

I hereby give notice that an ordinary meeting of the Rodney Local Board will be held on:

Date: Monday, 10 November 2014
Time: 1.00pm
Meeting Room: Council Chamber
Venue: Orewa Service Centre
50 Centreway Road
Orewa

Rodney Local Board

OPEN ADDENDUM AGENDA

MEMBERSHIP

Chairperson	Brenda Steele
Deputy Chairperson	Steven Garner
Members	James Colville
	Warren Flaunty, QSM
	Thomas Grace
	Beth Houlbrooke
	John McLean
	Phelan Pirrie
	Greg Sayers

(Quorum 5 members)

Raewyn Morrison
Local Board Democracy Advisor

7 November 2014

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Rodney Local Board Meeting Schedule for 2015

File No.: CP2014/26121

Purpose

1. To recommend the meeting schedule for the Rodney Local Board for 2015.

Executive Summary

2. Local board meetings are open to the public and will be notified through public notices in appropriate media. It is prudent for the local board to adopt a meeting schedule as it ensures local board members have clarity about their commitments, gives an indication to the public of when meetings are to be held and meets the requirement of clause 19(5)(b), Schedule 7 of the Local Government Act 2002. It also allows for a planned approach to workloads and ensures clarity about diary commitments.
3. A meeting schedule for each local board is adopted to schedule the meetings for the upcoming year.
4. The specific times and dates for the hearing process for the Local Board Agreement 2015/2016 are yet to be finalised. This is part of the special consultative process outlined in the Local Government Act 2002. Local board meeting schedules will therefore need to be updated and provision made for these hearings, once the details are confirmed.
5. A proposed meeting schedule for the Rodney Local Board for 2015 is attached as Attachment A.

Recommendation/s

That the Rodney Local Board:

- a) adopt the meeting schedule for 2015 as listed in Attachment A.
- b) notes that the dates and times for hearings and deliberations for the Local Board Agreement 2015/2016 are not finalised and as such the meeting schedule may require alteration.

Discussion

6. Adopting a meeting schedule allows for a planned approach to workloads and ensures local board members have clarity about their commitments. It also gives an indication to the public of when meetings are to be held and meets the requirement of clause 19, Schedule 7 of the Local Government Act 2002. A proposed meeting schedule for the Rodney Local Board for 2015 is attached as Attachment A.
7. Each local board develops a Local Board Agreement annually. This document is subject to public consultation and the local board will hold hearings to give submitters the opportunity to express their views verbally.
8. The specific times and dates for the hearings process for the local board agreement are yet to be finalised. Local board meeting schedules may therefore need to be updated and provision made for hearings, once details are confirmed.
9. In addition to local board meetings, local boards will hold workshops that are closed to the public. The proceedings of every workshop are recorded and considered at the next business meeting of the local board in accordance with current local board standing order provisions.

Consideration

Local Board Views

10. This decision falls under the local board's delegated authority.

Māori Impact Statement

11. There is no specific impact for Māori arising from this report.

General

12. Clauses 19(4), 19(5) and 19(6), Schedule 7, of the Local Government Act 2002 states that:
“(4) A local authority must hold meetings at the times and places that it appoints.

(5) Unless clause 22 (extraordinary meeting) applies, the chief executive must give notice in writing to each member of the time and place of a meeting -

(a) not less than 14 days before the meeting; or

(b) if the local authority has adopted a schedule of meetings, not less than 14 days before the first meeting on the schedule.”

(6) If a local authority adopts a schedule of meetings, -

(a) the schedule –

(i) may cover any future period that the local authority considers appropriate; and

(ii) may be amended; and

(b) notification of the schedule or of any amendment to that schedule constitutes a notification of every meeting on the schedule or amendment.”

13. Similarly, the statutory requirement pursuant to clauses 46, 46(A) and 47 of the Local Government Official Information and Meetings Act 1987 mentions that:

- meetings of a local authority are publicly notified
- agendas and reports are available at least two working days before a meeting
- local board meetings are open to the public.

Implementation Issues

14. Meetings of the local boards are supported by Auckland Council's Local Board Services Department.

Attachments

No.	Title	Page
A	Proposed Schedule of Meetings for 2015	7

Signatories

Authors	Vivienne Sullivan - Local Board Democracy Advisor
Authorisers	Lesley Jenkins - Relationship Manager

2015

Date	Meeting	TIME	VENUE
Monday, 2 February 2015	Transport Planning and Infrastructure Committee Meeting	3.30pm	Council Chamber Orewa Service Centre 50 Centreway Road Orewa
Monday, 16 February 2015	Business Meeting	3.30pm	Council Chamber Orewa Service Centre 50 Centreway Road Orewa
Monday, 2 March 2015	Parks, Culture and Community Development Committee Meeting	3.30pm	Council Chamber Orewa Service Centre 50 Centreway Road Orewa
Monday, 16 March 2015	Business Meeting	3.30pm	Te Hana
Tuesday, 7 April 2015	Transport Planning and Infrastructure Committee Meeting	3.30pm	Council Chamber Orewa Service Centre 50 Centreway Road Orewa
Monday, 20 April 2015	Business Meeting	3.30pm	Council Chamber Orewa Service Centre 50 Centreway Road Orewa
Monday, 4 May 2015	Parks, Culture and Community Development Committee Meeting	3.30pm	Council Chamber Orewa Service Centre 50 Centreway Road Orewa
Monday, 18 May 2015	Business Meeting	3.30pm	Council Chamber Orewa Service Centre 50 Centreway Road Orewa
Tuesday, 2 June 2015	Transport Planning and Infrastructure Committee Meeting	3.30pm	Council Chamber Orewa Service Centre 50 Centreway Road Orewa
Monday, 15 June 2015	Business Meeting	3.30pm	Council Chamber Orewa Service Centre 50 Centreway Road Orewa
Monday, 6 July 2015	Parks, Culture and Community Development Committee Meeting	3.30pm	Council Chamber Orewa Service Centre 50 Centreway Road Orewa
Monday, 20 July 2015	Business Meeting	3.30pm	Council Chamber Orewa Service Centre 50 Centreway Road Orewa

Monday, 3 August 2015	Transport Planning and Infrastructure Committee Meeting	3.30pm	Council Chamber Orewa Service Centre 50 Centreway Road Orewa
Monday, 17 August 2015	Business Meeting	3.30pm	Coatsville
Monday, 7 September 2015	Parks, Culture and Community Development Committee Meeting	3.30pm	Council Chamber Orewa Service Centre 50 Centreway Road Orewa
Monday, 21 September 2015	Business Meeting	3.30pm	Council Chamber Orewa Service Centre 50 Centreway Road Orewa
Monday, 5 October 2015	Transport Planning and Infrastructure Committee Meeting	3.30pm	Council Chamber Orewa Service Centre 50 Centreway Road Orewa
Monday, 19 October 2015	Business Meeting	3.30pm	Council Chamber Orewa Service Centre 50 Centreway Road Orewa
Monday, 2 November 2015	Parks, Culture and Community Development Committee Meeting	3.30pm	Council Chamber Orewa Service Centre 50 Centreway Road Orewa
Monday, 16 November 2015	Business Meeting	3.30pm	Council Chamber Orewa Service Centre 50 Centreway Road Orewa
Monday, 7 December 2015	Transport Planning and Infrastructure Committee Meeting	3.30pm	Council Chamber Orewa Service Centre 50 Centreway Road Orewa
Monday, 14 December 2015	Business Meeting	3.30pm	Council Chamber Orewa Service Centre 50 Centreway Road Orewa