

I hereby give notice that an ordinary meeting of the Waitematā Local Board Finance Committee will be held on:

**Date:** Thursday, 25 February 2016  
**Time:** 11.00am  
**Meeting Room:** Waitematā Local Board Room  
**Venue:** Level 2  
35 Graham Street  
Auckland

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## Waitematā Local Board Finance Committee

### OPEN AGENDA

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#### MEMBERSHIP

<b>Chairperson</b>	Greg Moyle
<b>Deputy Chairperson</b>	Vernon Tava
<b>Members</b>	Shale Chambers Christopher Dempsey

(Quorum 3 members)

**Sophie McGhee**  
**Democracy Advisor**

**19 February 2016**

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**1 Welcome**

**2 Apologies**

At the close of the agenda no apologies had been received.

**3 Declaration of Interest**

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

**4 Confirmation of Minutes**

That the Waitematā Local Board Finance Committee:

- a) confirm the ordinary minutes of its meeting, held on Thursday, 22 October 2015, as a true and correct record.

**5 Leave of Absence**

At the close of the agenda no requests for leave of absence had been received.

**6 Acknowledgements**

At the close of the agenda no requests for acknowledgements had been received.

**7 Petitions**

At the close of the agenda no requests to present petitions had been received.

**8 Deputations**

Standing Order 3.20 provides for deputations. Those applying for deputations are required to give seven working days notice of subject matter and applications are approved by the Chairperson of the Waitematā Local Board Finance Committee. This means that details relating to deputations can be included in the published agenda. Total speaking time per deputation is ten minutes or as resolved by the meeting.

At the close of the agenda no requests for deputations had been received.

**9 Public Forum**

A period of time (approximately 30 minutes) is set aside for members of the public to address the meeting on matters within its delegated authority. A maximum of 3 minutes per item is allowed, following which there may be questions from members.

At the close of the agenda no requests for public forum had been received.

## 10 Extraordinary Business

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“An item that is not on the agenda for a meeting may be dealt with at that meeting if-

- (a) The local authority by resolution so decides; and
- (b) The presiding member explains at the meeting, at a time when it is open to the public,-
  - (i) The reason why the item is not on the agenda; and
  - (ii) The reason why the discussion of the item cannot be delayed until a subsequent meeting.”

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“Where an item is not on the agenda for a meeting,-

- (a) That item may be discussed at that meeting if-
  - (i) That item is a minor matter relating to the general business of the local authority; and
  - (ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but
- (b) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion.”

## 11 Notices of Motion

At the close of the agenda no requests for notices of motion had been received.

## Waitemata Local Board Finance Performance Report for the period ended 31 January 2016

File No.: CP2016/02634

### Purpose

1. To update the Waitematā Local Board members on progress against the operational and capital budgets for the period ended 31 January 2016.

### Executive Summary

2. A financial performance report is presented to Waitematā Local Board for the accounting quarters ending September, December, March and June.
3. This report covers the 7 months period ended 31 January 2016
4. Net cost of service was \$14.9m against a budget of \$14.8m. The 1% variance is due mainly to higher library overheads.
5. Capital expenditure is \$838k below budget due to the late start of renewal programmes.

### Recommendation/s

That the Waitematā Local Board Finance Committee:

- a) receive the Finance Performance Report for the period ended 31 January 2016.

### Attachments

No.	Title	Page
A	Local Board Monthly Financial Performance for Waitemata as at January 2016	9

### Signatories

Authors	Audrey Gan - Lead Financial Advisor Local Boards
Authorisers	Christine Watson - Manager Financial Advisory Services - Local Boards Victoria Villaraza – Relationship Manager





### 1. Local Board Monthly Financial Performance for Waitemata as at January 2016

#### Financial Performance Summary

##### Net Cost of Service is above budget by \$145k or 1%

Operating revenue Asset Based Services (ABS) is \$22k ahead of budget in Local Community Services activity. Higher YTD revenue from libraries offset lower revenue from Studio One.

Operating revenue Locally Driven Initiative (LDI) is \$23k.

Operating expenditure (ABS) is \$325k above budget mainly from Central Library overheads.

Operating expenditure (LDI) is \$133k below budget due to timing - Community Group Assistance & Western Spring native restoration plan will take place in Quarter 3.

**Capital expenditure** is \$838k below budget mainly in Central City library refurbishment, leisure facility building renewals and parks building renewals. Major projects such as Myers Park upgrade and Weona-Westmere coastal walkway are ahead of schedule.

#### Financial Performance Summary

Month (\$000)	Account		Year To Date (\$000)			Full Year (\$000)	
	Actual	Revised Budget	Actual	Revised Budget	Variance	Revised Budget	Annual Plan
322	309		2,371	2,349	22	4,094	4,042
16	0		23	0	23	0	0
3,241	3,368		16,394	16,070	(325)	25,930	29,694
4	41		367	500	133	1,153	1,156
86	87		605	607	1	1,040	1,040
<b>2,994</b>	<b>3,187</b>		<b>14,972</b>	<b>14,827</b>	<b>(145)</b>	<b>24,029</b>	<b>27,849</b>
<b>90</b>	<b>472</b>	<b>Capital expenditure</b>	<b>2,007</b>	<b>2,845</b>	<b>838</b>	<b>10,033</b>	<b>13,755</b>

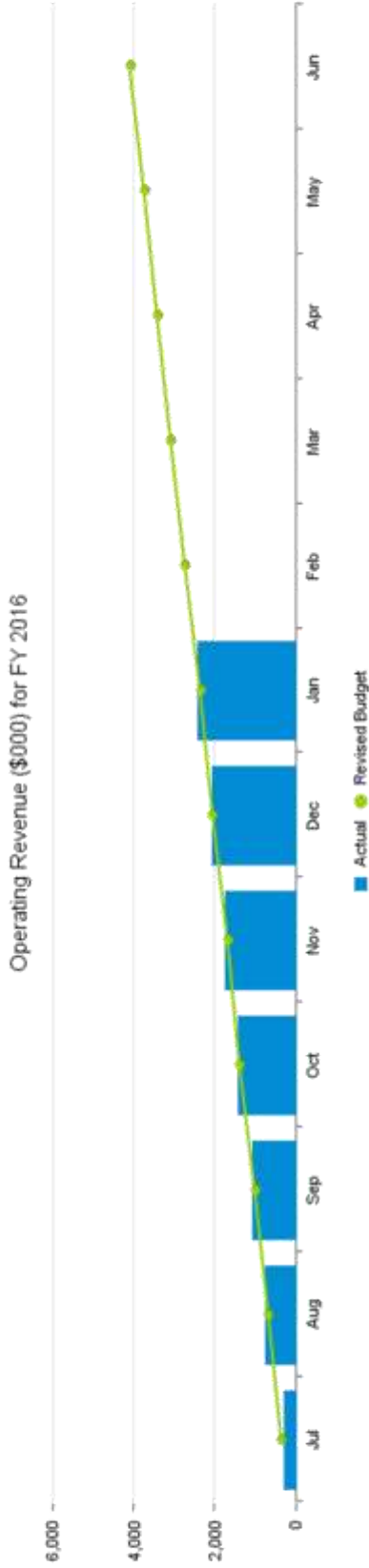
Local Board Monthly Financial Performance for Waitemata as at January 2016

Locally Driven Initiatives

Net Cost of Service	Year To Date (\$000)			Full Year (\$000)	
	Actual	Revised Budget	Variance	Revised Budget	Annual Plan
<b>Local community services</b>					
ANZAC	0	0	0	5	5
Christmas events	0	7	7	7	7
Community Arts Programmes	1	0	(1)	75	75
Community development	4	3	(2)	15	15
Community Gardens	0	1	1	6	6
Community group assistance	0	81	81	162	159
Community response operating fund	0	6	6	0	12
Empowered communities	0	2	2	10	10
Events partnerships fund	65	81	16	83	81
Extended Library hours	0	1	1	3	0
Grey Lynn Community Centre top up	20	12	(8)	20	20
Inner-city community group network	0	1	1	5	5
Local board discretionary fund	0	0	0	0	3
Local civic functions	2	5	2	8	8
Local community development programmes - general	80	80	0	137	136
Local community grants	84	33	(51)	100	98
Local event development	2	0	(2)	25	25
Local events fund	0	10	10	10	10
Local Events - General	20	20	0	34	34
Parnell Festival of Roses	15	33	18	33	33
Waitemata Local Board Accessibility Plan	0	0	0	5	5

Net Cost of Service	Year To Date (\$000)			Full Year (\$000)	
	Actual	Revised Budget	Variance	Revised Budget	Annual Plan
<b>Local community services</b>					
Youth Council	4	2	(2)	10	10
<b>Total Local community services</b>	<b>297</b>	<b>376</b>	<b>80</b>	<b>753</b>	<b>756</b>
<b>Local parks, sport and recreation</b>					
Albert Park - Bowen Avenue boundary safety improvements	0	0	0	25	25
Deliver informal recreation programmes	0	10	10	20	20
Deliver local restoration projects to restore the urban forest	29	31	3	70	0
Friends of Parks and Advisory Groups	0	1	1	5	5
Grey Lynn changing rooms(hireage of portacabin	0	1	1	6	6
LDI Volunteers parks	3	4	1	10	10
Local plan for MOTAT, Western Springs, Auckland Zoo and Seddon Fields	0	10	10	20	20
Park improvement projects	5	4	(1)	14	14
Symonds Street Cemetery	3	0	(3)	0	0
Western Springs native bush restoration plan	0	27	27	135	135
<b>Total Local parks, sport and recreation</b>	<b>39</b>	<b>88</b>	<b>49</b>	<b>305</b>	<b>235</b>
<b>Local planning and development</b>					
Local Economic Development Program	3	25	22	50	50
<b>Total Local planning and development</b>	<b>3</b>	<b>25</b>	<b>22</b>	<b>50</b>	<b>50</b>
<b>Local environmental management</b>					
Deliver local restoration projects to restore the urban forest	0	0	0	0	90
Local board discretionary fund	0	0	0	0	15
Low Carbon Action Plan Implementation Plan	5	8	3	35	0
Waipapa Stream restoration and ecological project	0	3	3	11	11
<b>Total Local environmental management</b>	<b>5</b>	<b>10</b>	<b>5</b>	<b>46</b>	<b>116</b>
<b>TOTAL</b>	<b>343</b>	<b>500</b>	<b>156</b>	<b>1,153</b>	<b>1,156</b>

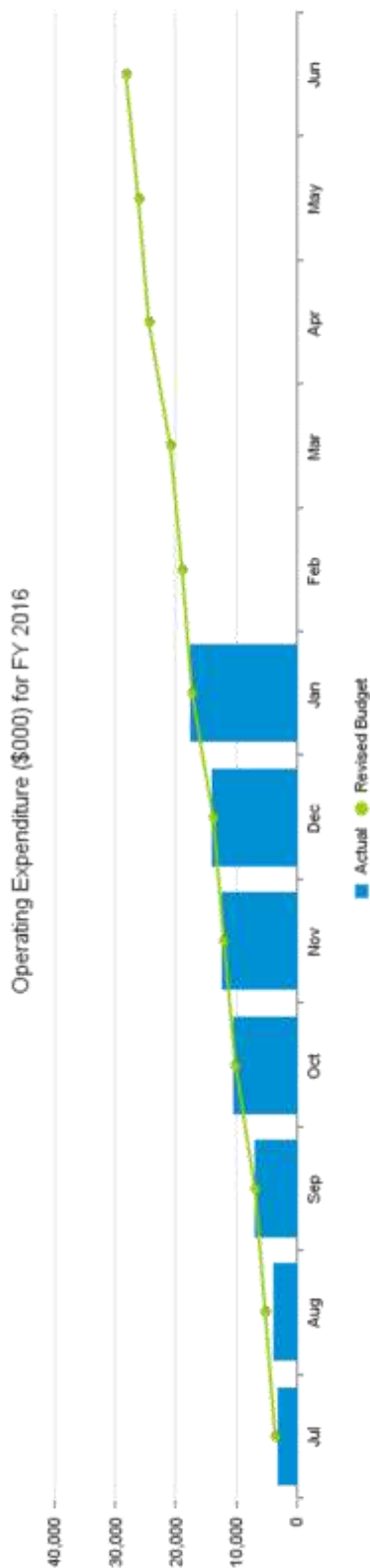
Local Board Monthly Financial Performance for Waitemata as at January 2016



Operating Revenue by Activity

Activity	Month (\$000)		Year To Date (\$000)			Full Year (\$000)	
	Actual	Revised Budget	Actual	Revised Budget	Variance	Revised Budget	Annual Plan
Local community services	167	119	1,174	1,113	61	1,948	2,039
Local parks, sport and recreation	171	191	1,221	1,236	(15)	2,146	2,003
<b>Total Operating Revenue</b>	<b>338</b>	<b>309</b>	<b>2,394</b>	<b>2,349</b>	<b>46</b>	<b>4,094</b>	<b>4,042</b>

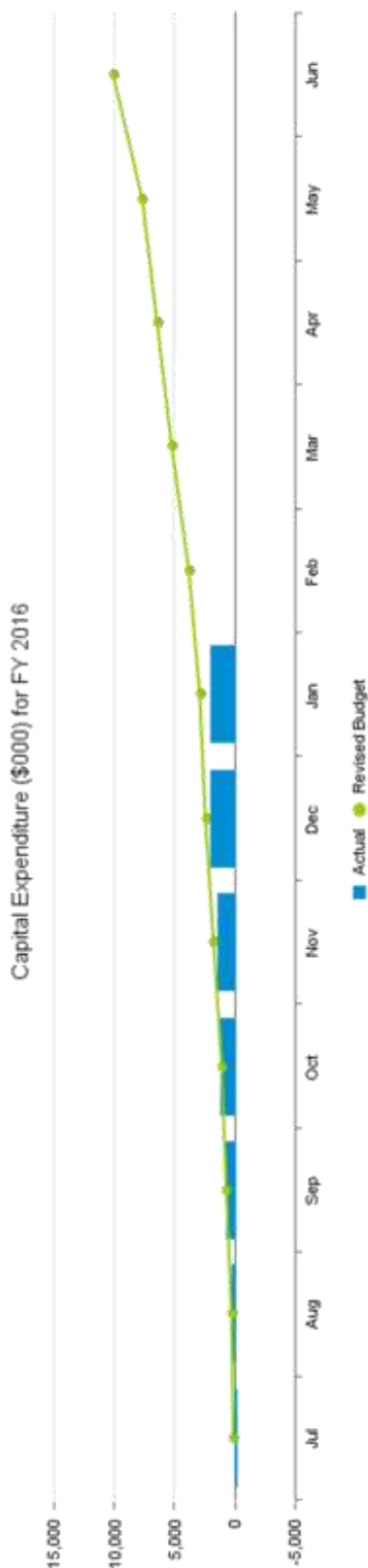
### Local Board Monthly Financial Performance for Waitemata as at January 2016



### Operating Expenditure by Activity

Month (\$000)		Activity	Year To Date (\$000)		Full Year (\$000)	
Actual	Revised Budget		Actual	Revised Budget	Variance	Annual Plan
503	394	Local community services	4,322	3,212	(1,110)	8,094
0	0	Local environmental management	5	10	5	46
86	87	Local governance	605	607	1	1,040
904	1,157	Local parks, sport and recreation	6,841	7,707	867	15,048
1,838	1,858	Local planning and development	5,593	5,640	47	7,592
<b>3,332</b>	<b>3,496</b>	<b>Total Operating Expenditure</b>	<b>17,366</b>	<b>17,176</b>	<b>(190)</b>	<b>31,891</b>

Local Board Monthly Financial Performance for Waitemata as at January 2016



Capital Expenditure by Activity

Month (\$000)	Activity		Year To Date (\$000)			Full Year (\$000)	
	Actual	Revised Budget	Actual	Revised Budget	Variance	Revised Budget	Annual Plan
0	117	Local community services	248	618	370	2,565	2,248
0	0	Local governance	0	28	28	28	0
90	335	Local parks, sport and recreation	1,522	1,869	347	7,031	7,856
0	20	Local planning and development	237	330	93	409	3,651
<b>90</b>	<b>472</b>	<b>Total Capital Expenditure</b>	<b>2,007</b>	<b>2,845</b>	<b>838</b>	<b>10,033</b>	<b>13,755</b>

Local Board Monthly Financial Performance for Waitemata as at January 2016

Capital Expenditure: All Projects

Activity	Project Name	Year To Date (\$000)			Full Year (\$000)	
		Actual	Revised Budget	Variance	Revised Budget	Annual Plan
Local community services	Library refurbishment (Central City)	0	420	420	1,680	0
	Local library renewals	216	98	(118)	394	1,808
	Community facility renewals	29	52	23	52	0
	Library furniture and fitting renewals	2	40	38	108	108
	CDAC - Community house and centre renewals	0	6	6	6	6
	CDAC - Art facility renewals	0	2	2	83	83
	CDAC - Leases renewals	0	0	0	144	144
	CDAC - Venue for hire renewals	0	0	0	100	100
	Community and art facility renewals	1	0	(1)	0	0
<b>Total Local community services</b>		<b>248</b>	<b>618</b>	<b>370</b>	<b>2,567</b>	<b>2,249</b>
Local governance	General facility renewals	0	28	28	28	0
<b>Total Local governance</b>		<b>0</b>	<b>28</b>	<b>28</b>	<b>28</b>	<b>0</b>
Local parks, sport and recreation	Parks - Paving and hard surface renewals	317	360	43	922	651
	Leisure facility building renewals	(9)	320	329	320	320
	Parks - Building renewals	0	266	266	646	646
	Parks - Structure renewals	65	200	135	451	451
	Upgrade (Myers Park)	393	135	(258)	926	2,850
	Parks - Play space renewals	191	133	(58)	334	334
	Coastal walkway (Weona-Westmere)	314	105	(209)	1,050	1,318
	Fukuoka gardens	111	63	(48)	976	1,012
	Local improvement projects (LIPS)	4	60	56	74	0
	Playscape development	0	43	43	120	0
	General park development	5	40	35	42	0
	Parks - Toilets and changing room renewals	0	38	38	84	84
	Parks - Furniture renewals	4	31	27	78	43
	Greenway and walkway development	1	26	25	79	0
	Parks - Equipment renewals	5	25	20	43	43
	Sport development	1	25	24	25	0
	Cemetery pathway (Symonds St East)	2	0	(2)	0	0

Activity	Project Name	Year To Date (\$000)			Full Year (\$000)		
		Actual	Revised Budget	Variance	Revised Budget	Annual Plan	Annual Plan
	General facility renewals	16	0	(16)	0	0	0
	General park restoration (SH16/20)	0	0	0	10	10	10
	Green links - parks	29	0	(29)	0	0	0
	Judges BAY	6	0	(6)	0	0	0
	Lighting and landscaping (Station Square)	(1)	0	1	0	0	0
	Local improvement projects (Weona walkway)	(1)	0	1	0	0	0
	Locally driven initiatives (LDI Capex)	0	0	0	0	507	0
	Local park furniture and fixture renewals	2	0	(2)	0	0	0
	Local park playspace renewals	36	0	(36)	0	0	0
	Local park structure renewals	1	0	(1)	0	0	0
	Local park walkway and cycleway renewals	21	0	(21)	0	0	0
	Parks - Roads and carpark renewals	5	0	(5)	0	0	0
	Sports and Local park development	0	0	0	0	0	93
	Various parks projects - AT funded	5	0	(5)	0	345	0
<b>Total Local parks, sport and recreation planning and development</b>		<b>1,523</b>	<b>1,870</b>	<b>347</b>	<b>7,032</b>	<b>7,855</b>	
Local planning and development	Redevelopment (Pioneer Women's and Ellen Melville)	237	330	93	409	3,651	
<b>Total Local planning and development</b>		<b>237</b>	<b>330</b>	<b>93</b>	<b>409</b>	<b>3,651</b>	
<b>TOTAL</b>		<b>2,007</b>	<b>2,845</b>	<b>838</b>	<b>10,033</b>	<b>13,755</b>	