



Hibiscus and Bays Local Board OPEN MINUTES

Minutes of a meeting of the Hibiscus and Bays Local Board held in the Council Chamber, Orewa Service Centre, 50 Centreway Road, Orewa on Wednesday, 16 December 2015 at 4.30pm.

PRESENT

| | | |
|---------------------------|---------------------------|---------|
| Chairperson | Julia Parfitt, JP | |
| Deputy Chairperson | | |
| Members | David Cooper | |
| | Janet Fitzgerald, JP | |
| | Gary Holmes (from 6.00pm) | Item 23 |
| | Lovisa Rasmussen | |
| | Lisa Whyte (from 4.32pm) | Item 9 |

ABSENT

| | |
|----------------|-----------------------|
| Members | Gaye Harding-Kirikiri |
| | Greg Sayers |

ALSO PRESENT

| | | |
|--------------------|----------------------------|---------|
| Councillors | Wayne Walker (from 5.20pm) | Item 17 |
| | John Watson (from 5.35pm) | Item 20 |

1 Welcome

The Chairperson opened the meeting and welcomed those in attendance.

2 Apologies

Resolution number HB/2015/185

MOVED by Chairperson JG Parfitt, seconded by Member J Fitzgerald:

That the Hibiscus and Bays Local Board:

- a) **accept the apology from members Harding-Kirikiri and Sayers for absence and members Holmes and Whyte for lateness.**

CARRIED

3 Declaration of Interest

There were no declarations of interest.

4 Confirmation of Minutes

Resolution number HB/2015/186

MOVED by Chairperson JG Parfitt, seconded by Member J Fitzgerald:

That the Hibiscus and Bays Local Board:

- a) **confirm the ordinary minutes of its meetings, held on Wednesday, 18 November 2015, including the confidential section, and Wednesday, 25 November 2015 as a true and correct record.**

CARRIED

5 Leave of Absence

There were no leaves of absence.

6 Acknowledgements

There were no acknowledgements.

7 Petitions

There were no petitions.

8 Deputations

There were no deputations.

Member Whyte present at 4.32pm

9 Public Forum

There was no public forum.

10 Extraordinary Business

There was no extraordinary business.

11 Notices of Motion

There were no notices of motion.

12 Silverdale Business Survey

Steve Branca, BID Partnership Advisor, was in attendance to speak to this report.

Resolution number HB/2015/187

MOVED by Chairperson JG Parfitt, seconded by Member LM Whyte:

That the Hibiscus and Bays Local Board:

- a) **receive the Silverdale Business Survey report.**

CARRIED

13 Orewa Town Centre Plan 2015

An extension to provide feedback was granted to iwi due to technical problems accessing the information that was circulated.

Resolution number HB/2015/188

MOVED by Chairperson JG Parfitt, seconded by Member DR Cooper:

That the Hibiscus and Bays Local Board:

- a) **Adopt the Orewa Town Centre Plan 2015.**
- b) **Develop a concept plan for the extension of the Orewa Boulevard south of the town centre to the junction of Centreway Road.**
- c) **Enter into discussions with Auckland Transport and other key stakeholder groups to agree a staged implementation plan that prioritises the movement of pedestrians and cyclists on the approach to the town and Orewa town centre area.**
- d) **Enter into discussions with Panuku Development Auckland to encourage a review of council-owned assets in Orewa and the future role they may play in the development of the town.**
- e) **Consider any feedback received on the Orewa Town Centre Plan provided by iwi.**
- f) **Delegate to the chairperson authority to make minor editorial changes to the final Orewa Town Centre Plan document.**

CARRIED

24 Community leasing at Silverdale War Memorial Park

Karen Walby, Community Lease Advisor and Stewart Johnson, Chairman of the Hibiscus Coast Mens Shed, were in attendance.

Resolution number HB/2015/189

MOVED by Member J Fitzgerald, seconded by Member LC Rasmussen:

That the Hibiscus and Bays Local Board:

- a) **Agree that the local board will not proceed to seeking expressions of interest from community groups and organisations in relation to the council owned Skyline shed and 900 m² of land at Silverdale War Memorial Park.**
- b) **Agree in principle to grant two separate leases and a licence to occupy to Hibiscus Mens Shed Trust at Silverdale War Memorial Park for the council owned vacant Skyline shed and reserve land that will support the development of a building for the Mens Shed (Attachment B).**
- c) **Confirms the details of any future leases and licence to occupy will be publicly notified and consultation with iwi undertaken in accordance with the terms of the Reserves Act 1977 and the Conservation Act 1987.**
- d) **The terms of the proposed lease for the council owned vacant Skyline shed to be granted under section 73(3) of the Reserves Act would be;**
 - i. **Term – 5 years from the date of final approval by the Minister of Conservation (or her delegate);**
 - ii. **Rent - \$1.00 per annum if requested**
 - iii. **Maintenance Fee - \$250.00 per annum**
 - iv. **All other terms and conditions will be in accordance with the Reserves Act 1977, Auckland Council Community Occupancy Guidelines 2012 and the Silverdale War Memorial Park Reserve Management Plan adopted by the former Rodney District Council on 1 February 2001.**
- e) **The terms of the proposed agreement to lease for 900m² of reserve land at Silverdale War Memorial Park, to be granted under section 73(3) of the Reserves Act would be:**
 - i. **Term – 3 years from the date of final approval by the Minister of Conservation (or her delegate);**
 - ii. **Rent - \$1.00 per annum if requested**
 - iii. **All other terms and conditions will be in accordance with the Reserves Act 1977, Auckland Council Community Occupancy Guidelines 2012 and the Silverdale War Memorial Park Reserve Management Plan adopted by the former Rodney District Council on 1 February 2001.**
- f) **The terms of the proposed community lease for 450m² of reserve land at Silverdale War Memorial Park to be granted under section 73(3) of the Reserves Act would be:**
 - i. **Term – 10 years with one right of renewal for 10 years from the date of final approval by the Minister of Conservation (or her delegate);**
 - ii. **Rent - \$1.00 per annum if requested**
 - iii. **All other terms and conditions will be in accordance with the Reserves Act 1977, Auckland Council Community Occupancy Guidelines 2012 and the Silverdale War Memorial Park Reserve Management Plan adopted by the former Rodney District Council on 1 February 2001.**

- g) The terms of the proposed licence to occupy for 450m² (more or less) of reserve land at Silverdale War Memorial Park for the purpose of constructing a concrete driveway and ancillary area at the front of the proposed Mens Shed building to be granted under section 73(3) of the Reserves Act would be:
- i. Term – 10 years with one right of renewal for 10 years from the date of final approval by the Minister of Conservation (or her delegate);
 - ii. Rent - \$1.00 per annum if requested
 - iii. All other terms and conditions will be in accordance with the Reserves Act 1977, Auckland Council Community Occupancy Guidelines 2012 and the Silverdale War Memorial Park Reserve Management Plan adopted by the former Rodney District Council on 1 February 2001.
- h) Requests that council staff report back to the local board for a decision or final approval of the community leases and licence to occupy to the Hibiscus Mens Shed Trust at Silverdale War Memorial Park following public notification and consultation with iwi of council's intention to grant the leases and licence to occupy.

CARRIED

25 Coast Youth Community Trust Youth Connections Funding Agreement 2015/2016

Resolution number HB/2015/190

MOVED by Chairperson JG Parfitt, seconded by Member DR Cooper:

That the Hibiscus and Bays Local Board:

- a) Approve funding of \$40,000 for 2015/2016 for Coast Youth Community Trust for Youth Connections programme from the Local Board Locally Driven Initiatives Youth Connections budget line.
- b) Approve the draft schedule for the Youth Connections 2015/2016 funding agreement with Coast Youth Community Trust and request that officers prepare with urgency the final funding agreement and report back to the local board Chairperson and the local board community portfolio holder for approval.
- c) Delegate approval of the final funding schedule of the 2015/2016 Funding Agreement for Coast Youth Community Trust to the Chairperson of the local board and the local board community portfolio holder.

CARRIED

26 Growth Programme Report referred from Parks, Recreation and Sport Committee

This item was for information only.

14 Draft Regional Pest Management Plan Review

Resolution number HB/2015/191

MOVED by Chairperson JG Parfitt, seconded by Member J Fitzgerald:

That the Hibiscus and Bays Local Board:

- a) Request that officers ensure all relevant volunteer environmental groups involved in pest management are notified and encouraged to complete the Regional Pest Management Plan Review consultation questions.

- b) Request that officers provide a rationale as to why the Draft Regional Pest Management Plan Review is formatted in the way it is (with the primary positioning of Maori Language over English) and notes that the change of format has not been discussed with local boards across the Auckland region.
- c) Note the October 2015 Regional Strategy and Policy Committee report and attachments titled *Regional Pest Management Plan Review – approval of discussion document*.
- d) Note that informal and formal local board engagement will be undertaken in early 2016 to inform the final draft Regional Pest Management Plan.

CARRIED

15 Review of the Food Safety Bylaw 2013

Resolution number HB/2015/192

MOVED by Chairperson JG Parfitt, seconded by Member DR Cooper:

That the Hibiscus and Bays Local Board:

- a) Endorse the proposal to retain the grading provision of the Auckland Council Food Safety Bylaw 2013 and require the display of food safety grade certificates.

CARRIED

16 Allocation of environment response fund budget

Resolution number HB/2015/193

MOVED by Chairperson JG Parfitt, seconded by Member LM Whyte:

That the Hibiscus and Bays Local Board:

- a) Allocate \$17,000 from the local board's environment response Locally Driven Initiative opex fund budget to a project to supplement the existing North West Wildlink Assistance programme, with an emphasis on supporting streamside enhancement on private property.
- b) Confirm the allocation of the remaining \$10,000 of the local board's environment response fund budget as a grant to support the Friends of Okura Bush's (FOOB) 3rd Okura Forest Festival (\$3,500) and FOOB's ongoing pest and weed eradication programme (\$6,500).

CARRIED

Councillor Wayne Walker present at 5.20pm

17 Western Reserve Artistic Enhancement of New Toilet and Revised Landscape Plan

Leigh Radovan, Local Board Advisor was in attendance for this item.

Resolution number HB/2015/194

MOVED by Member J Fitzgerald, seconded by Member LM Whyte:

That the Hibiscus and Bays Local Board:

- a) Approve the Joy Bell Hibiscus flower mosaic design for the northern and

- southern walls of the new Western Reserve toilet.
- b) Agree that the Estuary Arts Centre Trust commission Joy Bell to undertake the Hibiscus flower mosaic enhancement on the northern and southern exterior walls.
 - c) Agree that the Estuary Arts Centre Trust commission the design of an additional art piece for the eastern wall of the new Western Reserve toilet and report back to the local board with the options and costs for their approval.
 - d) Agree to allocate \$3,000 to the Estuary Arts Centre Trust for the commissioning and oversight of the Hibiscus flower mosaic enhancement for the new Western Reserve toilet from the Local Driven Initiatives - Local Community Response budget.
 - e) Approve the appointment of Shafer Design Limited to complete a revised landscape plan incorporating a pathway from the Estuary Arts Centre extension to the new Western Reserve toilet and the associated project management costs to deliver the landscape plan project and allocate \$6,500 from the local board's Locally Driven Initiatives - Local Parks Response budget for the work.
 - f) Approve the appointment of Aborlab Consultancy Services Limited to undertake an assessment of the necessary protection treatment required for the trees in the area proposed for a new pathway between the Estuary Arts Centre Extension and the new Western Reserve toilet and allocate \$2,500 from the local board's Locally Driven Initiatives - Local Parks Response budget for the assessment.
 - g) Allocate \$35,000 from the local board's Locally Driven Initiatives Capital budget for the implementation of the approved Shafer Design Limited Landscape Plan including tree protection measures, the proposed pathway and associated planting between the Estuary Arts Centre and the Western Reserve toilet.
 - h) Delegate to the Chairperson of the local board and Chairperson of the Facilities and Reserves Committee authority to approve any minor changes or decisions including details of planting plans in relation to the Western Reserve revised landscape plan and art work for the Western Reserve toilet and provide updates to the local board of any revisions.

CARRIED

18 Draft Local Government Election Year Policy for Elected Members

Resolution number HB/2015/195

MOVED by Chairperson JG Parfitt, seconded by Member LM Whyte:

That the Hibiscus and Bays Local Board:

- a) Delegate to the Chairperson and Deputy Chairperson to provide comments on the draft "Local Government Election Year Policy for Elected Members".
- b) Request that the 'Local Government Election Year Policy for Elected Members' document specifically address social media issues, in particular those that may arise when a social media account (e.g. Twitter) is used both for local board business and also electioneering, and request guidelines be provided and included in the policy, e.g. requiring the removal of any council logos and contact details.

CARRIED

19 New Road Names: Kukuwai Avenue, Tyler Davis Drive, Couldrey Crescent, Taikura Avenue, Symes Drive, Iron Lane, Leggett Lane, Onekura Street

Resolution number HB/2015/196

MOVED by Member LC Rasmussen, seconded by Chairperson JG Parfitt:

That the Hibiscus and Bays Local Board:

- a) **Approve the new road names under section 319(1)(j) of the Local Government Act 1974 of Kukuwai Avenue, Tyler Davis Drive, Couldrey Crescent, Taikura Avenue, Symes Drive, Iron Lane, Leggett Lane, Onekura Street for the Fletcher Residential Limited subdivision at Peninsula Golf Course, Red Beach, Council reference R62905.**

CARRIED

Councillor Watson present at 5.35pm

20 Ward Councillors Update

Councillor John Watson provided a brief update on:

- The Mayor's Proposal to be discussed on 17 December 2015
- Possible changes to the Regional Stadium Strategy
- Concern from Millwater residents about chemical spraying in parks

Councillor Wayne Walker briefly spoke about his trip to Paris for the climate change talks.

Resolution number HB/2015/197

MOVED by Chairperson JG Parfitt, seconded by Member LC Rasmussen:

That the Hibiscus and Bays Local Board:

- a) **Thank Councillors Walker and Watson for their update to the Hibiscus and Bays Local Board.**

CARRIED

21 Local Board Members Reports

Member Cooper reported he had been advised that there was to be a civil defence drill held in Orewa in April 2016.

Member Fitzgerald reported that an application to divide the Hammerhead at Gulf Harbour into four lots had been lodged.

Resolution number HB/2015/198

MOVED by Chairperson JG Parfitt, seconded by Member LC Rasmussen:

That the Hibiscus and Bays Local Board:

- a) **Receive the information.**

CARRIED

22 Record of Workshop Meetings

Resolution number HB/2015/199

MOVED by Chairperson JG Parfitt, seconded by Member LC Rasmussen:

That the Hibiscus and Bays Local Board:

- a) **Endorse the record of the workshop meetings held on 28 October 2015, 4, 11 and 25 November 2015 and 2 December 2015.**

CARRIED

Member Holmes present at 6.00pm

23 Consideration of Extraordinary Items

There was no consideration of extraordinary items.

Dinner adjournment 6.00pm – 6.30pm

6.30pm

The Chairperson thanked Members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD
AT A MEETING OF THE HIBISCUS AND BAYS
LOCAL BOARD HELD ON

DATE:.....

CHAIRPERSON:.....