



---

# **Waitākere Ranges Local Board**

## **OPEN MINUTES**

---

Minutes of a meeting of the Waitākere Ranges Local Board held in the Waitakere Ranges Local Board Office, 39 Glenmall Place, Glen Eden on Thursday, 9 April 2015 at 6.30pm.

---

### **PRESENT**

<b>Chairperson</b>	Sandra Coney, QSO
<b>Deputy Chairperson</b>	Denise Yates, JP
<b>Members</b>	Neil Henderson Greg Presland Steve Tollestrup Saffron Toms



## 1 Welcome

The Chairperson opened the meeting and welcomed those present.

## 2 Apologies

There were no apologies.

## 3 Declaration of Interest

Members were reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

Specifically members are asked to identify any new interests they have not previously disclosed, an interest that might be considered as a conflict of interest with a matter on the agenda.

At its meeting on 28 November 2013, the Waitakere Ranges Local Board resolved (resolution number WTK/2010/5) to record any possible conflicts of interest in a register.

*Register*

Board Member	Organisation / Position
Sandra Coney	<ul style="list-style-type: none"> <li>• Waitemata District Health Board – <i>Elected Member</i></li> <li>• Women’s Health Action Trust – <i>Patron</i></li> </ul>
Neil Henderson	<ul style="list-style-type: none"> <li>• Portage Trust – <i>Elected Member</i></li> <li>• West Auckland Trust Services (WATS) Board – <i>Trustee/Director</i></li> <li>• Weedfree Trust – <i>Employee</i></li> </ul>
Greg Presland	<ul style="list-style-type: none"> <li>• Portage Trust – <i>Elected Member</i></li> <li>• Lopdell House Development Trust – <i>Trustee</i></li> <li>• Titirangi Residents &amp; Ratepayers Group – <i>Committee Member</i></li> <li>• Whau Coastal Walkway Environmental Trust – <i>Trustee</i></li> <li>• Combined Youth Services Trust - <i>Trustee</i></li> </ul>
Steve Tollestrup	<ul style="list-style-type: none"> <li>• Waitakere Licensing Trust – <i>Elected Member</i></li> <li>• Community Waitakere – <i>Trustee</i></li> <li>• West Auckland Trust Services (WATS) Board – <i>Trustee/Director</i></li> </ul>
Saffron Toms	NIL
Denise Yates	<ul style="list-style-type: none"> <li>• Ecomatters Environment Trust – <i>Trustee</i></li> <li>• Keep Waitakere Beautiful Trust – <i>Trustee</i></li> <li>• Huia-Cornwallis Ratepayers &amp; Residents Association – <i>Co-chairperson</i></li> <li>• Charlotte Museum Trust – <i>Trustee</i></li> <li>• Friends of Arataki Incorporated – <i>Committee Member</i></li> </ul>

### Member appointments

Board members are appointed to the following bodies. In these appointments the board members represent Auckland Council.

Board Member	Organisation / Position
Sandra Coney	<ul style="list-style-type: none"><li>• Friends of Arataki Incorporated – <i>Trustee</i></li></ul>
Neil Henderson	<ul style="list-style-type: none"><li>• Friends of Arataki Incorporated – <i>Trustee</i></li><li>• Living Cell Technologies Animal Ethics Committee – <i>Member</i></li></ul>
Saffron Toms	<ul style="list-style-type: none"><li>• Ark in the Park – <i>Governance Group Member</i></li></ul>

There was no changes to the register.

#### 4 Confirmation of Minutes

Resolution number WTK/2015/39

MOVED by Chairperson S Coney, seconded by Member SR Tollestrup:

That the Waitākere Ranges Local Board:

Confirms the ordinary minutes of its meeting, held on Thursday, 26 March 2015, as a true and correct record.

**CARRIED**

#### 5 Leave of Absence

There were no leaves of absence.

#### 6 Acknowledgements

There were no acknowledgements.

#### 7 Update from Ward Councillors

Apologies from Councillor Linda Cooper and Deputy Mayor Penny Hulse for absence were noted.

#### 8 Deputations

There were no deputations.

#### 9 Public Forum

##### Michael Tavares

Thank the board for their support in regards to the Kauri tree  
Resolution number WTK/2015/40

MOVED by Member S Toms, seconded by Member GB Presland:

That the Waitākere Ranges Local Board:

- a) Receives the public forum submission from Michael Tavares and thank him for his submission.

**CARRIED**

**10 Extraordinary Business**

There was no extraordinary business.

**11 Notices of Motion**

There were no notices of motion.

**12 Approval of a community lease for multiple premises to Auckland Kindergarten Association**

Resolution number WTK/2015/41

MOVED by Deputy Chairperson DA Yates, seconded by Member NR Henderson:

That the Waitākere Ranges Local Board:

- a) Approves the surrender of all current and expired Auckland Kindergarten Association leases from their local board area as specified in the Auckland Kindergarten Association Schedule of Premises and Site Plans (Attachment A) subject to the granting of a new community lease;
- b) Approves a new community lease to Auckland Kindergarten Association for Waitakere Kindergarten, details specified in Attachment A, subject to the following terms and conditions:
  - i) Term – 10 years commencing 1 April 2015 with one 10-year right of renewal;
  - ii) Rent - \$1.00 plus GST per annum if requested;
  - iii) The Auckland Kindergarten Association Community Outcomes Plan as approved be attached to the lease document (Attachment B);
  - iv) All other terms and conditions in accordance with the Auckland Council Community Occupancy Guidelines July 2012.
- c) Approves the inclusion of the following clause to the lease relating to the premises in their local board area:
  - i) Auckland Council has adopted a Smoke-Free Policy to apply on Council land, which Policy Auckland Kindergarten Association is obliged to abide by during the Term. Auckland Kindergarten Association will use its best endeavors to ensure its members, employees, invitees, contractors and agents abide by the Policy.

**CARRIED**

**13 Claude Abel Reserve Lily Pond Control**

Resolution number WTK/2015/42

MOVED by Chairperson S Coney, seconded by Member NR Henderson:

That the Waitākere Ranges Local Board:

- a) Approves the proposed plan to control Mexican Water Lily at Claude Abel Reserve using a staged agrichemical approach that includes a monitoring component.

**CARRIED**

#### 14 Proposal for weed management projects in Waitakere Ranges

Resolution number WTK/2015/43

MOVED by Member S Toms, seconded by Chairperson S Coney:

That the Waitakere Ranges Local Board

- a) Receives the "Proposal for weed management projects in Waitakere Ranges" report.
- b) Approves allocation of \$5,000 from the 2014/15 Weed Management budget line to seek input from community stakeholders and mana whenua into the draft Waitakere Ranges Strategic Weed Management Report.
- c) Approves allocation of \$46,000 from the 2014/15 Weed Management budget line to a weed management project with a focus on engaging the community in reducing the density of climbing asparagus on privately owned property in Huia and Piha.
- d) Requests for the weed management project:
  - i) that larger property owners are approached in the first instance
  - ii) that further consideration is given to ensuring that interactions with property owners and subsequent actions occur in a simple and timely manner, particularly for smaller residential properties
  - iii) that further consideration be given to the requirement for detailed mapping of weeds on smaller properties. The board is presently not in favour of using local board budget to fund extensive mapping, and while the board identifies the need to be strategic in any approach it also wishes to support property owners with direct action and feels that resource allocations within the project should reflect this.
  - iv) that a detailed project plan be developed and shared with the board and that regular milestone updates be provided via environmental portfolio updates
- e) Approves allocation of \$5,000 from the 2014/15 Weed Management budget line to improve signage on permanent weed bins in the Waitakere Ranges
- f) Notes that \$20,000 has been allocated to weed buffer projects in Laingholm and Waiatarua through implementation of local area plan (LAP) projects and Waitakere Ranges and Foothills Protection budget lines that is managed by the local and regional planning team.

#### **CARRIED**

Secretarial Note: Proposal for weed management projects in Waitakere Ranges was tabled at the meeting. A copy has been placed on the official minutes and is available on the Auckland Council website as a minutes attachment.

Member Neil Henderson had a conflict of interest in this topic and was withdrawn from any discussion or decisions made.

#### **Attachments**

- A Proposal for weed management projects in Waitakere Ranges

#### 15 Developing the Empowered Communities Approach

Resolution number WTK/2015/44

MOVED by Member SR Tollestrup, seconded by Member S Toms:

That the Waitākere Ranges Local Board:

- a) Receives the Developing the Empowered Communities Approach report.

#### **CARRIED**

**16 Update on member's attendance to the UNITEC Community Development Conference**

Resolution number WTK/2015/45

MOVED by Deputy Chairperson DA Yates, seconded by Chairperson S Coney:

That the Waitākere Ranges Local Board:

- a) Receives the report from Member Tollestrup for his attendance to the UNITEC Community Development Conference.

**CARRIED**

**17 Portfolio update: Member Steve Tollestrup**

Resolution number WTK/2015/46

MOVED by Member GB Presland, seconded by Member NR Henderson:

That the Waitākere Ranges Local Board:

- a) Receives the portfolio update from Member Steve Tollestrup

**CARRIED**

**18 Portfolio update: Member Sandra Coney**

Resolution number WTK/2015/47

MOVED by Member SR Tollestrup, seconded by Member S Toms:

That the Waitākere Ranges Local Board:

- a) Receives the portfolio update from Member Sandra Coney.

**CARRIED**

**19 Consideration of Extraordinary Items**

There was no consideration of extraordinary items.

7.23 pm

The Chairperson thanked Members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD  
AT A MEETING OF THE WAITĀKERE RANGES  
LOCAL BOARD HELD ON

**DATE:**.....

**CHAIRPERSON:**.....