

Rodney Local Board OPEN MINUTES

Minutes of a meeting of the Rodney Local Board held in the Council Chamber, Orewa Service Centre, 50 Centreway Road, Orewa on Monday, 14 December 2015 at 3.30pm.

PRESENT

Acting Chairperson	Steven Garner
Members	James Colville
	Warren Flaunty, QSM
	Thomas Grace
	Beth Houlbrooke
	John McLean
	Phelan Pirrie
	Greg Sayers

ABSENT

Member	Brenda Steele
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1 Welcome

The Acting Chairperson opened the meeting and welcomed all those in attendance.

2 Apologies

Resolution number RD/2015/170

MOVED by Member WW Flaunty, seconded by Member JG McLean:

That the Rodney Local Board:

- a) **accept the apology from Member BM Steele for absence.**

CARRIED

3 Declaration of Interest

There were no declarations of interest.

4 Confirmation of Minutes

Resolution number RD/2015/171

MOVED by Member BP Houlbrooke, seconded by Member TP Grace:

That the Rodney Local Board:

- a) **confirm the ordinary minutes of its meeting, held on Monday, 16 November 2015, including the confidential section, as a true and correct record.**

CARRIED

5 Leave of Absence

There were no leaves of absence.

6 Acknowledgements

There were no acknowledgements.

7 Petitions

There were no petitions.

8 Deputations

Deputations were held from 4.30pm.

9 Public Forum

Public Forum was held from 4.45pm.

10 Extraordinary Business

There was no extraordinary business.

11 Notices of Motion

There were no notices of motion.

12 Allocation of Funds from Planning Budget for Waimauku Clock

Warren Maclennan (Manager Planning North West) in attendance for this item.

Resolution number RD/2015/172

MOVED by Member WW Flaunty, seconded by Member TP Grace:

That the Rodney Local Board:

- a) **approve a grant of \$17,095 to the Waimauku Lions Club for the landscaping component of the Waimauku Clock Project from the 'Local community discretionary grants (contestable/non-contestable)' budget.**

CARRIED

13 Parks Minor Improvement Fund Allocation

Resolution number RD/2015/173

MOVED by Member PM Pirrie, seconded by Member JG Colville:

That the Rodney Local Board:

- a) **delegate the allocation of \$28,000 of the Locally Driven Initiative budget in the Parks Minor Improvement fund for the 2015/2016 financial year, to the Rodney Parks Advisor, subject to consultation with the Rodney Local Board Parks, Culture and Community Development Committee Chairperson and Deputy Chairperson.**

CARRIED

14 Rural voluntary libraries grants

Vicki Clarke (Service Delivery Manager Kowhai Coast Libraries) in attendance for this item.

Resolution number RD/2015/174

MOVED by Member JG McLean, seconded by Member BP Houlbrooke:

That the Rodney Local Board:

- a) **approve payment of grants from the 2015/2016 Auckland Libraries operational expenses budgets (\$5,176), and the Rodney Local Board local discretionary initiative budget (\$2,000 being the total in the "Additional Support for Volunteer Libraries" budget) to the voluntary libraries as follows:**
 - i) **to the Leigh Library, \$2,588 (from Auckland Libraries asset based operational expenses budget).**
 - ii) **to the Point Wells Library, \$4,070 (comprised of \$2,070 from Auckland Libraries operational expenses budget and \$2,000 from the Rodney Local Board Local Discretionary Initiative budget "Additional Support for Volunteer Libraries").**
 - iii) **to the Tabora Library, \$518 (from Auckland Libraries operational expenses budget), conditional upon the Library resuming operations by April 2016.**

- b) **approve that the \$518 allocated in the 2015/2016 year for the Tapora Library be split in half and the resulting \$259 also be paid to each of the Leigh Library and the Point Wells Library if the Tapora Library does not resume operations by April 2016.**

CARRIED

15 Rodney Local Board Library renewals change

Vicki Clarke (Service Delivery Manager Kowhai Coast Libraries) and Paul Durling (Property Coordinator) in attendance for this item.

Resolution number RD/2015/175

MOVED by Member PM Pirrie, seconded by Member WW Flaunty:

That the Rodney Local Board:

- a) **defer the item on 'Rodney Local Board Library renewals change' for consideration in February 2016 and request that the officers report back on the feasibility of transferring this renewal funding towards a toilet renewal in the Rodney Local Board area.**

CARRIED

16 Support to classify a parcel of land at Springs Road, Parakai

Karen Walby (Community Lease Advisor) in attendance for this item.

Resolution number RD/2015/176

MOVED by Member PM Pirrie, seconded by Member TP Grace:

That the Rodney Local Board:

- a) **supports the classification of section 1 SO 327676 comprising 550m² (Attachment A to the agenda report) as a local purpose (community buildings) reserve pursuant to section 16(2A) of the Reserves Act 1977.**
- b) **request that council staff report back to the local board for a decision on the agreement to lease and community lease to Coastguard Kaipara Incorporated following the completion of the process to correctly classify section 1 SO 327676 as local purpose (community buildings) reserve.**

CARRIED

17 2015/2016 Lease workplan - expedited renewal process and review of ongoing lease management

Karen Walby (Community Lease Advisor) in attendance for this item.

Resolution number RD/2015/177

MOVED by Member JG McLean, seconded by Member JG Colville:

That the Rodney Local Board:

- a) **approves the renewal of lease to lessees being Warkworth and Districts Croquet Club Incorporated and Warkworth Brass Band Incorporated, as referenced in Attachments A and B to the agenda report which outlines the community lease renewals details and site plan on the existing terms and conditions.**
- b) **notes that community outcome plans are not required or provided with these lease renewals.**

CARRIED

18 Allocation of the planning for main street upgrades budget 2015/2016

Sue Dodds (Strategic Broker) in attendance for this item.

Resolution number RD/2015/178

MOVED by Member PM Pirrie, seconded by Member AG Sayers:

That the Rodney Local Board:

- a) **allocate \$15,000 to the Manager Strategic Broker (North) from the planning for main street upgrades 2015/2016 budget for community consultation and engagement workshops and other preliminary planning work on the Helensville, Warkworth and Wellsford town centre upgrades.**
- b) **request staff to report to the Rodney Local Board in June 2016 detailing the outcomes of the community consultation process for Helensville, Warkworth and Wellsford town centre upgrades.**

CARRIED

19 Warkworth Town Hall Restoration Update

Steven Davey (Sponsor's Representative) and Andrew Hollis (Project Manager) in attendance for this item.

Resolution number RD/2015/179

MOVED by Member WW Flaunty, seconded by Member TP Grace:

That the Rodney Local Board:

- a) **agree to vary the project scope of stage 2 of the Warkworth Town Hall restoration to ensure affordability, specifically:**
 - i) **removal of the second stair-case in the gallery area**
 - ii) **installation of a smaller lift to provide access for disabled people to the second floor**
 - iii) **lowering the roof apex to remove void areas.**
- b) **note that staff will seek funding from the Central Risk Fund (CRF) to help fund the unforeseen foundation remedial costs.**
- c) **agrees to the request from the Warkworth Town Hall Restoration Trust to pay \$75,000 to the local board in two stages of \$50,000 by 15 December 2015 and \$25,000 on or before 15 June 2016 rather than the request for payment in full to the local board by 15 December 2015 (as per resolution RD/2015/80 of 15 June 2015).**

CARRIED

Attachments

- A Warkworth Town Hall Restoration Trust letter

8 Deputations

8.1 South Kaipara Food Revolution

Ian Leader and Jake Morgan from South Kaipara Food Revolution in attendance for this item. Mr Leader and Mr Morgan gave a PowerPoint presentation and tabled a pamphlet. A copy of the PowerPoint and pamphlet has been placed on the file copy of the minutes and can be viewed on the Auckland Council website. Mr Leader and Mr Morgan gave an update on the South Kaipara Food Revolution which is based at Te Whare Oranga o Parakai. Mr Morgan and Mr Leader thanked the local board for their grant which was used to purchase kitchen equipment.

Resolution number RD/2015/180

MOVED by Deputy Chairperson SR Garner, seconded by Member PM Pirrie:

That the Rodney Local Board:

- a) **thank Ian Leader and Jake Morgan of South Kaipara Food Revolution for their presentation on progress at Te Whare Oranga o Parakai.**

CARRIED

Attachments

- A South Kaipara Food Revolution
- B The Hothouse Project

8.2 Helensville Food Bank

Representatives from the Helensville Food Bank were unable to be in attendance.

9 Public Forum

9.1 Art Centre Helensville

Pauline Denton and representatives from Art Centre Helensville in attendance from this item. Ms Denton gave a PowerPoint presentation, a copy of which has been placed on the file copy of the minutes and can be viewed on the Auckland Council website. Ms Denton gave an overview of the activities of the art centre at Helensville which has recently moved into the refurbished basement of the Helensville War Memorial Hall. Ms Denton thanked the local board for the Art Centre Helensville new location and the basement refurbishment.

Resolution number RD/2015/181

MOVED by Member AG Sayers, seconded by Member TP Grace:

That the Rodney Local Board:

- a) **thank Pauline Denton from the Art Centre Helensville on her update on the achievements of the art centre.**

CARRIED

Attachments

- A Art Centre Helensville

20 Annual Plan 2016/2017 – local consultation content

MOVED by Member WW Flaunty, seconded by Member TP Grace:

That the Rodney Local Board:

- a) agrees indicative Locally Driven Initiatives (LDI) priorities for 2016/2017 for the purposes of consultation (Attachment A of the agenda report).
- b) adopts local content for Annual Plan 2016/2017 consultation (Attachment B to the agenda report).
- c) agrees that the Chairperson be delegated the authority to make any final minor changes to local consultation content for the Annual Plan 2016/2017 prior to publication, including online consultation content.
- d) agrees to hold two 'Have Your Say' events, one at Helensville on 25 February 2016 and one at Wellsford on 8 March 2016.
- e) approves Warkworth Area Business Association establishing as a Business Improvement District Partnership Programme as per the Auckland Regional Business Improvement District Policy (2011) upon evidence of all requirements of the BID Policy (2011) being successfully undertaken to the local board's satisfaction.
- f) agrees that the top five priority consultation items for the Annual Plan 2016/2017 be:
 - i) Transport projects including constructing footpaths (\$750,000)
 - ii) Upgrades to the Warkworth Showgrounds (\$1.9m)
 - ii) Recreational walkways and bike trails (\$200,000)
 - iv) Environmental projects including support for community-led environmental initiatives and ecological restoration (\$110,000)
 - v) Introducing a new Business Improvement District (BID) for the Warkworth area to advocate collectively for business and grow the local economy (with a proposed targeted rate of \$180,000) subject to a successful ballot.

Amendment MOVED by SR Garner, seconded by JG Colville:

That the Rodney Local Board:

- g) request that one of the top priority items include community consultation on the use of Locally Driven Initiatives opex funding for capital projects.

The motion was LOST.

The substantive motion was put.

Resolution number RD/2015/182

MOVED by Member WW Flaunty, seconded by Member TP Grace:

That the Rodney Local Board:

- a) agrees indicative Locally Driven Initiatives (LDI) priorities for 2016/2017 for the purposes of consultation (Attachment A of the agenda report).**
- b) adopts local content for Annual Plan 2016/2017 consultation (Attachment B to the agenda report).**
- c) agrees that the Chairperson be delegated the authority to make any final minor changes to local consultation content for the Annual Plan 2016/2017 prior to**

- publication, including online consultation content.
- d) agrees to hold two 'Have Your Say' events, one at Helensville on 25 February 2016 and one at Wellsford on 8 March 2016.
 - e) approves Warkworth Area Business Association establishing as a Business Improvement District Partnership Programme as per the Auckland Regional Business Improvement District Policy (2011) upon evidence of all requirements of the BID Policy (2011) being successfully undertaken to the local board's satisfaction.
 - f) agrees that the top five priority consultation items for the Annual Plan 2016/2017 be:
 - i) Transport projects including constructing footpaths (\$750,000)
 - ii) Upgrades to the Warkworth Showgrounds (\$1.9m)
 - ii) Recreational walkways and bike trails (\$200,000)
 - iv) Environmental projects including support for community-led environmental initiatives and ecological restoration (\$110,000)
 - v) Introducing a new Business Improvement District (BID) for the Warkworth area to advocate collectively for business and grow the local economy (with a proposed targeted rate of \$180,000) subject to a successful ballot.

CARRIED

21 Special Exemption (Section 6) Fencing of Swimming Pools Act 1987

Phillip Curtis (Senior Swimming Pool Specialist) in attendance for this item.

Resolution number RD/2015/183

MOVED by Member BP Houlbrooke, seconded by Member PM Pirrie:

That the Rodney Local Board:

- a) grant the application for special exemption under section 6 of the Fencing of Swimming Pools Act 1987 for a swimming pool as sought by Linus Wood for 200 Waiteitei Road, Wellsford subject to the doors opening into the pool area having self-closing devices and latches at 1.5m maintained in good working order at all times.
- b) grant the application for special exemption under section 6 of the Fencing of Swimming Pools Act 1987 for an above ground spa pool as sought by M. J. Orr and K. A. Aspden for 8 Shamrock Crescent, Omaha subject to the spa remaining in the current location and that extra straps and locks are attached to prevent the spa cover being lifted more than 100mm. This exemption is subject to NZS 8500:2006 Safety Barriers and Fences Around Swimming Pools, Spas and Hot Tubs 3.10 'Above-ground spas and hot tubs' 3.10 a) to k) inclusive:
 - a) *The top of the spa pool or hot tub shall be positioned with the entire top surface not less than 760mm above the surrounding ground or deck;*
 - b) *The cover shall be lockable and shall be kept locked when the spa pool or hot tub is not being used or supervised. A locking device shall contain a mechanical locking mechanism or a self-locking mechanism in addition to latching shut;*
 - c) *The locks shall not be able to be readily opened or released by a child of up to the age of six years;*
 - d) *When locked the cover shall be fitted so that if lifted it does not release*

- the locking device or provide a clearance greater than 100mm;*
- e) *The cover shall be made of a material that if walked on cannot collapse and can withstand the weight of at least 20kg to ensure that it will more than take the weight of a child up to six years old;*
 - f) *The cover shall be constructed of material that meets ASTM F1346-91 to allow easy movement on and off the spa pool or hot tub;*
 - g) *The cover shall be constructed with a taper from the centre hinge to the outside edge of the cover so that water will not pond on top of it;*
 - h) *The cover shall have an evenly spaced mechanical locking device as required in b) which shall be positioned to ensure the cover cannot be lifted more than 100mm by a child up to six years of age, and ensures that the cover is fixed securely to the spa pool or hot tub;*
 - i) *The cover and locks shall be maintained at all times in a good state of repair;*
 - j) *Warning stickers/sign shall be placed on the cover to advise that it shall be locked in place when the spa pool or hot tub is not being used or supervised;*
 - k) *Removable steps, movable furniture, or other objects that can assist a young child to climb onto the cover, shall be stowed/stored away at least 1200mm from the side of the spa pool or hot tub.*
- c) **grant the application for special exemption under section 6 of the Fencing of Swimming Pools Act 1987 for an inground spa pool as sought by Aileen O'Sullivan for 292 Motutara Road, Muriwai subject to the covers and locks being maintained in good condition and the exemption being personal to the owner. This exemption is subject to NZS 8500:2006 Safety Barriers and Fences Around Swimming Pools, Spas and Hot Tubs 3.10 'Above-ground spas and hot tubs' 3.10 b) to k) inclusive:**
- b) *The cover shall be lockable and shall be kept locked when the spa pool or hot tub is not being used or supervised. A locking device shall contain a mechanical locking mechanism or a self-locking mechanism in addition to latching shut;*
 - c) *The locks shall not be able to be readily opened or released by a child of up to the age of six years;*
 - d) *When locked the cover shall be fitted so that if lifted it does not release the locking device or provide a clearance greater than 100mm;*
 - e) *The cover shall be made of a material that if walked on cannot collapse and can withstand the weight of at least 20kg to ensure that it will more than take the weight of a child up to six years old;*
 - f) *The cover shall be constructed of material that meets ASTM F1346-91 to allow easy movement on and off the spa pool or hot tub;*
 - g) *The cover shall be constructed with a taper from the centre hinge to the outside edge of the cover so that water will not pond on top of it;*
 - h) *The cover shall have an evenly spaced mechanical locking device as required in b) which shall be positioned to ensure the cover cannot be lifted more than 100mm by a child up to six years of age, and ensures that the cover is fixed securely to the spa pool or hot tub;*
 - i) *The cover and locks shall be maintained at all times in a good state of repair;*
 - j) *Warning stickers/sign shall be placed on the cover to advise that it*

- shall be locked in place when the spa pool or hot tub is not being used or supervised;*
- k) *Removable steps, movable furniture, or other objects that can assist a young child to climb onto the cover, shall be stowed/stored away at least 1200mm from the side of the spa pool or hot tub.*
- d) grant the application for special exemption under section 6 of the Fencing of Swimming Pools Act 1987 for an above ground spa pool as sought by Johnson and Lorraine McLiver for 70 Joblin Road, RD1, Silverdale subject to the spa being moved 1.2 away from the raised garden and the steps being moved away from the spa when it is not in use. This exemption is subject to NZS 8500:2006 Safety Barriers and Fences Around Swimming Pools, Spas and Hot Tubs 3.10 'Above-ground spas and hot tubs' 3.10 a) to k) inclusive:
- a) *The top of the spa pool or hot tub shall be positioned with the entire top surface not less than 760mm above the surrounding ground or deck;*
- b) *The cover shall be lockable and shall be kept locked when the spa pool or hot tub is not being used or supervised. A locking device shall contain a mechanical locking mechanism or a self-locking mechanism in addition to latching shut;*
- c) *The locks shall not be able to be readily opened or released by a child of up to the age of six years;*
- d) *When locked the cover shall be fitted so that if lifted it does not release the locking device or provide a clearance greater than 100mm;*
- e) *The cover shall be made of a material that if walked on cannot collapse and can withstand the weight of at least 20kg to ensure that it will more than take the weight of a child up to six years old;*
- f) *The cover shall be constructed of material that meets ASTM F1346-91 to allow easy movement on and off the spa pool or hot tub;*
- g) *The cover shall be constructed with a taper from the centre hinge to the outside edge of the cover so that water will not pond on top of it;*
- h) *The cover shall have an evenly spaced mechanical locking device as required in b) which shall be positioned to ensure the cover cannot be lifted more than 100mm by a child up to six years of age, and ensures that the cover is fixed securely to the spa pool or hot tub;*
- i) *The cover and locks shall be maintained at all times in a good state of repair;*
- j) *Warning stickers/sign shall be placed on the cover to advise that it shall be locked in place when the spa pool or hot tub is not being used or supervised;*
- k) *Removable steps, movable furniture, or other objects that can assist a young child to climb onto the cover, shall be stowed/stored away at least 1200mm from the side of the spa pool or hot tub.*
- e) agree that confidential attachments A to D (under separate cover) to the Swimming Pool Exemptions report remain confidential to protect the privacy of the applicants.

CARRIED

22 North Rodney Local Government Re-organisation Application - Appointment to Tripartite Working Party

Resolution number RD/2015/184

MOVED by Deputy Chairperson SR Garner, seconded by Member WW Flaunty:

That the Rodney Local Board:

- a) **appoints local board Chairperson, Brenda Steele, to be a member of the tripartite working party to design the process for engagement with the North Rodney/Rodney community.**

CARRIED

23 Draft Regional Pest Management Plan Review

Resolution number RD/2015/185

MOVED by Member TP Grace, seconded by Member PM Pirrie:

That the Rodney Local Board:

- a) **notes the October 2015 Regional Strategy and Policy Committee report and attachments titled *Regional Pest Management Plan Review – approval of discussion document*.**
- b) **notes that informal and formal local board engagement will be undertaken in early 2016 to inform the final draft Regional Pest Management Plan.**

CARRIED

24 Draft Local Government Election Year Policy for Elected Members

Resolution number RD/2015/186

MOVED by Member BP Houlbrooke, seconded by Member JG Colville:

That the Rodney Local Board:

- a) **request that the ‘Local Government Election Year Policy for Elected Members’ document specifically address social media issues, in particular those that may arise when a social media account (e.g. Twitter) is used both for local board business and also electioneering, and request guidelines be provided and included in the policy, e.g. requiring the removal of any council logos and contact details.**

CARRIED

25 Review of the Food Safety Bylaw 2013

Resolution number RD/2015/187

MOVED by Member WW Flaunty, seconded by Member JG McLean:

That the Rodney Local Board:

- a) **endorse the proposal to retain the grading provision of the Auckland Council Food Safety Bylaw 2013 and require the display of food safety grade certificates.**

CARRIED

26 Growth Programme Report referred from Parks, Recreation and Sport Committee

Resolution number RD/2015/188

MOVED by Member BP Houlbrooke, seconded by Member AG Sayers:

That the Rodney Local Board:

- a) receive the Growth Programme Report referred from the Parks, Recreation and Sport Committee meeting of 16 September 2015.

CARRIED

27 Request for fee discount for hire of Masonic Hall, Warkworth

Resolution number RD/2015/189

MOVED by Member JG McLean, seconded by Deputy Chairperson SR Garner:

That the Rodney Local Board:

- a) approve a retrospective discounted fee hire for the Lions Club of Kowhai Coast of \$343.75 for the hire of the Masonic Hall in Warkworth for the 'Treemendous' Christmas display held on 6 to 12 December 2015.
- b) acknowledge that the discounted amount will be met from the local board's Locally Driven Initiative fund 'Top up for fees and revenue for facilities' budget.
- c) the local board request that Venue Hire staff prepare a process including decision making for fee discounts for the local board's consideration as a matter of urgency.

CARRIED

28 Rodney Local Board Meeting Schedule for 2016

Resolution number RD/2015/190

MOVED by Deputy Chairperson SR Garner, seconded by Member TP Grace:

That the Rodney Local Board:

- a) adopt the meeting schedule for 2016 as listed in Attachment A to the agenda report.

CARRIED

Secretarial Note: Pursuant to Standing Order 3.15.5 Member Pirrie requested that his dissenting vote be recorded for Item 28.

29 Ward Councillor Update

The Ward Councillor was not in attendance.

30 Deputation/Public Forum Update

Resolution number RD/2015/191

MOVED by Member BP Houlbrooke, seconded by Member AG Sayers:

That the Rodney Local Board:

- a) **receive the Deputation/Public Forum Update.**

CARRIED

31 Rodney Local Board Workshop Records

Resolution number RD/2015/192

MOVED by Member BP Houlbrooke, seconded by Member TP Grace:

That the Rodney Local Board:

- a) **workshop record for Monday, 2 November and Tuesday, 24 November 2015 be accepted.**

CARRIED

32 Consideration of Extraordinary Items

There was no consideration of extraordinary items.

5.35 pm

The Chairperson thanked Members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD
AT A MEETING OF THE RODNEY LOCAL BOARD
HELD ON

DATE:.....

CHAIRPERSON:.....