
Civil Defence and Emergency Management Group Committee

OPEN MINUTES

Minutes of a meeting of the Civil Defence and Emergency Management Group Committee held in Meeting Room 1, Level 26, 135 Albert Street, Auckland on Tuesday, 16 June 2015 at 10.04am.

PRESENT

Chairperson	Cr Sharon Stewart, QSM	
Deputy Chairperson	Cr Bill Cashmore	
Members	Cr Denise Krum	
	Cr Calum Penrose	From 10.07am, Item 9
	Cr George Wood, CNZM	From 10.08am, Item 9

ABSENT

Mayor Len Brown JP
Deputy Mayor Penny Hulse
Cr Alf Filipaina
Cr Sir John Walker
Member Karen Wilson
Member David Taipari

ALSO PRESENT

Bryan Cartelle	Principal Rural Fire Officer
John Cavanagh	Ministry of Social Development
Ross Henry	NZ Police
Inspector Gavin Macdonald	NZ Police
Sue Robertson	Counties Manukau District Health Board
Harry O'Rourke	Alternate Controller
Mike Shaw	NZ Fire Service
Richard Simpson	Auckland District Health Board
Lieutenant Mark Te Kani	Royal NZ Navy
John Titmus	Ministry of Civil Defence & Emergency Management
Flight Lieutenant Mike Ward	Royal NZ Air Force

1 Apologies

Resolution number CIV/2015/14

MOVED by Chairperson SL Stewart, seconded by Deputy Chairperson WB Cashmore:

That the Civil Defence and Emergency Management Group Committee:

- a) **accept the apologies from Deputy Mayor PA Hulse, Cr AM Filipaina, Cr Sir JG Walker and Member K Wilson for absence and Cr CM Penrose and Cr GS Wood for lateness.**

CARRIED

2 Declaration of Interest

There were no declarations of interest.

3 Confirmation of Minutes

Resolution number CIV/2015/15

MOVED by Chairperson SL Stewart, seconded by Deputy Chairperson WB Cashmore:

That the Civil Defence and Emergency Management Group Committee:

- a) **confirm the ordinary minutes of its meeting, held on Tuesday, 17 March 2015 and the extraordinary minutes of its meeting, held on Thursday, 2 April 2015, as true and correct records.**

CARRIED

4 Petitions

There were no petitions.

5 Public Input

There was no public input.

6 Local Board Input

There was no local board input.

7 Extraordinary Business

There was no extraordinary business.

8 Notices of Motion

There were no notices of motion.

9 Auckland Civil Defence and Emergency Management Group Plan Project Update

*Cr CM Penrose entered the meeting at 10.07am.
Cr GA Wood entered the meeting at 10.08am.*

Resolution number CIV/2015/16

MOVED by Chairperson SL Stewart, seconded by Cr GS Wood:

That the Civil Defence and Emergency Management Group Committee:

- a) **approve the adjusted Auckland Civil Defence and Emergency Management Group Plan project approach and refreshed timelines.**

CARRIED

10 Community Response Planning Review

Resolution number CIV/2015/17

MOVED by Cr GS Wood, seconded by Chairperson SL Stewart:

That the Civil Defence and Emergency Management Group Committee:

- a) **endorse a review of the Community Response Planning framework and recommendations, to be delivered by November 2015.**
- b) **endorse the development of a comprehensive monitoring and evaluation programme for the Community Response Planning framework.**

CARRIED

11 Public Alerting Systems Review

Resolution number CIV/2015/18

MOVED by Chairperson SL Stewart, seconded by Deputy Chairperson WB Cashmore:

That the Civil Defence and Emergency Management Group Committee:

- a) **approve the decommissioning of the legacy North Shore City Council telephone tsunami warning system.**
- b) **approve the decommissioning of the legacy Rodney District Council text messaging system, noting that registered users will be moved onto the existing text messaging service through the public alerting platform.**
- c) **agree to the investigation of decommissioning the fixed tsunami sirens in Waitakere and Rodney.**

CARRIED

12 Item for Information - Civil Defence and Emergency Management Department Work Programme Update

Resolution number CIV/2015/19

MOVED by Chairperson SL Stewart, seconded by Cr GS Wood:

That the Civil Defence and Emergency Management Group Committee:

- a) **receive the Civil Defence and Emergency Management Department work programme update report.**

CARRIED

13 Item for Information - Rural Fire Update

Resolution number CIV/2015/20

MOVED by Chairperson SL Stewart, seconded by Cr GS Wood:

That the Civil Defence and Emergency Management Group Committee:

- a) **receive the Rural Fire Update report.**
- b) **delegate authority to the Civil Defence and Emergency Management Group Committee Chairperson, Deputy Chairperson and committee members to sign off the final version of a submission on proposed legislative changes to the Forest and Rural Fires Act and the Fire Service Act.**

CARRIED

14 Item for Information - Ministry of Civil Defence and Emergency Management Update

Resolution number CIV/2015/21

MOVED by Chairperson SL Stewart, seconded by Cr DA Krum:

That the Civil Defence and Emergency Management Group Committee:

- a) **receive the Ministry of Civil Defence and Emergency Management Update report.**

CARRIED

15 Consideration of Extraordinary Items

There was no consideration of extraordinary items.

16 Procedural motion to exclude the public

Resolution number CIV/2015/22

MOVED by Deputy Chairperson WB Cashmore, seconded by Cr DA Krum:

That the Civil Defence and Emergency Management Group Committee:

- a) **exclude the public from the following part(s) of the proceedings of this meeting.**
- b) **agree that all those listed below be permitted to remain for Confidential Item C1, Approval of new Civil Defence and Emergency Management Alternate Group Controllers after the public has been excluded, because of their knowledge of the matter, which will help the Civil Defence and Emergency Management Group Committee in its decision-making:**

**Bryan Cartelle
John Cavanagh
Ross Henry
Inspector Gavin Macdonald
Sue Robertson
Harry O'Rourke
Mike Shaw
Richard Simpson
Lieutenant Mark Te Kani
John Titmus
Flight Lieutenant Mike Ward**

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

C1 Approval of new Civil Defence and Emergency Management Alternate Group Controllers

Reason for passing this resolution in relation to each matter	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	s7(2)(a) - The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person. In particular, discussion relating to nominees may occur and there is a need to protect the privacy of individuals until the decision is made.	s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.

The text of these resolutions is made available to the public who are present at the meeting and form part of the minutes of the meeting.

CARRIED

11.02am The public was excluded.

Resolutions in relation to the confidential items are recorded in the confidential section of these minutes and are not publicly available.

11.18am The public was re-admitted.

RESTATEMENTS

It was resolved while the public was excluded:

C1 Approval of new Civil Defence and Emergency Management Alternate Group Controllers

Resolution number CIV/2015/23

MOVED by Chairperson SL Stewart, seconded by Cr GS Wood:

That the Civil Defence and Emergency Management Group Committee:

- a) approve the following people to be appointed as Civil Defence and Emergency Management Alternate Group Controllers:

Ian McCormick, General Manager Building Control

Grant Barnes, General Manager Licensing & Compliance Services

Bryan Cartelle, Principal Rural Fire Officer, Civil Defence and Emergency Management

Leeanne Phillips, People & Capability Business Partner, People & Capability

Graham Bodman, General Manager Community Development Arts & Culture

Kim Smith, Manager Business Information & Fleet Services, Property

Matthew Walker, General Manager Financial Plan Policy & Budget

Claire Richardson, Executive Officer, Operations Division

John Schermbucker, Stormwater Delivery & Development Manager

Alan Tresadern, Technical Advisory Manager, Engineering & Technical Services

Craig Mcilroy, Manager Stormwater

Sarah Sinclair, Chief Engineer, Manager Engineering & Technical Services

Jennifer Rose, Operations Support Manager, Commercial and Finance

Andrew Clark, General Manager Commercial and Finance

Steve Drumm, Business & Finance Manager, Commercial and Finance

Mara Bebich, Strategy & Stakeholder Manager, Infrastructure & Environmental Services

Victoria Walker, Head of Marketing and Publicity, Communications and Engagement

Rachel Kelleher, Biodiversity Manager, Environmental Services

- b) request that staff follow up with the Mayoral Office in terms of this initiative and the outcome be reported back to the Civil Defence and Emergency Management Committee in due course, along with a progress report on the development of the listed Alternate Group Controllers.
- c) agree that the decision and report be restated in the open minutes.

Attachments

- A 16 June 2015 - Civil Defence and Emergency Management Committee - restated confidential report - Approval of new Civil Defence and Emergency Management Alternate Group Controllers

11.19am

The Chairperson thanked Members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD
AT A MEETING OF THE CIVIL DEFENCE AND
EMERGENCY MANAGEMENT GROUP COMMITTEE
HELD ON

DATE:.....

CHAIRPERSON:.....