



I hereby give notice that an ordinary meeting of the Rainbow Communities Advisory Panel will be held on:

**Date:** Monday, 30 November 2015  
**Time:** 6.00pm  
**Meeting Room:** Reception Lounge Level 2  
**Venue:** Level 2, Reception Lounge  
Auckland Town Hall  
301-305 Queen Street  
Auckland

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## **Rainbow Communities Advisory Panel OPEN AGENDA**

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### **MEMBERSHIP**

<b>Co-Chairperson</b>	Jordon Harris
<b>Co-Chairperson</b>	Julie Radford-Poupard
<b>Members</b>	Moira Clunie
	Mark Fisher
	Audrey Hutcheson
	Bruce Kilmister
	Lexie Matheson
	Duncan Matthews
	Diana Rands
	Merv Taueki-Ransom
	Julie Watson
	Aram Wu

(Quorum 6 members)

**Katherine Wilson**  
**Democracy Advisor**

**25 November 2015**

Contact Telephone: 021 712 595  
Email: [katherine.wilson@aucklandcouncil.govt.nz](mailto:katherine.wilson@aucklandcouncil.govt.nz)  
Website: [www.aucklandcouncil.govt.nz](http://www.aucklandcouncil.govt.nz)

## **TERMS OF REFERENCE**

The Terms of Reference set out the purpose, role and protocols of the Panel. Panel members will also be expected to abide by the Code of Conduct for members of Auckland Council advisory panels.

### **Purpose**

The purpose of the panels is to provide strategic advice to the council on issues of significance to their communities and to advise on effective engagement by council with those communities.

### **Outcomes**

The Panel will provide advice through an agreed annual work programme, integrated wherever possible, with other panels and approved by the Regional Strategy and Policy Committee.

### **Annual work programme**

The council will advise the Panel of the areas of strategy, policy and plan developments that are likely to require comment or advice from the Panel during the course of the year. The work programme should also provide scope for the Panel to respond to issues and concerns arising from its communities and to develop its own priorities.

As resources allow, budget is available for the Panel to support activities that clearly contribute to the agreed work programme but the Panel may not access external resources for activities or events, except with the agreement of council.

### **Submissions**

Panel advice will contribute to council decision-making, but panels will not make formal submissions on council strategies, policies and plans, for example, the Long-term Plan.

In their advisory role to the council, Panels may have input to submissions made by the council to external organisations but do not make independent submissions, except as agreed with council.

This does not prevent individual members being party to submissions outside their role as Panel members.

\* The above information is a summary of the 2014 Terms of Reference document and is based on the Governing Body decisions of 19 December 2013.

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## 1 Apologies

At the close of the agenda no apologies had been received.

## 2 Declaration of Interest

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

## 3 Confirmation of Minutes

That the Rainbow Communities Advisory Panel:

- a) confirm the ordinary minutes of its meeting, held on Monday, 2 November 2015, as a true and correct record.

## 4 Extraordinary Business

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“An item that is not on the agenda for a meeting may be dealt with at that meeting if-

- (a) The local authority by resolution so decides; and
- (b) The presiding member explains at the meeting, at a time when it is open to the public,-
  - (i) The reason why the item is not on the agenda; and
  - (ii) The reason why the discussion of the item cannot be delayed until a subsequent meeting.”

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“Where an item is not on the agenda for a meeting,-

- (a) That item may be discussed at that meeting if-
  - (i) That item is a minor matter relating to the general business of the local authority; and
  - (ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but
- (b) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion.”





10. System A:
  - a) requires that a person is elected or appointed if he or she receives the votes of a majority of the members of the local authority or committee present and voting; and
  - b) has the following characteristics:
    - i) there is a first round of voting for all candidates; and
    - ii) if no candidate is successful in that round there is a second round of voting from which the candidate with the fewest votes in the first round is excluded; and
    - iii) if no candidate is successful in the second round there is a third, and if necessary subsequent, round of voting from which, each time, the candidate with the fewest votes in the previous round is excluded; and
    - iv) in any round of voting, if 2 or more candidates tie for the lowest number of votes, the person excluded from the next round is resolved by lot.
11. System B -
  - a) requires that a person is elected or appointed if he or she receives more votes than any other candidate; and
  - b) has the following characteristics:
    - i) there is only one round of voting; and
    - ii) if two or more candidates tie for the most votes, the tie is resolved by lot.

#### **Voting procedure at the meeting**

12. The meeting will proceed as follows:
  - a) The acting co-chairs will call the meeting to order and deal with apologies and the initial procedural items on the agenda.
  - b) The first item of substantive business will be the election of chair.
  - c) The acting co-chairs will vacate the chair and the meeting will be chaired by Liaison Councillor, Cr. Cathy Casey, assisted by the lead officer and the democracy advisor.
  - d) The Liaison Councillor will call for a decision on whether the panel will elect a chair and deputy chair or two co-chairs.
  - e) The Liaison Councillor will call for a decision on whether the ballot will be open or closed. This will be by voice or show of hands.
  - f) The Liaison Councillor will then call for a decision on the voting system. Once a member moves one of the systems and is seconded, it will be put to the vote. Again a decision will be by voice or show of hands.
  - g) The Liaison Councillor will call for nominations for either the chair and deputy chair or two co-chairs. Each candidate must be nominated and seconded by a panel member who is present.
  - h) If there are only two nominees those people will be declared elected and will assume either the role of chair and deputy chair or co-chairs.
  - i) If there are more than two candidates, an election will take place using the voting system agreed earlier.
  - j) If it is closed voting, the democracy advisor will undertake the vote, scrutineered by the liaison councillor.
  - k) The meeting will then continue onto the next item of business, with the elected chair or co-chairs resuming their respective roles.



## Consideration

### Local Board views and implications

13. There are no local board implications.

### Māori impact statement

14. There are no items in this report which impact on matters of significance for Māori.

## Implementation

15. The elected chair will resume their respective roles.

## Attachments

There are no attachments for this report.

## Signatories

Author	Katherine Wilson - Democracy Advisor
Authorisers	Austin Kim - Principal Advisor Panels James Hassall - Lead Officer Support



## ATEED and Auckland Council events update

File No.: CP2015/25192

### Purpose

1. To provide the Rainbow Community Advisory Panel with a presentation on community presence events run by ATEED and Auckland Council.

### Executive Summary

2. Graham Rouse, Manager Event Design and Development from ATEED will provide a presentation to the Rainbow Communities Advisory Panel on upcoming community events organised by ATEED.
3. David Burt, Manager Events from Auckland Council will provide a presentation to the Rainbow Communities Advisory Panel on upcoming community events organised by Auckland Council.

### Recommendation/s

That the Rainbow Communities Advisory Panel:

- a) receive and thank Graham Rouse, Manager Event Design and Development, ATEED for his presentation.
- b) receive and thank David Burt, Manager Events, Auckland Council for his presentation.

### Attachments

There are no attachments for this report.

### Signatories

Author	Katherine Wilson - Democracy Advisor
Authorisers	Austin Kim - Principal Advisor Panels James Hassall - Lead Officer Support



## Modification of signage to accessible toilets in council office buildings

File No.: CP2015/24774

### Purpose

1. To seek the Panel's advice as a pilot programme to retrofit a potential new signage of the accessible toilets in council buildings.

### Executive Summary

2. Auckland Council is considering a new signage of the accessible toilets in council buildings including 135 Albert street and Bledisloe House to expand the use of the accessible toilets to the following groups:
  - wheelchair users
  - crutch and walking stick users
  - people who are intersex, transgender and transsexual
  - pregnant women
  - people with babies or children
  - people with an assist dog.
3. A proposed process will include a consultation and engagement process with council employees regarding the modification of the accessible toilet signage in council buildings. A new pictogram will be considered to replace the current signage of accessible toilets.

### Recommendation/s

That the Rainbow Communities Advisory Panel:

- a) provide advice and feedback on the proposal
- b) support the proposal

### Attachments

There are no attachments for this report.

### Signatories

Authors	Julian Gonzalez, Workspace Business Partner Austin Kim - Principal Advisor Panels
Authoriser	James Hassall - Lead Officer Support



## Big Gay Out, 2016

File No.: CP2015/25254

### Purpose

1. To establish a sub-committee to create a Rainbow Communities Advisory Panel stall at the Big Gay Out 2016 event.

### Executive Summary

2. The sub-committee will be made up of volunteers from the Rainbow Communities Advisory Panel to look into the possibility of creating a Rainbow Communities Advisory Panel stall at the Big Gay Out event on Sunday 14 February 2016 at Coyle Park, Pt Chevalier, Auckland.
3. The sub-committee will work alongside Auckland Council staff and report back to the Rainbow Communities Advisory Panel on their progress.

### Recommendation/s

That the Rainbow Communities Advisory Panel:

- a) agree on members names to form a sub-committee to liaise with Auckland Council staff over the December 2015 to February 2016 period around the opportunity of creating a Rainbow Communities Advisory Panel stall at the Big Gay Out 2016 event
- b) if an opportunity for a stall exists, agree that the sub-committee (in conjunction with Auckland Council staff) will have the delegation to design and create the stall for the Big Gay Out 2016 event.

### Attachments

There are no attachments for this report.

### Signatories

Authors	Katherine Wilson - Democracy Advisor
Authorisers	Austin Kim - Principal Advisor Panels James Hassall - Lead Officer Support





## Rainbow Communities Advisory Panel proposed work programme for 2015/16 term

File No.: CP2015/25249

### Purpose

1. To update the Rainbow Communities Advisory Panel with their amended proposed work programme for the 2015/16 term.

### Executive Summary

2. On Monday 2 November 2015, the Rainbow Communities Advisory Panel agreed to a draft work programme with amendments. Auckland Council staff have made the amendments discussed at the meeting and bring the proposed work programme to the panel for their information only (see Attachment A).
3. The proposed work programme will be submitted to the Regional Strategy and Policy Committee for approval on 3 December 2015. Once adopted, the Panel can discuss their priorities of the work programme for the 2016 term.

### Recommendation/s

That the Rainbow Communities Advisory Panel:

- a) receive the report.

### Attachments

No.	Title	Page
A	Rainbow Communities Advisory Panel's proposed work programme for the 2015/16 financial year	19

### Signatories

Author	Katherine Wilson - Democracy Advisor
Authorisers	Austin Kim - Principal Advisor Panels James Hassall - Lead Officer Support



Attachment A: Rainbow Communities Advisory Panel work programme 2015/2016				
Overarching council strategies	Priorities	Programmes	Relevant council policies / strategies	Other panels
The Auckland Plan	Inclusiveness and engagement	Advise the council on effective and efficient engagement with rainbow communities	Significance and engagement policy, Children and young people's strategic action plan, Maori Responsiveness Framework, the Maori Plan for Tamaki Makaurau, Auckland Libraries and Information Service Model 2015	All panels
		Advise the council on how to integrate 'A framework for action: making Auckland the world's most liveable city for our Rainbow communities' across all relevant work programmes		
		Engage with council controlled organisations, local boards and other advisory panels		
		Advise the council on how to better understand and support rainbow communities and organisations in relation to council information, facilities and libraries		
		Advise the council on how to better support rainbow communities and organisations, by building leadership development, capacity building, encouraging collaboration and developing sustainable funding sources		
		Advise the council on enhancing supporting mechanisms for civic participation, noting special concerns, of Takatāpui, rainbow youth, Pacific and ethnically diverse rainbow communities, trans, gender diverse, intersex and older people		
		Provide advice to ensure that council strategies and issues of significance include Rainbow Communities Advisory Panel's (RCAP) input		
		Advise the council on exploring all options to make the council a rainbow inclusive organisation e.g. Rainbow Tick Certification, NZCTU 'Gender and sexual diversity @ work'		
The Long-Term Plan	Health, safety and well-being	Advise the council on housing and homelessness issues relevant to rainbow communities	Housing action plan, Homeless action plan	Seniors Advisory Panel, Pacific Peoples Advisory Panel, Disability Advisory Panel
		Advise the council on mental health, violence, social exclusion, older people, sexual health, substance abuse and other issues relevant to rainbow communities	Drug and alcohol policy, Thriving communities strategic action plan	Youth Advisory Panel
	Events, arts and culture	Provide advice on council's support to rainbow communities' events including the Auckland Pride Festival, Big Gay Out and any other potential events the Panel deems relevant.	Arts and culture strategic action plan, Community grant policy	Ethnic Peoples Advisory Panel, Pacific Peoples Advisory Panel
	Research	Advise the council on developing an evidence-based approach to rainbow communities including research on rainbow communities	Auckland Council Research Strategy and Priority Research Areas 2013-2016	
	Community summit	<p>Each advisory panel can organise a community summit either to</p> <ul style="list-style-type: none"> <li>• promote a particular council issue of significance to its communities, or</li> <li>• share panel's work with its communities, or</li> <li>• gather its communities' ideas and opinions on a certain issue of importance to the council.</li> </ul>		All panels



## Member reports and updates

File No.: CP2015/25248

### Purpose

1. To provide an opportunity for all members to update the Rainbow Communities Advisory Panel (the panel) on activities they have been involved in on behalf of the panel.

### Executive Summary

2. Panel members will have an opportunity at the conclusion of every meeting to update the panel on any activities they have done on behalf of the panel.

### Recommendation/s

That the Rainbow Communities Advisory Panel:

- a) to receive a verbal update from members.

### Attachments

There are no attachments for this report.

### Signatories

Author	Katherine Wilson - Democracy Advisor
Authorisers	Austin Kim - Principal Advisor Panels James Hassall - Manager, Litigation & Regulatory