

I hereby give notice that an ordinary meeting of the Hibiscus and Bays Facilities and Reserves Committee will be held on:

Date: Friday, 20 November 2015
Time: 1.00pm
Meeting Room: Local Board Office
Venue: 2 Glen Road
Browns Bay

Hibiscus and Bays Facilities and Reserves Committee

OPEN AGENDA

MEMBERSHIP

Chairperson Janet Fitzgerald, JP
Deputy Chairperson Gaye Harding-Kirikiri
Members David Cooper
Julia Parfitt, JP
Lisa Whyte

(Quorum 2 members)

Quorum 2 members
1 member from Hibiscus Coast
Subdivision
1 member from East Coast Bays
Subdivision

Vivienne Sullivan
Local Board Democracy Advisor

18 November 2015

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1 Welcome

2 Apologies

At the close of the agenda no apologies had been received.

3 Declaration of Interest

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

4 Confirmation of Minutes

That the Hibiscus and Bays Facilities and Reserves Committee:

- a) confirm the ordinary minutes of its meeting, held on Friday, 9 October 2015, as a true and correct record.

5 Leave of Absence

At the close of the agenda no requests for leave of absence had been received.

6 Acknowledgements

At the close of the agenda no requests for acknowledgements had been received.

7 Petitions

At the close of the agenda no requests to present petitions had been received.

8 Deputations

Standing Order 3.20 provides for deputations. Those applying for deputations are required to give seven working days notice of subject matter and applications are approved by the Chairperson of the Hibiscus and Bays Facilities and Reserves Committee. This means that details relating to deputations can be included in the published agenda. Total speaking time per deputation is ten minutes or as resolved by the meeting.

At the close of the agenda no requests for deputations had been received.

9 Public Forum

A period of time (approximately 30 minutes) is set aside for members of the public to address the meeting on matters within its delegated authority. A maximum of 3 minutes per item is allowed, following which there may be questions from members.

At the close of the agenda no requests for public forum had been received.

10 Extraordinary Business

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“An item that is not on the agenda for a meeting may be dealt with at that meeting if-

- (a) The local authority by resolution so decides; and
- (b) The presiding member explains at the meeting, at a time when it is open to the public,-
 - (i) The reason why the item is not on the agenda; and
 - (ii) The reason why the discussion of the item cannot be delayed until a subsequent meeting.”

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“Where an item is not on the agenda for a meeting,-

- (a) That item may be discussed at that meeting if-
 - (i) That item is a minor matter relating to the general business of the local authority; and
 - (ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but
- (b) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion.”

11 Notices of Motion

At the close of the agenda no requests for notices of motion had been received.

Hibiscus and Bays Facilities and Reserves Committee Meeting Dates 2016

File No.: CP2015/24798

Purpose

1. To recommend the workshop and business meeting schedule for the Hibiscus and Bays Facilities and Reserves Committee until the Local Government Elections in October 2016.

Recommendation/s

That the Hibiscus and Bays Facilities and Reserves Committee:

- a) adopt the workshop and business meeting schedule for 2016 as listed below:

Facilities and Reserves Workshop Meeting Schedule 2016

Committee	Date	Location	Time
Facilities and Reserves	Friday, 12 February 2016	Council Chambers, Orewa Centre, 50 Centreway Road, Orewa	10.00am
Facilities and Reserves	Friday 11 March 2016	Local Board Office, 2 Glen Road, Browns Bay	10.00am
Facilities and Reserves	Friday, 8 April 2016	Council Chambers, Orewa Centre, 50 Centreway Road, Orewa	10.00am
Facilities and Reserves	Friday, 13 May 2016	Local Board Office, 2 Glen Road, Browns Bay	10.00am
Facilities and Reserves	Friday, 10 June 2016	Council Chambers, Orewa Centre, 50 Centreway Road, Orewa	10.00am
Facilities and Reserves	Friday, 8 July 2016	Local Board Office, 2 Glen Road, Browns Bay	10.00am
Facilities and Reserves	Friday, 12 August 2016	Council Chambers, Orewa Centre, 50 Centreway Road, Orewa	10.00am

Facilities and Reserves Business Meeting Schedule 2016

Committee	Date	Location	Time
Facilities and Reserves	Friday, 26 February 2016	Council Chambers, Orewa Centre, 50 Centreway Road, Orewa	1.00pm
Facilities and Reserves	Wednesday, 23 March 2016 (Friday is Good Friday)	Local Board Office, 2 Glen Road, Browns Bay	1.00pm
Facilities and Reserves	Friday, 22 April 2016	Council Chambers, Orewa Centre, 50 Centreway Road, Orewa	1.00pm
Facilities and Reserves	Friday, 27 May 2016	Local Board Office, 2 Glen Road, Browns Bay	1.00pm
Facilities and Reserves	Friday, 24 June 2016	Council Chambers, Orewa Centre, 50 Centreway Road, Orewa	1.00pm
Facilities and Reserves	Friday, 22 July 2016	Local Board Office, 2 Glen Road, Browns Bay	1.00pm
Facilities and Reserves	Friday, 26 August 2016	Council Chambers, Orewa Centre, 50 Centreway Road, Orewa	1.00pm

Attachments

There are no attachments for this report.

Signatories

Authors	Vivienne Sullivan - Local Board Democracy Advisor
Authorisers	Lesley Jenkins - Relationship Manager

Record of Workshop Meeting

File No.: CP2015/24396

Executive Summary

1. The Hibiscus and Bays Local Board held a workshop meeting on 31 August and 9 October 2015. Copies of the workshop records are attached.

Recommendation/s

That the Hibiscus and Bays Facilities and Reserves Committee:

- a) endorse the records of the workshop meetings held on 31 August and 9 October 2015.

Attachments

No.	Title	Page
A	Workshop record 31 August 2015	11
B	Workshop record 9 October 2015	13

Signatories

Authors	Vivienne Sullivan - Local Board Democracy Advisor
Authorisers	Lesley Jenkins - Relationship Manager

Hibiscus and Bays Facilities and Reserves Committee Workshop Record

Record of a workshop of the Hibiscus and Bays Facilities and Reserves Committee held in the Council Chamber, Orewa Service Centre, 50 Centreway Road, Orewa on Monday, 31 August 2015 at 10.00am

PRESENT

Chairperson	Janet Fitzgerald
Members	David Cooper Gaye Harding-Kirikiri Julia Parfitt (from 10.08am) Lisa Whyte

1. Apologies

There were no apologies.

2. IS Environment Work Programme

Liz Ross (Environmental Programmes Advisor), Craig Pratt (Senior Biodiversity Advisor) and Guia Nonoy (Relationship Advisor) were in attendance to discuss the IS Environment Work Programme. Local board members requested that officers come back with cost estimates for projects on Huntley Road Reserve and Manly Park. Officers are also to provide further information on the proposal for a vegetated island for the stormwater treatment pond in Sherwood Reserve.

Local Board Member Parfitt present at 10.08am

4. Parks Operations

Grant Muir (Team Leader Parks Operations), Bob Wallace (Contracts Coordinator Full Facility, Local and Sports Parks), Stephen Luketina (Parks Ranger – Orewa, Local and Sports Parks), Norman Watson (Park Ranger – Urban Area, Local and Sports Parks), Neil Atkinson (Park Ranger –

Sportsfields and Parks), Geoff Pitman (Contract Coordinator Full Facility Orewa), Paul Cliffe (Contract Coordinator Environmental) and Josefina Mancita (Parks Technician, Local Sports Parks) were in attendance to introduce themselves and their roles in council to the local board members.

Morning tea adjournment 11.22am – 11.45am

5. 2015/2016 Community Lease Work Plan

Karen Walby (Community Lease Advisor) was in attendance to give an update on the 2015-2016 Community Lease Work Plan.

6. Stoney Homestead

Peter Loud (Senior Community Facilities Advisor), Andrew Hollis (Project Manager) and Antony Matthews, Project Architect were in attendance to provide an update on the Stoney Homestead project and discuss the next steps.

3. Parks Update

Leigh Radovan, Local Board Advisor presented the parks update on behalf of the Parks Advisor.

12.50 pm

The Chairperson thanked Members for their attendance and attention to business and declared the meeting closed

CONFIRMED AS A TRUE AND
CORRECT RECORD OF A
WORKSHOP OF HIBISCUS AND BAYS
FACILITIES AND RESERVES
COMMITTEE HELD ON

DATE:

CHAIRPERSON:.....

Hibiscus and Bays Facilities and Reserves Committee Workshop Record

Record of a workshop of the Hibiscus and Bays Facilities and Reserves Committee held in the Council Chamber, Orewa Service Centre, 50 Centreway Road, Orewa on Friday, 9 October 2015 at 10.00am

PRESENT

Chairperson	Janet Fitzgerald
Members	David Cooper Gaye Harding-Kirikiri Julia Parfitt Lisa Whyte

1. Apologies

There were no apologies.

2. Specimen Tree Planting, Metropark West, Pest Plants on berms

Ben Free (Arboriculture and Landscape Advisor) was in attendance for this item.

Specimen tree planting – Mr Free is currently assembling a tree planting plan and will bring this back to the committee for approval. This plan will help inform developers, stormwater and key projects on the local board preferences for tree planting. An amount of \$60,000 has been allocated for new trees and this budget is shared between the five local boards in the north. Committee members have stated they will advocate for a larger share of the new tree budget as the Hibiscus and Bays area is one of the fastest growing areas in Auckland. The committee members requested a report to come to the local board to confirm the tree planting plan.

3. IS Environment Work Programme – Love Your Bays

Liz Ross (Environmental Programmes Advisor), was in attendance to discuss the local board's focus for the Love our Bays project budget for 2015/2016. At the Facilities and Reserves workshop on 31 August 2015 the committee requested costings for riparian planting projects in Huntly Road Reserve

(Campbells Bay) and Manly Park and further information about the costs and benefits of a floating vegetated island in Sherwood Reserve. This information was presented to the committee and confirmed the agreed plan for the IS Environmental Work Programme for 2015/2016.

Morning tea adjournment 11.15am – 11.35am

4. Long Bay Restaurant

Mathew Vujcich (Northern Principal Ranger) was in attendance to update on the Long Bay Restaurant work to date. The restaurant is to be rebuilt and will be open to the public in March 2016. A time frame for the building project will be made available to the committee members.

5. Murrays Bay Wharf and Western Reserve Toilet

Ian Murray (Senior Project Manager, Asset Development) was in attendance to update on:

Murrays Bay Wharf

Mr Murray advised that council is in the middle of a resource consent application and they now have to request written approvals from five local residents due to possible noise and vibration effects particularly during construction of the 12 new piles for the wharf structure. If all written approvals are not obtained the application will be required to be fully notified. A public meeting will be held to update the community and there needs to be a media release on the delay for the wider general public.

Western Reserve Toilets

The toilets should be ready to open on 6 November 2015. Watercare have started work on the removal of the pump shed. The landscaping work will not be done until Watercare have finished the removal of the pump shed.

6. General Parks Update

Leigh Radovan, Local Board Advisor presented the parks update on behalf of the Parks Advisor.

Sherwood Reserve

Committee members expressed concern regarding the lack of site activity. Don Lawson, Parks Advisor is to be requested to write to the contractor to obtain a commitment as to when the work is to be completed.

12.55 pm

The Chairperson thanked Members for their attendance and attention to business and declared the meeting closed

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