



I hereby give notice that an ordinary meeting of the Ethnic Peoples Advisory Panel will be held on:

**Date:** Wednesday, 16 December 2015  
**Time:** 6.00pm  
**Meeting Room:** Board Room  
**Venue:** Auckland Town Hall  
Ground Floor  
301-305 Queen Street  
Auckland

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## **Ethnic Peoples Advisory Panel OPEN AGENDA**

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### **MEMBERSHIP**

**Chairperson** Dave Tomu  
**Deputy Chairperson** Anita Keestra  
**Members** Asoka Basnayake  
Naoe Hashimoto  
Yee Yang 'Square' Lee  
Angela Lim  
Mabel Msopero  
Pratima Nand  
Wong Liu Shueng  
Christian Dee Yao

**Liaison Councillor** Cr Denise Krum

(Quorum 5 members)

**Suad Allie**  
**Democracy Advisor**

**11 December 2015**

Contact Telephone: 021 932 726  
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Website: [www.aucklandcouncil.govt.nz](http://www.aucklandcouncil.govt.nz)

## **TERMS OF REFERENCE**

The Terms of Reference set out the purpose, role and protocols of the Panel.

Panel members will also be expected to abide by the Code of Conduct for members of Auckland Council advisory panels.

### **Purpose**

The purpose of the panels is to provide strategic advice to the Council on issues of significance to their communities and to advise on effective engagement by Council with those communities.

### **Outcomes**

The Panel will provide advice through an agreed annual work programme, integrated wherever possible, with other panels and approved by the Regional Strategy and Policy Committee.

### **Annual work programme**

The Council will advise the Panel of the areas of strategy, policy and plan development that are likely to require comment or advice from the Panel during the course of the year. The work programme should also provide scope for the Panel to respond to issues and concerns arising from its communities and to develop its own priorities.

As resources allow, budget is available for the Panel to support activities that clearly contribute to the agreed work programme but the Panel may not access external resources for activities or events, except with the agreement of Council

### **Submissions**

Panel advice will contribute to Council decision-making, but panels will not make formal submissions on Council strategies, policies and plans, for example, the Long Term Plan. In their advisory role to the Council, Panels may have input to submissions made by the Council to external organisations but do not make independent submissions, except as agreed with Council.

This does not prevent individual members being party to submissions outside their role as Panel members.

\* The above information is a summary of the 2014 Terms of Reference document and is based on the Governing Body decisions of 19 December 2013

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**1 Apologies**

At the close of the agenda no apologies had been received.

**2 Declaration of Interest**

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

**3 Confirmation of Minutes**

That the Ethnic Peoples Advisory Panel:

- a) confirm the ordinary minutes of its meeting, held on Wednesday, 4 November 2015, as a true and correct record.

**4 Extraordinary Business**

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“An item that is not on the agenda for a meeting may be dealt with at that meeting if-

- (a) The local authority by resolution so decides; and
- (b) The presiding member explains at the meeting, at a time when it is open to the public,-
  - (i) The reason why the item is not on the agenda; and
  - (ii) The reason why the discussion of the item cannot be delayed until a subsequent meeting.”

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“Where an item is not on the agenda for a meeting,-

- (a) That item may be discussed at that meeting if-
  - (i) That item is a minor matter relating to the general business of the local authority; and
  - (ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but
- (b) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion.”



## Update: 2016 local government elections

File No.: CP2015/25271

### Purpose

1. To update the Ethnic Peoples Advisory Panel on planning for the 2016 local government elections in Auckland.

### Executive Summary

2. The next local government elections will be conducted by postal vote concluding at 12 noon on Saturday 8 October 2016.
3. Auckland Council has begun planning for these elections and is seeking to update council's advisory panels on progress. There are a number of workstreams underway focused on the different aspects of the elections programme. The update to the panel will focus on the communications and engagement work.

### Recommendation/s

That the Ethnic Peoples Advisory Panel:

- a) receive an update on the communications and engagement workstreams for the 2016 Auckland local government elections

### Attachments

There are no attachments for this report.

### Signatories

|             |   |
|-------------|---|
| Authors     | Teresa Turner – Community Engagement Lead - Elections   |
| Authorisers | Marguerite Delbet - Manager Democracy Services<br>Bernard Te Paa - Pae Urungi Tuhono - Manager Maori Outcomes |





## Presentation of OurAuckland digital, council's news and online website

File No.: CP2015/25379

### Purpose

1. To brief Ethnic Peoples Advisory Panel on the recently launched OurAuckland digital news and events website.

### Executive Summary

2. Communication and Engagement on 1 October 2015 launched an Our Auckland news and events website that is mobile-friendly and integrated with the council's social media channels.
3. This allows the council to extend readership of Auckland news and events among Aucklanders who like to access news on the move or follow us via social channels. It will also allow us to publish content in real time – rather than being constrained by the long lead in for the monthly OurAuckland print publication which is now an A4 document to improve accessibility.
4. In terms of content development for the new digital platform, more stories are needed to in the areas of diversity, youth, older Aucklanders and Maori.
5. Our Auckland's content team, led by Angela Jones, are appealing for news stories from anywhere across the council group – good news that can be shared and showcased to external audiences. Angela will present on the OurAuckland website and outline how to go about shaping stories and getting them published on the work / achievements of the panels and showing how the council is supporting Aucklanders of all walks of life.

### Recommendation/s

That the Ethnic Peoples Advisory Panel:

- a) receive the presentation.

### Attachments

There are no attachments for this report.

### Signatories

|             |   |
|-------------|---|
| Authors     | Angela Jones – Team Manager Content – Brand & Channel       |
| Authorisers | Bernard Te Paa - Pae Urungi Tuhono - Manager Maori Outcomes |



## Ethnic Peoples Advisory Panel: work programme update

File No.: CP2015/26579

### Purpose

1. To note the Ethnic Peoples Advisory Panel's work programme, and the schedule of feedback and advice form.

### Executive summary

2. This monthly update allows the panel to note and discuss the progress of its work programme. It also allows the panel to note a summary of advice provided to date.
3. There will be an opportunity for panel members to advise the council of any topical issues that are relevant to the council's functions and services. The panel can highlight aspects of their work programme and discuss areas of priorities in the remaining period of the term.

### Recommendation/s

That the Ethnic Peoples Advisory Panel:

- a) note the Ethnic Peoples Advisory Panel's updated work programme.

### Attachments

| No. | Title   | Page |
|-----|---|------|
| A   | Ethnic Peoples Advisory Panel: Advice and Feedback Schedule December 2015 | 13   |
| B   | Ethnic Peoples Advisory Panel: work programme 2015/2016                   | 17   |

### Signatories

|             |   |
|-------------|---|
| Authors     | Austin Kim - Principal Advisor Panels                       |
| Authorisers | Bernard Te Paa - Pae Urungi Tuhono - Manager Maori Outcomes |



## Ethnic Peoples Advisory Panel

### Advice and Feedback Schedule – December 2015

| Issue  |  |                                    | 2015      |
|--|--|------------------------------------|-----------|
| Proposed set net and crab pot controls at Arkles Bay and Omaha beach                     | Advice on the proposals  | Rebekah Wilson,<br>Emma Pilkington | 23 Sept   |
| Civil defence group plan review  | Advice on the review   | Kiri Maxwell                       | 23 Sept   |
| Global Auckland  | Provide input to ATEED on the development of an Auckland global identity and story | Steve Armitage                     | 12 August |
| Empowered Communities Approach   | Feedback on the new structure and approach of the Community Empowerment unit       | Graham Bodman                      | 12 August |
| Kaipātiki Migrant Business Support Pilot Project   | Feedback and advice on the Business Support project                                | Stephen Cavanagh                   | 1 July    |
| Cemeteries and Crematoria Bylaw Implementation   | Additional feedback at the meeting to the Manager Auckland Cemeteries              | Ellen Bennett                      | 13 May    |
| Multi-sector action plan to prevent family, whanau and sexual violence in Auckland       | Advice on the action plan, and in particular on selecting community champions      | Kelly Maung                        | 13 May    |
| Ngā Reo o Tāmaki Makaurau: Auckland's Languages - A Proposal for a Strategic Action Plan | Feedback on the strategy   | Abigael Vogt                       | 13 May    |

|  |   |                                |             |
|--|---|--------------------------------|-------------|
| Long-term Plan 2015-2025: Ethnic Peoples Advisory Panel Strategic Advice to Auckland Council | Feedback on the submission and feedback process |                                | 13 May      |
| Cemeteries and Crematoria Bylaw Implementation   | Feedback via attendance at the focus group      |                                | 7 May       |
| Long Term Plan Feedback  | Draft content for feedback to budget committee  | Jo Wilkins                     | 1 April     |
| Cemeteries and Crematoria Bylaw Implementation   | Initial comments prior to focus group meeting   |                                | 1 April     |
| 2016 Local Government Elections  | Initial feedback on the project                 | Glyn Walters                   | 18 Feb      |
|  |   |                                |             |
|  |   |                                | <b>2014</b> |
| Diversity Initiatives for Auckland Council   | Feedback on initiative                          | Philippa Reed                  | 26 Nov      |
| ATEED Economic Development Activities  | Feedback on ATEED programme                     | Wayne Brown                    | 26 Nov      |
| Update on Draft Local Approved Product Policy  | Feedback on the project                         | Callum Thorpe                  | 26 Nov      |
| Significance and Engagement Policy   | Feedback on policy and LTP engagement           | Jo Wilkins                     | 15 Oct      |
| Consultation on Community Facilities Network Plan  | Feedback on plan and consultation               | Anita Coy-Macken / David Shamy | 3 Sep       |
| Draft Arts and Culture Strategic Action Plan   | Feedback on plan and consultation               | Maree Mills                    | 3 Sep       |
| International Relations Priorities   | Feedback  | Sanchia Jacobs                 | 3 Sep       |

|  |   |                            |        |
|--|---|----------------------------|--------|
| Draft Local Approved Product Policy          | Feedback on plan                          | Callum Thorpe              | 3 Sep  |
| Local Board Plans Consultation               | Feedback on consultation                  | Karen Titulaer / Anna Bray | 23 Jul |
| Draft Arts and Culture Strategic Action Plan | Feedback on the plan                      | Maree Mills                | 23 Jul |
| Draft Alcohol Policy                         | Feedback on the consultation and the plan | Belinda Hansen             | 23 Jul |
| Draft Community Grants Policy                | Feedback on the consultation              | Linda Greenalgh            | 23 Jul |
| Significance and Engagement Policy           | Feedback on consultation and policy       | Jo Wilkins                 | 23 Jul |





| Key Programmes and Priorities                 | Sub-programmes  | Other key agencies   | Policy                        | Implementation                                 | Overlaps with other panels? | First Reporting Date   | Follow Up Reporting   |
|---|---|--|-------------------------------|--|-----------------------------|--|---|
| <b>Development</b>                            |   |  |                               |  |                             |  |   |
| <b>Engagement</b>                             | Input into the Significance and Engagement Policy   | This is a Council policy   | Communications and Engagement | All Council                                    | PPAP priority               | Jul-14   | Oct-14  |
|   | Provide advice on upcoming engagements  | The panel has an advisory role   | All Council                   |  | All Council                 |  |   |
|   | Provide advice on engagement to the draft Local Approved Product Policy – Psychoactive Substances   |  |                               |  |                             | Sep-14   | Nov-14  |
| <b>Community Grants Policy</b>                | Engage with CCOs, IMSB and LBs on issues relating to the work programme   | The panel has an advisory role   | All Council                   | Community Development, Arts and Culture (CDAC) | All Council                 |  |   |
|   | Input into the Community Grants Policy  | This is a Council policy   | Community Policy and Planning |  |                             | Jul-14   |   |
| <b>Community Facilities Policy</b>            | Advice on Consultation on the Grants Policy   | The panel has an advisory role   | CDAC                          | CDAC, Property                                 |                             | Sep-14   |   |
|   | Input into the Community Facilities Policy  | This is a Council policy   | Community Policy and Planning | Community Policy and Planning                  |                             |  |   |
| <b>Implementation</b>                         | Advice on Consultation on the Facilities Policy   | The panel has an advisory role   | Communications and Engagement |  |                             |  |   |
|   |   |  |                               |  |                             |  |   |
| <b>Community Development</b>                  | Provide advice on the implementation of the policy with specific interest in economic development   | Council has an advisory and advocacy role with some implementation ability. Central government and not-for-profit groups also play major role. The panel has an advisory role. |                               | CDAC   |                             | Nov-14   |   |
|   | Work with the Southern Initiative (TSI) Project and identify aspects of the project that relate to ethnic communities   | Council is the leader of this project but other agencies play a role including delivery.   | TSI                           |  | PPAP priority               |  |   |
| <b>Children and Young Persons</b>             | Provide advice to the International Relations Unit  | Council has an advisory and advocacy role with some implementation ability. Central government and not-for-profit groups also play major role. The panel has an advisory role. |                               |  |                             | Sep-14   |   |
|   | Provide advice on the implementation of the policy  |  | All Council                   | All Council                                    | PPAP priority               |  |   |
| <b>Other Advice Provided</b>                  |   |  |                               |  |                             |  |   |
| <b>Arts and Culture Strategic Action Plan</b> | Input into the plan   | This is a plan for the Arts sector for which council is a major contributor  | Policy                        | CDAC   | PPAP priority               | July 2014 - Information memo in agenda   | September 2014 - Update on consultation and further input from the panel; |
|   |   |  |                               |  |                             |  | report and decision from Arts, Culture and Events Committee on ACSAP      |
| <b>Local Government Elections 2016</b>        | Provide advice to the project team  |  | Democracy Services            | Democracy Services                             | YAP                         | February 2015 - *Advice on voting and candidates for the 2016 local government | Panel members invited to attend ACSAP Phase 2 Forum (25 March 2015)       |
|   | Resolution No. ETH/2015/5, in particular: c) note the intention of the panel to focus its advisory role on the Local Government Elections 2016 project, including the goal of contributing to significantly increase participation of young people and ethnic and migrant communities both in candidacy and voting rates. |  |                               |  |                             |  |   |
| <b>Community Summits (up to 2 ToR)</b>        | Initiate planning from September onwards  |  |                               |  |                             |  |   |