

I hereby give notice that an ordinary meeting of the Hibiscus and Bays Facilities and Reserves Committee will be held on:

Date: Friday, 10 July 2015
Time: 1.00pm
Meeting Room: Local Board Office
Venue: 2 Glen Road
Browns Bay

Hibiscus and Bays Facilities and Reserves Committee

OPEN AGENDA

MEMBERSHIP

Chairperson	Janet Fitzgerald, JP
Deputy Chairperson	Gaye Harding-Kirikiri
Members	Member David Cooper Member Julia Parfitt, JP Member Lisa Whyte

(Quorum 4 members)

Vivienne Sullivan
Local Board Democracy Advisor

2 July 2015

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1 Welcome

2 Apologies

At the close of the agenda no apologies had been received.

3 Declaration of Interest

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

4 Confirmation of Minutes

That the Hibiscus and Bays Facilities and Reserves Committee:

- a) confirm the ordinary minutes of its meeting, held on Friday, 12 June 2015, as a true and correct record.

5 Leave of Absence

At the close of the agenda no requests for leave of absence had been received.

6 Acknowledgements

At the close of the agenda no requests for acknowledgements had been received.

7 Petitions

At the close of the agenda no requests to present petitions had been received.

8 Deputations

Standing Order 3.20 provides for deputations. Those applying for deputations are required to give seven working days notice of subject matter and applications are approved by the Chairperson of the Hibiscus and Bays Facilities and Reserves Committee. This means that details relating to deputations can be included in the published agenda. Total speaking time per deputation is ten minutes or as resolved by the meeting.

At the close of the agenda no requests for deputations had been received.

9 Public Forum

A period of time (approximately 30 minutes) is set aside for members of the public to address the meeting on matters within its delegated authority. A maximum of 3 minutes per item is allowed, following which there may be questions from members.

At the close of the agenda no requests for public forum had been received.

10 Extraordinary Business

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“An item that is not on the agenda for a meeting may be dealt with at that meeting if-

- (a) The local authority by resolution so decides; and
- (b) The presiding member explains at the meeting, at a time when it is open to the public,-
 - (i) The reason why the item is not on the agenda; and
 - (ii) The reason why the discussion of the item cannot be delayed until a subsequent meeting.”

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“Where an item is not on the agenda for a meeting,-

- (a) That item may be discussed at that meeting if-
 - (i) That item is a minor matter relating to the general business of the local authority; and
 - (ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but
- (b) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion.”

11 Notices of Motion

At the close of the agenda no requests for notices of motion had been received.

Record of Workshop Meeting

File No.: CP2015/12129

Executive Summary

1. The Hibiscus and Bays Facilities and Reserves Committee held a workshop meeting on 12 June 2015. A copy of the workshop record is attached.

Recommendation/s

That the Hibiscus and Bays Facilities and Reserves Committee:

- a) endorse the record of the workshop meetings held on 12 June 2015.

Attachments

No.	Title	Page
A	Workshop Record 12 June 2015	9

Signatories

Authors	Vivienne Sullivan - Local Board Democracy Advisor
Authorisers	Lesley Jenkins - Relationship Manager

Hibiscus and Bays Facilities and Reserves Committee Workshop Record

Record of a workshop of the Hibiscus and Bays Facilities and Reserves Committee held in the Council Chamber, Orewa Service Centre, 50 Centreway Road, Orewa on Friday, 12 June 2015 at 10.00am

PRESENT

Chairperson	Janet Fitzgerald
Members	David Cooper Gaye Harding-Kirikiri Julia Parfitt Lisa Whyte (from 11.42am)

1. Apologies

Lisa Whyte for lateness.

2. Auckland Memorial Park Silverdale

Nigel Powell from Auckland Memorial Park, Silverdale was in attendance to address the committee on the future plans for Auckland Memorial Park, on East Coast Road, Silverdale.

Mr Powell advised that the park has been established for 15 years and is getting busier each year. The next phase in the development is to build a crematorium and service facility. At present the park's trust is discussing the matter with Auckland Council. A report is to be requested from council officers for the next Facilities and Reserves Committee meeting.

3. Expressions of interest for all council owned buildings when leases fall due

Karen Walby, Community Lease Advisor was in attendance to discuss the Expressions of Interest (EOI) process for all council owned buildings when leases have expired and a new lease is required.

A report is requested from Kevin Marriott in regard to the EOI process..

Local boards may, at their discretion, choose to vary from the recommendations on a case-by-case basis as they deem appropriate.

Morning tea adjournment 10.55am – 11.20am

4. Murrays Bay Toilet

Tony Strange, Parks Advisor and Sarah Finlayson, Project Manager, were in attendance.

The tender process for demolition of the toilet and sailing club has closed with no tenders submitted. The demolition will now be incorporated into the tender for construction of the new toilet.

Lisa Whyte present at 11.42am

5. Orewa Surf Club Toilet

Tony Strange, Parks Advisor and Sarah Finlayson, Project Manager, were in attendance

The toilet next to the Orewa Surf Club needs renewing with some of the structural elements in the roof requiring urgent repair.

The following also need replacing:

- Lighting
- Partitions
- Various hardware items
- Some tiling
- Some sanitary fixtures
- Painting inside and out

Members requested that mesh be installed between the exterior walls and roof and above the partition between the mens and ladies toilets to ensure the toilet facilities are safe and secure..

6. Parks Key Projects Update

Tony Strange, Parks Advisor, was in attendance for this item.

- Ashley Reserve carpark – this has been held up by the weather
- Ashley Reserve toilet – slab to be poured once carpark is sealed, foundations are in and concrete tilt panels installed.

- Murrays Bay Wharf – currently negotiating with preferred supplier. A Resource Consent is required for work in the cliff and foreshore area and to erect a working platform.
- Metro Park – completed growth in of stage 3. Design in progress for stage 4 extension to complete the sand carpet platform for construction in 2015/2016.
- OBEEP – officers are currently working through the design work for the northern section of the beach with Tonkin and Taylor. Options expected to be presented in February 2016.
- Sherwood Reserve Plan – Project underway with contracts let for earthworks and construction.
- Western Reserve Skatepark – concept design coming to local board for approval in July 2015 and construction is expected to be late August 2015.
- Western Reserve Toilets and Landscaping Plan – Contract has been awarded and work expected to begin by the end of July 2015.
- Hatfields Beach Dump Station is now fully operational. Minor reinstatement work and signage is required.
- Sunshade sail for Waiake Beach playground is completed.
- Fenced playground – budget has been granted to Long Bay Communities Ltd to install the fence on reserve 3 of the Long Bay Reserve.
- Gulf Harbour parking complaints – road marking and the installation of the bollards to stop the public from parking on the grass can be completed within the 2014/2015 financial year. Another site visit needs to be held to see what work is required for future parking requirements.

7. Browns Bay Pigeons – signs, Next Steps

New signs with lockable screws will be installed on the Browns Bay village green.

12.50 .pm

The Chairperson thanked Members for their attendance and attention to business and declared the meeting closed

CONFIRMED AS A TRUE AND
CORRECT RECORD OF A
WORKSHOP OF HIBISCUS AND BAYS
FACILITIES AND RESERVES
COMMITTEE HELD ON

DATE:

CHAIRPERSON:.....