



I hereby give notice that an ordinary meeting of the Hibiscus and Bays Facilities and Reserves Committee will be held on:

**Date:** Friday, 9 October 2015  
**Time:** 12.30pm  
**Meeting Room:** Council Chamber  
**Venue:** Orewa Service Centre  
50 Centreway Road  
Orewa

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## Hibiscus and Bays Facilities and Reserves Committee

### OPEN AGENDA

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#### MEMBERSHIP

<b>Chairperson</b>	Janet Fitzgerald, JP
<b>Deputy Chairperson</b>	Gaye Harding-Kirikiri
<b>Members</b>	David Cooper Julia Parfitt, JP Lisa Whyte

(Quorum 2 members)

Quorum 2 members  
1 member from Hibiscus Coast  
Subdivision  
1 member from East Coast Bays  
Subdivision

**Vivienne Sullivan**  
**Local Board Democracy Advisor**

**6 October 2015**

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**1 Welcome**

**2 Apologies**

At the close of the agenda no apologies had been received.

**3 Declaration of Interest**

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

**4 Confirmation of Minutes**

That the Hibiscus and Bays Facilities and Reserves Committee:

- a) confirm the ordinary minutes of its meeting, held on Monday, 31 August 2015, as a true and correct record.

**5 Leave of Absence**

At the close of the agenda no requests for leave of absence had been received.

**6 Acknowledgements**

At the close of the agenda no requests for acknowledgements had been received.

**7 Petitions**

At the close of the agenda no requests to present petitions had been received.

**8 Deputations**

Standing Order 3.20 provides for deputations. Those applying for deputations are required to give seven working days notice of subject matter and applications are approved by the Chairperson of the Hibiscus and Bays Facilities and Reserves Committee. This means that details relating to deputations can be included in the published agenda. Total speaking time per deputation is ten minutes or as resolved by the meeting.

At the close of the agenda no requests for deputations had been received.

**9 Public Forum**

A period of time (approximately 30 minutes) is set aside for members of the public to address the meeting on matters within its delegated authority. A maximum of 3 minutes per item is allowed, following which there may be questions from members.

At the close of the agenda no requests for public forum had been received.

**10 Extraordinary Business**

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“An item that is not on the agenda for a meeting may be dealt with at that meeting if-

- (a) The local authority by resolution so decides; and
- (b) The presiding member explains at the meeting, at a time when it is open to the public,-
  - (i) The reason why the item is not on the agenda; and
  - (ii) The reason why the discussion of the item cannot be delayed until a subsequent meeting.”

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“Where an item is not on the agenda for a meeting,-

- (a) That item may be discussed at that meeting if-
  - (i) That item is a minor matter relating to the general business of the local authority; and
  - (ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but
- (b) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion.”

## 11 Notices of Motion

At the close of the agenda no requests for notices of motion had been received.

## Workshop and Meeting Dates for 2016

File No.: CP2015/20972

### Purpose

1. To recommend the schedule for the Hibiscus and Bays Facilities and Reserves Committee workshops and meetings until the Local Government Elections in October 2016.

### Recommendation/s

That the Hibiscus and Bays Facilities and Reserves Committee:

- a) Adopt the workshop and meeting schedule for 2015 as listed below:

Date	Location	Workshop	Business Meeting
Friday, 12 February 2016	Council Chambers, Orewa Centre, 50 Centreway Road, Orewa	10.00am	12.30pm
Friday 11 March 2016	Local Board Office, 2 Glen Road, Browns Bay	10.00am	12.30pm
Friday, 8 April 2016	Council Chambers, Orewa Centre, 50 Centreway Road, Orewa	10.00am	12.30pm
Friday, 13 May 2015	Local Board Office, 2 Glen Road, Browns Bay	10.00am	12.30pm
Friday, 10 June 2016	Council Chambers, Orewa Centre, 50 Centreway Road, Orewa	10.00am	12.30pm
Friday, 8 July 2016	Local Board Office, 2 Glen Road, Browns Bay	10.00am	12.30pm
Friday, 12 August 2016	Council Chambers, Orewa Centre, 50 Centreway Road, Orewa	10.00am	12.30pm
Friday, 9 September 2016	Local Board Office, 2 Glen Road, Browns Bay	10.00am	12.30pm

## Attachments

There are no attachments for this report.

## Signatories

Authors	Vivienne Sullivan - Local Board Democracy Advisor
Authorisers	Lesley Jenkins - Relationship Manager