

Howick Local Board OPEN MINUTES

Minutes of a meeting of the Howick Local Board held in the Howick Local Board Meeting Room, Pakuranga Library Complex, 7 Aylesbury Street, Pakuranga on Monday, 13 October 2014 at 6.01pm.

PRESENT

Chairperson	David Collings
Deputy Chairperson	Adele White
Members	Garry Boles
	Katrina Bungard
	Jim Donald
	Lucy Schwaner
	John Spiller
	Steve Udy
	Bob Wichman

APOLOGIES

ALSO PRESENT

1 Welcome

The Chair opened the meeting and welcomed everyone.

2 Apologies

There were no apologies.

3 Declaration of Interest

There were no declarations of interest.

4 Confirmation of Minutes

Resolution number HW/2014/152

MOVED by Chairperson DA Collings, seconded by Member JR Donald:

That the Howick Local Board:

- a) **confirms the ordinary minutes of its meeting, held on Monday, 8 September 2014, as a true and correct record.**

CARRIED

5 Leave of Absence

There were no leaves of absence.

6 Acknowledgements

There were no acknowledgements.

7 Petitions

There were no petitions.

8 Deputations

There were no deputations.

9 Public Forum

9.1

Resolution number HW/2014/153

MOVED by Chairperson DA Collings, seconded by Member SA Udy:

That the Howick Local Board thanks Valerie Oughton for addressing the board during public forum.

CARRIED

10 Extraordinary Business

There was no extraordinary business.

11 Notices of Motion

There were no notices of motion.

12 Chair's Report

Resolution number HW/2014/154

MOVED by Chairperson DA Collings, seconded by Member RD Wichman:

That the Howick Local Board:

- a) **Receives the Chair's verbal report.**

CARRIED

13 Councillor's Update

Recommendation/s

There was no verbal report.

Secretarial Note: The Howick Local Board notes an apology from Cr Dick Quax for absence.

14 New Road Names Approval for the subdivision by UMH Group Limited at 245 Murphys Road, Flat Bush

Resolution number HW/2014/155

MOVED by Chairperson DA Collings, seconded by Member RD Wichman:

That the Howick Local Board, pursuant to section 319(1)(j) of the Local Government Act 1974, approves the road names 'Timmer Road' and 'Fong Road', proposed by the Applicant, for the new roads created by way of subdivision at 245 Murphys Road, Flat Bush, noting that these names meet the relevant road naming criteria.

CARRIED

15 Howick Local Board Community Group Funding - Applications for Round One 2014/2

Resolution number HW/2014/156

MOVED by Deputy Chairperson AJ White, seconded by Member KL Bungard:

That the Howick local Board:

- a) **agrees to fund the Sporting Edge Trust a grant of \$12,000 towards the cost to provide Life Skills Development programmes for young people aged between 8 and 16 years who display at risk decision making behaviour.**
- b) **Agrees to fund Anchorage Park Primary School a grant of \$1,900 towards the cost to enable community use of the school pool during summer 2014/2015.**
- c) **Agrees to fund Botany Downs Primary School a grant of \$1,500 towards the cost to enable community use of the school pool during summer 2014/2015.**
- d) **Agrees to fund Bucklands Beach Primary School a grant of \$1,800 towards the cost to enable community use of the school pool during summer 2014/2015.**
- e) **Agrees to fund Cockle Bay Primary School a grant of \$3,000 towards the cost to enable community use of the school pool during summer 2014/2015.**
- f) **Agrees to fund Macleans Primary School a grant of \$1,670 towards the cost to enable community use of the school pool during summer 2014/2015.**
- g) **Agrees to fund Mellons Bay School a grant of \$2,000 towards the cost to enable community use of the school pool during summer 2014/2015.**

- h) Agrees to fund Riverina School a grant of \$3,400 towards the cost to enable community use of the school pool during summer 2014/2015.**
- i) Agrees to fund Shelly Park School a grant of \$3,000 towards the cost to enable community use of the school pool during summer 2014/2015.**
- j) Agrees to fund the Auckland Regional Migrant Services Charitable Trust a grant of \$5,000 to enable them to provide services out of the Highland Park Community House to our community.**
- k) Agrees to fund the Young Life New Zealand Trust a grant of \$3,000 towards the provision of school subject tutoring for local youth, assisting local youth in employment relating training, work readiness, work experience, access to employment and assisting local youth in gaining employment.**
- l) Agrees to fund the Auckland Regional Migrant Services Chairtable Trust a grant of \$1,680 towards the facilitation of six information workshops for newcomers and service providers at Highland Park Community House (or similar) between November 2014 and October 2015.**
- m) Agrees to fund Cessation Community Trust a grant of \$1,200 as seed funding towards the cost of producing the Inside Out programme.**
- n) Declines to fund the Chinese New Settlers Services Trust a grant of \$9,800 towards the purchase of two laptops, two data projectors and screens and other equipment, venue hire, volunteer expenses for Connecting Kids, Conn4ecting Families education programmes.**
- o) Declines to fund Citizen Advice Bureau Pakuranga – Eastern Manukau a grant of \$8,460 towards the purchase of 8 computers, screens and software packages, three UPS units and set up costs.**
- p) Agrees to fund Cockle Bay Tennis Club a grant of \$10,000 towards the removal and replacement of the astro grass synthetic course surface of four tennis courts.**
- q) Declines to fund Communicare (CMA) a grant of \$5,750 towards rental costs of venues for the Pakuranga and Botany Friendship Centres for 2015.**
- r) Declines to fund the Depot Community Trust a grant of \$2,251 towards the purchase of equipment required for maintenance and cleaning at the Depot, Lloyd Elsmore Park.**
- s) Declines to fund the Father and Child Trust a grant of \$6,000 towards the cost to provide information and support to fathers, families and support organisations, rent, telephone support worker and manager salaries from November 2014 to November 2017.**
- t) Declines to fund the Grandparents Raising Grandchildren Trust NZ a grant of \$842 towards the salary of the Auckland Outreach worker and a contribution to the production of free monthly members newsletters.**
- u) Agrees to fund the Huntington Park Residents & Ratepayers Association a grant of \$400 towards the costs associated with the hosting of a neighbours day event (bouncy castle, signage, prizes, games, food and drink) to be held at Huntington Park on 29 March 2015.**
- v) Agrees to fund Joy to the Nations Trust a grant of \$1,000 towards the cost of a community easter egg hunt (flyers, signage, prizes and materials and entertainment) to be held at Mission Heights School on 4th April 2015.**
- w) Declines to fund Joy to the Nations Trust a grant of \$7,695 towards the purchase and signwriting of a BBQ trailer.**
- x) Agrees to fund LifeGrowth Community Trust a grant of \$970 towards the cost to**

- stage the 6th Burswood Christmas concert (stage, sound and portaloos) to be held on 14 December 2014 at Burswood Park.
- y) Agrees to fund LifeKidz Trust a grant of \$11,000 towards the provision of a 30 day school holiday programme care for 45 children with disabilities and special needs between 22 December 2014 and 5 February 2015.
 - z) Declines to fund Lions Club of Howick a grant of \$2,500 towards the cost to hold a fundraising day for the Howick Volunteer Coastguard at Cockle Bay on 14 March 2015.
 - aa) Agrees to fund MECOSS a grant of \$4,300 towards the venue hire, advertising and koha costs of the 2014 MECOSS Expo and conference.
 - bb) Declines to fund the Migrant Action Trust a grant of \$2,800 towards four two hour pre-jobsearch seminars to teach newcomers how to jobsearch in New Zealand.
 - cc) Declines to fund New Zealand Blue Light Ventures a grant of \$8,795 towards the purchase of 2,513 Kidsmart handbooks for distribution to year 9 students in the Howick area.
 - dd) Agrees to fund NZ Overseas Chinese Culture & Arts Centre a grant of \$750 towards costumes for the group to take part in 2014 Coca-Cola Christmas in the Park event.
 - ee) Declines to fund OnBoard Skate Inc a grant of \$4,653 towards the cost of training for children aged between 6 and 12 years to learn skateboarding skills and behaviours to inspire young people to become “skateboard leaders” in their community.
 - ff) Declines to fund Pakuranga InterChurch Charitable Trust a grant of \$10,000 towards the costs (administration, facilitation, preparation, hosting, refreshments, advertising, venue hire, workbooks) to provide parenting communication and various other workshops between November 2014, and October 2015.
 - gg) Declines to fund Pakuranga InterChurch Charitable Trust a grant of \$6,564 towards the cost to provide a series of courses in communication, anger management, self esteem, parenting and personal boundary skills to the local community.
 - hh) Declines to fund The Parenting Place a grant of \$2,596 towards the cost to provide 12 Toolbox parenting courses in Howick for approximately 108 parents and their families.
 - ii) Agrees to fund The Youth Spaces Charitable Trust a grant of \$2,000 towards the hire of Lloyd Elsmore Park hockey stadium between November 2014 and March 2015.
 - jj) Agrees to fund Watersafe Auckland Inc a grant of \$2,653 towards the provision of Whanau Nui five day free programme of half hour sessions teaching swimming and water safety skills to up to 60 children and whanau at Lloyds Elsmore pool.
 - kk) Agrees to fund Youth Advance Trust Board a grant of \$500 towards the cost to provide a five day school holiday programme in April 2015.

CARRIED

16 Howick Local Board Coastal Erosion Mitigation Programme 2014-2015

MOVED by Chairperson DA Collings, seconded by Member KL Bungard:

That the Howick Local Board:

- a) Approves the beach priorities for the 2014-2015 coastal erosion mitigation programme with changes in funding that Mellons Bay be allocated \$200,000 and Eastern Beach be allocated \$500,000.

LOST

MOVED by Deputy Chairperson AJ White, seconded by Member G Boles:

That the Howick Local Board:

- a) defer this item to another workshop.

The motion was withdrawn.

Resolution number HW/2014/157

MOVED by Chairperson DA Collings, seconded by Member JR Spiller:

That the Howick Local Board:

- a) **Approves the beach priorities for the 2014-2015 coastal erosion mitigation programme as outlined in the report.**

CARRIED

17 Auckland Transport Update – October 2014

Resolution number HW/2014/158

MOVED by Chairperson DA Collings, seconded by Member SA Udy:

That the Howick Local Board:

- a) **Receives the report entitled ‘Auckland Transport Update – October 2014’ and the attached issues register from Auckland Transport’s Elected Member Relationship Manager (South);**
- b) **Approves the Pigeon Mountain Road signal metering scheme design (as shown at Attachment A) to proceed to detailed design and costing stage, to be funded from the Local Board Transport Capital Fund, based on the revised rough order of cost of \$280,000;**
- c) **Approves the Point View Drive Footpath project (as shown on the plan at Attachment B) for construction to be funded from the Local Board Transport Capital Fund, based on the firm estimate of cost of \$137,400 subject to the outcome of consultation with affected parties.**

CARRIED

18 New Half Moon Bay ferry facility

Resolution number HW/2014/159

MOVED by Chairperson DA Collings, seconded by Member SA Udy:

That the Howick Local Board:

- a) **agrees to allocate up to \$2.5 million from the Local Board Transport Capital Fund toward the provision of a new ferry facility at Half Moon Bay, subject to Auckland Transport also allocating an amount of at least \$1.0 million towards the project.**
- b) **requests Auckland Transport to investigate an NZTA subsidy to this project.**

CARRIED

19 Draft Community Grants Policy

Resolution number HW/2014/160

MOVED by Chairperson DA Collings, seconded by Member RD Wichman:

That the Howick Local Board:

- a) **Endorses the Community Grants Policy as a regional framework for the Auckland Council community grants programme, noting that the local board will be supported to develop an individual schedule to the policy that sets out the specific outcomes, priorities and structure of their local grants programme.**
- b) **Provides feedback on any policy provisions of specific interest or concern to the local board, for consideration during the review and finalisation of the Community Grants Policy.**
- c) **Indicates whether they support the proposal to participate in an interim 'multi-board cluster' with Franklin Local Board, Mangere-Otahuhu Local Board, Manurewa Local Board, Otara-Papatoetoe Local Board and Papakura Local Board to consider jointly supporting projects and activities of mutual benefit, noting that if this is agreed:**
 - i) **staff will work with participating local boards to agree funding priorities and terms of reference for the cluster;**
 - ii) **participating local boards will continue to hold their funds separately within the cluster, and can choose whether or not to allocate funds towards individual grant applications on a case-by-case basis;**
 - iii) **additional multi-board clusters can still be explored, and will be supported wherever feasible;**
 - iv) **the cluster is a transitional arrangement and would exist for the duration of the 2015-2016 financial year only, unless otherwise agreed by the participating local boards**

CARRIED

20 Local board feedback on the draft Arts and Culture Strategic Action Plan (ACSAP)

Resolution number HW/2014/161

MOVED by Deputy Chairperson AJ White, seconded by Member KL Bungard:

That the Howick Local Board:

- a) **endorses the Arts and Culture Strategic Action Plan's proposed goals and actions and recommend that the Arts, Culture and Events Committee adopt them.**
- b) **notes that further work on the implementation section will be undertaken with local boards from November 2014 to February 2015.**
- c) **notes the engagement with local boards on the draft Arts and Culture Strategic Action Plan through individual workshops and portfolio holder briefings.**
- d) **recommends clarification for the rationale of council involvement, and explanation of council's role versus the role of other implementation agencies before the draft Arts and Culture Strategic Action Plan is adopted.**
- e) **requests that local boards be involved in the development of the implementation plan.**
- f) **requests that the implementation plan details the role of local boards, where appropriate and outline when they will be engaged.**
- g) **endorses the proposed goals and action areas of the draft Arts and Culture Strategic Acton Plan, noting that this is a high-level document with no detail of tangible actions, aligned funding and no indication of how outcomes will be realised.**
- h) **recommends greater recognition of the role of local boards and the activities being undertaken by local boards. This includes:**
 - i) **Auckland Council's role in arts and culture (page 9): to outline the role of local boards in producing arts and culture outcomes through local facilities, initiatives and programming.**
 - ii) **Strategic Framework section (pages 10-13): stronger alignment and recognition of the local board plans.**
 - iii) **throughout all six goals: to highlight where local boards have undertaken arts and culture-related activities in the 'what we are already doing' sections**
 - iv) **Goal 1 (pages 27-29): to highlight the opportunities local boards can provide so that all Aucklanders can access and participate in arts and culture.**
 - v) **Goal 2 (pages 32-33): to highlight how local boards can invest in arts and culture through events and programming, as well as advocating for new facility builds.**
 - vi) **Goal 3 (pages 36-38): to reflect and recognise the opportunities local boards can provide arts and culture groups through community leases, venue hire, partnering and programming.**
 - vii) **Goal 4 (pages 41-43): to recognise the role of local boards in place-making.**
 - viii) **Goal 5 (pages 46-48): to recognise the role of local boards in celebrating cultural identity by undertaking a range of local events.**
 - ix) **Goal 6 (pages 51-53): to highlight how local boards can contribute to a creative economy through local economic development and arts and**

culture facilities, initiatives and programming.

- i) recommends that since local board feedback has not been sought in time to influence the final draft Arts and Culture Strategic Action Plan that will be presented to the October meeting of the Arts, Culture and Events Committee, that the Chair and Community and Cultural Strategy Manager be delegated authority to make final changes based on local board feedback.

CARRIED

21 Integrated bylaws review and implementation programme (IBRI) update – September 2014

Resolution number HW/2014/162

MOVED by Chairperson DA Collings, seconded by Member SA Udy:

That the Howick Local Board:

- a) Notes the progress of the Integrated Bylaw Review and Implementation programme towards its completion of the delivery of new bylaws by October 2015.

CARRIED

22 Reporting Urgent Decisions Made during September 2014

Resolution number HW/2014/163

MOVED by Chairperson DA Collings, seconded by Deputy Chairperson AJ White:

That the Howick Local Board:

- a) notes the urgent decision made on 22nd September 2014 to fund \$3990 towards infrastructure costs, in particular Stall/stage set up, portable toilets and rubbish clearing charges at the Dusshera Festival to be held on Saturday 4th October 2014 at Barry Curtis Park.
- b) Notes the urgent decision made on 25th September 2014 to fund \$625 plus GST for Member John Spiller to attend a one day workshop “Resource Management Act – how it really works” on 13th October 2014 at Manukau Civic Centre, 31 Manukau Station Road, Manukau run by Local Government New Zealand.
- c) notes that with regard to the one day workshop Member Spiller was to attend on 13th October, it was cancelled due to lack of numbers, so the funding was not used.

CARRIED

23 Financial Policies Issues for Long-term Plan 2015-2025

Resolution number HW/2014/164

MOVED by Chairperson DA Collings, seconded by Member JR Donald:

That the Howick Local Board:

- a) acknowledges the Mayor’s desire to achieve a lower rate increase while attempting to not reduce existing services.
- b) Would like to see the following:
 - i) an increase to the Uniform Annual General Charge (UAGC)
 - ii) an increase in the amount of Development Contributions collected

- iii) more ability given to boards to procure locally.
- c) supports the Mayor's proposal to:
 - i) request the government to play its part in implementing new funding mechanisms,
 - ii) reconsider its position on the non-payment of rates for crown properties
 - iii) revisit legislation to allow council to fund community infrastructure such as libraries from development contributions.
- d) advocates for an increase of the Uniform Annual General Charge over the next 3-4 years with regular increments per annum.
- e) recommends that the level of development contributions collected is reviewed given the proposed intensification around town centres identified within the Unitary Plan and the community desire for infrastructure to be provided.
- f) wishes to express its concern, that the focus of development contributions does not contribute to community infrastructure, particularly with significant growth occurring in the Flat Bush area.
- g) advocates for infrastructure to be put in place before development is allowed including transport, stormwater, public open space and other community infrastructure such as facilities.
- h) advocates for the procurement of services locally for specific projects.

CARRIED

24 Submissions on the Howick draft Local Board Plan 2014

Resolution number HW/2014/165

MOVED by Chairperson DA Collings, seconded by Member G Boles:

That the Howick Local Board:

- a) Notes that in general, submissions received on the Draft Howick Local Board Plan supported the six outcomes, key priorities and initiatives outlined in the plan.
- b) Agrees the following changes to the Draft Howick Local Board Plan:
 - i) Include general statements across the six outcomes on:
 - Accessibility for people with disabilities and improve engagement with a range of community groups
 - Promote the implementation of SmokeFree initiatives
 - Collaboration and working with neighbouring local boards on common advocacy issues and projects.
 - ii) Page 12 and 24 – include a statement on promoting the 'Healthy Howick' initiative that will focus on collaboration and partnership with the community, business and social agencies, including the development of a disability audit to ensure public walkways, parks and open spaces are accessible to all.
 - iii) page 14: – 'Investigate the viability of a project to support young people into work' - move initiative to page 30 under outcome – A prosperous economy.
 - iv) page 14 – add new initiative: 'Investigate the development of a youth

focussed facility and/or more programmes for youth within existing facilities’.

- v) Page 15 and 24 – amend wording to clarify renewal of esplanade areas to ‘development of the Flat Bush green fingers including implementation of a significant ecological area and the establishment of local public walking and cycling networks to meet future growth requirements’. Page 16 – add new initiative – ‘progress integrated planning solutions for the Howick Village area’.
 - vi) page 20 – amend wording of key initiative – ‘investigate the feasibility of a multicultural event (s) including arts, music, craft and food fairs to support multicultural intergenerational events and activities through seed funding, for example, in growth areas like Flat Bush’.
 - vii) page 21 – add new initiative – ‘Ongoing control of noxious weeds and pest management including education programmes’.
 - viii) page 24 – make reference to competitive and non-competitive sports and passive recreational activities.
 - ix) Page 28 – amend wording of initiative ‘Develop a Howick Economic Development Action Plan to work with ATEED and others to undertake an audit of economic and business precinct plans and provide a coordinated approach to economic development in the Howick ward’.
 - x) Page 30 – add new initiative – ‘Partner with businesses, BIDs and ATEED to develop Highbrook as a high tech/IT area that provides more technology based opportunities to complement existing niche manufacturing and logistics activities’.
- c) delegates the authority to the Chairperson to make final amendments to the Draft Howick Local Board Plan.

CARRIED

25 Adoption of the Howick Local Board Plan 2014

Resolution number HW/2014/166

MOVED by Deputy Chairperson AJ White, seconded by Chairperson DA Collings:

That the Howick Local Board:

- a) adopts the Howick Local Board Plan.
- b) delegates authority to the Howick Local Board chairperson to approve any minor wording changes that may be necessary following adoption.

CARRIED

26 Reports Requested and Issues Raised 2013 -2016

Resolution number HW/2014/167

MOVED by Chairperson DA Collings, seconded by Member JR Donald:

That the Howick Local Board:

- a) Receives the Reports Requested and Issues Raised 2013 – 2016 schedule.

CARRIED

27 Workshop Notes

Resolution number HW/2014/168

MOVED by Chairperson DA Collings, seconded by Member JR Donald:

That the Howick Local Board:

- a) **Receives the workshop notes for workshops held on 28th August, 2nd, 11th, 18th and 25th September 2014.**

CARRIED

28 Consideration of Extraordinary Items

There was no consideration of extraordinary items.

29 Procedural motion to exclude the public

Resolution number HW/2014/169

MOVED by Chairperson DA Collings, seconded by Member KL Bungard:

That the Howick Local Board:

- a) **excludes the public from the following part(s) of the proceedings of this meeting.**

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

C1 Council Controlled Organisation Review, Progress Report to Local Boards

Reason for passing this resolution in relation to each matter	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	s7(2)(a) - The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person. In particular, the report contains information on proposed changes that may impact the employment of staff within the Auckland Council group..	s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.

The text of these resolutions is made available to the public who are present at the meeting and form part of the minutes of the meeting.

CARRIED

8.00 pm The public was excluded.

Resolutions in relation to the confidential items are recorded in the confidential section of these minutes and are not publicly available.

8.02 pm The public was re-admitted.

RESTATEMENTS

It was resolved while the public was excluded:

C1 Council Controlled Organisation Review, Progress Report to Local Boards

Resolution number HW/2014/170

MOVED by Chairperson DA Collings, seconded by Member JR Donald:

That the Howick Local Board:

- a) **defers this item to a workshop and will provide informal feedback which will be ratified at the November business meeting.**
- b) **That the report remains confidential and this resolution be restated in the open minutes.**

CARRIED

8.02 pm

The Chairperson thanked Members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD
AT A MEETING OF THE HOWICK LOCAL BOARD
HELD ON

DATE:.....

CHAIRPERSON:.....