

I hereby give notice that an ordinary meeting of the Te Oro Committee of the Maungakiekie-Tamaki Local Board will be held on:

**Date:** Friday, 4 September 2015  
**Time:** 11:00am  
**Meeting Room:** Local Board Office  
**Venue:** 7-13 Pilkington Road  
Panmure

---

## **Te Oro Committee of the Maungakiekie-Tamaki Local Board**

### **OPEN AGENDA**

---

#### **MEMBERSHIP**

**Chairperson**  
**Deputy Chairperson**  
**Members**

Chris Makoare  
Tara Moala  
Simon Randall  
Georgie Thompson  
Obed Unasa

(Quorum 3 members)

**Philippa Hillman**  
**Democracy Advisor, Maungakiekie-Tamaki**  
**Local Board**

**27 August 2015**

Contact Telephone: (09) 570 3840  
Email: [philippa.hillman@aucklandcouncil.govt.nz](mailto:philippa.hillman@aucklandcouncil.govt.nz)  
Website: [www.aucklandcouncil.govt.nz](http://www.aucklandcouncil.govt.nz)



---

<b>ITEM</b>	<b>TABLE OF CONTENTS</b>	<b>PAGE</b>
<b>1</b>	<b>Welcome</b>	<b>5</b>
<b>2</b>	<b>Election of a Chairperson and Deputy Chairperson</b>	<b>5</b>
<b>3</b>	<b>Apologies</b>	<b>5</b>
<b>4</b>	<b>Declaration of Interest</b>	<b>5</b>
<b>5</b>	<b>Leave of Absence</b>	<b>5</b>
<b>6</b>	<b>Acknowledgements</b>	<b>5</b>
<b>7</b>	<b>Petitions</b>	<b>5</b>
<b>8</b>	<b>Deputations</b>	<b>5</b>
<b>9</b>	<b>Public Forum</b>	<b>5</b>
<b>10</b>	<b>Extraordinary Business</b>	<b>6</b>
<b>11</b>	<b>Notices of Motion</b>	<b>6</b>
<b>12</b>	<b>Te Oro First Quarter Operations</b>	<b>7</b>
<b>13</b>	<b>Schedule of committee meetings</b>	<b>15</b>
<b>14</b>	<b>Consideration of Extraordinary Items</b>	



**1 Welcome**

**2 Election of a Chairperson and Deputy Chairperson**

In accordance with Schedule 7, clause 21(5)(b) of the Local Government Act 2002, the Relationship Manager, Local Board Services on behalf of the Chief Executive, will call for nominations for the Chairperson and Deputy Chairperson of the Te Oro Committee.

The Te Oro Committee members will vote utilising the Local Government Act 2002, Schedule 7, Clause 25, Subclause 3) system (b):

- i) A person is elected if receiving the majority of votes and;
  - 1) there is only one round of voting; and
  - 2) if two of more candidates tie for the most votes, the tie is resolved by lot.

There is no casting vote.

**3 Apologies**

At the close of the agenda no apologies had been received.

**4 Declaration of Interest**

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

**5 Leave of Absence**

At the close of the agenda no requests for leave of absence had been received.

**6 Acknowledgements**

At the close of the agenda no requests for acknowledgements had been received.

**7 Petitions**

At the close of the agenda no requests to present petitions had been received.

**8 Deputations**

Standing Order 3.20 provides for deputations. Those applying for deputations are required to give seven working days notice of subject matter and applications are approved by the Chairperson of the Te Oro Committee of the Maungakiekie-Tamaki Local Board. This means that details relating to deputations can be included in the published agenda. Total speaking time per deputation is ten minutes or as resolved by the meeting.

At the close of the agenda no requests for deputations had been received.

**9 Public Forum**

A period of time (approximately 30 minutes) is set aside for members of the public to address the meeting on matters within its delegated authority. A maximum of 3 minutes per item is allowed, following which there may be questions from members.

At the close of the agenda no requests for public forum had been received.

## **10 Extraordinary Business**

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“An item that is not on the agenda for a meeting may be dealt with at that meeting if-

- (a) The local authority by resolution so decides; and
- (b) The presiding member explains at the meeting, at a time when it is open to the public,-
  - (i) The reason why the item is not on the agenda; and
  - (ii) The reason why the discussion of the item cannot be delayed until a subsequent meeting.”

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“Where an item is not on the agenda for a meeting,-

- (a) That item may be discussed at that meeting if-
  - (i) That item is a minor matter relating to the general business of the local authority; and
  - (ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but
- (b) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion.”

## **11 Notices of Motion**

At the close of the agenda no requests for notices of motion had been received.

## Te Oro First Quarter Operations

File No.: CP2015/17901

### Purpose

1. To report to the Te Oro Committee on initiatives delivered or facilitated by Auckland Council at Te Oro during the first three months of its operation.

### Executive Summary

2. The Te Oro Business plan was adopted by the Maungakiekie-Tāmaki Local Board at its business meeting on 21 May 2015 (MT/2015/63). The business plan includes the action plan for implementation and the associated progress reporting expected on a quarterly basis. This report is the inaugural report to the Te Oro Committee.
3. The Te Oro Committee was formed on 19 March 2015 to comprise a combination of board members and community members (MT/2015/35, C1). The minutes of the Maungakiekie-Tāmaki Local Board 16 July business meeting (MT/2015/6) confirmed membership to include: Maungakiekie-Tāmaki Local Board Chairperson Simon Randall, Deputy Chairperson Chris Makoare and Member Obed Unasa, as well as appointing Georgie Thompson and Tara Moala to the community seats on the Te Oro Committee.
4. Discussions between the Maungakiekie-Tāmaki Local Board, Ngāi Tai ki Tāmaki, Ngāti Paoa and Ngāti Whātua Ōrākei regarding mana whenua membership on the Te Oro Committee are ongoing.
5. The action plan with status report and commentary is presented for the Te Oro Committee members' information (Attachment A). In addition, a verbal update from the Facility Manager will be provided at the meeting.
6. The timing of this report does not reflect Auckland Council's financial year. Instead, it covers the first three months of Te Oro's operation, 8 May – 8 August 2015. The report to the next Te Oro Committee meeting will be tailored to the first quarter of the financial year (1 July – 30 September 2015) to align with the financial year.
7. One of the key highlights from the report is the level of media attention that the centre has attracted in the first three months of operation.

### Recommendation/s

That the Te Oro Committee:

- a) receive the report.

### Consideration

#### Background

8. Under Section 29 of the Local Government Auckland Council Act 2009, Standing Order 2.7.1 and Clause 30 Schedule 7 Local Government Act 2002 ("LGA"), Local boards are empowered to appoint any committee that they consider appropriate, and comprise them of both elected local board members and non-local board members (Standing Order 2.9.2).
9. Each committee member needs to be appointed (or re-appointed) by the local board following their coming into office after a triennial general election, unless the local board decides otherwise (LGA Clause 30, Schedule 7)

### Local Board views and implications

10. Te Oro is a facility funded by the Maungakiekie-Tāmaki Local Board. Three elected members of the Local Board are delegated representatives for the Local Board as members of the Te Oro Governance.

### Māori impact statement

11. Initiatives identified as having a Māori dimension or of particular interest to Māori are indicated in the attachments.
12. Three iwi were actively involved in the development of the centre. Discussions between the Maungakiekie-Tāmaki Local Board, Ngāi Tai ki Tāmaki, Ngāti Paoa and Ngāti Whātua Ōrākei regarding mana whenua representation on the Te Oro Committee are ongoing.

### Attachments

No.	Title	Page
A	Action Plan	9

### Signatories

Authors	Stephen Johnson – Manager – Arts and Culture Facilities and Assets
Authorisers	Graham Bodman - Manager - Community Development, Arts and Culture Victoria Villaraza - Relationship Manager



**Action Plan 2015 – 2017/2018 Status update (as at 8<sup>th</sup> August – first 3 months of operation)**

WHĀINGA 1 - Young people are inspired and equipped to realise their potential			
Actions and initiatives to achieve	Who	When	Status
<ul style="list-style-type: none"> <li>Develop youth-focused programming:                             <ul style="list-style-type: none"> <li>- Word On The Street (8 week programme): To offer young people a voice through literacy and language development, increasing their social and personal skills.</li> <li>- Sau e siva girls (8 week programme) Weaving together a seamless mix of traditional and contemporary Samoan siva (dance), increasing confidence, social and presentation skills.</li> <li>- Make Your Mark! (8 week programme): A series of multi-media classes. Spoken-word poetry and rap, music making, street art, photography, increasing social and emotional communication skills.</li> </ul> </li> </ul>	A&C Programme Leader	Ongoing (each term)	On track
<ul style="list-style-type: none"> <li>Develop a youth and emerging arts mentoring and development programme, including:                             <ul style="list-style-type: none"> <li>- Crescendo Trust: Music mentoring with twice weekly recording and rehearsal studio sessions (using studio-based recording work and performance activities). Crescendo Trust will identify local talent through these weekly sessions, matching local talent with mentors. Te Oro's dedicated studios operating two days of each week.</li> <li>- APRA: Song Anatomy - Industry professionals PMoney, Anika Moa and an APRA guest in a series of seminars sharing creative tips and professional insights.</li> <li>- Pacific Underground: Experienced Pasifika theatre practitioners pass on their experience and knowledge to provide students with foundation skills in drama and theatre - mentoring them to further their careers.</li> <li>- Massive Company: School holiday introductory workshops. Following the workshop, selected students could be invited to join the emerging artist's ensemble to develop further.</li> </ul> </li> </ul>	A&C Programme Leader	Ongoing	On Track
<ul style="list-style-type: none"> <li>Visit local schools to promote Te Oro and its programmes, as well as build relationships with HOD music, arts and dance.</li> </ul>	A&C Facility Coordinator	Ongoing	On Track
<ul style="list-style-type: none"> <li>Work with the Maungakiekie-Tāmaki Youth Panel to coordinate specific events and activities.</li> </ul>	A&C Programme Leader	Ongoing	Involved in Open Day
<ul style="list-style-type: none"> <li>Attend the quarterly Maungakiekie-Tāmaki Youth Panel meetings.</li> </ul>	A&C Programme Leader	Ongoing - quarterly	Will attend next meeting.

WHĀINGA 1 - Young people are inspired and equipped to realise their potential				
Actions and initiatives to achieve	Who	When	Status	
<ul style="list-style-type: none"> <li>Develop a creative youth mentoring opportunity to support the ongoing use of the Te Oro identity.</li> </ul>	A&C Facility Manager (in partnership with Alt Group and Iwi)	Annually	On track – under development	
<ul style="list-style-type: none"> <li>Host performances with partners that involve local schools:                             <ul style="list-style-type: none"> <li>- Mad Ave: Tamaki College Programme - partnership with Tamaki College to use theatre and drama to build self-esteem and communication skills.</li> <li>- Toi Ora: Tamaki College Foundation - Toi Ora Tamaki area initiative working with students from Tamaki College. Weekly during School Term.</li> <li>- Ruapataka Marae: Kapa Haka and Toi Māori workshops with local schools.</li> </ul> </li> </ul>	A&C Programme Leader	Ongoing	On track	
<ul style="list-style-type: none"> <li>Develop and offer holistic programmes, such as:                             <ul style="list-style-type: none"> <li>- Mana Rangatahi – Glen Innes Family Centre - designed for youth development with a focus on increasing youth self-confidence, self-esteem and sense of belonging.</li> <li>- Toi Ora Live Arts Trust - designed to allow for benefit and self-expression through creativity.</li> <li>- Raukatauri Music Therapy - using music therapy to assist in youth growth and development.</li> </ul> </li> </ul>	A&C Programme Leader / A&C Facility Manager	Ongoing	On track	
<ul style="list-style-type: none"> <li>Promote training/education opportunities through a careers day utilising our contributors and partners.</li> </ul>	A&C Facility Manager	Ongoing	TBC – Q3	
<ul style="list-style-type: none"> <li>Cultivate public engagement connections to three creative sector enterprises (such as festivals or sector/industry events).</li> </ul>	A&C Programme Leader	Within 12 months of opening	On track APRA, Serato, Massive Theatre Co.	

WHĀINGA 2 - The centre is at the heart of the local community				
Actions and initiatives to achieve	Who	When	Status	
<ul style="list-style-type: none"> <li>Explore opportunities for exhibiting the creative output of the centre through all media (including sound media).</li> </ul>	A&C Programme Leader / Public Art Team	Ongoing	On track (including at Jam session Open Day)	
<ul style="list-style-type: none"> <li>Communicate the significance of the integrated art with visitors to the facility.</li> </ul>	Public Art Team / A&C Facility Coordinator	Ongoing	In development – include in staff induction etc	
<ul style="list-style-type: none"> <li>Hold a series of open days, activations and tours throughout the year to introduce new users to the centre.</li> </ul>	A&C Facility Manager	Annually	On track	
<ul style="list-style-type: none"> <li>Develop and Implement a Te Oro Community Engagement and Facility Outreach Plan, including:                             <ul style="list-style-type: none"> <li>- Have regular catch-ups with surrounding neighbours including Ruapotaka Marae, Glen Innes Library, Glen Innes Community Centre, the Citizens Advice Bureau, Plunket and the Police</li> <li>- Foster relationships with local organisations such as Te Waipuna Puawai and Manaiaakalani.</li> <li>- Work with the Glen Innes Business Association (particularly via Kulture and Kai) so that town centre events are encouraged to connect with Te Oro</li> </ul> </li> </ul>	A&C Facility Manager / A&C Facility Coordinator / Local Board Engagement Advisor	By Q2 of 2015/2016	In development	
<ul style="list-style-type: none"> <li>Develop and Implement a Te Oro Marketing and Communications Plan that is targeted at young people, including:                             <ul style="list-style-type: none"> <li>- Community flyers/newsletters</li> <li>- Facebook updates including a programming schedule</li> <li>- Regular website updates</li> <li>- Promotion of general hire spaces</li> </ul> </li> </ul>	A&C Facility Manager / Manager Business Strategy and Relationships	By Q1 of 2015/2016	On track for late Q1	
<ul style="list-style-type: none"> <li>Encourage the offering of affordable programmes with partners, hirers and users.</li> </ul>	A&C Programme Leader / A&C Facility Manager	Ongoing	On track – testing capacity of community to afford classes.	
<ul style="list-style-type: none"> <li>Encourage programmes that meet the needs of a wide range of cultural diversity and disability groups.</li> </ul>	A&C Programme Leader	Ongoing	On track	
<ul style="list-style-type: none"> <li>Install Te Oro bench seats in public open space to expand the place-making impact of the Te Oro identity work.</li> </ul>	A&C Programme Leader (with Parks Department)	Within 24 months of opening	On track – under construction.	

WHĀINGA 2 - The centre is at the heart of the local community			
Actions and initiatives to achieve	Who	When	Status
<ul style="list-style-type: none"> <li>Invite the governance committee to attend/participate in events and activities at the centre.</li> </ul>	A&C Facility Manager / A&C Programme Leader	Ongoing	Confirmed
<ul style="list-style-type: none"> <li>Invite the Maungakiekie-Tamaki Youth Panel to attend/participate in events and activities at the centre.</li> </ul>	A&C Facility Manager / A&C Programme Leader	Ongoing	On track
WHĀINGA 3 - The centre is a thriving hub of creative cultural experiences			
Actions and initiatives to achieve	Who	When	Status
<ul style="list-style-type: none"> <li>Collaborate with partners (where appropriate) to develop their programmes at all stages, from production through to public presentation:                             <ul style="list-style-type: none"> <li>- Crescendo Trust: recording of audio pieces to contribute to the sound cones in the facility.</li> <li>- Beats and Pieces: recording of local soundbites of community and mixing with beats to be developed into audio for the sound cones.</li> <li>- Massive Theatre: Nui Ensemble - a semi-annual week-long school holiday workshop including a public performance at Te Oro.</li> <li>- Street Dance New Zealand: A twice weekly hip hop dance class delivered by Street Dance NZ. Groups generated from these classes move into National and International Competitions.</li> <li>- Serato: DJ masters teach locals how to mix and present their music choices for performance in public.</li> </ul> </li> <li>Formalise and develop seven MOUs or partnership arrangements with targeted community organisations that have an interest in using the facility.</li> <li>Ensure the centre participates as part of a regional network of arts and culture offerings (e.g. Matariki Festival).</li> <li>Develop a process for local artists to loan and display their work at Te Oro.</li> <li>Establish and offer welcome protocols (tikanga) as appropriate (for significant new groups and visitors).</li> </ul>	A&C Programme Leader	Ongoing	On track
	A&C Facility Manager	Ongoing	Six in place.
	A&C Programme Leader / A&C Facility Manager	Ongoing	On track
	A&C Facility Manager / A&C Collection Services Leader	By Q2 of 2015/2016	Under development
	A&C Facility Manager	By July 2015	On track

Facility Operational Goal – To operate efficiently, effectively and in a sustainable manner			
Actions and initiatives to achieve	Who	When	Status
<ul style="list-style-type: none"> <li>Monitor health and safety, and security, ensuring incidents are reported and addressed as per council policy.</li> </ul>	A&C Facility Manager	Ongoing	On track. Facility team have asked for guidance regarding social welfare issues.
<ul style="list-style-type: none"> <li>Comply with the governance committee's meeting and reporting requirements.</li> </ul>	A&C Facility Manager	Ongoing	On track. Will confirm any additional reporting requirements at first meeting.
<ul style="list-style-type: none"> <li>Attend monthly portfolio catch-ups with the local board.</li> </ul>	A&C Advisor, A&C Facility Manager	Ongoing	On track
<ul style="list-style-type: none"> <li>Attend meetings as required with the properties team.</li> </ul>	A&C Facility Manager	Ongoing	On track
<ul style="list-style-type: none"> <li>Monitor actual expenditure and revenue against budget and revenue targets and inform the local board of any negative trends.</li> </ul>	A&C Facility Manager	Ongoing	On track



## Schedule of committee meetings

File No.: CP2015/15250

### Purpose

1. To set the meeting dates of the Te Oro Committee.

### Executive Summary

2. The Committee meets four times a year with a meeting scheduled for each quarter.
3. It is proposed that the meetings are held on the first Thursday of the month at 11am and that the venue for the meeting will be alternated between the Maungakiekie-Tamaki Local Board office and Te Oro.
4. The proposed meeting dates are:
  - Thursday, 3 December 2015 at 11am to be held at Te Oro
  - Thursday, 3 March 2016 at 11am, to be held at Maungakiekie-Tamaki Local Board office
  - Thursday, 2 June 2016 at 11am, to be held at Te Oro
  - Thursday, 1 September 2016 at 11am, to be held at Maungakiekie-Tamaki Local Board office

### Recommendation/s

That the Te Oro Committee of the Maungakiekie-Tamaki Local Board:

- a) adopt the meeting dates as follows:
  - i) Thursday, 3 December 2015 at 11am, to be held at Te Oro
  - ii) Thursday, 3 March 2016 at 11am, to be held at Maungakiekie-Tamaki Local Board office
  - iii) Thursday, 2 June 2016 at 11am, to be held at Te Oro
  - iv) Thursday, 1 September 2016 at 11am, to be held at Maungakiekie-Tamaki Local Board office

### Attachments

There are no attachments for this report.

### Signatories

Authors	Philippa Hillman - Democracy Advisor, Maungakiekie-Tamaki Local Board
Authorisers	Victoria Villaraza - Relationship Manager