

Papakura Local Board OPEN MINUTES

Minutes of a meeting of the Papakura Local Board held in the Local Board Chambers, Papakura Service Centre, 35 Coles Crescent, Papakura on Wednesday, 19 November 2014 at 4.30pm.

PRESENT

Chairperson	Bill McEntee
Deputy Chairperson	Michael Turner
Members	Stuart Britnell Brent Catchpole Graham Purdy Katrina Winn

APOLOGIES

Councillor	Sir John Walker	For lateness
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ALSO PRESENT

Councillors	Calum Penrose Sir John Walker	(from 4.41 pm)
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IN ATTENDANCE

Mr	John Latimer	Community Leisure Management
Ms	Debbie Morris	Community Leisure Management

1 Welcome

Board Member Turner led the meeting in prayer.

2 Apologies

Resolution number PPK/2014/203

MOVED by Member BS Catchpole, seconded by Deputy Chairperson MV Turner:

That the Papakura Local Board accept the apology from Councillor Sir John Walker for lateness.

CARRIED

3 Declaration of Interest

There were no declarations of interest.

4 Confirmation of Minutes

Resolution number PPK/2014/204

MOVED by Member SR Britnell, seconded by Member DG Purdy:

That the Papakura Local Board confirm the ordinary minutes of its meeting, held on Wednesday, 15 October 2014, including the confidential section, as a true and correct record.

CARRIED

5 Leave of Absence

There were no leaves of absence.

6 Acknowledgements

There were no acknowledgements.

7 Petitions

There were no petitions.

8 Deputations

8.1 Deputation – John Latimer and Debbie Morris - Access Elizabeth Campbell Hall

John Latimer and Debbie Morris were in attendance to address the Papakura Local Board regarding Community Leisure Management's agreement with Auckland Council concerning access to the Elizabeth Campbell Hall for their holiday and after school programmes.

Resolution number PPK/2014/205

MOVED by Member BS Catchpole, seconded by Deputy Chairperson MV Turner:

That the Papakura Local Board thank John Latimer and Debbie Morris from Community Leisure Management for their presentation to the Board.

CARRIED

9 Public Forum

There was no public forum.

10 Extraordinary Business

10.1 Extra-ordinary Business - Special Housing Areas: Tranche 4 New Information

Resolution number PPK/2014/206

MOVED by Member BS Catchpole, seconded by Member SR Britnell:

That the Papakura Local Board approve an extra-ordinary item of business for consideration as Item C1 , Special Housing Areas: Tranche 4 New Information, noting the reason for urgency is that the Housing Project Office is to make a report to the Auckland Development Committee on 03 December 2014. This is an opportunity for the Board to provide feedback to the Housing Project Office for inclusion in the above report.

CARRIED

11 Notices of Motion

There were no notices of motion.

12 Councillors' Update

Councillors' Calum Penrose and Sir John Walker outlined the following to the Board:

- i. Rates rise of 3.5% up from the Mayor's proposal of 2.5%. Councillors felt very strongly that a rise of 2.5% would lead to the reduction of too many levels of service.
- ii. Outlined the reasons for the rates equalisation which had been capped at 10% being discontinued from 2015.
- iii. The importance of attendance at the Sustainability of Sport and Recreation Panel and Sector Fora to be held in Manukau on Thursday, 20 November 2014.

Resolution number PPK/2014/207

MOVED by Member KJ Winn, seconded by Member SR Britnell:

- a) **That the Councillors' update be received.**

CARRIED

13 Auckland Transport Update - November 2014

Resolution number PPK/2014/208

MOVED by Member BS Catchpole, seconded by Member KJ Winn:

- a) **That the Papakura Local Board receive the report entitled "Auckland Transport Update – November 2014."**
- b) **That the Papakura Local Board allocates funding from the Local Board Transport Capital Fund for a Papakura Marae finger sign to be located at the junction of Settlement Road and Hunua Road at a cost of up to \$300.**
- c) **That the Papakura Local Board presses Auckland Transport to revisit the board's submission proposing bus connectivity to Takanini rail station as there is a need to progress.**
- d) **That the Papakura Local Board requests that a bus service to Conifer Grove**

be investigated.

CARRIED

14 Auckland Transport Quarterly Update to Local Boards

Resolution number PPK/2014/209

MOVED by Member BS Catchpole, seconded by Member SR Britnell:

That the Papakura Local Board receive the report entitled “Auckland Transport Quarterly Update to Local Boards.”

CARRIED

15 Allocation of the 2014/2015 Infrastructure and Environmental Services Budget

Resolution number PPK/2014/210

MOVED by Member KJ Winn, seconded by Deputy Chairperson MV Turner:

That the Papakura Local Board:

- a) **agrees to fund a targeted biodiversity and private landowner engagement programme on private land at a cost of \$29,457.**
- b) **requests any significant changes to this work programme be brought back to the board.**
- c) **requests that a quarterly update on progress and advice to landowners be made to the board.**

CARRIED

Secretarial Note: Pursuant to Standing Order 3.15.5 Member Purdy requested that his dissenting vote be recorded

16 Road Name Approval for Karaka Lakeview Limited for a New Road Located at 128 Hingaia Road, Papakura

Resolution number PPK/2014/211

MOVED by Member DG Purdy, seconded by Deputy Chairperson MV Turner:

- a) **That the Papakura Local Board, pursuant to section 319(1)(j) of the Local Government Act 1974, approves the name:, “Costa Viva Crescent” for the new road proposed at 128 Hingaia Road, Papakura, noting that the preferred name meets the relevant road naming criteria.**

CARRIED

17 Draft Community Facilities Network Plan

Resolution number PPK/2014/212

MOVED by Member BS Catchpole, seconded by Member KJ Winn:

That the Papakura Local Board provide the following feedback on the Draft Community Facilities Network Plan:

General feedback

- i) **welcomes the inclusion of libraries into the scope of the Community Facilities Network Plan.**
- ii) **considers it essential that the updated timeframes are retained and that these include additional local board engagement to deliver the Community Facilities Network Plan as essential.**
- iii) **recommends that the Community Facilities Network Plan be a tool to**

enable and enhance local board plan initiatives, and deliver positive community outcomes.

Sections 3.2, 3.3 and 3.4

- iv) agree with the descriptor of the challenges confronting community facilities, and encourages the Governing Body to work with local boards to address and overcome these challenges.
- v) agree with the proposed purpose, outcomes and standards of community facilities, as they align to and complement local board plan priorities and initiatives.

Section 4.1 – Community centres

- vi) agree with the proposed future provision framework for community centres, specifically:
 - that the minimum size of 600-800 m² is too prescriptive for a new community centre. It should be more flexible to allow for smaller community centres that meet a local need to be built that would take into account any budget-related issues that may impact on the building's size
 - that larger, multi-use flexible spaces must reflect the character and local identity of the community, and these elements are not compromised for cost-saving purposes
 - that when considering the Mayor's Proposal to move towards a more community-led approach for community development, the governance and management is prioritised to ensure continuity and successful delivery of community centres.

Section 4.2 – Venues for hire

- vii) recommend that new stand-alone venues for hire (community halls) continue as a proposed option for new community facility development, as they:
 - are an important facility option for smaller and geographically isolated communities, as a new multi-use community centre may not be necessary or meet their communities' needs
 - fulfil an important function as a 'satellite' facility for existing community centres, where additional meeting, programming or activity space is required within close proximity of the community centre.
- viii) agree with the proposal to investigate options to:
 - address venues for hire that have identified condition or performance issues
 - consider venues for hire that no longer serve a community purpose or fulfil the communities' need
 - consider to repurpose for other activities, asset transfer or rationalisation, where necessary.

Section 4.3 – Aquatic and leisure facilities

- ix) agree with the proposed future provision framework for aquatic and leisure facilities, ensuring:
 - that the local and regional functions be flexible so that they can be applied to all three types of aquatic and leisure facilities, and

account for any unique circumstances based on an identified need or demand

- that further work be undertaken to understand how decisions relating to destination aquatic and leisure facilities would be applied, and how it might impact on local boards and their decision-making
- that when considering the Mayor's Proposal to move towards a more commercial approach for pool operations, building capacity within the community and delivering positive outcomes is a priority when considering the management of aquatic and leisure facilities.

Section 4.5 – Arts and culture facilities

- x) agree with the future provision for arts and culture facilities, ensuring:
- that in circumstances where an existing facility cannot be retrofitted or become fit-for arts and culture purposes, that a new arts and culture facility will still be considered to meet an identified need or demand
 - that further work be undertaken to understand how decisions relating to destination arts and culture facilities would be applied, and how that might impact on local boards and their decision-making.

Section 5 – Action Plan

- xi) recommend that local board plan outcomes and initiatives be included as a factor to rank actions for:
- existing community facilities
 - investigating new community facilities.
- xii) recommend that Elizabeth Campbell Hall, Takanini Hall and the Uenuku Room be included on the 'Actions to investigate existing community facilities' list
- xiii) recommends that the Hawkins Theatre and Papakura Arts Gallery be included as Arts and Culture Facilities on the 'Actions to investigate community facilities' list.
- xiv) recommend that Drury be included under 'Actions to investigate potential of need for new community facilities' list.
- xv) agree with the proposed business improvements, in particular actions 63 and 64, as they are a common and consistent theme in local board plan outcomes and initiatives.

Section 6 – Implementation

- xvi) agree with the proposed prioritisation criteria for community facilities investment, as it provides a consistent, co-ordinated and transparent approach to community facility planning.
- xvii) note the feedback will guide council's provision of community facilities, including any specific feedback on the strategic framework, provision framework, action plan, implementation approach and prioritisation criteria.
- xviii) note the proposed revised timeframes to include libraries in the Community Facilities Network Plan and that further engagement with local boards will be undertaken to discuss the libraries content and the

final revised network plan.

- xix) seek clarification about how the draft Community Facilities Network Plan provides the flexibility to accommodate current and future growth generated by, for example, special housing areas, and how that aligns to setting priorities for funding.
- xx) note that Papakura is currently subject to a number of special housing areas and people from these developments will require access to community facilities which currently do not appear to be encompassed in any plans.
- xxi) seeks assurances that where community halls have been gifted to the council by clubs or community groups, that any proposal to divest these facilities be subject to full local board consultation. Groups that have gifted halls to Council should be subject to lower fees or free use for the lifetime of the group.

CARRIED

18 Request for Feedback on the Draft Local Approved Product Policy

Resolution number PPK/2014/213

MOVED by Member DG Purdy, seconded by Member SR Britnell:

That the Papakura Local Board delegates the Chairman and Deputy Chair to provide feedback on the draft Local Approved Product Policy.

CARRIED

19 For Information: Reports referred to the Papakura Local Board

Resolution number PPK/2014/214

MOVED by Member SR Britnell, seconded by Member KJ Winn:

That the Papakura Local Board note the following reports referred for information from the Governing Body committee meetings or forums:

No.	Report Title	Meeting Date	Governing Body Committee or Forum
1.	Arts and Culture Strategic Action Plan – Part 1	28 October 2014	Arts, Culture and Events Committee

CARRIED

20 Papakura Local Board Achievements Register 2013-2016 Electoral Term

Resolution number PPK/2014/215

MOVED by Member KJ Winn, seconded by Deputy Chairperson MV Turner:

- a) **That the report entitled “Papakura Local Board Achievements Register 2013-2016 Electoral Term” be received with the following additions.**
 - i. **Formation of community garden in Hingaia**
 - ii. **Inaugural Market Day – Papakura**
 - iii. **Drop-in sessions for Locally Approved Products Policy**
 - iv. **Papakura Fireworks Display**

CARRIED

21 Reports Requested - Pending - Issues

Resolution number PPK/2014/216

MOVED by Member DG Purdy, seconded by Member SR Britnell:

- a) **That the report entitled “reports requested – pending-issues” by the Democracy Advisor be received.**

CARRIED

22 Papakura Local Board Workshop Notes

Resolution number PPK/2014/217

MOVED by Member KJ Winn, seconded by Deputy Chairperson MV Turner:

That the Papakura Local Board:

- a) **receives the workshop notes for the meetings held 1 October, 8 October, 22 October, 29 October and 5 November 2014.**

CARRIED

23 Consideration of Extraordinary Items

23.1 Procedural Motion to Exclude the Public

Resolution number PPK/2014/218

MOVED by Member SR Britnell, seconded by Member KJ Winn:

That the Papakura Local Board: add Councillors

- a) **exclude the public from the following part(s) of the proceedings of this meeting.**
- b) **agree that Councillors Sir John Walker and Calum Penrose be permitted to remain at this meeting for Confidential Item C1: Special Housing Areas: Tranche 4 New Information after the public has been excluded because of their knowledge of the ward area. This knowledge, which will be of assistance in relation to the matter to be discussed will help the Papakura Local Board in its decision making.**

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

C1 Special Housing Areas: Tranche 4 New Information

Reason for passing this resolution in relation to each matter	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists	s7(2)(c)(ii) - The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person.	s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good

under section 7.	In particular, the report contains information which, if released would potentially prejudice or disadvantage commercial activities	reason for withholding exists under section 7.
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CARRIED

5.42 pm The public was excluded

Resolutions in relation to the confidential items are recorded in the confidential section of these minutes and are not publicly available.

6.30 pm The public was re-admitted

RESTATEMENTS

C1 Special Housing Areas: Tranche 4 New Information

Resolution number PPK/2014/219

MOVED by Chairperson WF McEntee, seconded by Deputy Chairperson MV Turner:

It was resolved while the public was excluded that there would be no restatements of the reports or resolutions.

CARRIED

6.31 pm

The Chairperson thanked Members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD
AT A MEETING OF THE PAPAURA LOCAL BOARD
HELD ON

DATE:.....

CHAIRPERSON:.....