Catchpole:

That the Papakura Local Board:

- a) **Confirms their support for Massey Park pool and Papakura Recreation Centre management contracts are included in the current procurement process for recreation facility management contracts.**
- b) **Confirms their support of the new facility management contract outcomes listed above.**
- c) **Request the Papakura Recreation Centre management organise the timing of events to ensure there is no overlapping.**

CARRIED

15 Community Group Funding - The Youth Spaces Charitable Trust - Request or Change of Grant Use to that Previously Approved

Resolution number PPK/2014/129

MOVED by Member BS Catchpole, seconded by Member DG Purdy:

That the Papakura Local Board:

- a) **Approves the request from The Youth Spaces Charitable Trust to change the agreed use of the 2013/2014 Round One Papakura Local Board Community Grant of \$2,260, and reallocate the funding towards hireage of the Papakura Recreation and Fitness Centre stadium and to purchase playing uniform tops for the junior and youth participants of the Papakura Junior Basketball programme.**

CARRIED

16 Local Alcohol Policy Project - Draft Policy for Local Board Feedback

Resolution number PPK/2014/130

MOVED by Member KJ Winn, seconded by Member SR Britnell:

- a) **That the report entitled “Local Alcohol Policy Project – Draft Policy for Local Board Feedback” be received.**
- b) **That the Papakura Local Board provide the following feedback on the draft**

Auckland Council Local Alcohol Policy, noting that the resolutions will be included in the officer's report to the Local Alcohol Policy Project Hearings Panel:

- i) There have been occasions when it has been difficult to see how a policy would achieve the desired outcomes; this is not such a case. The Sale and Supply of Alcohol 2012 legislation sought to reduce alcohol related harm and this policy has set out to achieve the same. It is welcomed that the draft policy does not provide for just one set of provisions or tools for the Auckland Council Region. Creating two "broad areas" helps address concerns held by the local board and Papakura communities and are therefore supported.**
- ii) The Papakura Local Board has advocated for improved methods of managing and reducing alcohol related harm and the Sale and Supply of Alcohol Act (2012) has provided for this. It has also given communities greater input into the sale and supply of alcohol in local areas. The draft policy is also seeking to achieve the same results.**
- iii) The "Priority Overlay" established to protect health and safety and to limit the further proliferation of alcohol related commercial activities are supported.**
- iv) The concept of Environmental and cumulative impact assessments is supported. Such a tool will increase the information available to District Licensing Committees (DLC) and communities, which in turn should assist decision making. The list of sensitive sites however requires additional elements which should include:
 - 1) Rail and bus stations and significant transport hubs**
 - 2) primary, secondary and higher education institutions**
 - 3) places of worship**
 - 4) community facilities****
- v) The trigger mechanisms "for all applications that require an environmental and cumulative impact assessment in accordance with this policy" (section 3.1.2) need to be clearly identified. Consideration should also be given to making these reports publicly available to reinforce the spirit of the legislation and policy.**
- vi) It is important that the policy and accompanying implementation guidance are made readily available to communities and are readily accessible.**
- vii) The environmental and cumulative impact assessments should be mandatory for all new and renewal applications.**
- viii) In preparing environmental and cumulative impacts assessment the council should take into account the views of the community on the application and the local board.**
- ix) To assist in understanding the context the District Licensing Committees (DLC) should have at least one local member present at its hearings.**
- x) The rebuttable presumption against the issue of new off-licences is fully supported particularly with the proposed freeze dependent on "broad area".**
- xi) The board request a process be developed to allow communities and local boards to influence the hours for renewals and new licenses in**

their local area.

- xii) In respect of maximum trading hours the guidance provided to District Licensing Committees (DLC) and Alcohol Regulatory and Licensing Authority (ARLA) is welcomed that there is no expectation that either “should issue every licence with the maximum hours; the District Licensing Committees (DLC) and Alcohol Regulatory and Licensing Authority (ARLA) can issue licenses with more restrictive hours than the maximum hours specified in the policy. The local board would prefer that hours were limited for off licences to limiting off license hours to 10 am until 8 pm seven days a week.
- xiii) Supports the condition of the keeping clean of public areas section (5.6.2) as this will help create improvements to the immediate environs to premises involved in sale and supply of alcohol.
- xiv) Supports applying discretionary conditions of CCTV and exterior lighting in areas identified as high risk.
- xv) Supports the discretionary conditions to be applied to all club licences and recommends that the prohibited persons section (6.2.2) be moved to non-discretionary as no intoxicated persons should be allowed to enter or remain on the premises. It should also be a given that signs are prominently displayed detailing statutory restrictions.
- xvi) Supports the introduction of the licensee maintaining a register of alcohol related incidents is supported.
- xvii) Supports the displaying of information on safe transport as this is an important element of ensuring people are moved swiftly away from the vicinity of the premises following closing time.
- xviii) Supports a sinking lid policy for all alcohol licences
- xix) Supports a one-way door policy for on-licences.
- xx) Restriction should be added to the off-licence conditions which limit the amount of floor area devoted to the sale of “ready to drink” (RTD) products.

CARRIED

17 Local Board Role in Alcohol Licence Applications

Resolution number PPK/2014/131

MOVED by Member DG Purdy, seconded by Deputy Chairperson MV Turner:

That the Papakura Local Board receive the report and provide the following feedback:

- a) Has provided input into the alcohol renewal application process and wishes to continue to do so for both new and renewal applications. As a result requests that the Chief Executive establishes processes which will enable local boards to have their views made known to District Licensing Committees (DLC) and the Alcohol Regulatory And Licensing Authority (ARLA). In respect of the former, that this be as an automatic part of the District Licensing Committee requests for and consideration of information.
- b) The Sale and Supply of Alcohol Act 2012 acknowledged community concern about minimising the impact of alcohol harm and therefore it is considered that the Chief Executive should explore and identify options for supporting communities to have their voices heard in the application process.
- c) That the option of local boards having the powers to make objections on

alcohol licence applications be fully investigated to include either delegation or allocation for this purpose provided by the governing body.

- d) Request that the Chief Executive ensures that all new and renewal applications for the sale and supply of alcohol are made easily accessible for all members of local communities to view.
- e) Suggest that the District Licensing Committees (DLC) consider that in respect of members of the community objecting to a new or renewal application that they be enabled to do so if they live within one kilometre of the applicant's premises.

CARRIED

18 Auckland Transport Update - July 2014

Resolution number PPK/2014/132

MOVED by Member KJ Winn, seconded by Member SR Britnell:

That the Papakura Local Board:

- a) Receives the report entitled "Auckland Transport Update – July 2014."
- b) Gives approval under the Local Board Transport Capital Fund for a maximum of \$110,000 to refresh the signage in the Papakura Local Board area following further confirmation that all identified sites are within this boundary.
- c) Delegate authority to transport portfolio holders to establish which signs need replacement.

CARRIED

Resolution number PPK/2014/133

MOVED by Deputy Chairperson MV Turner, seconded by Member DG Purdy:

That the Papakura Local Board:

- d) Expresses disappointment and regret with the Auckland Transport decision not to progress the proposal for a Glenora railway station and park and ride facility in Takanini but instead focus on an alternative location.
- e) Chair write to the Chair of Auckland Transport voicing concerns on the outcome of the assessment

CARRIED

Resolution number PPK/2014/134

MOVED by Member KJ Winn, seconded by Deputy Chairperson MV Turner:

That the Papakura Local Board:

- f) Wishes to re-emphasise the urgency stated at a meeting held on 25 July 2014 with the Police and Auckland Transport for resources to be provided to improve safety on stations, platforms and trains from Papakura to Middlemore.
- g) That the Chair add this item to the letter to the Chair of Auckland Transport as referred to in resolution e.) above.

CARRIED

Attachments

- A Proposed Papakura Traffic Signage List

19 Draft Allocation of Decision Making Review

Resolution number PPK/2014/135

MOVED by Member KJ Winn, seconded by Member SR Britnell:

That the Papakura Local Board provides the following feedback on the *allocation of decision making review issues paper* and identify any additional issues relevant to the scope of the review:

- a) submit that the allocation of decision making continues to be prepared as an inclusive document which whilst not showing every item will provide sufficient clarity on the activities allocated to the governing body and local boards.
- b) provide the following feedback on the allocation of decision making review issues paper:
 - i) request greater clarity over local boards' role in decision making on procurement within the local area and allocation of budget
 - ii) local economic development plans, projects and initiatives including Business Improvement Districts should continue to be allocated to local boards along with the accompanying budgets even if some operational elements are transferred to a Council Controlled Organisation.
 - iii) local boards should have oversight of the renewals budget, work programmes and asset management information as the allocated decision making responsibility for this activity is allocated to local boards.

Events

- iv) agree greater clarity is provided by including definitions of events (from the Events Policy) in the allocation table
- v) agree that in relation to events, 'funding and grants' should be added to the allocation table for both local boards and the governing body
- vi) greater clarity is needed round the respective decision-making roles of local boards and the governing body in relation to events land owner consents and permitting

Built and Natural Environment

- vii) agree with the streamlining of the built and natural environment allocation table to reference only broad activity areas and not lists of examples

Parks services

- viii) agree that regional parks be specifically listed in an appendix of the allocation table for the purposes of clarity
- ix) the Botanic Gardens should be listed as it is a regional park
- x) agree local boards should have decision making powers of holiday parks and camping grounds on local parks
- xi) agree that the allocation table should expressly note who makes decisions on Reserves Act classifications

Planning, policy and governance

- xii) believe the decision making on planning in metro centres and growth areas sits with both the governing body and local boards

Regional facilities and parks

xiii) agree that the allocation table should reference the following where known:

- regional community facilities
- arts and culture facilities

CARRIED

20 Urgent Decisions: Papakura Local Board-Discretionary Budgets

Resolution number PPK/2014/136

MOVED by Member KJ Winn, seconded by Member SR Britnell:

That the Papakura Local Board:

- Allocates \$930.00 from its Papakura Museum 2013/2014 operational budget for the purchase and installation of a display case for the Papakura District Council mayoral robe and chains;**
- Allocates \$7,800 from its discretionary 2014/2015 operational budget towards the provision of a WW1 centennial commemorative panel at Papakura Museum and external signage for the museum and library.**

CARRIED

Attachments

A Signed Urgent Decision

21 Reports Requested - Pending - Issues

Resolution number PPK/2014/137

MOVED by Member KJ Winn, seconded by Member DG Purdy:

That the report entitled “reports requested – pending-issues” by the Democracy Advisor be received.

CARRIED

22 Papakura Local Board Achievements Register 2013-2016 Electoral Term

Resolution number PPK/2014/138

MOVED by Deputy Chairperson MV Turner, seconded by Member BS Catchpole:

That the report entitled “Papakura Local Board Achievements Register 2013-2016 Electoral Term” be received.

CARRIED

23 Papakura Local Board Workshop Notes

Resolution number PPK/2014/139

MOVED by Member DG Purdy, seconded by Deputy Chairperson MV Turner:

That the Papakura Local Board receive the workshop notes for the meetings held 14 May, 2 April, 11 June 2014 and the Papakura/Manurewa Joint Workshop dated 25 June 2014.

CARRIED

24 Consideration of Extraordinary Items

There was no consideration of extraordinary items.

25 Procedural motion to exclude the public

Resolution number PPK/2014/140

MOVED by Member SR Britnell, seconded by Member BS Catchpole:

That the Papakura Local Board:

- a) Exclude the public from the following part(s) of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

C1 Confidential - Special Housing Areas: Tranche 4

| Reason for passing this resolution in relation to each matter | Particular interest(s) protected (where applicable) | Ground(s) under section 48(1) for the passing of this resolution |
|--|--|---|
| The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7. | s7(2)(c)(ii) - The withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely to damage the public interest. In particular, the report contains information which, if released, would potentially prejudice or disadvantage commercial activities.. | s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7. |

The text of these resolutions is made available to the public who are present at the meeting and form part of the minutes of the meeting.

5.31 pm The public was excluded.

Resolutions in relation to the confidential items are recorded in the confidential section of these minutes and are not publicly available.

6.04 pm The public was re-admitted.

RESTATEMENTS

It was resolved while the public was excluded:

C1 Confidential - Special Housing Areas: Tranche 4

Resolution number PPK/2014/141

MOVED by Member DG Purdy, seconded by Member BS Catchpole:

6.06 pm

The Chairperson thanked Members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD
AT A MEETING OF THE PAPAURA LOCAL BOARD
HELD ON

DATE:.....

CHAIRPERSON:.....