



Waitākere Ranges Local Board

OPEN MINUTES

Minutes of a meeting of the Waitākere Ranges Local Board held in the Waitakere Ranges Local Board Office, 39 Glenmall Place, Glen Eden on Thursday, 23 October 2014 at 4:10pm.

PRESENT

Chairperson	Sandra Coney, QSO
Deputy Chairperson	Denise Yates, JP
Members	Neil Henderson Steve Tollestrup

APOLOGIES

Saffron Toms	For absence
Greg Presland	For absence

1 Welcome

The Chairperson opened the meeting and welcomed those present.

2 Apologies

Resolution number WTK/2014/172

MOVED by Chairperson S Coney, seconded by Deputy Chairperson DA Yates:

Accepts the apologies from Members Saffron Toms and Greg Presland for absence.

CARRIED

3 Declaration of Interest

Members were reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

Specifically members are asked to identify any new interests they have not previously disclosed, an interest that might be considered as a conflict of interest with a matter on the agenda.

At its meeting on 28 November 2013, the Waitakere Ranges Local Board resolved (resolution number WTK/2010/5) to record any possible conflicts of interest in a register.

Register

Board Member	Organisation / Position
Sandra Coney	<ul style="list-style-type: none"> • Waitemata District Health Board – <i>Elected Member</i> • Women’s Health Action Trust – <i>Patron</i>
Neil Henderson	<ul style="list-style-type: none"> • Portage Trust – <i>Elected Member</i> • West Auckland Trust Services (WATS) Board – <i>Trustee/Director</i> • Weedfree Trust – <i>Employee</i>
Greg Presland	<ul style="list-style-type: none"> • Portage Trust – <i>Elected Member</i> • Lopdell House Development Trust – <i>Trustee</i> • Titirangi Residents & Ratepayers Group – <i>Committee Member</i>
Steve Tollestrup	<ul style="list-style-type: none"> • Waitakere Licensing Trust – <i>Elected Member</i> • Community Waitakere – <i>Trustee</i> • West Auckland Trust Services (WATS) Board – <i>Trustee/Director</i>
Saffron Toms	NIL
Denise Yates	<ul style="list-style-type: none"> • Ecomatters Environment Trust – <i>Deputy Chair</i> • Keep Waitakere Beautiful Trust – <i>Board Member</i> • Huia-Cornwallis Ratepayers & Residents Association – <i>Co-chairperson</i> • Charlotte Museum Trust – <i>Trustee</i>

Member appointments

Board members are appointed to the following bodies. In these appointments the board members represent Auckland Council.

Board Member	Organisation / Position
Sandra Coney	<ul style="list-style-type: none">• Friends of Arataki Incorporated – <i>Trustee</i>
Neil Henderson	<ul style="list-style-type: none">• Friends of Arataki Incorporated – <i>Trustee</i>• Living Cell Technologies Animal Ethics Committee – <i>Member</i>
Saffron Toms	<ul style="list-style-type: none">• Ark in the Park – <i>Governance Group Member</i>

4 Confirmation of Minutes

Resolution number WTK/2014/173

MOVED by Chairperson S Coney, seconded by Member NR Henderson:

That the Waitākere Ranges Local Board:

Confirm the ordinary minutes of its meeting, held on Thursday, 9 October 2014, as a true and correct record.

CARRIED

5 Leave of Absence

There were no leaves of absence.

6 Acknowledgements

The Waitakere Ranges Local Board acknowledged the passing of Elizabeth Wheeler of Te Henga.

7 Update from Ward Councillors

Secretarial note: Apologies from Deputy Mayor Penny Hulse and Councillor Linda Cooper were noted

8 Item withdrawn

9 Item withdrawn

10 Extraordinary Business

There was no extraordinary business.

11 Notices of Motion

There were no notices of motion.

Item 12 was taken after item 14.

13 Local board feedback on the draft Arts and Culture Strategic Action Plan (ACSAP)

Resolution number WTK/2014/174

MOVED by Chairperson S Coney, seconded by Deputy Chairperson DA Yates:

That the Waitākere Ranges Local Board:

- a) **Incorporating the feedback that was discussed at the meeting to endorse the Arts and Culture Strategic Action Plan's proposed goals and actions and recommend that the Arts, Culture and Events Committee adopt them.**
- b) **Note that further work on the implementation section will be undertaken with local boards from November 2014 to February 2015.**

CARRIED

14 Community Waitakere - Auckland Council Shared Work Programme

Resolution number WTK/2014/175

MOVED by Member NR Henderson, seconded by Deputy Chairperson DA Yates:

That the Waitākere Ranges Local Board:

- a) **Approves the Community Waitakere-Auckland Council 2014/2015 Shared Work Programme**
- b) **Approves the funding of \$32,520 for the Community Waitakere-Auckland Council 2014/2015 Shared Work Programme.**

CARRIED

Secretarial Note: Member Tollestrup declared an interest in this item and took no part in the discussion or voting on the matter.

12 Auckland Transport Update Report – Waitakere Ranges Local Board

Resolution number WTK/2014/176

MOVED by Chairperson S Coney, seconded by Deputy Chairperson DA Yates:

That the Waitākere Ranges Local Board:

- a) **Receives the Auckland Transport's Report for the Waitakere Ranges Local Board**
- b) **Requests that the Waitakere Ranges Local Board be given the opportunity to comment on the draft Waitakere Ranges Design Guidelines as soon as possible.**

CARRIED

15 Significance and Engagement Policy

Resolution number WTK/2014/177

MOVED by Member SR Tollestrup, seconded by Member NR Henderson:

That the Waitākere Ranges Local Board:

- a) Supports the direction of the engagement part of the policy around the flexibility of input.
- b) Supports Council Controlled Organisations (CCOs) delivering on the intents of the engagement policy, though notes that CCOs need to be attuned to matters of local significance.
- c) Asks that a process be put in place to give advance warning to local boards of matters of interest that are due to be reported to the Governing Body. This will better enable local boards to engage with the Governing Body through the “Local Board Input” part of meetings.
- d) Recommends, in light of the recent deferral of around half of its capital expenditure programme by the Governing Body, the Significance Policy should include a threshold to address any similar circumstances in future, for example:
“Any significant reduction (20 percent or more) to the total funding available for either the capital or operational programmes in an adopted Local Board Agreement will trigger a requirement to consult.”
- e) Recommends that the significance policy define the phrase “a group of activity”, and that it be of a finer grain than the very high level groups used in the Long-term Plan.
- f) Recommends that the significance and engagement policy includes the need to consult when proposing to drop funding to an activity area where there is statutory obligation.
- g) Recommends that council includes in its engagement policy the aspiration that the whole of Auckland, including outer rural areas, have access to broadband services to ensure universal, cost effective access to council consultations and engagement electronically. The policy should acknowledge that this represents a cost saving for council.

CARRIED

16 Integrated bylaws review and implementation programme (IBRI) update – September 2014

Resolution number WTK/2014/178

MOVED by Deputy Chairperson DA Yates, seconded by Chairperson S Coney:

That the Waitākere Ranges Local Board:

- a) Notes the progress of the Integrated Bylaw Review and Implementation programme towards its completion of the delivery of new bylaws by October 2015.

CARRIED

17 Waitakere Ranges Local Board Discretionary Community Funding - Round One 2014/2015

Resolution number WTK/2014/179

MOVED by Chairperson S Coney, seconded by Deputy Chairperson DA Yates:

That the Waitākere Ranges Local Board:

- a) **Accepts the late application from Waitakere Residents and Ratepayers**

CARRIED

Resolution number WTK/2014/180

MOVED by Deputy Chairperson DA Yates, seconded by Member SR Tollestrup:

- b) **Considers the applications listed in Table One and agrees to fund, part-fund or decline each application in this round.**

Table One: Waitakere Ranges Local Board Community Funding Applications

Organisation	Funding for	Amount requested	Amount allocated
First Precinct, Albionvale Road	Towards the purchase of mulch, fertilizer and herbicide for the Albionvale Road Community Green Space redevelopment between November 2014 to June 2015	\$ 3,003.00	\$1,000
Glen Eden Community House Incorporated	Towards the purchase of first aid supplies and training, including staff wages, and advertising in the Western Leader for the Glen Eden Community House between November 2014 to June 2015	\$ 2,854.00	\$700
Glen Eden Community House Incorporated	Towards costs associated with getting the Glen Eden Community House Incorporated accounts audited between November 2014 to January 2015	\$ 1,725.00	0
Henderson Valley School	Towards the purchase of carving tools for the Henderson Valley School gateway project between November 2014 to December 2015	\$ 2,700.00	\$2,000
OnBoard Skate NZ Incorporated	Towards coaching costs, staff planning, training and development, purchase of safety equipment and operating costs to run 'Safe Skate' sessions at Kaurilands Primary and Titirangi Primary between November 2014 to March 2015	\$ 4,400.00	\$2,000

Piha Community Library Trust	Towards re-roofing the Piha Community Trust Library between January 2015 to July 2015	\$ 3,000.00	Application withdrawn
Ranui-Swanson-Waitakere Community Patrol	Towards costs for volunteers to attend first aid training between November 2014 to February 2015	\$ 1,040.00	\$500
The Titirangi Community House Society Incorporated	Funding for the design and implementation of a new website for Titirangi Community House between November 2014 to January 2015	\$ 1,380.00	\$1,000
The Waitakere Ranges Protection Society Incorporated	Towards the salary for the Heritage Area Coordinator between November 2014 to October 2015	\$ 5,000.00	0
VisionWest Community Trust	Towards the purchase of food for the VisionWest Community Trust food bank between November 2014 to October 2015	\$ 3,000.00	0
Watersafe Auckland Incorporated	Towards the hireage of the Waterhole Swim School, advertising costs including flyers, certificates and the purchase of swimming bags for the Whanau Nui programme between December 2014 to March 2015	\$ 2,653.00	0
Waitakere R&R	Funding towards the Community Halloween Hooley family event aimed at keeping young children safe from any dangers associated with street walking and door knocking for Halloween. Notes that the funding is not to be spent on sweets.	\$500.00	\$300.00
		\$ 31,255.00	\$7,500

CARRIED

Resolution number WTK/2014/181

MOVED by Chairperson S Coney, seconded by Deputy Chairperson DA Yates:

That the Waitākere Ranges Local Board:

c) **Notes that the Piha Community Trust has withdrawn its application.**

CARRIED

18 Waitakere Ranges Local Board submission on the draft Signage Bylaw 2014

Resolution number WTK/2014/182

MOVED by Chairperson S Coney, seconded by Member SR Tollestrup:

That the Waitākere Ranges Local Board:

- a) **Endorses the submission that the local board provided on draft Signage Bylaw 2014 and submitted to the Bylaws Department at Auckland Council on Thursday, 2 October 2014, as detailed in the “Waitakere Ranges Local Board – submission on Signage Bylaw 2014” attachment.**

CARRIED

19 Western Joint Funding Committee - Updated Terms of Reference

Resolution number WTK/2014/183

MOVED by Deputy Chairperson DA Yates, seconded by Member NR Henderson:

That the Waitākere Ranges Local Board:

- a) **Approves amended Terms of Reference for the Western Joint Funding Committee as per Attachment A.**

CARRIED

20 Local Board member attendance at the National Animal Ethics Advisory Committee (NAEAC)

Resolution number WTK/2014/184

MOVED by Chairperson S Coney, seconded by Member SR Tollestrup:

That the Waitākere Ranges Local Board:

- a) **Endorses member Neil Henderson to attend the National Animal Ethics Advisory Committee workshop (NAEAC) in November 2014.**
- b) **Agrees that travel and related expenses for attending the National Animal Ethics Advisory Committee workshop (NAEAC) be provided for in line with Auckland Council's Elected Members' Expense Rules.**

CARRIED

Action: Neil to provide a report back to WRLB.

21 Portfolio update: Member Greg Presland

Resolution number WTK/2014/185

MOVED by Deputy Chairperson DA Yates, seconded by Member NR Henderson:

That the Waitākere Ranges Local Board:

- a) **Receives the portfolio update from Member Greg Presland.**

CARRIED

22 Consideration of Extraordinary Items

There was no consideration of extraordinary items.

23 Procedural motion to exclude the public

That the Waitākere Ranges Local Board:

- a) exclude the public from the following part(s) of the proceedings of this meeting.
- b) agree that <<ENTER NAME, TITLE OF PERSON>> be permitted to remain for Confidential Item <<CONFIDENTIAL ITEM NO.>>:<<ITEM TITLE>> after the public has been excluded, because of their knowledge of <<SPECIFY>>, which will help the Waitākere Ranges Local Board in its decision-making.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

C1 Council Controlled Organisation Review, Progress Report to Local Boards

Reason for passing this resolution in relation to each matter	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	s7(2)(a) - The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person. In particular, the report contains information on proposed changes that may impact the employment of staff within the Auckland Council group..	s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.

The text of these resolutions is made available to the public who are present at the meeting and form part of the minutes of the meeting.

5.04pm The public was excluded.

Resolutions in relation to the confidential items are recorded in the confidential section of these minutes and are not publicly available.

5.17pm The public was re-admitted.

RESTATEMENTS

It was resolved while the public was excluded:

C1 Council Controlled Organisation Review, Progress Report to Local Boards

Resolution number WTK/2014/186

MOVED by Chairperson S Coney, seconded by Deputy Chairperson DA Yates:

That the Waitakere Ranges Local Board:

Agrees that neither the report nor the resolutions be restated in the public minutes until the reason for confidentiality no longer exists.

CARRIED

5.17 pm

The Chairperson thanked Members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD
AT A MEETING OF THE WAITĀKERE RANGES
LOCAL BOARD HELD ON

DATE:.....

CHAIRPERSON:.....