

Upper Harbour Local Board

OPEN MINUTES

Minutes of a meeting of the Upper Harbour Local Board held in the Upper Harbour Local Board Office, 30 Kell Drive, Albany on Tuesday, 15 December 2015 at 9.30am.

PRESENT

Chairperson	Lisa Whyte	
Deputy	Brian Neeson, JP	[until 12.15pm, item 21]
Chairperson		
Members	Callum Blair	[until 10.27am, item 8.2]
	John McLean	
	Margaret Miles, JP	
	Christine Rankin-MacIntyre	

1 **Welcome**

2 **Apologies**

There were no apologies.

3 **Declaration of Interest**

There were no declarations of interest.

4 **Confirmation of Minutes**

Resolution number UH/2015/198

MOVED by Chairperson LM Whyte, seconded by Member MA Miles:

That the Upper Harbour Local Board:

- a) **confirm the ordinary minutes of its meeting, held on Tuesday, 24 November 2015, including the confidential section, as a true and correct record.**

CARRIED

5 **Leave of Absence**

There were no leaves of absence.

6 **Acknowledgements**

6.1 **Tony Hart - Parks Advisor**

The board acknowledged Tony Hart, Parks Advisor for the Upper Harbour Local Board for his commitment and can-do approach to delivering projects and wish him every success in his new role.

Resolution number UH/2015/199

MOVED by Chairperson LM Whyte, seconded by Member MA Miles:

That the Upper Harbour Local Board:

- a) **acknowledge Tony Hart, Parks Advisor for his commitment and can-do approach to delivering projects and wish him every success in his new role.**

CARRIED

7 **Petitions**

There were no petitions.

8 Deputations

8.1 Hobsonville Community Trust Update

Gavin Gunston, Community Coordinator/Chaplain/Youth Worker, from the Hobsonville Community Trust was in attendance to provide an update on the community initiatives from 2015.

A document was provided and a copy has been placed on the official minutes and is available on the Auckland Council website as a minutes attachment.

Resolution number UH/2015/200

MOVED by Chairperson LM Whyte, seconded by Member MA Miles:

That the Upper Harbour Local Board:

- a) **receive the presentation from Gavin Gunston from the Hobsonville Community Trust, and thank him for his attendance at the meeting.**

CARRIED

Attachments

- A Hobsonville Community Trust update

8.2 North Harbour Business Association

Janine Brinsdon, General Manager, and Steve Plummer, Board Member of the North Harbour Business Association, were in attendance to provide an update and speak to the board regarding the expansion ballot.

A PowerPoint presentation was provided and a copy has been placed on the official minutes and is available on the Auckland Council website as a minutes attachment.

Resolution number UH/2015/201

MOVED by Chairperson LM Whyte, seconded by Member MA Miles:

That the Upper Harbour Local Board:

- a) **receive the presentation from Janine Brinsdon and Steve Plummer from the North Harbour Business Association, regarding the update and expansion ballot and thank them for their attendance at the meeting.**

CARRIED

Secretarial Note: The Upper Harbour Local Board will consider allocation of funding to support the balloting process for the North Harbour Business Improvement District (NHBID) commencing in March/April under item 21: Approval of Upper Harbour Local Board Community Grants.

Attachments

- A North Harbour Business Association PowerPoint presentation

Member C Blair left the meeting at 10.27 am.

9 Public Forum

9.1 Howard Williams - Clark House, Hobsonville

Howard Williams, Chairperson of the New Zealand Ceramic Heritage Trust, was in attendance to discuss the potential use of Clark House in Hobsonville as an art gallery and community facility.

Resolution number UH/2015/202

MOVED by Member JG McLean, seconded by Member CK Rankin-MacIntyre:

That the Upper Harbour Local Board:

- a) **receive the public forum presentation by Howard Williams, Chairperson of the New Zealand Ceramic Heritage Trust, regarding the use of Clark House and thank him for his attendance.**

CARRIED

10 Extraordinary Business

There was no extraordinary business.

11 Notices of Motion

There were no notices of motion.

12 Meeting Minutes Upper Harbour Local Board, Tuesday 24 November 2015

Recommendation/s

That the Upper Harbour Local Board note that the open unconfirmed minutes of the Upper Harbour Local Board meeting held on Tuesday, 24 November 2015 are attached at Item 12 of the agenda for the information of the board only, and will be confirmed under item 4 of the agenda.

13 Approval to move to consenting, procurement and build of Albany Community Hub

The Senior Community Places Planner was in attendance to discuss this item.

Resolution number UH/2015/203

MOVED by Chairperson LM Whyte, seconded by Deputy Chairperson BK Neeson:

That the Upper Harbour Local Board:

- a) **approve the Albany Community Hub amended concept design.**
- b) **approve the Albany Community Hub project proceeding to detailed design, resource and building consent, procurement and construction.**
- c) **endorse the reallocation of \$400,000 of capital funding from the Hobsonville Point Community Hub project to the Albany Community Hub project, which will allow the Albany Community Hub project to progress without delay.**

CARRIED

14 2015/16 Lease Workplan - Expedited Renewal Process and Review of Ongoing Lease Management

The Community Lease Advisor was in attendance to discuss this item.

Resolution number UH/2015/204

MOVED by Member MA Miles, seconded by Member JG McLean:

That the Upper Harbour Local Board:

- a) **approve the renewal of leases to the community organisations shown on Attachment A of the agenda report, on the existing terms and conditions. Those community organisations being:**
- **Greenhithe Pony Club Branch Incorporated**
 - **Greenhithe Group Riding For The Disabled Incorporated**
- b) **note that community outcome plans are not required or provided with these lease renewals.**

CARRIED

15 New community lease to the Herald Island Residents and Ratepayers Association Incorporated, 44A Ferry Parade, Herald Island

The Community Lease Advisor was in attendance to discuss this item.

Resolution number UH/2015/205

MOVED by Member JG McLean, seconded by Chairperson LM Whyte:

That the Upper Harbour Local Board:

- a) **approve a new community lease to the Herald Island Residents' and Ratepayers Association for part of the land described as being Section 1 SO 70457 and held by the Crown through Department of Conservation as a classified local purpose (community) buildings reserve (as outlined in Attachment A to the agenda report), subject to the following terms and conditions:**
- **Term – 5 years commencing 15 December 2015 with one 5 year right of renewal;**
 - **Rent - \$1.00 plus GST per annum if requested;**
 - **Maintenance fee - \$500.00 plus GST per annum;**
 - **The Herald Island Residents' and Ratepayers Association Incorporated Community Outcomes Plan are attached to the lease document (as outlined in Attachment B to the agenda report).**
- b) **approve all other terms and conditions in accordance with the Auckland Council Community Occupancy Guidelines July 2012.**

CARRIED

16 Auckland Transport update - December 2015 - Upper Harbour

The Auckland Transport Relationship Manager was in attendance to discuss this item.

Resolution number UH/2015/206

MOVED by Chairperson LM Whyte, seconded by Deputy Chairperson BK Neeson:

That the Upper Harbour Local Board:

- a) **receive the Auckland Transport Report – December 2015, to the Upper Harbour Local Board.**

CARRIED

17 Adoption of the Upper Harbour Local Board Economic Development Action Plan

The Business Improvement District Partnership Advisor was in attendance to discuss this item.

Resolution number UH/2015/207

MOVED by Chairperson LM Whyte, seconded by Deputy Chairperson BK Neeson:

That the Upper Harbour Local Board:

- a) **adopt the Upper Harbour Local Economic Development Action Plan.**

CARRIED

18 Draft Regional Pest Management Plan Review

Resolution number UH/2015/208

MOVED by Member MA Miles, seconded by Member JG McLean:

That the Upper Harbour Local Board:

- a) **note the October 2015 Regional Strategy and Policy Committee report and attachments titled 'Regional Pest Management Plan Review – approval of discussion document'.**
- b) **note that informal and formal local board engagement will be undertaken in early 2016 to inform the final draft Regional Pest Management Plan.**
- c) **provide feedback to council's Communications Department, and copy to Local Board Services, that they are concerned with council documentation presented to them for approval having Māori text taking priority, considering the growing diversity of Auckland's population and due to the majority of Aucklanders having English as their first language, not Māori.**

CARRIED

19 Proposal to locate infrastructure associated with the Northern Interceptor (wastewater) and Greenhithe Bridge (watermain) projects in Reserves within the Upper Harbour Local Board area

The Watercare Principal Advisor, MWH Global Planner, Parks and Open Space Specialist and Parks Advisor were in attendance to discuss this item.

Resolution number UH/2015/209

MOVED by Chairperson LM Whyte, seconded by Member JG McLean:

That the Upper Harbour Local Board:

- a) **support the proposed works associated with the Greenhithe Bridge Watermain Duplication and Causeway project and the Northern Interceptor Phase 1 project as outlined in plans at Attachments A-D to the agenda report, and the granting of easements under section 48(1) of the Reserves Act to Watercare to construct the following infrastructure:**
 - i) **construction of a temporary access road and associated causeway widening works within the Esplanade Reserve at 2 Squadron Drive, Hobsonville;**
 - ii) **underground pipe infrastructure and associated underground chamber within the Reserve at 17 Rahui Road, Greenhithe;**
 - iii) **underground pipe infrastructure and associated underground chamber within Wainoni Park, Greenhithe; and**
 - iv) **underground pipe infrastructure and associated underground chamber within Rosedale Park, Rosedale**
- b) **support that final mitigation for the adverse effects and reinstatement related to construction will be agreed between Watercare, Auckland Council's Parks department and the Upper Harbour Local Board parks portfolio holders.**

CARRIED

20 Adoption of the Upper Harbour Draft Greenways Plan

The Parks Advisor was in attendance to discuss this item.

Resolution number UH/2015/210

MOVED by Member MA Miles, seconded by Deputy Chairperson BK Neeson:

That the Upper Harbour Local Board:

- a) **adopt the Upper Harbour Draft Greenway Plan and endorses its staged implementation as recommended in the plan.**

CARRIED

21 Approval of Upper Harbour Local Board Community Grants

The Senior Local Board Advisor and Parks Advisor were in attendance to discuss this item.

Resolution number UH/2015/211

MOVED by Chairperson LM Whyte, seconded by Member MA Miles:

That the Upper Harbour Local Board:

a) approve funding for the following projects:

Organisation	Project	Funding Approved	Funding source
Albany CoCo Incorporated	Replacement chairs for the Hall	\$1,472	Opex
Albany CoCo Incorporated	Underfloor insulation	\$1,595	Opex
Greenhithe Resident and Ratepayer Association	Renovation of the Greenhithe Community Hall	\$45,000	Opex
Harbour Badminton	Painting of the outside of the building	\$20,000	Opex
Hobsonville West Harbour Resident and Ratepayer Association	Contribution towards Hobsonville Community Hall Insurance	\$3,000	Opex
Hobsonville Community Trust	Community noticeboard	\$5,500	Opex
North Harbour Softball Association	Slowpitch helmets and catchers masks to assist with the growth of the slowpitch league	\$2,855	Opex
Rosedale Pony Club	Repair / replace a roof over the club's storage container	\$3,000	Opex
Rosedale Pony Club	Full replacement of the surface of one of the riding arenas	\$15,000	Opex
Rosedale Pony Club	The cost of an ambulance for an inter-pony club event	\$600	Opex
Tennis Northern	Annual operational grant	\$30,000	Opex
Tennis Northern	Replacing guttering along the entire northern aspect of the main building and along the entrance porch-way on the eastern aspect	\$10,000	Opex
Whenuapai Resident and Ratepayer Association	Contribution towards hall insurance and operating costs	\$5,000	Opex

Local Board Initiative	Sanders Faraway Tree sign	\$3,000	Capex
Local Board Initiative	Gills Reserve – 60 metre concrete walkway to link to pedestrian bridge from Hooton Reserve	\$7,000	Capex
Local Board Initiative	Albany Domain – work stage 2	\$2,000	Opex
Local Board Initiative	Seat at Durbin Park	\$3,000	Capex
Local Board Initiative	Metal on the footpaths at Sanders Reserve	\$20,000	Capex
Local Board Initiative	Upgrade of playground at Hugh Green Drive to cater for smaller children as well	\$60,000	Capex
Local Board Initiative	Additional maintenance of reserve planting per annum.	\$20,000	Opex
Local Board Initiative	Reprint and redesign of Walking Guide – including new maps	\$5,000	Opex
Local Board Initiative	3 on 3 basketball court - Unsworth Heights	\$20,000	Capex

- b) approve the allocation of \$15,000 from the economic development response fund towards the North Harbour Business Association's (soon to be renamed Business North Harbour) Business Improvement District (BID) expansion ballot process.

CARRIED

Deputy Chairperson BK Neeson left the meeting at 12.15 pm.

22 Annual Plan 2016/2017 - local consultation content

Resolution number UH/2015/212

MOVED by Member JG McLean, seconded by Member CK Rankin-MacIntyre:

That the Upper Harbour Local Board:

- a) agree indicative LDI priorities for 2016/2017 (refer to Attachment A in the agenda report).
- b) adopt local content for consultation (refer to Attachment B in the agenda report).
- c) agree that the Chairperson be delegated the authority to make any final minor changes to local consultation content for the Annual Plan 2016/2017 prior to publication, including online consultation content.

CARRIED

23 Urgent decision making process for local boards during the 2015 Christmas close down period

Resolution number UH/2015/213

MOVED by Member CK Rankin-MacIntyre, seconded by Member JG McLean:

That the Upper Harbour Local Board:

- a) **delegate the authority to Members Margaret Miles and John McLean, to make an urgent decision on behalf of the Upper Harbour Local Board during the Christmas close down period from 30 December 2015 to 14 January 2016.**
- b) **note that a number of factors will be considered before approval is given to use the urgent decision making process, such as:**
 - (i) **the timing of the next scheduled meeting;**
 - (ii) **confirmation that the local board has the delegation to make the decision;**
 - (iii) **consideration of the rationale for urgency; and**
 - (iv) **the significance of the decision and whether the urgent decision process is appropriate.**
- c) **request all urgent decisions be reported to the next ordinary meeting of the Upper Harbour Local Board.**

CARRIED

24 Board Members' Reports

There were no board members' reports.

25 Holding Report for decisions relating to the Albany Community Hub

No matters to report at this time.

26 Holding Report for decisions relating to the Albany Stadium Pool

No matters to report at this time.

27 Consideration of Extraordinary Items

There was no consideration of extraordinary items.

12.25 pm

The Chairperson thanked Members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD
AT A MEETING OF THE UPPER HARBOUR LOCAL
BOARD HELD ON

DATE:.....

CHAIRPERSON:.....