

I hereby give notice that an ordinary meeting of the Franklin Local Board will be held on:

Date: Tuesday, 24 March 2015
Time: 9.30am
Meeting Room: Local Board Chambers
Venue: Pukekohe Service Centre
82 Manukau Road
Pukekohe

Franklin Local Board

OPEN ADDENDUM AGENDA

MEMBERSHIP

Chairperson	Andrew Baker
Deputy Chairperson	Jill Naysmith
Members	Malcolm Bell
	Alan Cole
	Brendon Crompton
	Angela Fulljames
	Sarah Higgins
	Murray Kay
	Dr Lyn Murphy

(Quorum 5 members)

Gaylene Harvey
Democracy Advisor

18 March 2015

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Urgent Decision of the Franklin Local Board : Clevedon Roundup

File No.: CP2015/04155

Purpose

1. Providing the decision made under urgency for discounted venue hire rate for the group producing the Clevedon Roundup newsletter.

Executive Summary

2. Local boards have the decision-making allocation for setting hire fees for local facilities, to support delivery of services, projects, events and activities for the wider community's benefit.
3. A dedicated group of senior volunteers produce a local newsletter, the Clevedon Roundup, using revenue earned from advertising to reproduce the newsletter. The group has had free use of the Clevedon District Centre for a number of years by agreement with Manukau City Council. The group was not considered for inclusion in the list of nine nominated groups by the Franklin Local Board as there was no knowledge of the agreement at that time.
4. To formalise the informal arrangement, the board wishes to add the group producing the Clevedon Roundup to the list of groups receiving a 100% discount for hire fees for 2014/15. This will be reassessed each financial year to ensure they continue to meet the relevant criteria, along with the other nominated groups.
5. The urgent decision process was utilised as the group needed to utilise the centre prior to the next business meeting (refer Attachment A).

Recommendation/s

That the Franklin Local Board notes the following urgent decisions:

Clevedon Roundup – Discount for Clevedon District Centre use

- a) That the Franklin Local Board approves the group producing the Clevedon Roundup newsletter for 100% discount from hire charges for the Clevedon District Centre for 2014/15.

Attachments

No.	Title	Page
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Signatories

Authors	Gaylene Harvey - Democracy Advisor
Authorisers	Teresa Turner - Relationship Manager

URGENT DECISION OF THE FRANKLIN LOCAL BOARD

SUBJECT

Discounted venue hire rate for the group producing the Clevedon Roundup newsletter.

BACKGROUND

Local boards have the decision-making allocation for setting hire fees for local facilities, to support delivery of services, projects, events and activities for the wider community's benefit. In 2014, a project was undertaken by staff to develop a more consistent pricing structure for hire of council-managed community and arts facilities. This resulted in the Franklin Local Board selecting activity types to receive discounts to reflect its local board plan priorities.

The local board used the following criteria for determining the priority discount groups for 2014/2015:

- Community good;
- Little or no income;
- Alignment with local board plan priorities;
- Volunteers who work with council;
- Independence of the organisation.

Using these criteria, the board resolved, at its 24 July 2014 business meeting, that nine nominated groups were to be provided 100% discount for hire fees for community venues and arts facilities in Franklin for the 2014/15 year.

A dedicated group of senior volunteers produce a local newsletter, the Clevedon Roundup, using revenue earned from advertising to reproduce the newsletter. The group has had free use of the Clevedon District Centre for a number of years by agreement with Manukau City Council. The group was not considered for inclusion in the list of nine nominated groups by the Franklin Local Board as there was no knowledge of the agreement at that time.


REASON FOR URGENCY

To formalise the historic agreement, the board wishes to add the group producing the Clevedon Roundup to the list of groups receiving a 100% discount for hire fees for 2014/15. This will be reassessed each financial year to ensure they continue to meet the relevant criteria, along with the other nominated groups.

RECOMMENDATIONS

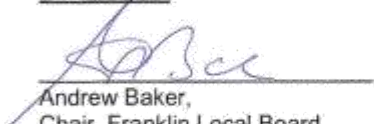
That the Franklin Local Board approves the group producing the Clevedon Roundup newsletter for 100% discount from hire charges for the Clevedon District Centre for 2014/15.

AUTHORISED FOR RELEASE

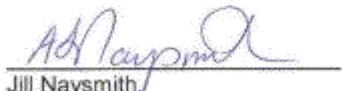

Teresa Turner
Relationship Manager, Local Board Services

16/2/15
Date

APPROVED


Andrew Baker,
Chair, Franklin Local Board

17-2-15
Date


Jill Naysmith,
Deputy Chair, Franklin Local Board

17-2-15
Date