



I hereby give notice that an ordinary meeting of the Hibiscus and Bays Facilities and Reserves Committee will be held on:

Date: Friday, 26 February 2016
Time: 10.00am
Meeting Room: Council Chamber
Venue: Orewa Service Centre
50 Centreway Road
Orewa

Hibiscus and Bays Facilities and Reserves Committee

OPEN AGENDA

MEMBERSHIP

Chairperson Janet Fitzgerald, JP
Deputy Chairperson Gaye Harding-Kirikiri
Members Member David Cooper
Member Julia Parfitt, JP
Member Lisa Whyte

(Quorum 2 members)

Quorum 2 members
1 member from Hibiscus Coast
Subdivision
1 member from East Coast Bays
Subdivision

Vivienne Sullivan
Local Board Democracy Advisor

23 February 2016

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ITEM	TABLE OF CONTENTS	PAGE
1	Welcome	5
2	Apologies	5
3	Declaration of Interest	5
4	Confirmation of Minutes	5
5	Leave of Absence	5
6	Acknowledgements	5
7	Petitions	5
8	Deputations	5
9	Public Forum	5
10	Extraordinary Business	5
11	Notices of Motion	6
12	Change to Hibiscus and Bays Facilities and Reserves Committee Meeting Dates 2016	7
13	Record of Workshop Meeting	9
14	Consideration of Extraordinary Items	

1 Welcome

2 Apologies

At the close of the agenda no apologies had been received.

3 Declaration of Interest

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

4 Confirmation of Minutes

That the Hibiscus and Bays Facilities and Reserves Committee:

- a) confirm the ordinary minutes of its meeting, held on Friday, 20 November 2015, as a true and correct record.

5 Leave of Absence

At the close of the agenda no requests for leave of absence had been received.

6 Acknowledgements

At the close of the agenda no requests for acknowledgements had been received.

7 Petitions

At the close of the agenda no requests to present petitions had been received.

8 Deputations

Standing Order 3.20 provides for deputations. Those applying for deputations are required to give seven working days notice of subject matter and applications are approved by the Chairperson of the Hibiscus and Bays Facilities and Reserves Committee. This means that details relating to deputations can be included in the published agenda. Total speaking time per deputation is ten minutes or as resolved by the meeting.

At the close of the agenda no requests for deputations had been received.

9 Public Forum

A period of time (approximately 30 minutes) is set aside for members of the public to address the meeting on matters within its delegated authority. A maximum of 3 minutes per item is allowed, following which there may be questions from members.

At the close of the agenda no requests for public forum had been received.

10 Extraordinary Business

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“An item that is not on the agenda for a meeting may be dealt with at that meeting if-

- (a) The local authority by resolution so decides; and
- (b) The presiding member explains at the meeting, at a time when it is open to the public,-
 - (i) The reason why the item is not on the agenda; and
 - (ii) The reason why the discussion of the item cannot be delayed until a subsequent meeting.”

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“Where an item is not on the agenda for a meeting,-

- (a) That item may be discussed at that meeting if-
 - (i) That item is a minor matter relating to the general business of the local authority; and
 - (ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but
- (b) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion.”

11 Notices of Motion

At the close of the agenda no requests for notices of motion had been received.

Change to Hibiscus and Bays Facilities and Reserves Committee Meeting Dates 2016

File No.: CP2016/02265

Purpose

1. To recommend a change of time and dates for the business meeting schedule for the Hibiscus and Bays Facilities and Reserves Committee meeting dates until the Local Government Elections in October 2016.

Executive Summary

2. At a business meeting of the Hibiscus and Bays Facilities and Reserves Committee on 20 November 2015 a business meeting schedule was approved (Resolution HIB/2015/13) for the Hibiscus and Bays Facilities and Reserves Committee until the Local Government Elections in October 2016.
3. Local board staff presented the proposal at the workshop on 12 February 2016. Facilities and Reserves Committee members have agreed that they would like to change the timing of the business meetings to follow on from the Hibiscus and Bays Local Board workshop on the fourth Wednesday of each month at 12.30pm.

Recommendation/s

That the Hibiscus and Bays Facilities and Reserves Committee:

- a) Adopt the change in business meeting schedule for 2016 as listed below:

HIBISCUS AND BAYS FACILITIES AND RESERVES COMMITTEE BUSINESS MEETING SCHEDULE 2016

Committee	Date	Location	Time
Facilities and Reserves	Wednesday, 23 March 2016	Local Board Office, 2 Glen Road, Browns Bay	12.30pm
Facilities and Reserves	Wednesday, 27 April 2016	Council Chambers, Orewa Centre, 50 Centreway Road, Orewa	12.30pm
Facilities and Reserves	Wednesday, 25 May 2016	Local Board Office, 2 Glen Road, Browns Bay	12.30pm
Facilities and Reserves	Wednesday, 22 June 2016	Council Chambers, Orewa Centre, 50 Centreway Road, Orewa	12.30pm
Facilities and Reserves	Wednesday, 27 July 2016	Local Board Office, 2 Glen Road, Browns Bay	12.30pm
Facilities and Reserves	Wednesday, 24 August 2016	Council Chambers, Orewa Centre, 50 Centreway Road, Orewa	12.30pm

Attachments

There are no attachments for this report.

Signatories

Authors	Vivienne Sullivan - Local Board Democracy Advisor
Authorisers	Lesley Jenkins - Relationship Manager

Record of Workshop Meeting

File No.: CP2016/02825

Executive Summary

1. The Hibiscus and Bays Facilities and Reserves Committee held a workshop meeting on 20 November 2015. A copy of the workshop record is attached.

Recommendation/s

That the Hibiscus and Bays Facilities and Reserves Committee:

- a) endorse the record of the workshop meeting held on 20 November 2015.

Attachments

No.	Title	Page
A	Workshop record 20 November 2015	11

Signatories

Authors	Vivienne Sullivan - Local Board Democracy Advisor
Authorisers	Lesley Jenkins - Relationship Manager

Hibiscus and Bays Facilities and Reserves Committee Workshop Record

Record of a workshop of the Hibiscus and Bays Facilities and Reserves Committee held in the local board office, 2 Glen Road, Browns Bay on Friday, 20 November 2015 at 10.15am

PRESENT

Chairperson Janet Fitzgerald
Members David Cooper
Gaye Harding-Kirikiri
Julia Parfitt

1. Apologies

Lisa Whyte

2. Volunteer Work Programme

Chris Burgess, Team Leader Parks Specialists and Programmes was in attendance to discuss the volunteer work programme for 2015/2016. The Facilities and Reserves Committee requested Mr Burgess to provide his update as part of the parks work programme in the future.

3. Commercial Activities on Reserve Land

Tony Strange, Parks Advisor and Mark Parkinson, Bylaw Inspector, were in attendance to confirm the local board feedback on commercial activities on reserve land eg icecream vendors, strawberry sellers etc. Mr Strange will complete a matrix of reserve areas and particular types of activities to inform future decisions on commercial activities on Hibiscus and Bays Local Board reserve land and report back to the committee in 2016.

Morning tea adjournment 11.15am – 11.30am

4. Parks Update

Tony Strange, Parks Advisor was in attendance.

Sarah Finlayson, Project Manager provided an update on Murrays Bay Toilet and advised that tenders for the demolition of the old buildings and construction of the new toilet have come in over budget and are working with the preferred supplier to provide lower costings. Parks will provide an update on timelines once the contract has been signed.

Mr Strange provided the local board with an update on current projects of the local board.

5. Painting of East Coast Bays Service Centre Building

Jaco Visser, Property Co-ordinator was in attendance to discuss the painting of the East Coast Bays Service Centre building. Mr Visser advised that there is no damage to the roof of the building and this will now not be part of the project. The Facilities and Reserves Committee approved option one for the paint colours and requested that the gutters on the building be cleaned out.

6. Generic Report – new lease renewals process

Kat Teirney, Manager Community Occupancy, Community Places and Karen Walby, Community Lease Advisor were in attendance to discuss the community leasing programme and how they plan to deliver this programme.

7. Infrastructure and Environment Services

Liz Ross, Environmental Programmes Advisor and Guia Nonoy, Relationship Advisor were in attendance to confirm the projects for Love our Bays projects for 2015/2016. Ms Ross advised that the stormwater department had no funding to assist in the proposed cost of or maintenance for a floating wetland in Sherwood Reserve and would require the local board to confirm ongoing operating funds for this project. The Facilities and Reserves Committee agreed that they would discuss this with the stormwater department to find a better solution and report back at the next workshop of the committee.

1.25 pm

The Chairperson thanked Members for their attendance and attention to business and declared the meeting closed
CONFIRMED AS A TRUE AND CORRECT RECORD OF A WORKSHOP OF HIBISCUS AND BAYS FACILITIES AND RESERVES COMMITTEE HELD ON

DATE:

CHAIRPERSON:.....