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# **Waitākere Ranges Local Board**

## **OPEN MINUTES**

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Minutes of a meeting of the Waitākere Ranges Local Board held in the Waitakere Ranges Local Board Office, 39 Glenmall Place, Glen Eden on Thursday, 11 June 2015 at 6.30pm.

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### **PRESENT**

**Chairperson** Sandra Coney, QSO  
**Deputy** Denise Yates, JP

**Chairperson**  
**Members**

Neil Henderson  
Greg Presland  
Steve Tollestrup  
Saffron Toms

From 7.45 pm

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**1 Welcome**

The Chairperson opened the meeting and welcomed those present.

**2 Apologies**

**That the Waitākere Ranges Local Board:**

**Accepts the apology from Member Greg Presland for lateness.**

**3 Declaration of Interest**

Members were reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

Specifically members are asked to identify any new interests they have not previously disclosed, an interest that might be considered as a conflict of interest with a matter on the agenda.

At its meeting on 28 November 2013, the Waitakere Ranges Local Board resolved (resolution number WTK/2010/5) to record any possible conflicts of interest in a register.

*Register*

<b>Board Member</b>	<b>Organisation / Position</b>
Sandra Coney	<ul style="list-style-type: none"> <li>• Waitemata District Health Board – <i>Elected Member</i></li> <li>• Women’s Health Action Trust – <i>Patron</i></li> </ul>
Neil Henderson	<ul style="list-style-type: none"> <li>• Portage Trust – <i>Elected Member</i></li> <li>• West Auckland Trust Services (WATS) Board – <i>Trustee/Director</i></li> <li>• Weedfree Trust – <i>Employee</i></li> </ul>
Greg Presland	<ul style="list-style-type: none"> <li>• Portage Trust – <i>Elected Member</i></li> <li>• Lopdell House Development Trust – <i>Trustee</i></li> <li>• Titirangi Residents &amp; Ratepayers Group – <i>Committee Member</i></li> <li>• Whau Coastal Walkway Environmental Trust – <i>Trustee</i></li> <li>• Combined Youth Services Trust - <i>Trustee</i></li> </ul>
Steve Tollestrup	<ul style="list-style-type: none"> <li>• Waitakere Licensing Trust – <i>Elected Member</i></li> <li>• Community Waitakere – <i>Trustee</i></li> <li>• West Auckland Trust Services (WATS) Board – <i>Trustee/Director</i></li> <li>• Waitakere Task force on Family Violence – <i>Appointee</i></li> </ul>
Saffron Toms	NIL
Denise Yates	<ul style="list-style-type: none"> <li>• Ecomatters Environment Trust – <i>Trustee</i></li> <li>• Keep Waitakere Beautiful Trust – <i>Trustee</i></li> <li>• Huia-Cornwallis Ratepayers &amp; Residents Association – <i>Co-chairperson</i></li> </ul>

	<ul style="list-style-type: none"><li>Charlotte Museum Trust – <i>Trustee</i></li></ul>
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### Member appointments

Board members are appointed to the following bodies. In these appointments the board members represent Auckland Council.

Board Member	Organisation / Position
Sandra Coney	<ul style="list-style-type: none"><li>Friends of Arataki Incorporated – <i>Trustee</i></li></ul>
Denise Yates	<ul style="list-style-type: none"><li>Friends of Arataki Incorporated – <i>Trustee</i></li></ul>
Neil Henderson	<ul style="list-style-type: none"><li>Friends of Arataki Incorporated – <i>Trustee</i></li><li>Living Cell Technologies Animal Ethics Committee – <i>Member</i></li></ul>
Saffron Toms	<ul style="list-style-type: none"><li>Ark in the Park – <i>Governance Group Member</i></li></ul>

There was no changes to the register.

#### 4 Confirmation of Minutes

Resolution number WTK/2015/97

MOVED by Deputy Chairperson DA Yates, seconded by Member S Toms:

**That the Waitākere Ranges Local Board:**

- a) **Confirms the ordinary minutes of its meeting, held on Thursday, 28 May 2015, as a true and correct record.**

**CARRIED**

#### 5 Leave of Absence

There were no leaves of absence.

#### 6 Acknowledgements

There were no acknowledgements.

#### 7 Update from Ward Councillors

Apologies from Councillor Linda Cooper and Deputy Mayor Penny Hulse for absence were noted

#### 8 Deputations

There were no deputations.

#### 9 Public Forum

##### 9.1 Wynn Anania from Te Whanau o Waipareira was in attendance to:

- Acknowledged and thank the board for their contribution to the Waitangi Day 2015 and updated the board on how the fund was spent
- Present the Waitangi Day 2015 - Stakeholders Report

- Asked for future contribution for the next Waitangi Event

Resolution number WTK/2015/98

MOVED by Chairperson S Coney, seconded by Deputy Chairperson DA Yates:

**That the Waitākere Ranges Local Board:**

- a) Receives the public forum presentation from Wynn Anania, Te Whanau o Waipareira and thank him for the presentation.**

**CARRIED**

## 10 Extraordinary Business

There was no extraordinary business.

## 11 Notices of Motion

There were no notices of motion.

## 12 Waitakere Ranges Walkway Development Budget Allocation for the 2015/2016 Financial Year

Resolution number WTK/2015/99

MOVED by Member NR Henderson, seconded by Member SR Tollestrup:

**That the Waitākere Ranges Local Board:**

- a) Notes that the total walkway budget has been reduced to \$433,000 and projects will have to be costed accordingly.**
- b) Allocates funding to the Swanson Foothills walkway project in the 2015/2016 financial year for the sections through Perris Road and Seibel Scenic Reserve**
- c) Allocates funding to the Little Muddy Creek walkway project in the 2015/2016 financial year for the section between Rimutaka Place and Huia Road.**

**CARRIED**

## 13 North Piha Campers Club Wastewater System Upgrade, Les Waygood Park, Piha

Resolution number WTK/2015/100

MOVED by Chairperson S Coney, seconded by Member NR Henderson:

**That the Waitākere Ranges Local Board:**

- a) Grants land owner approval to upgrade the North Piha Campers Club Wastewater System at Les Waygood Park, Piha.**

**CARRIED**

**14 CDAC Work Programme 2015/2016**

Resolution number WTK/2015/101

MOVED by Member NR Henderson, seconded by Deputy Chairperson DA Yates:

**That the Waitākere Ranges Local Board:**

- a) Approves the 2015/2016 Community Development, Arts and Culture work programme (Attachment A), noting that the Community Development and Safety component is dependant upon the outcome of the Empowered Communities Approach
- b) Approves the following community arts organisation allocations subject to funding agreements being approved by the local board chair and deputy chair:
  - i) Waitakere Playhouse Theatre Trust, \$17,057 (uninflated opex budget)
  - ii) Going West Trust (for Festival), \$55,000
  - iii) Going West Trust (for Shadbolt House), \$10,000 (uninflated opex budget)
  - iv) Lopdell House Society Inc, \$606,000 (uninflated opex budget)
  - v) McCahon House Trust, \$20,408 (uninflated opex budget)
  - vi) Titirangi Community Arts Council, \$45,670 (uninflated opex budget)
  - vii) West Coast Community Arts Trust, \$14,131 (uninflated opex budget)
- c) Approves the community lease work plan for 2015/2016 see Attachment B
- d) Approves the 2015/2016 term grant for the Hoani Waititi Marae of \$65,641 towards the operation and activation of the community facility
- e) Approves the 2015/2016 term grant for the Glen Eden Community House of \$38,290 towards the operation and activation of the community facility
- f) Approves granting a licence to occupy and manage to the Glen Eden Community House Inc for the Glen Eden Community Centre at 13 Pisces Road, Glen Eden Part of Lot 200 DP 73593 contained in NA 31B/95 and Lot 199 DP78279 contained in NA35D/671 for a term of 1 year commencing from 1 July 2015 at a rental of \$1.00 plus GST
- g) Approves the 2015/2016 term grant for the Titirangi Community House of \$38,290 towards the operation and activation of the community facility.
- h) Approves granting a licence to occupy and manage to the Titirangi Community House Inc for the Titirangi Community House at 500 South Titirangi Road, Titirangi Part of Part Lot 17 DP 6678 contained in Part NA194/95 (cancelled) for a term of 1 year commencing from 1 July 2015 at a rental of \$1.00 plus GST (if demanded).

**CARRIED**

Secretarial note: Member Steve Tollestrup declared an interest in this item and took no part in the discussion or voting on the matter.

**15 Allocation of Community Halls and Marae Fund 2014-2015**

Resolution number WTK/2015/102

MOVED by Member SR Tollestrup, seconded by Member S Toms:

**That the Waitākere Ranges Local Board:**

- a) **Approves Option Two: Allocation is weighted to support community owned halls with a maximum grant capped at \$5,000.**
- b) **Approves the allocation of \$32,000 from the Community Halls Fund 2014-2015 through a Funding Agreement to the following community organisations for the following value:**
  - i) **Oratia District Ratepayers and Residents Association Incorporated (two halls) - \$4,800**
  - ii) **Paturoa Bay Ratepayers and Residents' Association (Titirangi Beach) Incorporated - \$5,000**
  - iii) **Piha Community Centre Society Incorporated - \$5,000**
  - iv) **The Huia Cornwallis Ratepayers and Residents Association Incorporated - \$5,000**
  - v) **The Laingholm and District Citizens Association (1998) Incorporated - \$2,400**
  - vi) **The Waitakere Residents and Ratepayers Association Incorporated (two halls) - \$7,400**
  - vii) **The Waiatarua Ratepayers and Residents Association Incorporated - \$2,400**
- c) **Notes that Henderson-Massey Local Board supports Option Two to support the operations and maintenance of the two eligible community halls in its area.**
- d) **That Officers report back on the situation of the Oratia halls with a view to considering an additional payment to address anomalies**

**CARRIED**

Secretarial note: Member Denise Yates declared an interest in this item and took no part in the discussion or voting on the matter.

**16 Waitakere Ranges Heritage Area Strategic Weed Management Plan**

Resolution number WTK/2015/103

MOVED by Member SR Tollestrup, seconded by Deputy Chairperson DA Yates:

**That the Waitākere Ranges Local Board:**

- a) **Receives and adopts the Waitākere Ranges Strategic Weed Management Plan.**
- b) **Recommends the Waitakere weed plan to Auckland Transport and requests that transport staff engage with the Waitakere Ranges Local Board on the steps needed to implement the plans recommendations.**
- c) **Requests the opportunity to present the Waitakere weed plan to the Auckland Transport Board.**
- d) **Recommends the Waitakere weed plan to Watercare and requests that Watercare staff engage with the Waitakere Ranges Local Board on the steps needed to implement the plans recommendations.**

- e) Recommends the Waitakere weed plan to the Parks, Recreation and Sport Committee, and requests the opportunity for local board input at the meeting.
- f) Requests LBS staff facilitate the development of related local work programme, and a programme of advocacy with Auckland Council departments who are currently working on regional and local weed control and associated programmes
- g) Notes some work is underway with regards to climbing asparagus, and that the LB has worked in partnership with Forest and Bird to produce a weed identification poster for the Waitakere Ranges area that has been widely distributed.
- h) Acknowledges with thanks Jack Crow, Brett Butland, Holly Cox, Lucy Hawcroft, Raewyn Curran, Chairperson Sandra Coney and Member Saffron Toms

**CARRIED**

Secretarial note: Member Neil Henderson declared an interest in this item and took no part in the discussion or voting on the matter.

Secretarial note: The Waitakere Ranges Strategic Weed Management Plan was tabled at the meeting and will be available on the Auckland Council website as a minutes attachment.

**Attachments**

- A Waitakere Ranges Strategic Weed Management Plan

**17 Adoption of Local Board Agreement 2015/16**

Resolution number WTK/2015/104

MOVED by Chairperson S Coney, seconded by Member S Toms:

**That the Waitākere Ranges Local Board:**

- a) **Adopts local content for the Long-term Plan 2015-2025 (Attachment One), including:**
  - i) a Local Board Agreement 2015/2016
  - ii) a message from the chair
  - iii) local board advocacy
- b) **Adopts Local Fees and Charges Schedules for 2015/2016 (Attachment Two)**
- c) **Agrees Library Opening Hours for 2015/2016 (Attachment Three).**
- d) **Notes:**
  - i) supporting material for the Long-term Plan 2015-2025 (Attachment Four), including 10 year local activity budgets and 10 year local performance targets;
  - ii) local activity budgets have been updated to reflect final budget decisions made by the governing body on 8 May 2015, budget adjustments arising from new information (including the setup of a central risk fund for capital projects) and the allocation of central costs;
  - iii) if there are outstanding (not yet agreed) matters in the local board agreement, the local board should include an explanation of these matters in the Chair's message at the front of the local board agreement;
  - iv) that the resolutions of this meeting will be reported back to the governing body when it meets to adopt the Long-term Plan 2015-2025 on 25 June 2015



- f) Notes the following local board discretionary budgets currently located in Asset Based Services:
- Waitakere Playhouse Theatre Trust
  - Going West Trust (for Festival)
  - Going West Trust (for Shadbolt House)
  - Lopdell House Society Inc
  - McCahon House Trust
  - Glen Eden Playhouse
  - Titirangi Community Arts Council
  - West Coast Community Arts Trust
  - Hoani Waititi Marae
  - Glen Eden Community House
- g) Add the following around advocacy items around:
- Rural broadband advocacy
  - Train services from Swanson to Waitakere township and beyond
- h) Agrees that the Chair be delegated authority to make any final minor changes to the above.

**CARRIED**

**18 Fourth Quarter – Final allocations**

Resolution number WTK/2015/105

MOVED by Member SR Tollestrup, seconded by Chairperson S Coney:

**That the Waitākere Ranges Local Board:**

- a) Allocates a grant of \$10,000 to the Glen Eden Business Association, utilising the remaining Greenways tagged budget, to support the business association to expand the current Glen Eden Business Improvement District (BID) area.
- b) Allocates a \$5,000 grant to the Huia Volunteer Fire Brigade to support the fit-out of the new Huia first-response emergency vehicle from the Local Board Discretionary Budget Opex line.
- c) Allocates \$3,677 to Library Services for additional Makerspace equipment for the Glen Eden and Titirangi Libraries from the Local Board Discretionary Budget Opex line.

**CARRIED**

Secretarial Note: Members Greg Presland and Denise Yates declared an interest in this item and took no part in the discussion or voting on the matter.

**Attachments**

- A Fourth quarter - Final allocations

**19 Chairperson's Report - June 2015**

Resolution number WTK/2015/106

MOVED by Chairperson S Coney, seconded by Member GB Presland:

**That the Waitākere Ranges Local Board:**

- a) **Receives the Chairperson's report - June 2015.**
- b) **Requests a report from Officers on the outcome of the Review of Paturua Road, Titirangi and provide advice to the board on actions it can take to strengthen tree and ecosystem protection.**

**CARRIED**

**20 Portfolio update - Member Steve Tollestrup**

Resolution number WTK/2015/107

MOVED by Member NR Henderson, seconded by Member S Toms:

**That the Waitākere Ranges Local Board:**

- a) **Receives the portfolio update from Member Steve Tollestrup**

**CARRIED**

**21 Consideration of Extraordinary Items**

There was no consideration of extraordinary items.

8.19 pm

The Chairperson thanked Members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD  
AT A MEETING OF THE WAITĀKERE RANGES  
LOCAL BOARD HELD ON

**DATE:.....**

**CHAIRPERSON:.....**