



Waitākere Ranges Local Board

OPEN MINUTES

Minutes of a meeting of the Waitākere Ranges Local Board held in the Waitakere Ranges Local Board Office, 39 Glenmall Place, Glen Eden on Thursday, 27 August 2015 at 6.33pm.

PRESENT

Chairperson	Sandra Coney, QSO
Deputy Chairperson	Denise Yates, JP
Members	Neil Henderson Greg Presland Steve Tollestrup Saffron Toms

ALSO PRESENT

Deputy Mayor	Penny Hulse
Councillor	Linda Cooper

1 Welcome

The Chairperson opened the meeting and welcomed those present.

2 Apologies

There were no apologies.

3 Declaration of Interest

Members were reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

Specifically members are asked to identify any new interests they have not previously disclosed, an interest that might be considered as a conflict of interest with a matter on the agenda.

At its meeting on 28 November 2013, the Waitakere Ranges Local Board resolved (resolution number WTK/2010/5) to record any possible conflicts of interest in a register.

Register

Board Member	Organisation / Position
Sandra Coney	<ul style="list-style-type: none"> • Waitemata District Health Board – <i>Elected Member</i> • Women’s Health Action Trust – <i>Patron</i>
Neil Henderson	<ul style="list-style-type: none"> • Portage Trust – <i>Elected Member</i> • West Auckland Trust Services (WATS) Board – <i>Trustee/Director</i> • Weedfree Trust – <i>Employee</i>
Greg Presland	<ul style="list-style-type: none"> • Portage Trust – <i>Elected Member</i> • Lopdell House Development Trust – <i>Trustee</i> • Titirangi Residents & Ratepayers Group – <i>Committee Member</i> • Whau Coastal Walkway Environmental Trust – <i>Trustee</i> • Combined Youth Services Trust - <i>Trustee</i>
Steve Tollestrup	<ul style="list-style-type: none"> • Waitakere Licensing Trust – <i>Elected Member</i> • West Auckland Trust Services (WATS) Board – <i>Trustee/Director</i> • Waitakere Task force on Family Violence – <i>Appointee</i>
Saffron Toms	NIL
Denise Yates	<ul style="list-style-type: none"> • Friends of Arataki Incorporated – <i>Committee member</i> • Ecomatters Environment Trust – <i>Trustee</i> • Huia-Cornwallis Ratepayers & Residents • Charlotte Museum Trust – <i>Trustee</i>

Member appointments

Board members are appointed to the following bodies. In these appointments the board members represent Auckland Council.

Board Member	Organisation / Position
Sandra Coney	<ul style="list-style-type: none">• Friends of Arataki Incorporated – <i>Trustee</i>
Neil Henderson	<ul style="list-style-type: none">• Friends of Arataki Incorporated – <i>Trustee</i>• Living Cell Technologies Animal Ethics Committee – <i>Member</i>
Saffron Toms	<ul style="list-style-type: none">• Ark in the Park – <i>Governance Group Member</i>

4 Confirmation of Minutes

Resolution number WTK/2015/120

MOVED by Chairperson S Coney, seconded by Member SR Tollestrup:

That the Waitākere Ranges Local Board:

- a) **Confirms the ordinary minutes of its meeting, held on Thursday, 13 August 2015, as a true and correct record.**

CARRIED

5 Leave of Absence

There were no leaves of absence.

6 Acknowledgements

There were no acknowledgements.

7 Update from Ward Councillors

The Waitakere Ranges Local Board received an update from Deputy Mayor Penny Hulse and Councillor Linda Cooper on matters being addressed by Governing Body including:

- Auckland transport alignment accord signed off by the Mayor
- Licensing Trust update
- Empowering Communities

8 Deputations

There were no deputations.

9 Public Forum

There was no public forum.

10 Extraordinary Business

There was no extraordinary business.

11 Notices of Motion

There were no notices of motion.

12 Waitākere Ranges Heritage Area - Six Monthly Report

Resolution number WTK/2015/121

MOVED by Member NR Henderson, seconded by Member S Toms:

That the Waitākere Ranges Local Board:

- a) **Receives the report.**
- b) **Notes that this report and its attachments will be provided as an information memo to the Whau Local Board, the Parks, Recreation and Sport Committee and the Regional Strategy and Policy Committee.**

CARRIED

Secretarial note: Attachment B-Page 23 (Project/Activity - Radar Station Interpretation) to change Lead Council Units to Regional Parks and Local and Sports Parks (West).

13 Auckland Transport Quarterly Update to Local Boards

Resolution number WTK/2015/122

MOVED by Member GB Presland, seconded by Member NR Henderson:

That the Waitākere Ranges Local Board:

- a) **Receives the Auckland Transport Quarterly update.**

CARRIED

14 Auckland Transport Update Report - August 2015

Resolution number WTK/2015/123

MOVED by Member GB Presland, seconded by Member NR Henderson:

That the Waitākere Ranges Local Board:

- a) **Receives the Auckland Transport August 2015 report.**

CARRIED

Secretarial note: Auckland Transport to provide information on the legal requirement for the road corridor height is it 4.2m or 4.5m.

15 Libraries Proposed Property Renewals Programme for 2015/2016

An updated version of attachment A was tabled at the meeting. A copy has been placed on the official minutes and is available on the Auckland Council website as a minutes attachment.

Resolution number WTK/2015/124

MOVED by Deputy Chairperson DA Yates, seconded by Member S Toms:

That the Waitākere Ranges Local Board:

- a) **Approve \$110,000 renewals expenditure for Titirangi Library deck to commence November 2015 (refer images in Attachments C and D).**
- b) **Delegates responsibility to Valerie Brown, Service Delivery & Logistics Support Manager, to approve any moderate changes to the budget in the event that there is a variation to identified costs for its property renewals programme in consultation with Library Portfolio holder Deputy Chair Denise Yates and Chair Sandra Coney.**
- c) **Allows for any project surplus held from the Titirangi Library for the contingency for Glen Eden Library renewals projects.**
- d) **Requests that the Property Services Department liaises with the Council Heritage Department to ensure that any works at Titirangi Library are in keeping with the heritage values of the building.**

CARRIED

Attachments

- A Attachment A - Waitakere Ranges Proposed Property Renewals Programme for 2015/16

16 Quarterly Performance report for the year ended June 2015

Resolution number WTK/2015/125

MOVED by Chairperson S Coney, seconded by Member NR Henderson:

That the Waitākere Ranges Local Board:

- a) **Approves the Performance Report for the Waitakere Ranges Local Board for the period ended June 2015.**
- b) **Requests officer to report back on decision to transfer costs of sound system to Local Board Capital discretionary fund**

CARRIED

17 Annual Report 2014/2015

Resolution number WTK/2015/126

MOVED by Chairperson S Coney, seconded by Member S Toms:

That the Waitākere Ranges Local Board:

- a) **Notes the monitoring and reporting requirements set out in the Local Government (Auckland Council) Act 2009 and the local board information proposed for the Auckland Council Annual Report 2014/15**

- b) **Approves:**
- i. **The message from the Chairperson, which provides the Local Boards comments on local board matters in the 2014/15 annual report**
 - ii. **Key achievements and the list of capital projects that form part of the local board information for the Auckland Council Annual Report 2014/15.**
- c) **Gives authority to the Chair and Deputy to make typographical changes before submitting for final publication**
- d) **That portfolio holders work with relevant departmental officers to discuss how these performance results can be improved from last financial year.**

CARRIED

18 Chairperson's Report

Resolution number WTK/2015/127

MOVED by Chairperson S Coney, seconded by Member GB Presland:

That the Waitākere Ranges Local Board:

- a) **Receives the Chairperson's report.**

CARRIED

19 Member Sandra Coney

Resolution number WTK/2015/128

MOVED by Member SR Tollestrup, seconded by Member GB Presland:

That the Waitākere Ranges Local Board:

- a) **Receives the Portfolio Updates from Member Sandra Coney.**

CARRIED

20 Portfolio update - Member Steve Tollestrup

Resolution number WTK/2015/129

MOVED by Chairperson S Coney, seconded by Deputy Chairperson DA Yates:

That the Waitākere Ranges Local Board:

- a) **Receives the portfolio update from Member Steve Tollestrup**

CARRIED

21 Portfolio Update: Greg Presland Portfolio update

Resolution number WTK/2015/130

MOVED by Member GB Presland, seconded by Chairperson S Coney:

That the Waitākere Ranges Local Board:

- a) **Receives the Portfolio Update from Member Greg Presland.**

CARRIED

22 Confirmation of workshop records - 4 June to 9 July 2015

Resolution number WTK/2015/131

MOVED by Deputy Chairperson DA Yates, seconded by Chairperson S Coney:

That the Waitākere Ranges Local Board:

- a) **Confirms that the attached records of the workshops held 4, 11, and 25 June, 2 and 9 July 2015 are true and correct record.**

CARRIED

23 Consideration of Extraordinary Items

There was no consideration of extraordinary items.

8.18 pm

The Chairperson thanked Members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD
AT A MEETING OF THE WAITĀKERE RANGES
LOCAL BOARD HELD ON

DATE:.....

CHAIRPERSON:.....