



Ōtara-Papatoetoe Local Board

OPEN MINUTES

Minutes of a meeting of the Ōtara-Papatoetoe Local Board held in the Manukau Chambers, Level 1, Manukau Civic Centre, 31-33 Manukau Station Road, Manukau on Monday, 15 June 2015 at 5.00pm.

PRESENT

Chairperson	Fa'anānā Efeso Collins
Deputy Chairperson	Ross Robertson, QSO
Members	Lotu Fuli
	Stephen Grey
	Mary Gush
	Donna Lee <i>(from 5.10pm)</i>
	John McCracken

ABSENT

Cr Alf Filipaina

ALSO PRESENT

Cr Arthur Anae

1 Welcome

Fa'anānā Efeso Collins opened the meeting with a Karakia.

2 Apologies

There were no apologies.

Secretarial Note: Cr Alf Filipaina tabled his apology for absence.

3 Declaration of Interest

There were no declarations of interest.

4 Confirmation of Minutes

Resolution number OP/2015/86

MOVED by Chairperson E Collins, seconded by Member LT Fuli:

That the Ōtara-Papatoetoe Local Board confirm the ordinary minutes of its meeting, held on Monday, 18 May 2015, including the confidential section, as a true and correct record.

CARRIED

5 Leave of Absence

There were no leaves of absence.

6 Acknowledgements

- Manukau Beautification Charitable Trust for winning the Green Ribbon Award for Environmental Community Leadership 2015.
- Ex All Black Jerry Collins passed away on 5 June 2015. Jerry was a professional New Zealand rugby union player and a member of Fa'anānā Efeso Collins family.

7 Petitions

There were no petitions.

8 Deputations

8.1 Deputation - Warm Up Counties Manukau - a 100% Free Home Insulation Programme

The power point presentation is attached to the back of the minutes.

Resolution number OP/2015/87

MOVED by Chairperson E Collins, seconded by Member LT Fuli:

That the Ōtara-Papatoetoe Local Board thanks Erin Murphy from Counties Manukau Health for her attendance and presentation.

CARRIED

Secretarial Note: Member Donna Lee entered the meeting during item 8.1 at 5.10pm.

9 Public Forum

9.1 Public Forum - iCom Community Notice Boards

This item was withdrawn due to no attendance.

10 Extraordinary Business

There was no extraordinary business.

11 Notices of Motion

There were no notices of motion.

12 Manukau Ward Councillors Update

Cr Anae's written report is attached to the back of the minutes.

Resolution number OP/2015/88

MOVED by Chairperson E Collins, seconded by Deputy Chairperson HVR Robertson:

That the Ōtara-Papatoetoe Local Board receive the verbal and written reports from Cr Anae.

CARRIED

Secretarial Note: Item 25 - Adoption Long Term Plan and Local Board Agreement and Item 23 Highbrook Park Trust were considered after Item 12.

13 For Information: Reports referred to the Ōtara-Papatoetoe Local Board

Resolution number OP/2015/89

MOVED by Chairperson E Collins, seconded by Member MA Gush:

That the Ōtara-Papatoetoe Local Board:

- a) **Notes the update report on the Manukau City Council (Regulation of Prostitution in Specified Places) Bill.**
- b) **Requests staff to report on the feasibility of a local bylaw specifically addressing the issues experienced in the southern urban local boards areas.**
- c) **Notes the Regional Facilities Auckland third quarter report to 31 March 2015.**

CARRIED

14 Manukau Heritage Item Assistance Fund Allocation 2014-2015 - Round 2

Resolution number OP/2015/90

MOVED by Chairperson E Collins, seconded by Member JR McCracken:

That the Ōtara-Papatoetoe Local Board:

- a) **Approve the following grant allocations from the Manukau Heritage Item Assistance Fund:**
- i) **Allocation of \$7,667.59 to application MHIA14_150013 from Papatoetoe Railway Station Preservation Trust towards labour and materials to sand back, fill and paint the interior of the Papatoetoe Railway Station.**

CARRIED

15 Draft Auckland Stormwater Network Discharge Consent application

Resolution number OP/2015/91

MOVED by Member SC Grey, seconded by Member MA Gush:

That the Ōtara-Papatoetoe Local Board:

- a) **Support the Network Discharge Consent application in principle.**
- b) **Request that the review cycle be in three yearly cycles for all objectives and outcomes (noted in attachment B), due to trends associated with population growth such as residential and commercial developments, and new stormwater technology and methodology that may support the board's local board plan outcome "Healthy harbours and waterways."**
- c) **Request that the final Network Discharge Consent objectives and outcomes include the principles of the Placemaking Otara Lake and Waters Project vision and Manukau Harbour Forum objectives.**

CARRIED

16 Infrastructure and Environmental Services 2015/2016 environmental work programme

Resolution number OP/2015/92

MOVED by Member LT Fuli, seconded by Member SC Grey:

That the Ōtara-Papatoetoe Local Board:

- a) **Approve the allocation of budgets for environmental projects to be delivered by the Infrastructure and Environmental Services department in 2015/2016 as follows:**
- i) **\$16,000 for increased Wai Care activity for local schools**
- ii) **\$5,000 for De La Salle project at Otaki Stream**
- iii) **\$12,000 for support for the Manukau Harbour Forum**
- iv) **\$15,000 for resource recovery projects arising from scoping study for southern resource recovery facilities**
- b) **Requests that any significant changes to project delivery be brought back to the Ōtara-Papatoetoe Local Board for approval.**

CARRIED

17 CDAC Work Programme 2015/2016

Resolution number OP/2015/93

MOVED by Chairperson E Collins, seconded by Member SC Grey:

That the Ōtara-Papatoetoe Local Board:

- a) **Approve the 2015/2016 Community Development, Arts and Culture work programme (Attachment A), noting that the Community Development and Safety component is dependent upon the outcome of the Empowered Communities Approach.**
- b) **Approve the community lease work plan for 2015/2016 (Attachment B).**
- c) **Approve the 2015/2016 term grant for Friendship House of \$113,526 to operate and activate the community facility.**
- d) **Approve the following community arts organisation funding agreements (subject to the funding agreement being approved by the local board chair or delegated authority):**
 - i) **Papatoetoe Historical Society, \$20,965 (uninflated opex budget).**
 - ii) **Sistema programme, \$11,000.**

CARRIED

18 Auckland Transport Report - 15 June 2015

Resolution number OP/2015/94

MOVED by Member MA Gush, seconded by Member DI Lee:

That the Ōtara-Papatoetoe Local Board:

- a) **Receives the Auckland Transport Monthly report for May 2015.**
- b) **Approve the fixed cost estimate of \$292,500 from the Local Board Transport Capital Fund to implement the Hunters Corner Street lights, accepting the cost is higher than the previously approved \$280,000.**
- c) **Approve the rough order of cost of \$667,000 from the Local Board Transport Capital Fund for detailed design and construction of the footpaths in Old Papatoetoe Business Improvement District.**
- d) **Provide this feedback on the parking strategy:**
 - i) **The board requests a Comprehensive Parking Management Plan for its town centres of Old Papatoetoe, Hunters Corner, Otara, and Manukau, to explore car parking needs in these centres;**
 - ii) **Introduce local shuttle services to the town centres;**
 - iii) **Increase the current Park and Ride capacity at the Papatoetoe train station;**
 - iv) **Develop a Park and Ride at the Puhinui train station, justified by the isolation of this station; upgrade safety measures and improve on the frequency of public transport to this station.**

CARRIED

19 Otago-Papatoetoe Local Board Community Group Funding - Applications for Round Two 2014/2015

Resolution number OP/2015/95

MOVED by Member LT Fuli, seconded by Member MA Gush:

- a) Member Fuli moved, seconded by Member Gush the following amendments to the original recommendation:

Fund Type	Applicant	Funds required for	Amount Requested	Approved/Granted/Declined
Community Crime Prevention Fund	Mangere/Papatoetoe Pacific Community Safety Patrol Trust	Towards the purchase of five walkie-talkie radios, mobile phone cards; vehicle maintenance and running costs for two vans and the cost of a casual worker to prepare reports.	\$7,000	Granted \$3,500
Community Crime Prevention Fund	YMCA of Auckland Inc.	Towards costs to hold the YMCA Raise Up programme for youth in the Ōtara-Papatoetoe local board area.	\$12,000	Granted \$3,500
Social Investment Fund	Auckland Single Parent's Trust and Te Kaitiakitanga Tamaki Makaurau o te Matua Kotahitanga	Towards fees for six-a-side indoor netball tournament to be held at 577 Great South Rd, Manukau	\$1,000	Granted \$1,000
Social Investment Fund	Connected Media Charitable Trust	Towards the 'Outlook for Someday' free one-day film-making workshop South Auckland	\$867	Approved \$867
Social Investment Fund	Papatoetoe Central Seniors Association Inc.	Towards transport, administration, venue hire, food and volunteer costs for trips (e.g. pilgrimages to temples, celebration of cultural festivals, day out to visit landmarks and have picnics in the Auckland region)	\$4,705	Granted \$1,000 Towards venue hire
Social Investment Fund	PHAB Association (Auckland) Inc.	Towards wages for a Pasifika community development co-ordinator and youth worker and mobility transport for participants	\$17,000	Granted \$3,000 Towards mobility transport
Social Investment Fund	There's a Better Way Foundation Inc.	Towards salary, petrol and mobile phone costs for the 3 x 3 basketball programme of tournaments, competitions and events.	\$81,000	Declined

CARRIED

Resolution number OP/2015/96

MOVED by Chairperson E Collins, seconded by Member LT Fuli:

The Chairperson put the substantive motion.

That the Ōtara-Papatoetoe Local Board considered the applications listed below and agreed to fund, part fund or decline each application in this round as follows:

Fund Type	Applicant	Funds required for	Amount Requested	Approved/Granted/Declined
Community Crime Prevention Fund	Mangere/Papatoetoe Pacific Community Safety Patrol Trust	Towards the purchase of five walkie-talkie radios, mobile phone cards; vehicle maintenance and running costs for two vans and the cost of a casual worker to prepare reports.	\$7,000	Granted \$3,500
Community Crime Prevention Fund	Ōtara Business Association Inc.	Towards an upgrade of the radio/telephone system from analogue to digital frequency.	\$17,000	Declined
Community Crime Prevention Fund	Ōtara Health Charitable Trust	Towards the cost of a mobile event trailer, four-burner BBQ, catering, labour and overhead costs to build the capacity and capability of the existing neighbourhood support initiative in Ōtara	\$26,942	Declined
Community Crime Prevention Fund	YMCA of Auckland Inc.	Towards costs to hold the YMCA Raise Up programme for youth in the Ōtara-Papatoetoe local board area.	\$12,000	Granted \$3,500
Rates Assistance	Crosspower Ministries Trust	Rates assistance 2014/15 for Units 6, 7 and 8, 28 Lovegrove Crescent; Unit C, 26 Lovegrove Crescent; 43 Velvet Crescent Ōtara	\$6,569	Approved \$6,569
Rates Assistance	Renew Christian Community Trust	Rates assistance 2014/15 for property at 51 Diorella Drive, Wiri	\$768	Approved \$768
Social Investment Fund	Age Concern Counties Manukau Inc.	Towards wages and travel costs to continue for a further year of the counsellor service.	\$10,112	Approved \$10,112
Social Investment Fund	Auckland Cambodian Youth and Recreation Trust	Towards annual office rental at 91 Cambridge Terrace, Papatoetoe; audit fees, telephone and internet costs and volunteer payments, wages for the Khmer radio station.	\$5,750	Granted \$2,250
Social Investment Fund	Auckland Kids Achievement Trust	Towards programme delivery costs for the Kiwi Can programme in Papatoetoe West school and Project K in Tangaroa College	\$10,000	Granted \$2,000
Social Investment Fund	Auckland Single Parent's Trust and Te Kaitiakitanga Tamaki Makaurau o te Matua Kotahitanga	Towards fees for six-a-side indoor netball tournament to be held at 577 Great South Rd, Manukau	\$1,000	Granted \$1,000
Social Investment Fund	Communicare (CMA)	Towards the venue hire costs of the Wesley Methodist Church Papatoetoe from 1 July 2015 to 30 June 2016 for the Papatoetoe Friendship Centre.	\$912	Approved \$912

Social Investment Fund	Connected Media Charitable Trust	Towards the 'Outlook for Someday' free one-day film-making workshop South Auckland	\$867	Approved \$867
Social Investment Fund	Counties-Manukau Sports Foundation	Towards the venue costs and multimedia charges for the 2015 Counties Manukau Sporting Excellence Awards at the Vodafone Events Centre on 28 November 2015.	\$4,000	Declined
Social Investment Fund	Crosspower Ministries Trust	Towards six months' salary for a youth/business mentor contracted to deliver the framework, mentoring and support the young people to deliver the Youth Enterprise Initiative mobile opshop project	\$20,000	Declined
Social Investment Fund	Fountain of Knowledge Trust	Towards research and development, purchase of equipment and staff wages costs	\$10,000	Declined
Social Investment Fund	Grandparents Raising Grandchildren (GRG) Trust New Zealand	Towards a contribution to GRG newsletter and outreach worker salary in Ōtara-Papatoetoe from 1 July to 1 November 2015	\$1,670	Approved \$1,670
Social Investment Fund	High Tech Youth Network	Towards Go Pro cameras and accessories, a digital camera and two media computers to expand the photography capabilities	\$6,209	Granted \$1,000 <i>Towards two media personal computers</i>
Social Investment Fund	Life Education Trust South East Auckland (t/a Life Education Trust Counties Manukau)	Towards the costs associated with delivery the Life Education Trust programme to schools in the Ōtara-Papatoetoe Local Board area during 2015.	\$15,000	Granted \$5,000
Social Investment Fund	New Zealand AIDS Foundation (NZAF)	Towards six-months venue hire, counselling and administration staff salaries for the outreach clinic held at Youthline House, St George Street, Papatoetoe	\$9,844	Granted \$1,950 <i>Towards six-months venue hire for the outreach clinic held at Youthline House, St George Street, Papatoetoe</i>
Social Investment Fund	New Zealand Tongan Tennis Association Incorporated	Towards coaches fees, equipment, administration and advertising costs to provide the 2015 Future Starts Coaching Development Programme at the East Tamaki Domain Tennis Club - 244R East Tamaki Road, Ōtara	\$14,480	Granted \$2,500 <i>Towards junior rackets and training equipment</i>
Social Investment Fund	Nga Rangatahi Toa Creative Arts Initiative Trust	Towards contract fee for project manager, artist-mentor and weekly van hire for the Art ACTION: Mana Tane, Mana Wahine and Whanau Connect project	\$18,000	Declined
Social Investment Fund	Ōtara Budgeting Service Inc.	Towards on year's wages for a food bank co-ordinator	\$31,200	Declined

Social Investment Fund	Ōtara Health Charitable Trust	Towards salary costs to train and support street leaders and youth street soldiers, purchase of a mobile event trailer and 4-burner barbeque for use at local events, overheads and catering	\$16,308	Granted \$4,263 <i>Towards overhead costs and evaluation of the Capable Konnections Project</i>
Social Investment Fund	Papatoetoe Adolescent Christian Trust	Towards salaries/wages for the mentoring programme	\$25,000	Declined
Social Investment Fund	Papatoetoe Central Seniors Association Inc.	Towards transport, administration, venue hire, food and volunteer costs for trips (e.g. pilgrimages to temples, celebration of cultural festivals, day out to visit landmarks and have picnics in the Auckland region)	\$4,705	Granted \$1,000 <i>Towards venue hire</i>
Social Investment Fund	Papatoetoe Community Ex-Fire Fighters Charitable Trust (Inc.)	Towards repairs and operating costs for "Little Flick" fire engine.	\$2,517	Approved \$2,517
Social Investment Fund	Papatoetoe Senior Citizens Club Inc.	Towards the weekly hire of the Papatoetoe Town Hall between July 2015 and June 2016.	\$4,584	Approved \$4,584
Social Investment Fund	Perry Outdoor Education Trust	Towards student camp costs for the Perry Outdoor Education Trust (POET) programme for the year 9 camp for both De La Salle and Aorere college students	\$20,000	Declined
Social Investment Fund	PHAB Association (Auckland) Inc.	Towards wages for a Pasifika community development co-ordinator and youth worker and mobility transport for participants	\$17,000	Granted \$3,000 <i>Towards mobility transport</i>
Social Investment Fund	South Asian Trust Inc.	Towards office rental and operational costs for a period of four months and volunteer transport allowance	\$4,011	Declined
Social Investment Fund	South Auckland Christian Foodbank	Towards day to day operational costs (excluding wages) to run the foodbank	\$8,500	Granted \$3,000 <i>Towards power and rent costs</i>
Social Investment Fund	There's a Better Way Foundation Inc.	Towards salary, petrol and mobile phone costs for the 3 x 3 basketball programme of tournaments, competitions and events.	\$81,000	Declined
Social Investment Fund	Vagahau Niue Trust	Towards venue hire, language resources, catering, koha and petrol vouchers for volunteers for the Niue NAFO Project	\$10,000	Declined
Social Investment Fund	Youthline Auckland Charitable Trust	Towards the salary for the Youthline Manukau Manager	\$20,000	Declined
Total amount requested			\$442,948	\$61,962

CARRIED

20 Business Association bulk funding

Resolution number OP/2015/97

MOVED by Chairperson E Collins, seconded by Deputy Chairperson HVR Robertson:

That the Ōtara-Papatoetoe Local Board:

- a) Receive the report and hold over consideration until the next business meeting.
- b) Note that there is an underspend of \$125,000 in the board's current year 2014/2015 Town centre safety and crime prevention budget and CCTV and town centre safety initiatives budget.
- c) Reprioritise the underspent money, to make these grants in 2014/2015:
 - i. \$41,666 to Hunters Corner Town Centre Society Inc. towards crime prevention, safety and economic development initiatives;
 - ii. \$41,666 to Papatoetoe Main Street Society Inc. towards crime prevention, safety and economic development initiatives;
 - iii. \$41,666 to Otara Business Association Inc. towards crime prevention, safety and economic development initiatives.
- d) Advise the business associations that these grants will be taken into consideration by the board when considers the overall support it provides to business associations in 2015/2016.
- e) Allocate \$85,000 per annum of the local board's safety budget towards council maintenance and management of local public places CCTV systems (to include procuring the required services including maintenance, network costs and monitoring).
- f) Approve the Community Development and Safety unit procuring CCTV monitoring contracts with Hunters Corner Town Centre Society Incorporated and Otara Business Association Incorporated.

CARRIED

21 Park Name Approval - East Tamaki Sports Park

Resolution number OP/2015/98

MOVED by Member SC Grey, seconded by Member MA Gush:

That the Ōtara-Papatoetoe Local Board approve the name for the new sports park constructed at 359-383 East Tamaki Rd as 'Te Puke o Tara Sports Park'.

CARRIED

22 Pools and Leisure Facilities Proposed Property Renewals

Resolution number OP/2015/99

MOVED by Member MA Gush, seconded by Member SC Grey:

That the Ōtara-Papatoetoe Local Board:

- a) **Receive the 2015/2016 Pools and Leisure Facilities Proposed Property Renewals report**
- b) **Approves the property renewals programme for 2015/2016 as listed under point 14.**
- c) **Delegates responsibility to the Parks, Sport and Recreation portfolio holder (Deputy Chair, Ross Robertson) to approve any moderate changes to the budget or project scope, in the event that there is a variation to identified costs or facility needs for its property renewals programme.**

CARRIED

23 Highbrook Park Trust - Extension of Trust Deed

The power point presentation is attached to the back of the minutes.

Resolution number OP/2015/100

MOVED by Chairperson E Collins, seconded by Member LT Fuli:

That the Ōtara-Papatoetoe Local Board:

- a) **Support the extension of the Highbrook Park Trust Deed for up to another fifteen years, being an initial five year term with review and right of renewal for two additional five year terms (two by five years), if required.**
- b) **Requests officer advice on how the Trust Deed might be amended to incorporate the governance role of the Ōtara-Papatoetoe Local Board in its area, which could include:**
 - i. **Receiving draft annual work programmes from the Trust;**
 - ii. **Deciding the level of the annual council grant to the Trust;**
 - iii. **Receiving the annual report from the Trust;**
 - iv. **Appointing trustees from time to time as required, including a local board member if the board chooses;**
 - v. **Providing for the option for the board to be involved in the five yearly review of land transfer;**
 - vi. **To give landowner approval for any proposed buildings or structures on the land, and any proposed leases or licenses to occupy the land for terms longer than 5 years.**

- c) **Notes that if the Trust Deed is extended, the trust will be monitored by an Operational Agreement between Highbrook Development Limited and Auckland Council's Parks department which will include:**
- i. **Current criteria and additional changes to the reporting and monitoring requirements as stipulated by Parks, Sport and Recreation**
 - ii. **Greater clarity around granting tenure**
 - iii. **landowner approval process**
 - iv. **Provision of an annual report to Parks, Sport and Recreation including financial, non-financial, risks, events and strategy development, and provision of a quarterly operational report and board agendas and minutes.**

CARRIED

Secretarial Note: Item 23 was considered after Item 25 and before Item 13.

24 Community Facilities Network Plan

Resolution number OP/2015/101

MOVED by Chairperson E Collins, seconded by Deputy Chairperson HVR Robertson:

That the Ōtara-Papatoetoe Local Board:

- a) **Support in principle the draft Community Facilities Network Plan and associated draft Action Plan to guide council's investment in the provision of community facilities.**
- b) **Note the Papatoetoe Chambers is not in the draft CFNP list as requested in Resolution number OP/2014/210 (November 2014), and request the Papatoetoe Chambers is included, and investigated for improvement.**
- c) **Note that local board views will be reported to the Regional Strategy and Policy Committee in August 2015.**

CARRIED

25 Ōtara-Papatoetoe Local Board: Adoption of the content for the Long-term Plan 2015-2025, including a Local Board Agreement (2015/2016) together with adoption a Local Fees and Charges Schedules and Library Opening Hours for 2015/2016

Resolution number OP/2015/102

MOVED by Member SC Grey, seconded by Member MA Gush:

That the Ōtara-Papatoetoe Local Board:

- a) **Adopts local content for the Long-term Plan 2015-2025 (Attachment A), including:**
 - i. **A Local Board Agreement 2015/2016**
 - ii. **A message from the chair**
 - iii. **Local board advocacy**
- b) **Adopts Local Fees and Charges Schedules for 2015/2016 (Attachment B).**
- c) **Agrees Library Opening Hours for 2015/2016 (Attachment C).**

- d) **Notes:**
- i. **Supporting material for the Long-term Plan 2015-2025 (Attachment D), including 10 year local activity budgets and 10 year local performance targets;**
 - ii. **Local activity budgets have been updated to reflect final budget decisions made by the governing body on 8 May 2015, budget adjustments arising from new information (including the setup of a central risk fund for capital projects) and the allocation of central costs;**
 - iii. **If there are outstanding (not yet agreed) matters in the local board agreement, the local board should include an explanation of these matters in the Chair's message at the front of the local board agreement;**
 - iv. **That the resolutions of this meeting will be reported back to the governing body when it meets to adopt the Long-term Plan 2015-2025 on 25 June 2015.**
- e) **Agrees that the Chair be delegated authority to make any final minor changes to the above.**

CARRIED

Resolution number OP/2015/103

MOVED by Member JR McCracken, seconded by Member SC Grey:

Member McCracken moved, seconded by Member Grey the following amendment to the original recommendation:

- f) **That LDI budget of \$40,000 per annum for the Papatoetoe Bowling Club greens maintenance in Years 2015/16 and 2016/17 be extended to year 2017/18.**

CARRIED

Secretarial Note: Item 25 was considered after Item 12.

26 Local Government New Zealand - Chairing Meetings/Conflicts of Interest and Standing Orders

Resolution number OP/2015/104

MOVED by Member MA Gush, seconded by Member LT Fuli:

That the Ōtara-Papatoetoe Local Board:

- a) **Approve attendance of the Local Board Chair, Fa'anānā Efeso Collins and Deputy Chair Ross Robertson, at the Local Government New Zealand (LGNZ) Chairing Meetings/Conflicts of Interest and Standing Orders workshop on Friday 21 August 2015 on the basis that the conference programme is relevant to the professional development of its members and the Local Board's work programme.**
- b) **Confirm that conference attendance will be paid for in accordance with the current Auckland Council Elected Member Expense Policy.**

CARRIED

27 Community-led response to alcohol licensing and advertising

Resolution number OP/2015/105

MOVED by Member DI Lee, seconded by Member LT Fuli:

That the Ōtara-Papatoetoe Local Board:

- a) **Confirm its continued support for the community-led approach to alcohol licensing objections in 2015/16 and allocate its \$10,000 locally driven initiatives budget to this project for a contract to deliver this.**
- b) **Allocate an additional \$10,000 from the Community Response Fund in 2015/16 to a community-led approach to alcohol licensing objections and advertising removal projects as follows:**
 - i. **\$5,000 for the alcohol licensing objections project;**
 - ii. **\$5,000 for an alcohol advertising reduction project.**

CARRIED

28 Local Board Feedback on amending the licence to occupy remission scheme to include proposed the Transport Levy

Resolution number OP/2015/106

MOVED by Member SC Grey, seconded by Member MA Gush:

That the Ōtara-Papatoetoe Local Board supports the proposal to amend the remission scheme in the Rates remission and postponement policy for residents of licence to occupy retirement villages and/or Papakāinga housing to remit the proposed Interim Transport Levy (targeted rate) in addition to the Uniform Annual General Charge.

CARRIED

29 Ōtara-Papatoetoe Local Board - Alcohol Ban Review Hearing and Deliberation Dates

Resolution number OP/2015/107

MOVED by Member JR McCracken, seconded by Member LT Fuli:

That the Ōtara-Papatoetoe Local Board:

- a) **Approves the following hearing dates for the Alcohol Ban Review:**
 - i) **Tuesday 4 August 2015 commencing at 1.00pm in the Manukau Room, Ground Floor, Manukau Civic Building, 31-33 Manukau Station Road.**
 - ii) **An overflow day of Wednesday 5 August 2015 commencing at 9.30am in the Manukau Room, Ground Floor, Manukau Civic Building, 31-33 Manukau Station Road.**
- b) **Approves the deliberations panel workshop to be held on Wednesday 26 August 2015 commencing at 9.30am in the Woodside Room, Level 1, Manukau Civic Centre, 31-33 Manukau Station Road.**
- c) **Approves the formal deliberations panel meeting to be held on Wednesday 26 August 2015 commencing at 1.00pm in the Woodside Room, Level 1, Manukau Civic Centre, 31-33 Manukau Station Road.**

CARRIED

30 Urgent Decision Report - Local Event Support Fund Round Two Allocations – Change of use

Resolution number OP/2015/108

MOVED by Member MA Gush, seconded by Member LT Fuli:

That the Ōtara-Papatoetoe Local Board notes and endorses the urgent decision to:

- a) **Approve the change of date and change of use for Local Event Support Fund grant of \$3,200 to the Papatoetoe Central Mainstreet Society Inc for the Fire Truck Convention.**
- b) **Agree that the grant be used for traffic management for the Fire Truck Convention being held on Saturday 6 June 2015.**

CARRIED

Stephen Grey declared an interest in Item 30 and took no part in the discussion or voting.

31 Ōtara-Papatoetoe Local Board Workshop Notes

Resolution number OP/2015/109

MOVED by Member MA Gush, seconded by Member JR McCracken:

That the Ōtara-Papatoetoe Local Board receive the workshop notes for 11 and 20 May 2015.

CARRIED

32 Ōtara Papatoetoe Local Board members portfolio update

Resolution number OP/2015/110

MOVED by Chairperson E Collins, seconded by Member LT Fuli:

That the verbal reports from the Ōtara-Papatoetoe Local Board portfolio holders be received.

Member Fuli

- **Officiated the opening and blessing ceremony of the Otara Linkages Project**
- **Dawson Rd Primary School won a Silver Award from Enviroschools**
- **Otara Leadership Project**
- **Youth Advisory Panel Representative Elections**

Deputy Chair Robertson

- **Police Meeting**
- **Liquor Licence Bill**
- **Aorere Park Future Development Trust**
- **BIDs funding**
- **South Auckland Rangers Rongomai Park**
- **Kohuora Park**
- **Sutton Crescent Workshop**
- **Papatoetoe Gymnastics**
- **FireTruck Muster**

Member Lee

- **Fire Truck Muster**
- **OMAC – Name Change**

CARRIED

33 Chairpersons Announcements

Resolution number OP/2015/111

MOVED by Member SC Grey, seconded by Deputy Chairperson HVR Robertson:

That the verbal update be received.

- **Regional Strategy and Policy Committee – Presentations on District Licensing Committee and Empowering Communities**
- **ATEED – Pasifika Festival**
- **Pacific Music Awards**
- **Communications Team – encourage voting**
- **Peace Awards**
- **Papatoetoe Community Network**
- **Airport Tour**

CARRIED

34 Consideration of Extraordinary Items

There was no consideration of extraordinary items.

7.04pm

The Chairperson thanked Members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD
AT A MEETING OF THE ŌTARA-PAPATOETOE
LOCAL BOARD HELD ON

DATE:.....

CHAIRPERSON:.....

Item 12 Cr Anae Report

Councillor Arthur Anae's bulletin of activities

12 June 2015

Council/ Police quarterly meeting

Councillor Anae – Council representative
Manukau Police Station, Auckland

- This is the regular meeting between Council leaders and the Police where matters of community interests are discussed.

11 June 2015

Auckland Development Committee

Councillor Anae – committee member
Town Hall

- Considered as one of the more active committees, this meeting had a full agenda where discussion ranged from housing for elderly, council land swap deal, city centre development, and urban design, to name some. The minutes of the meeting, being the primary source of information, is not yet officially reported (at the time of writing this bulletin).

Meeting with the Council COO

Councillor Anae – RS&P committee deputy chair

- Councillor Anae sought the agreement of the COO, as lead officer of the Regional Strategy and Policy committee, about the Otahuhu and Wiri business associations' presentation to that committee. He is passionate about supporting these entities and to enhance the service delivery of the business improvement districts (BIDs) programme of Council.

10 June 2015

Workshop: Auckland Development Committee

Councillor Anae – committee member
Town Hall

Cuban MP Kenia Serrano Puig courtesy call

Councillor Anae – invitee
Green Party Auckland office

- This is an important opportunity to engage with emerging leaders in Cuba and Councillor Anae supported the Green Party's initiative by his presence and warm reception of the Cuban MP in Auckland. committee also discussed and decided on other important matters.

SOUL – Save our Landscape public meeting

Councillor Anae – participant
Manukau Rugby League Club, Mangere

- Councillor Anae participated in this public meeting to discuss the Special Housing Accord (SHA) in Ihumatao

9 June 2015

Parks, Recreation and Sport committee meeting

Councillor Anae – ex-officio member
Otahuhu Rugby Union Club

- Councillor Anae attended this meeting to again show his commitment to support the Otahuhu business association which was presenting to the committee that day about Council's service delivery under the BIDs programme.

Tongan Minister of Agriculture, Food, Forests and Fisheries – Hon. Fakahau

Councillor Anae – Council representative
135 Albert St.

- Councillor Anae received the Minister as official guest to Auckland and discussed the latter's role and interests in the Pacific community in Auckland, including a focus on the Tongan community.

Unitary Plan committee meeting

Councillor Anae – committee member
135 Albert St.

8 June 2015

Mt. Albert Grammar School Foundation

Councillor Anae – proposed campaign committee member
School House, Mt. Albert, Auckland

- Councillor Anae had been approached to be a team member for the MAGS Foundation fund raising activity and he graciously accepted the invitation to join them at their meeting to discuss the school's proposal.

Legal debrief for Councillors

135 Albert St.

- Auckland Council's Chief Executive and senior Legal staff briefed the members of the Governing Body about the court case involving Ports of Auckland.

4 June 2015

Regional Strategy and Policy committee meeting

Councillor Anae – deputy chair
Town Hall

- Councillor Anae voted in favour of reducing the number of commissioners and members of the District Licensing Committee when their contracts expire in October 2016.

Waste Advisory Group

3 June 2015

Development Auckland/ CCO review workshop

135 Albert St.

2 June 2015

Tenders and Procurement committee meeting

Councillor Anae – committee member
135 Albert St.

- The meeting convened with quorum achieved. The substantive item on the agenda was discussed under confidential; hence it will not be reported here.

CCO Governance and Monitoring committee meeting

Councillor Anae – committee member
135 Albert St.

Hearings committee

Councillor Anae – committee member
135 Albert St.

- A number of substantive motions have been put forward and adopted by the committee which Councillor Anae mostly supported. Showing his commitment to fair play, Councillor Anae moved the following under agenda item: "Determination by the Hearings Committee of an Objection to Proposed Stormwater Connection at 37A Hayr Road to service 31 Hayr Road Three Kings":

- a) to hear the objection by the owner of 37A Hayr Road, Three Kings pursuant to section 460 and Schedule 12 of the Local Government Act 1974; and
- b) to agree to determine the objection by the owner of 37A Hayr Road, Three Kings pursuant to section 460 and Schedule 12 of the Local Government Act 1974 in the confidential section of the meeting.

The said motions were carried and adopted by the committee.

28 May 2015

Governing Body meeting

Councillor Anae - member

Council Chamber, 1 The Strand, Takapuna

- Indicating his cooperation and commitment to Auckland's vision, Councillor Anae readily agreed and accepted the majority's willingness to adopt the changes in the committee's terms of reference which recognise Council's change of strategy and direction.
- Councillor Anae has also shown his full support to allow Council to achieve more for the people of Auckland by agreeing not reduce the funding agenda item 15 "Delegations to the Chief Executive".

Guangdong Party Secretary Hu Chunhua courtesy call

Councillor Anae – Council representative

Town Hall

- This is an important visit by the Party Secretary of the CPC Guangdong Provincial Committee, Mr. Hu Chunhua. He is considered to be one of the leading contenders for the position of President of China.
- This official visit proves that Auckland is a global participant and is considered an important player by many world leaders. Councillor Anae is delighted to be part of this historic event.

Accelerating Auckland

Councillor Anae – supporter

135 Albert St.

- This meeting with Accelerating AKL CE Judy Speight was held to discuss updates and current opportunities to help communities with computing technology.

Dame Meg Taylor dinner reception

Councillor Anae – official guest

Villa Maria Estate, Mangere

- The Ministry of Foreign Affairs and Trade (MFAT) invited Councillor Anae to join them in officially receiving and hosting the Secretary General of the Pacific Islands Forum to a dinner reception. Councillor Anae diligently accepted to show his all out support to the Pacific community.

27 May 2015

Joint Governing Body and Local Board Chairs meeting

Councillor Anae – member

Town Hall

26 May 2015

Business leadership meeting

Councillor Anae – member

Chamber of Commerce, Auckland Council

- The issue of driving licenses and its impact on youth unemployment were discussed and how schools can adopt in their curriculum teaching students driving skills.

25 May 2015

Future of our buildings meeting

Councillor Anae – member
135 Albert St.

23 May 2015

MIT 2015 Graduation ceremony

Councillor Anae – guest
Vodafone Events Centre, Manukau

- Councillor Anae shows his unrelenting support to the MIT by regularly attending their graduation ceremonies. This is one of them and he considers this especially important because of the number of Pacific grandaunts.

22 May 2015

PM John Key budget official announcement

Councillor Anae – guest
Skycity Hotel, Auckland

- The Prime Minister formally announced today the government's national budget. Councillor Anae was there to listen and exchange pleasantries with central government officials.

21 May 2015

Finance and Performance committee meeting

Councillor Anae – member
Town Hall

MIT Pasifika graduates thanksgiving

Councillor Anae – guest
MIT Atrium, Manukau

20 May 2015

Economic Development committee meeting

Councillor Anae – committee chair
135 Albert St.

- The meeting lapsed for lack of quorum.

SHA workshop: Auckland Development committee

Councillor Anae – member
Town Hall

Pacific Peoples advisory panel

Councillor Anae – liaison-councillor
Town Hall

- Councillor Anae provided the panel with information updating them about his recent engagement with ATEED regarding the Pasifika festival and his update to them about the Ports of Auckland.

Auckland Business Events Advocate Programme Launch

Councillor Anae – guest
Town Hall

- This is the formal investiture ceremony organised by the Auckland Convention Bureau of ATEED and attended by Mayor Len Brown, Councillor Anae and other guests.

Item 8 Power Point Presentation



**Warm Up Counties Manukau – 100% FREE
Retrofitting Home Insulation Project - for
Low Income Families with High Health Needs**

WARM UP
Counties Manukau



Date:

Warm Up Counties Manukau

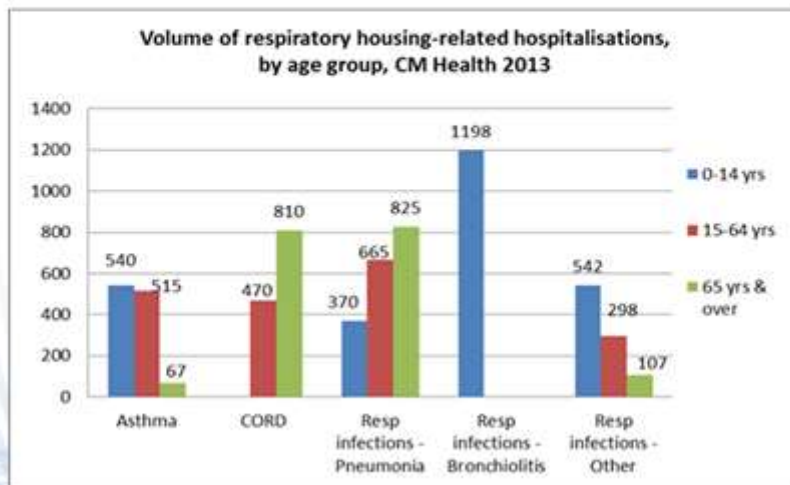


- Counties Manukau Health has been participating in the free home insulation programmes since January 2009
- The project is a partnership between the Energy Efficiency Conservation Authority (EECA), Autex Industries Limited, The Insulation Company, and the Middlemore Foundation

Aim

- To insulate the homes of low income families, to create energy efficient “healthier homes” which contribute to the health of family
- To provide a comprehensive health and social assessment to ensure families are accessing appropriate health and social services

Why are we involved?



Eligibility criteria:



To be eligible for the programme applicants must:

- live in the Counties Manukau, Papakura, or Franklin area
- live in a home built before 1st January 2000
- own their own home or rent privately (NOT a Housing New Zealand home)
- be the owner occupier or tenant and MUST have a Community Services Card
- Priority given to households with children (under 17 years of age) or older adults (aged over 65) with housing related health conditions



Income Eligibility Community Services Card



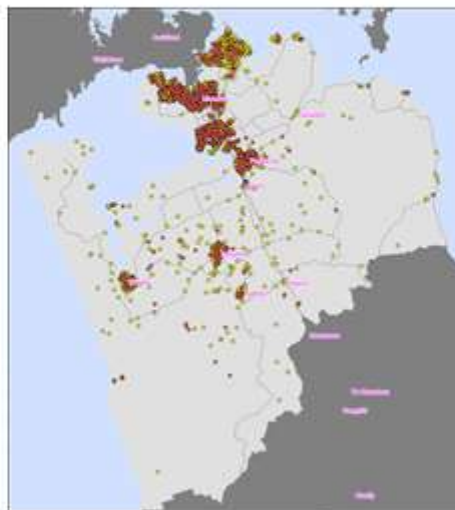
You may be able to get a card if you are...	And your yearly income (before tax) is...
Single –sharing accommodation	\$26,042.00 or less
Single – living alone	\$27,637.00 or less
Married, civil union or de facto couple – no children	\$41,327.00 or less
Family of 2 – 1Adult, 1 child	\$48,797.00 or less
Family of 3	\$59,093.00 or less
Family of 4	\$67,282.00 or less
Family of 5	\$75,302.00 or less
Family of 6	\$84,265.00 or less
For families of more than 6, the limit goes up another \$7,898.00 for each extra person.	
Rates as at 1 April 2015	

The Results so far:



- Since the commencement of the project we have insulated over 7,000 homes
- In the 2013-2014 financial year we installed 2,258 homes

Geographic Location of all Homes Insulated under the Free Home Insulation EECA Schemes(1 May 2009 – 8 April 2014)



Ōtara-Papatoetoe: at a glance



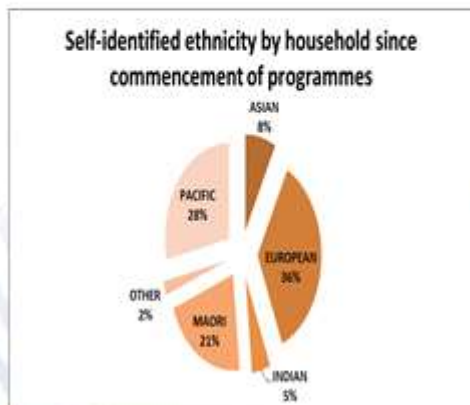
- Warm Up Counties Manukau has installed **1,639** homes in the **Ōtara-Papatoetoe Local Board** area since the initiative began



Programme statistics – up to March 2015



- Ethnic data:



- Housing Tenure for total referrals generated period 1st July 2014 to 28th February 2015: Own Home: **44%** & Private Rental: **56%**
- Over 3,000 houses Home Visited since the commencement of the programmes

Contact us



The Warm Up Team

- 09-262-9583
- warmup@cmdhb.org.nz for questions or application forms
- <http://www.countiesmanukau.health.nz/community-health/warm-up-counties-manukau/> for more information or application forms

GreenStuf Insulation - facts



- 100% polyester – no protective clothing needed
- Uses minimum of 45% previously recycled polyester fibre – reusable and recyclable at end of life
- Fire safe – non-flammable
- Independently assessed by Asthma New Zealand and accepted into their Breathe Easy programme – safe, non-toxic and non-allergenic

Item 23 Power Point Presentation



Highbrook History



- + Previously Ra Ora Stud farm (prominent horse stud) and home to Sir Woolf and Lady Fisher
 - + The master plan of Highbrook yielded
 - + 107 ha of commercial land
 - + 39 ha of parklands (20% of original land)
 - + 19.5 ha of esplanade reserves
 - + 29 ha of roading and storm water ponds
- + Ownerships
 - + Commercial land and building - 100% owned by Goodman Property Trust
 - + Park Lands - owned and managed by Highbrook Park Trust (HPT) under HPT Reserves Agreement with Council
 - + Esplanade reserves - owned by Auckland Council managed by HPT



Highbrook Park



Key Stats



- + Highbrook Park Trust (HPT)
 - + 39ha of park land
 - + 19.5ha of esplanade reserve
 - + Access to 25ha area of Pukekiwiriki Crater Reserve
 - + 12km of running / walking trails around
 - + \$9.7m of land and fixed park assets
- + Highbrook Business Park
 - + 107ha of commercial land (Business 5)
 - + Currently 60% complete
 - + 72 businesses including commercial, industrial, hotel and amenities
 - + Approximately 5,000 people working within Highbrook



Why Highbrook Park Trust was formed



- + Highbrook was conceived as a master planned commercial / industrial estate with integrated parklands and infrastructure corridors.
- + The integration flows into the staged development of the estate and its maintenance and up keep.
- + To achieve integration it was agreed between the parties (Highbrook Development Limited and Manukau City Council) that the parklands and esplanade reserves should be owned and managed in an entity known as Highbrook Park Trust.
- + Highbrook and the parkland were to be of a higher level of amenity than traditional industrial development. The scale of land being formed as parkland and the degree of landscaping improvements demanded a higher than normal level of design, management and capital improvements. The Trust structure was deemed to be a more effective management structure for implementation of the estate.



Trust Governance



- + The Highbrook Park Trust (HPT) is governed by 4 Trustees; 2 appointed by Auckland Council and 2 from Goodman Property Trust representing Highbrook Development Limited.
- + HPT is a Legacy CCO of Auckland Council.
- + The Trustees are:
 - + David Hosking (Chairman, Council appointee)
 - + Michael Ayrton (Council appointee. Michael is also CEO of Cornwall Park Trust)
 - + Peter Dufaur (General Manager Development, Goodman Property Trust)
 - + Peter Yendell (Infrastructure Manager, Goodman Property Trust)
- + HPT accounts are administered through Goodman Property Services Finance team.



The proposal



- + The HPT agreement has a 15 year life (terminating August 2015) with an option to extend or vest in Council after that period.
- + The Trustees believe it is in the best interest of the objectives of the Trust that the life of the Trust be extended.
- + It is proposed that the Trust be extended by five years with two further periods of five years each, on the basis that everything is being maintained in accordance with the agreement.



Potential Outcomes for extending the Trust Deed (retained by the Trust)



- + There is a functioning and well qualified management and ownership structure in place
- + The parklands are being extremely well managed and maintained
- + The Goodman team involved in the day to day management of the parklands are based at Highbrook allowing for immediate responses to maintenance and rubbish pickup etc
- + HPT and HDL are readily able to initiate and implement events within the parklands without another layer of approval process
- + HPT and HDL are actively promoting the use of the park
- + HDL has recently contributed \$0.25 million to fund the consenting of a high performance water sports facility
- + The benefits of a long-term maintenance plan for the eradication of noxious weeds, gorse and tobacco weed is now presenting itself, but must be regularly maintained
- + The parklands are being maintained well within the budget capex set by the HPT Agreement albeit at an enhanced level of normal maintenance requirements
- + HDL have a vested interest in ensuring the success of the park.



Potential Outcomes for terminating the Trust Deed (return to Council)



- + May lose continuity of maintenance of parklands
- + Council budgets could be cut with reduced maintenance in park
- + The promptness of maintenance and rubbish pickup would be lost
- + The real term costs of administration would increase given the low cost of Trust administration
- + There would be a higher level of time and co-ordination required between Council Parks and HDL
- + Council may choose not to maintain the parklands, gardens and esplanades reserves in the current fashion / level



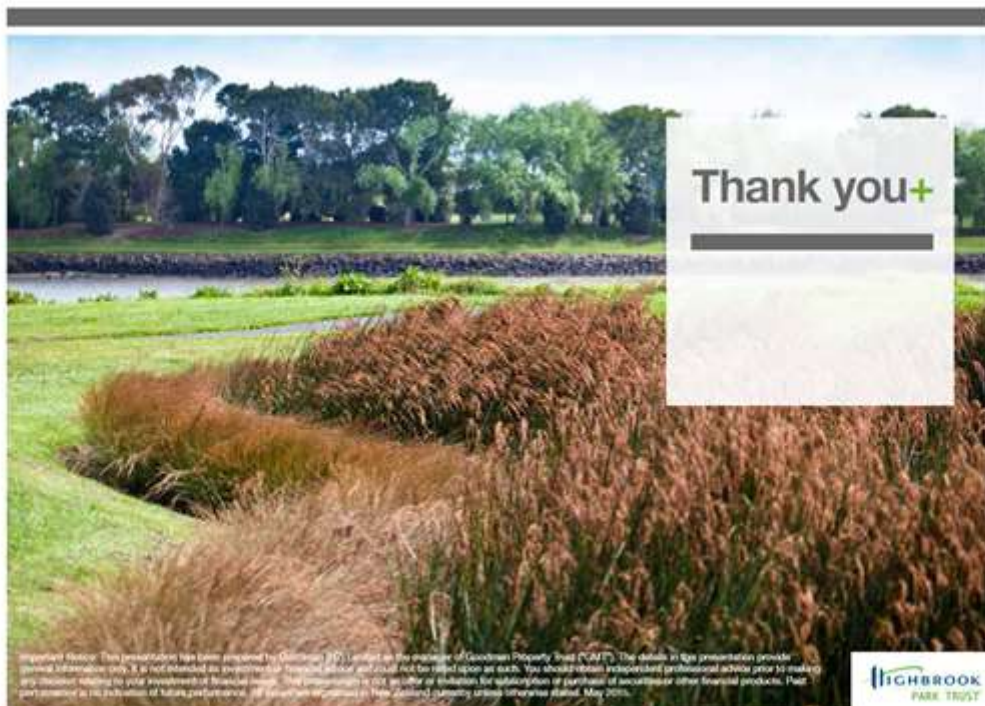
Financial Park Maintenance



- + The Trust Deed and Management Agreement set a maintenance contribution rate which currently sets a funding at \$7,755 per annum+GST (adjust by CPI)
- + The parklands and esplanades are 58.5 ha therefore the maintenance budget cap is \$453,000 per annum
- + The Trust has been managing the maintenance for around \$300,000 per annum depending on the works programme
- + Annual maintenance costs have progressively reduced from \$363,000 in 2010 to \$215,000 in 2014
- + Overall park costs for the 2014 financial year were \$328,000 which included administration and audit fees, park manager contribution, rates and legal fees



Auckland Rowing Club – artist impression



Feedback

HPT have met to discuss the proposal to extend the Trust Deed with

- + Council staff from the Parks, CCO Governance and Legal departments have shown their support for the proposal.
- + A presentation to members of the Howick Local Board has received similar support to an extension of the Trust Deed.

