

Date: Tuesday 28 April 2015
Time: 7.00pm
Meeting Room: Upper Harbour Local Board Office
Venue: 30 Kell Drive
Albany

Upper Harbour Local Board

OPEN MINUTE ITEM ATTACHMENTS

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Memo

28 April 2015

To: Local Board Members
cc: Relationship Manager
From: Senior Local Board Advisor

Subject: Allocation of Reserve Albany Parking Funds

Dear Members

Just as a point of clarity, I wanted to inform you of the delegation regarding the allocation of the reserve Albany parking funds and the process going forward.

The decision making delegation for approval of the release of the reserve Albany parking funds lies with the Budget Committee, as the funds are held regionally.

Therefore, once the Upper Harbour Local Board has endorsed the release of the funds to Mr Nicholas Lowes, a report will need to be written by the finance department and presented to the Budget Committee for final approval.

Only then can the funds be released to Mr Lowes to build additional parking spaces to relieve the parking congestion in the Albany Village.

Kind regards

A handwritten signature in black ink, appearing to read "Karen Marais".

Karen Marais