

I hereby give notice that an ordinary meeting of the Waitematā Local Board Finance Committee will be held on:

Date: Thursday, 22 October 2015
Time: 11.00 am
Meeting Room: Waitematā Local Board Room
Venue: Level 2
35 Graham Street
Auckland

Waitematā Local Board Finance Committee OPEN AGENDA

MEMBERSHIP

Chairperson	Greg Moyle
Deputy Chairperson	Vernon Tava
Members	Shale Chambers Christopher Dempsey

(Quorum 3 members)

Desiree Tukutama
Democracy Advisor

19 October 2015

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1 Welcome

2 Apologies

An apology from Chairperson GJ Moyle has been received.

3 Declaration of Interest

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

4 Confirmation of Minutes

That the Waitematā Local Board Finance Committee:

- a) Confirm the ordinary minutes of its meeting, held on Thursday, 27 August 2015, as a true and correct record.

5 Leave of Absence

At the close of the agenda no requests for leave of absence had been received.

6 Acknowledgements

At the close of the agenda no requests for acknowledgements had been received.

7 Petitions

At the close of the agenda no requests to present petitions had been received.

8 Deputations

Standing Order 3.20 provides for deputations. Those applying for deputations are required to give seven working days notice of subject matter and applications are approved by the Chairperson of the Waitematā Local Board Finance Committee. This means that details relating to deputations can be included in the published agenda. Total speaking time per deputation is ten minutes or as resolved by the meeting.

At the close of the agenda no requests for deputations had been received.

9 Public Forum

A period of time (approximately 30 minutes) is set aside for members of the public to address the meeting on matters within its delegated authority. A maximum of 3 minutes per item is allowed, following which there may be questions from members.

At the close of the agenda no requests for public forum had been received.

10 Extraordinary Business

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“An item that is not on the agenda for a meeting may be dealt with at that meeting if-

- (a) The local authority by resolution so decides; and
- (b) The presiding member explains at the meeting, at a time when it is open to the public,-
 - (i) The reason why the item is not on the agenda; and
 - (ii) The reason why the discussion of the item cannot be delayed until a subsequent meeting.”

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“Where an item is not on the agenda for a meeting, -

- (a) That item may be discussed at that meeting if -
 - (i) That item is a minor matter relating to the general business of the local authority; and
 - (ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but
- (b) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion.”

11 Notices of Motion

At the close of the agenda no requests for notices of motion had been received.

Waitemata Local Board Finance Performance Report for the period ended 30 September 2015

File No.: CP2015/21594

Purpose

1. To update the Waitemata Local Board members on progress against the operational and capital budgets for the period ended 30 September 2015.

Executive Summary

2. A financial performance report is presented to Waitemata Local Board for the accounting quarters ending September, December, March and June.
3. This report covers the 3 months period ended 30 September 2015.
4. Net cost of service was \$5.699m against a budget of \$5.756m. The \$57k or 1% variance was due mainly to higher revenue received this quarter.
5. Capital expenditure was \$708k against a budget of \$633k. The favourable variance of 75k or 12% is in Local Community Services as library renewals proceeded earlier than scheduled.

Recommendation

That the Waitematā Local Board Finance Committee:

- a) Receive the Finance Performance Report for the period ended 30 September 2015.

Attachments

No.	Title	Page
A	Financial Performance report for Waitemata Local Board as at September 2015	9

Signatories

Author	Audrey Gan - Lead Financial Advisor Local Boards
Authorisers	Christine Watson - Manager Financial Advisory Services - Local Boards Judith Webster - Relationship Manager

Local Board Monthly Financial Performance for Waitemata as at September 2015



Highlights and Achievements

Net Cost of Service is \$5.7 m and is on target

Operating revenue (ABS) is \$61k above budget mainly due to higher revenue in Tepid Bath operations.
Operating expenditure (ABS) at \$6.3 m is above budget by \$15k (2%) with some variations across local Community Services and Local parks, sports and recreation.
Operating expenditure (LDI) at \$161k is near budget.

Capital expenditure of \$708k is above budget by \$75k as library renewals in Local Community Services proceeded earlier than scheduled.

Financial Performance Summary

Month (\$000)		Year To Date (\$000)			Full Year (\$000)	
Actual	Revised Budget	Actual	Revised Budget	Variance	Revised Budget	Annual Plan
335	338	1,060	999	61	4,094	4,042
1	0	0	0	0	0	0
2,928	1,496	6,339	6,324	(15)	26,334	29,694
49	91	161	170	9	1,156	1,156
86	87	259	260	1	1,040	1,040
2,727	1,335	5,699	5,756	57	24,437	27,849
564	435	708	633	(75)	9,181	13,755

Local Board Monthly Financial Performance for Waitemata



Locally Driven Initiatives

Net Cost of Service	Year To Date (\$000)			Full Year (\$000)	
	Actual	Revised Budget	Variance	Revised Budget	Annual Plan
Local community services					
ANZAC	0	0	0	5	5
Christmas events	0	0	0	7	7
Community Arts Programmes	1	0	(1)	75	75
Community development	4	0	(4)	15	15
Community Gardens	0	0	0	6	6
Community group assistance	0	0	0	159	159
Community response operating fund	0	2	2	12	12
Empowered communities (Community empowered approach)	0	0	0	10	10
Events partnerships fund	50	81	31	81	81
Extended Library hours (Grey Lynn 0.5 hrs p wk)	0	1	1	3	0
Grey Lynn Community Centre top up	0	5	5	20	20
Inner-city community group network	0	0	0	5	5
Local board discretionary fund	0	0	0	0	3
Local civic functions	1	2	1	8	8
Local community development programmes - general	34	34	0	136	136
Local community grants	25	0	(25)	98	98
Local event development	0	0	0	25	25
Local events fund (Community Day event i.e. Myers Park event)	15	10	(5)	10	10
Local Events - General	9	9	0	34	34
Parnell Festival of Roses	0	0	0	33	33
Waitemata Local Board Accessibility Plan	0	0	0	5	5
Youth Council (Youth Action)	3	0	(3)	10	10
Total Local community services	143	144	1	756	756
Local parks, sport and recreation					

Net Cost of Service	Year To Date (\$000)			Full Year (\$000)		
	Actual	Revised Budget	Variance	Revised Budget	Annual Plan	Annual Plan
Albert Park - Bowen Avenue boundary safety improvements	0	0	0	25	25	25
Deliver informal recreation programmes	0	2	2	20	20	20
Deliver local restoration projects to restore the urban forest	0	0	0	70	0	0
Friends of Parks and Advisory Groups	0	1	1	5	5	5
Grey Lynn changing rooms/hireage of porta cabin	0	1	1	6	6	6
LDI Volunteers parks	3	1	(2)	10	10	10
Local plan for MOTAT, Western Springs, Auckland Zoo and S	0	0	0	20	20	20
Park improvement projects	5	2	(3)	14	14	14
Symonds Street Cemetery	8	0	(8)	0	0	0
Western Springs native bush restoration plan	0	13	13	135	135	135
Total Local parks, sport and recreation	15	21	5	305	235	235
Local planning and development						
Local Economic Development Program	3	5	2	50	50	50
Total Local planning and development	3	5	2	50	50	50
Local environmental management						
Deliver local restoration projects to restore the urban forest	0	0	0	0	0	90
Local board discretionary fund	0	0	0	0	0	15
Low Carbon Action Plan Implementation Plan	0	0	0	35	0	0
Waipapa Stream restoration and ecological project	0	1	1	11	11	11
Total Local environmental management	0	1	1	46	116	116
TOTAL	161	170	9	1,156	1,156	1,156

Comments on LDI expenditure

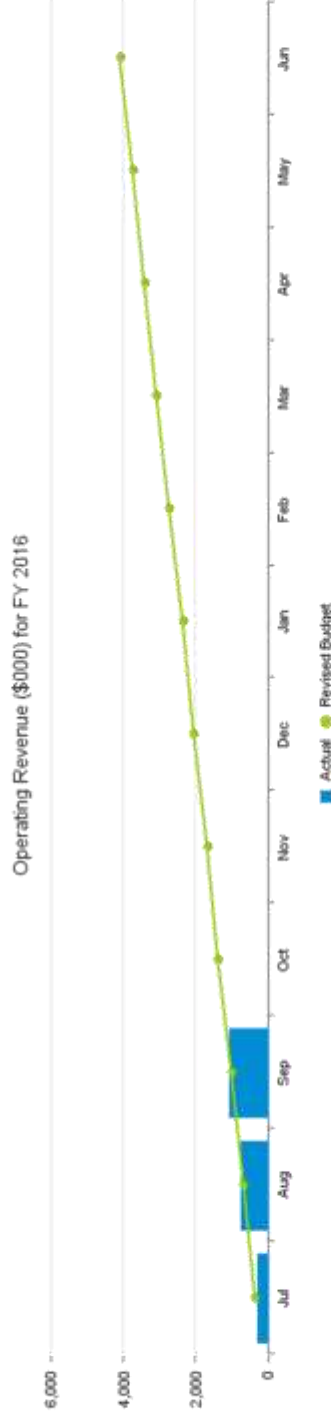
\$143k actual expenditure is on budget with variances across projects. Some events costs were coded to incorrect projects. This will be corrected for the October report.

Local Community Services

\$15k spend against a budget of \$21k. Western Springs native bush restoration project is currently behind schedule.

Local parks, sports and recreation

Local Board Monthly Financial Performance for Waitemata as at September 2015



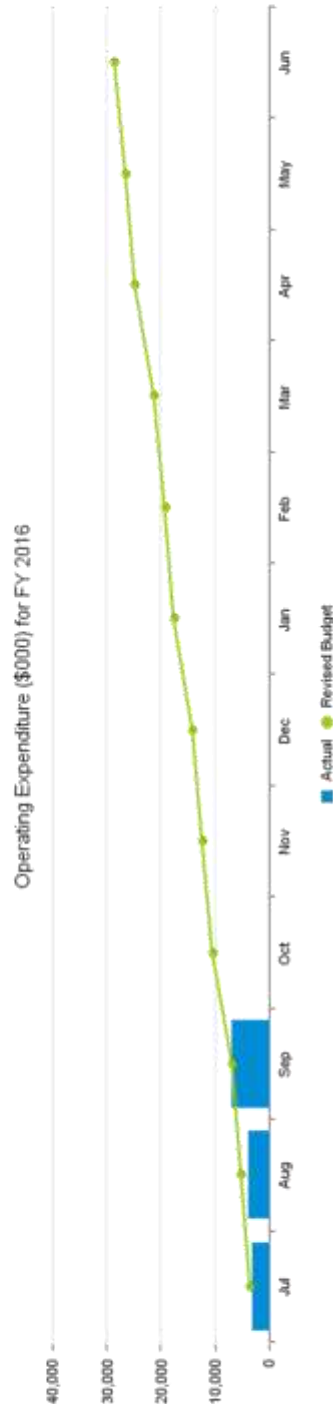
Operating Revenue by Activity

Month (\$000)	Activity		Year To Date (\$000)			Full Year (\$000)	
	Actual	Revised Budget	Actual	Revised Budget	Variance	Revised Budget	Annual Plan
155	166	Local community services	501	497	5	1,948	2,039
181	172	Local parks, sport and recreation	559	502	57	2,146	2,003
336	338	Total Operating Revenue	1,061	999	61	4,094	4,042

Comments on ABS revenue

- Local community services: \$5k favourable
Studio One - revenue from entrance fees, venue hire & hireage is \$70k below budget
Central Library - revenue from penalties & fines and sale of information of \$83k was not in the budget.
- Local parks, sports & recreatic: \$57k favourable
Tepid bath - revenue is higher than budget

Local Board Monthly Financial Performance for Waitemata as at September 2015



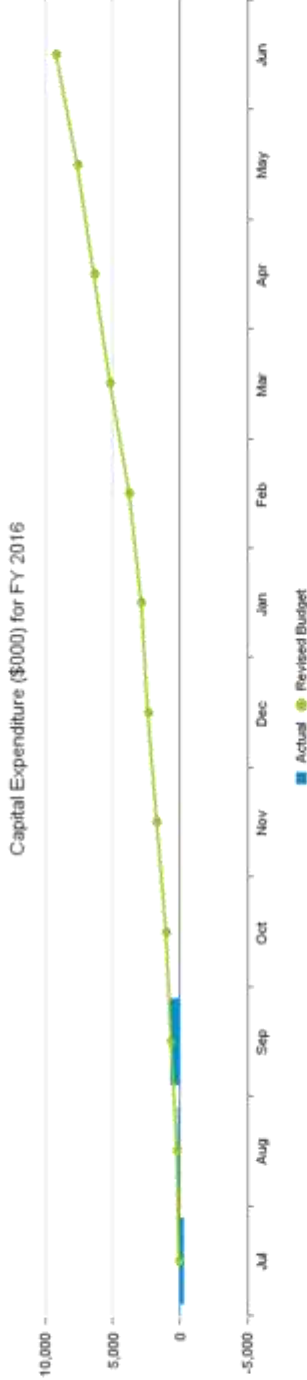
Operating Expenditure by Activity

Activity	Month (\$'000)		Year To Date (\$'000)			Full Year (\$'000)	
	Actual	Revised Budget	Actual	Revised Budget	Variance	Revised Budget	Annual Plan
Local community services	582	465	1,799	1,304	(494)	5,506	8,094
Local environmental management	0	1	0	1	1	46	116
Local governance	86	87	259	260	1	1,040	1,040
Local parks, sport and recreation	922	1,102	2,823	3,304	481	14,346	15,048
Local planning and development	1,472	19	1,879	1,886	7	7,592	7,592
Total Operating Expenditure	3,063	1,673	6,760	6,755	(5)	28,531	31,891

Comments relating to ABS Operating Budget

- Local community services \$511k unfavourable
- Local parks, sports and recreat \$594k favourable
- Central library overheads are above budget for the quarter but expect to be aligned at year end
- Provision for depreciation
- Ful facility parks contract is below budget but expect to be on target at year end

Local Board Monthly Financial Performance for Waitemata as at September 2015
 Auckland Council
The Authority of Te Manatū Ahu Matua



Capital Expenditure by Activity

Month (\$000)	Activity		Year To Date (\$000)		Full Year (\$000)	
	Actual	Revised Budget	Actual	Revised Budget	Revised Budget	Annual Plan
326	129	Local community services	242	146	(96)	2,248
0	0	Local governance	0	0	0	28
189	256	Local parks, sport and recreation	348	337	(11)	6,179
49	50	Local planning and development	118	150	32	409
564	435	Total Capital Expenditure	708	633	(75)	9,181
						13,755

Commentaries on capital projects

Local community services

Actual expenditure of \$242k is \$96k above budget as work on the toilet upgrades in the Central Library is ahead of schedule.

Local parks, sports and recreation

Actual expenditure of \$348k is \$11k above budget with variances across projects.

Myers Park upgrade is ahead of schedule. Some costs have been charged against old projects and will be corrected in October

Local planning and development

Expenditure relate to redevelopment of Pioneer Women's hall which is \$32k below budget this quarter but will be on target at year end.

Local Board Monthly Financial Performance for Waitemata as at Septe



Capital Expenditure: All Projects

Activity	Project Name	Year To Date (\$000)			Full Year (\$000)	
		Actual	Revised Budget	Variance	Revised Budget	Annual Plan
Local community services	Local library renewals	212	104	(108)	2,074	1,808
	Community facility renewals	27	37	10	52	0
	CDAC - Community house and centre renewals	0	6	6	6	6
	CDAC - Art facility renewals	0	0	0	83	83
	CDAC - Leases renewals	0	0	0	144	144
	CDAC - Venue for hire renewals	0	0	0	100	100
	Community and art facility renewals	1	0	(1)	0	0
	Library furniture and fitting renewals	2	0	(2)	108	108
Total Local community service		242	147	(95)	2,567	2,249
Local governance	General facility renewals	0	0	0	28	0
Total Local governance		0	0	0	28	0
Local parks, sport and recreation	Coastal walkway (Weona-Westmere)	0	90	90	1,050	1,318
	Upgrade (Myers Park)	182	50	(132)	926	2,850
	Parks - Building renewals	0	42	42	646	646
	Parks - Paving and hard surface renewals	0	35	35	922	651
	Parks - Structure renewals	0	25	25	451	451
	Fukuoka gardens	17	23	6	976	1,012
	Local improvement projects (LIPS)	1	20	19	74	0
	Parks - Play space renewals	0	17	17	334	334
	General park development	0	5	5	42	0
	Greenway and walkway development	0	5	5	79	0
	Parks - Equipment renewals	0	5	5	43	43
	Playscape development	0	5	5	120	0
	Sport development	0	5	5	25	0
	Parks - Furniture renewals	1	4	3	78	43
	Parks - Toilets and changing room renewals	0	4	4	84	84
	Leisure facility building renewals	(10)	3	13	320	320
	Drinking Fountains	2	0	(2)	0	0
	General facility renewals	13	0	(13)	0	0
	General park restoration (SH16/20)	0	0	0	10	10
	Green links - parks	12	0	(12)	0	0
	Lighting and landscaping (Station Square)	(1)	0	1	0	0
	Local improvement projects (Weona walkway)	57	0	(57)	0	0
	Local park furniture and fixture renewals	1	0	(1)	0	0
	Local park playspace renewals	66	0	(66)	0	0

Activity	Project Name	Year To Date (\$000)			Full Year (\$000)	
		Actual	Revised Budget	Variance	Revised Budget	Annual Plan
	Local park public convenience renewals	3	0	(3)	0	0
	Local park structure renewals	(38)	0	38	0	0
	Local park walkway and cycleway renewals	48	0	(48)	0	0
	Sandcarpet installation (Auckland domain)	3	0	(3)	0	0
	Sports and Local park development	0	0	0	0	93
	Sports Field Capacity	(8)	0	8	0	0
	Total Local parks, sport and re	349	338	(11)	6,180	7,855
	Local planning and development (Pioneer Women's and Ellen Melville	118	150	32	409	3,651
	Total Local planning and deve	118	150	32	409	3,651
	TOTAL	708	633	(75)	9,181	13,755

Comments

Some project costs have been coded to incorrect projects. These will be corrected for the October report.