

Papakura Local Board OPEN MINUTES

Minutes of a meeting of the Papakura Local Board held in the Local Board Chambers, Papakura Service Centre, 35 Coles Crescent, Papakura on Wednesday, 18 November 2015 at 4.30pm.

PRESENT

Chairperson	Michael Turner
Deputy Chairperson	
Members	Stuart Britnell Brent Catchpole Graham Purdy Katrina Winn

ABSENT

Chair	Bill McEntee
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ALSO PRESENT

Councillors	Calum Penrose Sir John Walker Bill Cashmore	(from 5.42 pm)
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IN ATTENDANCE

Jacqui Paterson, Mike O'Donnell and Robert Taylor	Karaka Lakes Residents
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1 Welcome

Board Member Purdy led the meeting in prayer.

2 Apologies

Resolution number PPK/2015/189

MOVED by Member B Catchpole, seconded by Member DG Purdy:

That the Papakura Local Board:

- a) accept the apology from Chairperson Bill McEntee for absence and Councillor Bill Cashmore for lateness.

CARRIED

3 Declaration of Interest

There were no declarations of interest.

4 Confirmation of Minutes

Resolution number PPK/2015/190

MOVED by Member DG Purdy, seconded by Member S Britnell:

That the Papakura Local Board confirm the ordinary minutes of its meeting, held on Wednesday, 21 October 2015, including the confidential section, as a true and correct record.

CARRIED

5 Leave of Absence

Chairperson Bill McEntee

6 Acknowledgements

The Chair acknowledged the passing today of Jonah Lomu, All Balck and a minutes silence was observed.

7 Petitions

There were no petitions.

8 Deputations

8.1 Papakura Business Association - Annual Accounts and Business Plan

Resolution number PPK/2015/191

MOVED by Member KJ Winn, seconded by Member S Britnell:

That the Papakura Local Board thank the Papakura Business Association for their presentation to the board outlining their annual accounts and business plan.

CARRIED

9 Public Forum

9.1 Karaka Lakes Residents - Christmas Light Display

Resolution number PPK/2015/192

MOVED by Member B Catchpole, seconded by Member S Britnell:

That the Papakura Local Board thank the residents from Karaka Lakes for their presentation concerning the Christmas Light Show and outlining their concerns and that followup action be taken.

CARRIED

10 Extraordinary Business

There was no extraordinary business.

11 Notices of Motion

There were no notices of motion.

12 Councillors' Update

Resolution number PPK/2015/193

MOVED by Deputy Chairperson MV Turner, seconded by Member KJ Winn:

That the Papakura Local Board receive the verbal report from Councillors Walker, Penrose and Cashmore regarding:

- proposed budget cuts possibly affecting Sir John Walker's, Field of Dreams Project
- Annual Plan process
- Changes to levels of service to cemeteries
- Sign off of Special Housing Areas
- Empowered communities
- Auckland growth
- Ports of Auckland Strategy
- Asset Review
- Arterial Drive - Stormwater
- Auckland Transport Alignment Working Party

CARRIED

13 Performance Report for the Papakura Local Board for the Quarter Ending September 2015

Resolution number PPK/2015/194

MOVED by Member DG Purdy, seconded by Member S Britnell:

That the Papakura Local Board receive the Performance Report for the Papakura Local Board for the financial quarter ended September 2015

CARRIED

14 2015/2016 Lease Workplan - Expedited Renewal Process and Review of Ongoing Lease Management

Resolution number PPK/2015/195

MOVED by Member DG Purdy, seconded by Member KJ Winn:

That the Papakura Local Board:

- a) Approves the renewal of leases to the community organisations shown on Attachment A on the existing terms and conditions. Those community organisations being:
 - Marne Road Bowling Club Incorporated (formerly Papakura Women's Bowling Club Incorporated), 25R Marne Road, Papakura
 - Papakura Rod and Custom Club Incorporated, Wellington Park, 1R Great South Road, Papakura
 - South Auckland Car Club Incorporated, Wellington Park, 1R Great South Road, Papakura
- a) Notes that community outcome plans are not required or provided with these lease renewals.
- b) Requests a workshop in the near future as sought in minute PPK/2015/93/15© to discuss the work programme presented to the board on 17 June 2015 for renewals process and review of lease management.

CARRIED

15 Auckland Transport Update - November 2015

Resolution number PPK/2015/196

MOVED by Member S Britnell, seconded by Member KJ Winn:

That the Papakura Local Board:

- a) Agree to the concept plans for the Covered Walkway Project – extension of the covered walkway between platform and Railway Street West and along Averill Street to the mid-block crossing.
- b) Note the Covered Walkway Project has a Rough Order of Cost (ROC) of \$550,000.
- c) Requests Auckland Transport to allocate \$550,000 from the Local Board Transport Capital Fund (LBTCF) to the covered walkway project.
- d) Requests Auckland Transport to proceed to detailed design for the covered walkway project.
- e) Requests Auckland Transport to proceed to design and construction for the road treatment (red) on entrance intersections into Papakura, at a rough order of costs of \$34,000 to be allocated out of the Local Board Transport Capital Funding.

CARRIED

16 Auckland Transport Quarterly Update to Local Boards

Resolution number PPK/2015/197

MOVED by Member KJ Winn, seconded by Member DG Purdy:

That the Papakura Local Board receive the Auckland Transport Quarterly Update to local boards.

CARRIED

Precedence of Business

Resolution number PPK/2015/198

MOVED by Member S Britnell, seconded by Member KJ Winn:

That the Papakura Local Board:

Consider Item 17 at the end of the public section of the meeting.

CARRIED

17 Options for the Refurbishment and Management of Awhi House, Smith's Avenue Reserve, Papakura

Resolution number PPK/2015/199

MOVED by Member DG Purdy, seconded by Member KJ Winn:

That the Papakura Local Board:

- a) Confirms its intention to reactivate Awhi House as a community hub, providing activities and experiences to the neighbourhood in which it is located with a priority focus on
 - i) Promoting health and wellbeing
 - ii) Providing activities for youth and youth development
 - iii) Celebrating the diversity and heritage of the area
 - iv) Creating connections within the local community
- b) Confirms that it will invest up to \$57,000 of capital renewal funds, to repair and partially refurbish Awhi House as a community facility and delegate to the Chair and Deputy Chairperson approval of the final expenditure.
- c) Confirms its intention to seek a suitable community group or organisation to manage and operate Awhi House and request staff commence an expression of interest process to explore local interest and capability. This to be achieved through a formal community lease.

CARRIED

The meeting concluded after this item.

18 Preliminary Site Investigation for the Takanini Library and Community Hub - Findings and Recommendations

Resolution number PPK/2015/200

MOVED by Member KJ Winn, seconded by Member S Britnell:

That the Papakura Local Board:

- a) approve undertaking a full needs assessment and needs analysis to inform facility requirements and population to be served to maximise access to the library and community hub.
- b) agree to defer further site investigations for the development of a library and community hub until a community needs assessment and location analysis has been completed to support decision making.

CARRIED

Secretarial Note: Pursuant to Standing Order 3.15.5 Member Purdy request that his dissenting vote be recorded.

19 Southern Corridor Improvements Project – Landowner Approval for Works Within Various Parks, Papakura

Resolution number PPK/2015/201

MOVED by Member B Catchpole, seconded by Member KJ Winn:

That the Papakura Local Board:

- a) Grant landowner approval to NZTA (and their contractors) for temporary occupation and construction works (which include a 3m wide shared path, widening of existing shared paths, vegetation removal and retaining walls) within Conifer Grove Reserve, Conifer Grove Esplanade Reserve, Pahurehure Esplanade Reserve and Hingaia Esplanade in relation to the Southern Corridor Improvement project, within the temporary designated areas as shown on the plans referenced as Asset Transfer and Maintenance Plans Sheet 10, 11 and 12 of 14, prepared by Aurecon, dated 26.06.15, subject to:
 - i. detailed design of the shared paths and landscaping plans to be approved by the Manager Local and Sports Parks – South; and
 - ii. landowner approval conditions to be provided by the Manager Local and Sports Parks – South to manage the construction effects and reinstatement of the reserves
 - iii. the mitigation and reinstatement be at least to the minimum of the proposed works in Attachment A or better on all the effected reserves .

CARRIED

Attachment - Maps

20 Papakura Local Grants Round One 2015/2016

Resolution number PPK/2015/202

MOVED by Member DG Purdy, seconded by Member S Britnell:

That the Papakura Local Board:

- a) consider the applications listed in Table One and agree to fund, part-fund or decline each application in this round.

Table One: Papakura Local Grants Round One Applications 2015/2016

Organisation Name	Focus	Project	Total Requested	Total Granted
St Mary's Papakura Youth Group	Community	Towards costs for a youth group programme	\$5,000.00	\$0.00
Communicare CMA (Auckland) Inc.	Community	Towards rental for the programme	\$1,300.00	\$1,300.00
New Foundations Trust	Community	Towards costs for the Mini Bridge programme	\$3,910.00	\$2,000.00
New Foundations Trust	Community	Towards costs for the mentoring	\$4,600.00	\$1,500.00

		programme		
Auckland Young Women's Christian Association T/A YWCA Auckland	Community	Towards the "Safe for Life" workshop costs	\$1,600.00	\$0.00
Wairoa River Landcare Group	Environment	Towards nursery supplies for the school programme	\$16,250.00	\$0.00
KidsCan Charitable Trust	Community	Towards the "Food for Kids" programme	\$5,000.00	\$5,000.00
Te kohanga reo o Pukeroihi	Community	Towards kapa haka uniforms	\$4,139.82	\$0.00
OUTLine New Zealand Incorporated	Community	Towards operating a telephone helpline for Papakura	\$1,500.00	\$1,500.00
Roopa Aur Aap Charitable Trust	Community	Towards costs for the "Jaagriti" (Awakening) project	\$2,000.00	\$0.00
Papakura Business Association	Community	Towards lighting for the town centre	\$2,000.00	\$2,000.00
Tree Crops Association	Events	Towards The New Zealand Tree Crops Association conference	\$1,000.00	\$0.00
Children's Autism Foundation	Community	Towards costs for the programme	\$2,229.15	\$1,500.00
RainbowYOUTH	Community	Towards costs to establish a Papakura support group	\$977.36	\$0.00
Sir Peter Blake Marine Education and Marine Centre	Sport and recreation	Towards costs for the outreach programme	\$4,000.00	\$0.00
Pohutakawa Coast Bike Club	Sport and recreation	Towards the Maraetai Forest Trail Restoration Project	\$5,000.00	0.00

Counselling Services Centre	Community	To supply and install a heat pump	\$2,206.66	\$0.00
Mind over Manner Limited	Community	Towards costs to run the applied theatre workshops	\$5,864.40	\$0.00
Urban EcoLiving Charitable Trust	Environment	Towards the operating costs of the Tread Lightly Caravan	\$3,858.50	\$0.00
Autism New Zealand Incorporated – Auckland Branch	Community	Towards operating costs for Autism New Zealand	\$1,500.00	\$0.00
Auckland City Mission	Community	Towards costs to run the crisis care and community service.	\$5,000.00	\$0.00
	Total Requested		\$78,935.89	\$20,158.50

That the Papakura Local Board:

- b) consider the applications listed in Table Two and agree to fund, part-fund or decline each application in this round.

Table Two: Papakura Local Board Round Two Quick Response Applications

Organisation Name	Focus	Project	Total Requested	Total Granted
Auckland NZ VIEW	Community	Towards transport costs to group meetings	\$400.00	\$0.00
Otara UnLTD	Arts and culture	Towards photo and video production of young people's visions	\$3,900.00	\$0.00
Papakura Business Association	Community	Towards costs for a feasibility study	\$1,000.00	Deferred awaiting further information from ATEED
Auckland Regional Migrant Services Charitable Trust	Community	Towards costs for a migrant womens	\$1,770.00	\$435.00

		workshop		
Papakura Pony Club Inc	Sport and recreation	To maintain the Opaheke Reserve Pony Club grounds	\$1,933.00	Deferred awaiting information from parks
	Total Requested		\$9,003.00	\$435.00

CARRIED

21 Scope for Local Dog Access Rule Review

Resolution number PPK/2015/203

MOVED by Member DG Purdy, seconded by Member S Britnell:

That the Papakura Local Board:

- a) confirms the review of its local dog access rules in 2015/16
- b) confirms the inclusion of the following additional matters within the scope of the review:
 - i. review of the generic rules
 - ii. review of local parks adjacent to beach and foreshore areas
 - iii. review of high-use parks and parks of concern to local board
- c) delegates Member Winn to determine local board engagement initiatives for the review of the local dog access rules in (a) within existing local board budgets, and to be the spokesperson for this project during the pre-consultation period.

CARRIED

22 Annual Plan 2016/2017

Resolution number PPK/2015/204

MOVED by Member KJ Winn, seconded by Member DG Purdy:

That the Papakura Local Board:

- a) provides any views it may have on regional issues (that is, the UAGC, ITL, Māori land rates and rural rates) for the Governing Body to consider.
- b) agrees key advocacy issues:
 - i. grade separation at Takanini
 - ii. retaining and increasing numbers of parking spaces at the Railway Street West and Ron Keat Drive park and rides
 - iii. development of buildings and extra parking at Opaheke Sports Fields.
 - iv. Pukekiwiriki Paa capex for the interpretation panels and access improvements.
 - v. Bruce Pulman Park – contractual arrangements

CARRIED

23 Urgent Decisions

Resolution number PPK/2015/205

MOVED by Member KJ Winn, seconded by Member DG Purdy:

That the Papakura Local Board:

- a) waive hire fees for the Smiths Avenue Hall for use of facilities by Te Whanau Hapori for a Garden Festival Fun Day on Saturday 21 November 2015, from 7.00am to 6.00pm.
- b) allocates funding of \$3,800 from its LDI budget 2015-2016 (Community Gardens) to the Community Empowerment Unit to facilitate the installation of a shed, miscellaneous gardening equipment and pump repairs at Hingaia Reserves.
- c) allocates further funding of \$253.00 from the LDI budget 2015-2016 (Community Gardens) for the completion of works for the pump and shed at Hingaia Reserve.

CARRIED

Attachment - Memo

Secretarial Note: For further information pertaining to Resolution (c) above see Attachment 23A.

24 Papakura Local Board Achievements Register 2013-2016 Electoral Term

Resolution number PPK/2015/206

MOVED by Member S Britnell, seconded by Member DG Purdy:

- a) That the report entitled "Papakura Local Board Achievements Register 2013-2016 Electoral Term" be received.

CARRIED

25 For Information: Reports referred to the Papakura Local Board

Resolution number PPK/2015/207

MOVED by Deputy Chairperson MV Turner, seconded by Member DG Purdy:

That the Papakura Local Board

- a) note the information from the following local board meetings:

No.	Report Title	Item no.	Meeting Date	Governing Body Committee or Forum or Local Board
1.	Arts and Culture Strategic Action Plan	13	8 October 2015	Regional Strategy and Policy Committee

CARRIED

26 Papakura Local Board Workshop Notes

Resolution number PPK/2015/208

MOVED by Member KJ Winn, seconded by Member S Britnell:

That the Papakura Local Board receive the workshop notes for the 7, 14 and 28 October 2015

CARRIED

27 Consideration of Extraordinary Items

There was no consideration of extraordinary items.

Secretarial Note: Item 17 was taken at this time.

28 Procedural motion to exclude the public

That the Papakura Local Board:

- a) exclude the public from the following part(s) of the proceedings of this meeting.
- b) agree that Councillors Cashmore and Penrose be permitted to remain for Confidential Item 17 Options for the Refurbishment and Management of Awhi House, Smith's Avenue Reserve, Papakura and Item C1 Special Housing Areas: Tranche 9 after the public has been excluded, because of their knowledge of the local area, which will help the Papakura Local Board in its decision-making.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

17 Options for the Refurbishment and Management of Awhi House, Smith's Avenue Reserve, Papakura - Attachment B - Attachment B: DNZ Offer Pikorua House Refurb

Reason for passing this resolution in relation to each matter	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	s7(2)(h) - The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities. In particular, the report contains information which is commercially sensitive.	s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.

17 Options for the Refurbishment and Management of Awhi House, Smith's Avenue Reserve, Papakura - Attachment C - Attachment C: DTZ Quote for Awhi House

Reason for passing this resolution in relation to each matter	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	s7(2)(h) - The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities. In particular, the report contains information which is commercially sensitive.	s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.

17 Options for the Refurbishment and Management of Awhi House, Smith's Avenue Reserve, Papakura - Attachment D - Attachment D: Revised DTZ Quote for Awhi House Sept 2015

Reason for passing this resolution in relation to each matter	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	s7(2)(h) - The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities. In particular, the report contains information which is commercially sensitive.	s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.

17 Options for the Refurbishment and Management of Awhi House, Smith's Avenue Reserve, Papakura - Attachment E - Attachment E: Spotless Quote for Awhi House Sept 2015

Reason for passing this resolution in relation to each matter	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	s7(2)(h) - The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities. In particular, the report contains information which is commercially sensitive.	s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.

C1 Special Housing Areas: Tranche 9

Reason for passing this resolution in relation to each matter	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	s7(2)(b)(ii) - The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice	s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding

	<p>the commercial position of the person who supplied or who is the subject of the information.</p> <p>In particular, the report contains commercially sensitive information and information that could potentially give certain parties a commercial advantage if released..</p> <p>s7(2)(c)(ii) - The withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely to damage the public interest.</p> <p>In particular, the report contains commercially sensitive information and information that could potentially give certain parties a commercial advantage if released..</p>	<p>exists under section 7.</p>
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The text of these resolutions is made available to the public who are present at the meeting and form part of the minutes of the meeting.

6.40 pm The public was excluded.

Resolutions in relation to the confidential items are recorded in the confidential section of these minutes and are not publicly available.

7.11 pm The public was re-admitted.

RESTATEMENTS

It was resolved while the public was excluded:

C1 Special Housing Areas: Tranche 9

Resolution number PPK/2015/209

MOVED by Member B Catchpole, seconded by Member S Britnell:

That the Papakura Local Board confirm that there be no restatement of the confidential report, attachments or resolutions for the Special Housing Areas: Tranche 9.

CARRIED

7.15 pm

The Chairperson thanked Members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD
AT A MEETING OF THE PAPA KURA LOCAL BOARD
HELD ON

DATE:.....

CHAIRPERSON:.....