

**Date:** Tuesday 16 June 2015  
**Time:** 10.00am  
**Meeting Room:** Rooms 1 & 2, Level 26  
**Venue:** 135 Albert Street  
Auckland CBD

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## **Civil Defence and Emergency Management Group Committee**

### **OPEN MINUTE ITEM ATTACHMENTS**

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## Approval of new Civil Defence and Emergency Management Alternate Group Controllers

File No.: CP2015/10832

### Confidentiality

<b>Reason:</b>	The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.
<b>Interests:</b>	s7(2)(a) - The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person.  In particular, discussion relating to nominees may occur and there is a need to protect the privacy of individuals until the decision is made
<b>Grounds:</b>	s48(1)(a)  The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.

### Purpose

1. To seek approval from the Civil Defence and Emergency Management Group Committee (CDEMG) Committee for the proposed alternate Civil Defence and Emergency Management (CDEM) Group Controllers.

### Executive Summary

2. The Auckland CDEM Group is required under section 26 of the CDEM Act 2002 to appoint a suitably qualified and experienced person to be group controller for its area, currently John Dragicevich, Civil Defence and Emergency Management Director.
3. The Auckland CDEM Group must also appoint at least one suitably qualified and experienced person to be available if the Group Controller is absent for any reason. In a large scale emergency that may last for a protracted period of time, several alternate controllers may be required.
4. Currently there are only four controllers, two external (Harry O'Rourke and Clive Manley) and two internal (John Dragicevich and Angus McKay). In order to ensure that a larger number of qualified and experienced alternate controllers are available to support this function in a large-scale emergency scenario, it is recommended that the council undertakes a training programme and appropriate resourcing from within its existing senior staff resource.
5. This report presents alternate group controllers for the committee's approval. All proposed controllers are senior council managers with considerable experience and perspicacity. Some have had a background in the design of civil defence, and others are emergency management trained with involvement in emergency deployments to Wellington and Christchurch during the Christchurch earthquakes. In addition many have had experience in managing a significant range of hazards that Auckland may be exposed to in the future ( for example major storms and coastal erosion).
6. Some of the proposed alternates have elected to undergo the formal controllers training, with the first intake of four to commence in July 2015. In addition, the Ministry has generously offered to assist the council in preparing a tailored controller induction programme, so that those nominated will be in a position to give effect to the role.

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7. It is recommended that the committee approve the proposed alternate group controllers as listed in the comments section of this report.

**Recommendations**

That the Civil Defence and Emergency Management Group Committee:

- a) approve the following people to be appointed as Civil Defence and Emergency Management Alternate Group Controllers:

Ian McCormick, General Manager Building Control  
Grant Barnes, General Manager Licensing & Compliance Services  
Bryan Cartelle, Principal Rural Fire Officer, Civil Defence and Emergency Management  
Leeanne Phillips, P&C Business Partner, People & Capability  
Graham Bodman, General Manager Community Development Arts & Culture  
Kim Smith, Manager Business Info & Fleet Services, Property  
Matthew Walker, General Manager Financial Plan Policy & Budget  
Claire Richardson, Executive Officer, Operations Division  
John Schermbrucker, Stormwater Delivery & Development Manager  
Alan Tresadem, Technical Advisory Manager, Engineering & Technical Services  
Craig Mcilroy, Manager Stormwater  
Sarah Sinclair, Chief Engineer, Manager Engineering & Technical Services  
Jennifer Rose, Operations Support Manager, Commercial and Finance  
Andrew Clark, General Manager Commercial and Finance  
Steve Drumm, Business & Finance Manager, Commercial and Finance  
Mara Bebich, Strategy & Stakeholder Manager, Infrastructure & Environmental Services  
Victoria Walker, Head of Marketing and Publicity, Communications and Engagement  
Rachel Kelleher, Biodiversity Manager, Environmental Services

- b) agree that the report and decision be restated in the open minutes.

**Comments**

8. The Auckland CDEM Group is required under section 26 of the CDEM Act 2002 to appoint a suitably qualified and experienced person to be group controller for its area, currently John Dragicevich, Civil Defence and Emergency Management Director.
9. The Auckland CDEM Group must also appoint at least one suitably qualified and experienced person to be available if the Group Controller is absent for any reason. In a large scale emergency that may last for a protracted period of time, several alternate controllers may be required.
10. Auckland CDEM Group covers the largest population in New Zealand and has the opportunity to recruit experienced council staff into the role of Alternate Controller. A large pool of controllers provides resilience in this key role during an emergency.
11. Currently there are only four controllers, two external (Harry O'Rourke and Clive Manley) and two internal (John Dragicevich and Angus McKay). In order to ensure that a larger number of qualified and experienced alternate controllers are available to support this function it is recommended that council undertakes a training programme and appropriate resourcing from within its existing senior staff resource.
12. This report presents alternate group controllers for the committee's approval. All proposed controllers are senior council managers with considerable experience and perspicacity.

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Some have had a background in the design of civil defence, and others are emergency management trained with involvement in emergency deployments to Wellington and Christchurch during the Christchurch earthquakes. In addition, many have had experience in managing a significant range of hazards that Auckland may be exposed to in the future (for example, major storms and coastal erosion).

13. Some of the proposed alternates have elected to undergo the formal controllers' training, with the first intake of four to commence in July 2015. In addition, the Ministry has generously offered to assist the council in preparing a tailored controller induction programme, so that those nominated will be in a position to give effect to the role.
14. The following nominees are recommended for approval by the committee:
  - Ian McCormick, General Manager Building Control
  - Grant Barnes, General Manager Licensing & Compliance Services
  - Bryan Cartelle, Principal Rural Fire Officer, Civil Defence and Emergency Management
  - Leeanne Phillips, P&C Business Partner, People & Capability
  - Graham Bodman, General Manager Community Development Arts & Culture
  - Kim Smith, Manager Business Info & Fleet Services, Property
  - Matthew Walker, General Manager Financial Plan Policy & Budget
  - Claire Richardson, Executive Officer, Operations Division
  - John Schermbucker, Stormwater Delivery & Development Manager
  - Alan Tresadern, Technical Advisory Manager, Engineering & Technical Services
  - Craig Mcilroy, Manager Stormwater
  - Sarah Sinclair, Chief Engineer, Manager Engineering & Technical Services
  - Jennifer Rose, Operations Support Manager, Commercial and Finance
  - Andrew Clark, General Manager Commercial and Finance
  - Steve Drumm, Business & Finance Manager, Commercial and Finance
  - Mara Bebich, Strategy & Stakeholder Manager, Infrastructure & Environmental Services
  - Victoria Walker, Head of Marketing and Publicity, Communications and Engagement
  - Rachel Kelleher, Biodiversity Manager, Environmental Services.

## Consideration

### Local Board views and implications

15. Local Board views have not been sought for the purposes of this report.

### Māori impact statement

16. This report does not have any specific impact on Māori outcomes.

## Implementation

17. There are no specific implementation issues arising from this report. Staff resourcing and training will be met from within existing budgets and permissions for civil defence in the council's organisational obligations.

### Attachments

There are no attachments for this report.

### Signatories

Author	Angus McKay, Head of Head of Emergency Management Operations
Authoriser	John Dragicevich - Director Civil Defence and Emergency Management