

**Rodney Local Board Parks, Culture and
Community Development Committee**

OPEN MINUTES

Minutes of a meeting of the Rodney Local Board Parks, Culture and Community Development Committee held in the Council Chamber, Orewa Service Centre, 50 Centreway Road, Orewa on Monday, 4 May 2015 at 3.30pm.

PRESENT

Chairperson	Beth Houlbrooke
Deputy Chairperson	Greg Sayers
Members	James Colville
	Steven Garner
	Phelan Pirrie
	Brenda Steele

ABSENT

Member	Warren Flaunty, QSM
	Thomas Grace

ALSO PRESENT

Member	John McLean
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1 Welcome

The Chairperson opened the meeting and welcomed those in attendance.

2 Apologies

Resolution number RODPC/2015/9

MOVED by Chairperson BP Houlbrooke, seconded by Member JG Colville:

That the Rodney Local Board Parks, Culture and Community Development Committee:

- a) accept the apology from Member WW Flaunty and TP Grace for absence.

CARRIED

3 Declaration of Interest

There were no declarations of interest.

4 Confirmation of Minutes

Resolution number RODPC/2015/10

MOVED by Member BM Steele, seconded by Member PH Pirrie:

That the Rodney Local Board Parks, Culture and Community Development Committee:

- a) confirm the ordinary minutes of its meeting, held on Monday, 2 March 2015, as a true and correct record.

CARRIED

5 Leave of Absence

There were no leaves of absence.

6 Acknowledgements

There were no acknowledgements.

7 Petitions

There were no petitions.

8 Deputations

8.1 Riverhead Community Group

Danielle Hancock, Diane Hampton, Gary Regtien and Heather London, representatives from the Riverhead Community Collective, in attendance for this item. Ms Hancock gave a PowerPoint presentation, a copy of which has been placed on the file copy of the minutes and can be viewed on the Auckland Council website. The representatives sought support from the local board for connection to the public water and wastewater supply for various clubs and groups on the Riverhead War Memorial Reserve. In particular, funding was sought for a project manager to coordinate design, consents, funding applications, tendering and overseeing construction. Landowner approval for works within the local park was also sought.

Resolution number RODPC/2015/11

MOVED by Member BM Steele, seconded by Member JG Colville:

That the Rodney Local Board Parks, Culture and Community Development Committee:

- a) **thank the representatives from Riverhead Community Collective, comprising members of the tennis club, scouts group, bowling club, athletics club, Kumeu Rugby Club and Riverhead Settlers Hall, for their presentation on connecting to public wastewater and water supply for the various clubs and groups on Riverhead War Memorial Reserve.**

CARRIED

Attachments

- A Riverhead Community Collective presentation

8.2 Proposal to upgrade tracks in Kowhai Park, Warkworth

Roger Williams, Tim Ellison and Les Buckton were in attendance to address the local board on a proposal to upgrade tracks within Kowhai Park, Warkworth. Mr Williams gave a PowerPoint presentation, a copy of which has been placed on the file copy of the minutes and can be viewed on the Auckland Council website. Local board support was sought to upgrade the tracks. The representatives were informed that a contestable walkway fund was currently open for applications for the month of May 2015.

Resolution number RODPC/2015/12

MOVED by Member BM Steele, seconded by Member PH Pirrie:

That the Rodney Local Board Parks, Culture and Community Development Committee:

- a) **thank Roger Williams, Tim Ellison and Les Buckton for their presentation on a proposal to upgrade tracks in Kowhai Park, Warkworth.**

CARRIED

Attachments

- A Kowhai Park, Warkworth - proposal to upgrade tracks

9 Public Forum

There was no public forum.

10 Extraordinary Business

There was no extraordinary business.

11 Notices of Motion

There were no notices of motion.

Motion – speaking rights for Member McLean

Resolution number RODPC/2015/13

MOVED by Member BM Steele, seconded by Member JG Colville:

That the Rodney Local Board Parks, Culture and Community Development Committee:

- a) **agree that Member McLean, who is currently not a member of the Rodney Local Board Parks, Culture and Community Development Committee, be granted speaking rights at the meeting.**

CARRIED

12 Approval of a community lease for multiple premises to Auckland Kindergarten Association

Donna Cooper (Community Lease Advisor) in attendance for this item.

Resolution number RODPC/2015/14

MOVED by Chairperson BP Houlbrooke, seconded by Member PH Pirrie:

That the Rodney Local Board Parks, Culture and Community Development Committee:

- a) **approves the surrender of all current and expired Auckland Kindergarten Association leases from their local board area as specified in the Auckland Kindergarten Association Schedule of Premises and Site Plans (Attachment A) subject to the granting of a new community lease;**
- b) **approves a new community lease to Auckland Kindergarten Association for Snells Beach Kindergarten and Wellsford Kindergarten, details specified in Attachment A of the agenda report, subject to the following terms and conditions:**
- i) **Term – 10 years commencing 1 April 2015 with one 10-year right of renewal;**
 - ii) **Rent - \$1.00 plus GST per annum if requested;**
 - iii) **The Auckland Kindergarten Association Community Outcomes Plan as approved be attached to the lease document (Attachment B);**
 - iv) **All other terms and conditions in accordance with the Auckland Council Community Occupancy Guidelines July 2012.**

CARRIED

13 Classification of Lot 72 DP 46353 on Baddeleys Beach Recreation Reserve

Karen Walby (Community Lease Advisor) in attendance for this item.

Resolution number RODPC/2015/15

MOVED by Chairperson BP Houlbrooke, seconded by Deputy Chairperson AG Sayers:

That the Rodney Local Board Parks, Culture and Community Development Committee:

- a) resolve to support the classification of Lot 72 DP46353 (Attachment A) as a recreation reserve pursuant to Section 16 (2A) of the Reserves Act 1977.
- b) request that council staff report back to the local board for a decision of the community lease to the Baddeleys and Campbells Beach Tennis Club Incorporated following the completion of the process to correctly classify the reserve as Recreation.

CARRIED

14 Classification of land at 35 to 41 Access Road, Kumeu being Lot 1 DP95110

Karen Walby (Community Lease Advisor) in attendance for this item.

Resolution number RODPC/2015/16

MOVED by Member BM Steele, seconded by Member PH Pirrie:

That the Rodney Local Board Parks, Culture and Community Development Committee:

- a) support the classification of Lot 1 DP95110 (Attachment A) as a local purpose reserve (community buildings) pursuant to Section 16 (2A) of the Reserves Act 1977.
- b) request that council staff report back to the local board for a decision of the renewal of the community lease and new lease (for the Pomona Hall) to Kumeu and Districts Community Centre Incorporated following the completion of the process to appropriately classify Lot 1 DP95110 as local purpose (community buildings) reserve.

CARRIED

15 Approval to seek expressions of interest for a community lease vacancy for the former Wellsford Library building at 118 Rodney Street, Wellsford

Karen Walby (Community Lease Advisor) in attendance for this item.

Resolution number RODPC/2015/17

MOVED by Member JG Colville, seconded by Member BM Steele:

That the Rodney Local Board Parks, Culture and Community Development Committee:

- a) approve the advertising of the former Wellsford Library at 118 Rodney Street, Wellsford being the area of 186.57m² as outlined and cross-hatched in red on Attachment B, seeking applications from interested community organisations in accordance with Auckland Council Community Occupancy Guidelines 2012 for a community lease.
- b) request that council staff, once the application period has expired, present to

- the local board, a summary of the applications received and an outline of the criteria used to rate applicants.
- c) request that council staff report back to the local board recommending approval of a community lease to the successful applicant in accordance with the terms and conditions per Auckland Council Community Occupancy Guidelines 2012.
 - d) approve in principle the allocation of \$30,000.00 from the Local Board Community Facility Initiatives Budget 2014-2015 to fund the operational needs of the former Wellsford Library building, 118 Rodney Street, Wellsford.

CARRIED

16 Highfield Garden Reserve - minor change to the reserve management plan

Resolution number RODPC/2015/18

MOVED by Member SR Garner, seconded by Member BM Steele:

That the Rodney Local Board Parks, Culture and Community Development Committee:

- a) approve the following amendments to the Highfield Garden Reserve Management Plan 2003 (deleted existing text is struck through, and new text is underlined):

~~Although Historically there is was no formal leases on Lot 3 in regard to the donkeys which graze part of the reserve; however an informal agreement was reached between the Crown and the late Mrs Alison Roberts in regard to the donkeys. which graze part of the reserve. One of the main reasons Mrs Roberts gifted the land to the Crown was to ensure that the donkeys were cared for and could remain on the land. Regular care of the donkeys is to continue so long as Mrs Roberts can provide this service. In her absence responsibility for the donkeys could be transferred to the New Zealand Donkey Breeders Association.~~

A registered incorporated society (Highfield Donkeys Incorporated) has been established within the community to own and manage the herd of donkeys that are descendants of the original family established prior to 1970.

A Memorandum of Understanding (MOU) was signed on 23 January 2014 between the Rodney Local Board and Highfield Donkeys Incorporated. The key purpose of the MOU is to follow the original intention of Mrs Roberts for keeping the donkeys on the reserves as long as the community is committed to care for them. The obligations and responsibilities contained within the MOU are accepted in full by both parties.

CARRIED

17 **Swimming Pool Fencing Exemption – Special Exemption (Section 6) Fencing of Swimming Pools Act 1987**

Resolution number RODPC/2015/19

MOVED by Chairperson BP Houlbrooke, seconded by Member SR Garner:

That the Rodney Local Board Parks, Culture and Community Development Committee:

- a) receive the application by:
- i) 547 Weranui Road, Upper Waiwera
 - ii) 167 Oraha Road, RD2, Kumeu
 - iii) 40 Martins Bay Road, Warkworth
 - iv) 1050A Coatesville Riverhead Highway
- b) **GRANT THE APPLICATION** by Carl and Adele Hall, 547 Weranui Road, Upper Waiwera for special exemption under section 6 of the Fencing of Swimming Pools Act 1987 for an above ground spa pool subject to the exemption being personal to the applicant at the above address and the pool remaining in the same location as the day of inspection and subject to NZS 8500:2006 Safety Barriers and Fences Around Swimming Pools, Spas and Hot Tubs 3.10 'Above-ground spas and hot tubs' 3.10 a) to k) inclusive:
- a) *The top of the spa pool or hot tub shall be positioned with the entire top surface not less than 760mm above the surrounding ground or deck;*
 - b) *The cover shall be lockable and shall be kept locked when the spa pool or hot tub is not being used or supervised. A locking device shall contain a mechanical locking mechanism or a self-locking mechanism in addition to latching shut;*
 - c) *The locks shall not be able to be readily opened or released by a child of up to the age of six years;*
 - d) *When locked the cover shall be fitted so that if lifted it does not release the locking device or provide a clearance greater than 100mm;*
 - e) *The cover shall be made of a material that if walked on cannot collapse and can withstand the weight of at least 20kg to ensure that it will more than take the weight of a child up to six years old;*
 - f) *The cover shall be constructed of material that meets ASTM F1346-91 to allow easy movement on and off the spa pool or hot tub;*
 - g) *The cover shall be constructed with a taper from the centre hinge to the outside edge of the cover so that water will not pond on top of it;*
 - h) *The cover shall have an evenly spaced mechanical locking device as required in b) which shall be positioned to ensure the cover cannot be lifted more than 100mm by a child up to six years of age, and ensures that the cover is fixed securely to the spa pool or hot tub;*
 - i) *The cover and locks shall be maintained at all times in a good state of repair;*
 - j) *Warning stickers/sign shall be placed on the cover to advise that it shall be locked in place when the spa pool or hot tub is not being used or supervised;*
 - k) *Removable steps, movable furniture, or other objects that can assist a young child to climb onto the cover, shall be stowed/stored away at least 1200mm from the side of the spa pool or hot tub.*

- c) **GRANT THE APPLICATION** by Murray and Alwin Thoms, 167 Oraha Road, RD2, Kumeu for special exemption under section 6 of the Fencing of Swimming Pools Act 1987 for an above ground spa pool subject to the exemption being personal to the applicant at the above address and the pool remaining in the same location as the day of inspection, the pot plant being moved 1.2m from the pool and subject to NZS 8500:2006 Safety Barriers and Fences Around Swimming Pools, Spas and Hot Tubs 3.10 'Above-ground spas and hot tubs' 3.10 a) to k) inclusive:
- a) *The top of the spa pool or hot tub shall be positioned with the entire top surface not less than 760mm above the surrounding ground or deck;*
 - b) *The cover shall be lockable and shall be kept locked when the spa pool or hot tub is not being used or supervised. A locking device shall contain a mechanical locking mechanism or a self-locking mechanism in addition to latching shut;*
 - c) *The locks shall not be able to be readily opened or released by a child of up to the age of six years;*
 - d) *When locked the cover shall be fitted so that if lifted it does not release the locking device or provide a clearance greater than 100mm;*
 - e) *The cover shall be made of a material that if walked on cannot collapse and can withstand the weight of at least 20kg to ensure that it will more than take the weight of a child up to six years old;*
 - f) *The cover shall be constructed of material that meets ASTM F1346-91 to allow easy movement on and off the spa pool or hot tub;*
 - g) *The cover shall be constructed with a taper from the centre hinge to the outside edge of the cover so that water will not pond on top of it;*
 - h) *The cover shall have an evenly spaced mechanical locking device as required in b) which shall be positioned to ensure the cover cannot be lifted more than 100mm by a child up to six years of age, and ensures that the cover is fixed securely to the spa pool or hot tub;*
 - i) *The cover and locks shall be maintained at all times in a good state of repair;*
 - j) *Warning stickers/sign shall be placed on the cover to advise that it shall be locked in place when the spa pool or hot tub is not being used or supervised;*
 - k) *Removable steps, movable furniture, or other objects that can assist a young child to climb onto the cover, shall be stowed/stored away at least 1200mm from the side of the spa pool or hot tub.*
- d) **GRANT THE APPLICATION** by Richard Wilcock, 40 Martins Bay Road, Warkworth for special exemption under section 6 of the Fencing of Swimming Pools Act 1987 for an above ground spa pool subject to the exemption being personal to the applicant at the above address and the pool remaining in the same location as the day of inspection, the faulty strap being fixed and subject to NZS 8500:2006 Safety Barriers and Fences Around Swimming Pools, Spas and Hot Tubs 3.10 'Above-ground spas and hot tubs' 3.10 a) to k) inclusive:
- a) *The top of the spa pool or hot tub shall be positioned with the entire top surface not less than 760mm above the surrounding ground or deck;*
 - b) *The cover shall be lockable and shall be kept locked when the spa pool or hot tub is not being used or supervised. A locking device shall contain a mechanical locking mechanism or a self-locking mechanism*

- in addition to latching shut;*
- c) *The locks shall not be able to be readily opened or released by a child of up to the age of six years;*
 - d) *When locked the cover shall be fitted so that if lifted it does not release the locking device or provide a clearance greater than 100mm;*
 - e) *The cover shall be made of a material that if walked on cannot collapse and can withstand the weight of at least 20kg to ensure that it will more than take the weight of a child up to six years old;*
 - f) *The cover shall be constructed of material that meets ASTM F1346-91 to allow easy movement on and off the spa pool or hot tub;*
 - g) *The cover shall be constructed with a taper from the centre hinge to the outside edge of the cover so that water will not pond on top of it;*
 - h) *The cover shall have an evenly spaced mechanical locking device as required in b) which shall be positioned to ensure the cover cannot be lifted more than 100mm by a child up to six years of age, and ensures that the cover is fixed securely to the spa pool or hot tub;*
 - i) *The cover and locks shall be maintained at all times in a good state of repair;*
 - j) *Warning stickers/sign shall be placed on the cover to advise that it shall be locked in place when the spa pool or hot tub is not being used or supervised;*
 - k) *Removable steps, movable furniture, or other objects that can assist a young child to climb onto the cover, shall be stowed/stored away at least 1200mm from the side of the spa pool or hot tub.*
- e) **GRANT THE APPLICATION by Karl and Kellie Christophersen, 1050A Coatesville-Riverhead Highway, Riverhead for special exemption under section 6 of the Fencing of Swimming Pools Act 1987 for an above ground spa pool subject to the exemption being personal to the applicant at the above address and the pool remaining in the same location as the day of inspection and subject to NZS 8500:2006 Safety Barriers and Fences Around Swimming Pools, Spas and Hot Tubs 3.10 'Above-ground spas and hot tubs' 3.10 a) to k) inclusive:**
- a) *The top of the spa pool or hot tub shall be positioned with the entire top surface not less than 760mm above the surrounding ground or deck;*
 - b) *The cover shall be lockable and shall be kept locked when the spa pool or hot tub is not being used or supervised. A locking device shall contain a mechanical locking mechanism or a self-locking mechanism in addition to latching shut;*
 - c) *The locks shall not be able to be readily opened or released by a child of up to the age of six years;*
 - d) *When locked the cover shall be fitted so that if lifted it does not release the locking device or provide a clearance greater than 100mm;*
 - e) *The cover shall be made of a material that if walked on cannot collapse and can withstand the weight of at least 20kg to ensure that it will more than take the weight of a child up to six years old;*
 - f) *The cover shall be constructed of material that meets ASTM F1346-91 to allow easy movement on and off the spa pool or hot tub;*
 - g) *The cover shall be constructed with a taper from the centre hinge to the*

outside edge of the cover so that water will not pond on top of it;

- h) The cover shall have an evenly spaced mechanical locking device as required in b) which shall be positioned to ensure the cover cannot be lifted more than 100mm by a child up to six years of age, and ensures that the cover is fixed securely to the spa pool or hot tub;*
 - i) The cover and locks shall be maintained at all times in a good state of repair;*
 - j) Warning stickers/sign shall be placed on the cover to advise that it shall be locked in place when the spa pool or hot tub is not being used or supervised;*
 - k) Removable steps, movable furniture, or other objects that can assist a young child to climb onto the cover, shall be stowed/stored away at least 1200mm from the side of the spa pool or hot tub.*
- f) that confidential attachments A to D (under separate cover) to the Swimming Pool Exemptions report remain confidential to protect the privacy of the applicants.

CARRIED

18 Rodney Local Board Community Grants Programme 2015/2016

Resolution number RODPC/2015/20

MOVED by Member BM Steele, seconded by Deputy Chairperson AG Sayers:

That the Rodney Local Board Parks, Culture and Community Development Committee:

- a) **adopt the Rodney Local Board Community Grants Programme 2015/2016 (attachment A to the agenda report).**

CARRIED

19 Developing the Empowered Communities Approach

Marion Davies (Community Funding Programme Manager) in attendance for this item.

Resolution number RODPC/2015/21

MOVED by Chairperson BP Houlbrooke, seconded by Member PH Pirrie:

That the Rodney Local Board Parks, Culture and Community Development Committee:

- a) **receive the Developing the Empowered Communities Approach report.**
- b) **strongly endorse and support the proposed Empowered Communities Approach and delivery model as a useful tool to implement the outcomes in the Rodney Local Board Plan and to assist communities to do more for themselves and in partnership with council.**

CARRIED

20 Te Hau Manene Project

Resolution number RODPC/2015/22

MOVED by Member BM Steele, seconded by Member PH Pirrie:

That the Rodney Local Board Parks, Culture and Community Development Committee:

- a) receive the findings of the Te Hau Manene project on international relationships in the Rodney Local Board area.
- b) note that a promotional video promoting the Rodney Local Board area to audiences including international students will be distributed by the Rodney Local Board to secondary schools in the Rodney Local Board area.

CARRIED

21 Local Board Members Reports

Resolution number RODPC/2015/23

MOVED by Chairperson BP Houlbrooke, seconded by Member SR Garner:

That the Rodney Local Board Parks, Culture and Community Development Committee:

- a) receive the information.

CARRIED

22 Rodney Local Board Parks, Culture and Community Development Committee Workshop Records

Resolution number RODPC/2015/24

MOVED by Member PH Pirrie, seconded by Deputy Chairperson AG Sayers:

That the Rodney Local Board Parks, Culture and Community Development Committee:

- a) Workshop Records for 2 March, 9 March, 16 March, 13 April and 21 April 2015 be accepted.

CARRIED

23 Consideration of Extraordinary Items

There was no consideration of extraordinary items.

4.26 pm

The Chairperson thanked Members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD
AT A MEETING OF THE RODNEY LOCAL BOARD
PARKS, CULTURE AND COMMUNITY
DEVELOPMENT COMMITTEE HELD ON

DATE:.....

CHAIRPERSON:.....